

UNAPPROVED

HOUSING AND REDEVELOPMENT AUTHORITY MEETING OF DECEMBER 6, 2011

A meeting of the Coon Rapids Housing and Redevelopment Authority was called to order by Chair Howe at 6:51 p.m. December 6, 2011, in the Council Chambers.

Members Present: Chair Tim Howe, Commissioners Denise Klint, Melissa Larson, Paul Johnson, Jerry Koch, Bruce Sanders, and Scott Schulte

Members Absent: None

1. CALL TO ORDER

Chair Howe called the meeting to order at 6:51 p.m.

2. ROLL CALL

None.

3. APPROVAL OF MINUTES OF NOVEMBER 15, 2011

MOTION BY COMMISSIONER SCHULTE, SECONDED BY COMMISSIONER SANDERS, TO APPROVE THE NOVEMBER 15, 2011, MINUTES AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

4. SALE OF SINGLE-FAMILY LOT, 11301 OSAGE ST., SCATTERED SITE:
 - A. CONDUCT PUBLIC HEARING;
 - B. APPROVE THE PURCHASE AND REDEVELOPMENT AGREEMENT WITH NOVAK-FLECK, INCORPORATED FOR LOT AT 11301 OSAGE STREET;
 - C. AUTHORIZE THE CHAIR AND SECRETARY TO EXECUTE THE DEED;
 - D. AUTHORIZE STAFF TO EXECUTE OTHER CLOSING DOCUMENTS AS NECESSARY TO CLOSE ON THE PROPERTY

Community Development Specialist Brown stated the HRA is asked to consider the sale of a single-family lot at 11301 Osage Street acquired as part of the Scattered Site Acquisition (SSA) program.

The property at 11301 Osage Street was acquired through the SSA program in 2007 for \$115,000. The house located on the property was demolished. Novak-Fleck Builders has offered \$30,000 for the lot, which reflects current market value. The buyer proposes to construct a three-bedroom, two-bathroom split-entry that meets the HRA's established design criteria. Staff feels that the design is compatible with surrounding houses.

A purchase and redevelopment agreement for the property, which includes the proposed house plan, was shared.

The agreement binds the buyer to constructing the proposed house by June 30, 2012 and also provides for the return of title to the HRA if the buyer should fail to perform as agreed.

Sale of this lot will return \$30,000 to the Scattered Site Acquisition account.

MOTION BY COMMISSIONER SCHULTE, SECONDED BY COMMISSIONER LARSON, TO APPROVE THE PURCHASE AND REDEVELOPMENT AGREEMENT WITH NOVAK-FLECK, INCORPORATED FOR THE PROPERTY AT 11301 OSAGE STREET; AUTHORIZE THE CHAIR AND SECRETARY TO EXECUTE THE DEED; AND AUTHORIZE STAFF TO EXECUTE OTHER CLOSING DOCUMENTS AS NECESSARY. THE MOTION PASSED UNANIMOUSLY.

5. OTHER BUSINESS

None.

6. ADJOURN

MOTION BY COMMISSIONER LARSON, SECONDED BY COMMISSIONER KOCH, TO ADJOURN THE DECEMBER 6, 2011, HRA MEETING AT 7:01 P.M. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Cathy Sorensen
City Clerk