



**ARTS COMMISSION AGENDA**  
**Tuesday, May 15, 2012**  
**5:45 p.m.**  
**Coon Rapids City Center**  
**Conference Room #3**

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**Call to Order**

**Roll Call**

**Adopt Agenda**

Minutes from April 17, 2012

**Old Business**

1. Guidelines for Photo Contest

**New Business**

2. Review Winter Concert Series
3. New Contest ~ Functional in Everyday use Craft Contest (Pottery & Glassblowers) - Jalai

**Other Business/Informational Items/Announcements**

**Adjourn**



**Arts Commission - Regular**

**Meeting Date:** 05/15/2012

**Subject:** Minutes from April 17, 2012

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**Information**

**INFORMATION:**

**Approval of Minutes of April 17, 2012 Arts Commission Meeting**

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**Attachments**

**4/17/12 Minutes**

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COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR APRIL 17, 2012

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The April 17, 2012 meeting of the Arts Commission was called to order at 5:45 p.m. by the Chair Mary Ann Kehn in Conference Room 3 at the Coon Rapids Civic Center, 11155 Robinson Drive.

Commissioners Present: Mary Ann Kehn, Elaine Stulc, Charlie Pitts, Lewis Peterson, Jalai Laiel, John Kocon and Patty Sathre.

Commissioners Not Present: Jennifer Stone, Kristin Shields, Cindy Bornetun , and Jim Ulwelling

Potential new Commissioner: Tom Archibald

Staff Liaison: Kris Linqvist

ACCEPT AGENDA

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MOTION BY LEWIS PETERSON, SECONDED BY CHARLIE PITTS BY TO ACCEPT THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES

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MOTION BY PATTY SATHRE, SECONDED BY JOHN KOCON TO APPROVE THE MINUTES OF THE FEBRUARY 21, 2012 ARTS COMMISSION MEETING. THE MOTION PASSED UNANIMOUSLY.

1. POTENTIAL NEW COMMISSIONER ~ THOMAS ARCHIBALD

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MOTION BY LEWIS PETERSON, SECONDED BY CHARLIE PITTS TO RECOMMEND TO THE CITY COUNCIL APPOINTMENT OF THOMAS ARCHIBALD TO THE ARTS COMMISSION. THE MOTION PASSED UNANIMOUSLY.

2. REVIEW GUIDELINES FOR CONTESTS

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Staff Liaison Kris Linqvist drafted a new outline for a Photo Contest. There was discussion on the new draft with considerations for a contest beginning and ending date. Modification will be made to the draft and will be brought back to the next meeting for final review.

3. HARVEST GRILL ~ ACOUSTIC SERIES FOR FALL

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Mary Ann Kehn contacted Harvest Grill about potentially having an acoustic series at the Harvest Grill. Jason Hines stated he did not want to do anything until the road reopens. This is an item that will be revisited in the future.

4. POTENTIAL PERFORMER REVIEW FOR SUMMER CONCERT SERIES

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There was a request from a food & beverage vendor to do sales at the June 21, 2012 Rockie Lynne concert at Sand Creek Park. After some discussion, it was decided not to allow another vendor since we already allow the Lions and Boy Scouts the vending rights.

MOTION BY CHARLIE PITTS, SECONDED BY ELAINE STULC TO DENY THE REQUEST FOR ANOTHER FOOD AND BEVERAGE VENDOR FOR THE JUNE 21, 2012 ROCKIE LYNNE CONCERT AT SAND CREEK PARK. THE MOTION PASSED UNANIMOUSLY.

Mary Ann Kehn suggested that Betty Rydell could replace the Galaetic Cowboy Orchestra for the August 2<sup>nd</sup> Concert. Betty Rydell's fee is \$300.

MOTION BY PATTY SATHRE, SECONDED BY CHARLIE PITT TO HAVE BETTY RYDELL AND RANDI RAE PERFORM AT THE AUGUST 2, 2012 PERFORMANCE IF SHE IS AVAILABLE. THE MOTION PASSED UNANIMOUSLY.

High 48's were suggested as a backup performer if Betty Rydell and Randi Rae were not available.

MOTION BY ELAINE STULC, SECONDED BY JALAI LAIEL TO HAVE THE HIGH 48'S PERFORM ON AUGUST 2<sup>ND</sup> IF BETTY RYDELL AND RANDI RAE ARE UNABLE TO PERFORM. THE MOTION PASSED UNANIMOUSLY.

#### INFORMATIONAL ITEMS/ANNOUCEMENTS/OTHER BUSINESS

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John Kocon brought in a art design for the sign that could be used at the dam for concerts. Research needs to be done on where to have the banner made.

#### NEXT MEETING

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The next meeting of the Coon Rapids Arts Commission will be held on Tuesday, April 17, 2012 in the City Hall Conference Room 3.

#### ADJOURN

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MOVED BY CHARLIE PITTS, SECONDED BY PATTY SATHRE TO ADJOURN THE MEETING AT 7:01 P.M.

Respectfully submitted by  
Kris Linquist, Staff Liaison



**Arts Commission - Regular**

**1.**

**Meeting Date:** 05/15/2012

**Subject:** Guidelines for Photo Contest

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**Information**

**INFORMATION:**

Review Guidelines for Photo Contest

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**Attachments**

Photo Contest

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## GUIDELINES FOR PHOTOGRAPHY CONTEST

The contest is open to Coon Rapids residents and business people. All entries submitted must be your own work, and there is a limit of three (3) entries per person per contest. (Employees and their family members of the City of Coon Rapids or the Coon Rapids Art Commission and any sponsors and/or judges are not eligible to enter).

- This contest is for **amateur photographers only**.
- Photographs can be color or black and white.
- Photographs should be no smaller than 3-1/2"x5" and no larger than 8"x10" and printed on photogenic paper.
- Photographs with obscene content will not be considered nor will photographs that depict cruelty toward animals or humans.
- Photographs must be previously unpublished. *Photographs that have been published in any form prior to entry into the contest will be disqualified.*
- Photographs from all seasons are encouraged.
- Photographs must have been taken within the city limits of Coon Rapids, Minnesota, in 2010 or later.
- Digital images must be accompanied with a high resolution print on photogenic paper and a CD (which can include all photographs being submitted) with the highest resolution possible ~ at minimum shot with a 2 megapixel camera at full resolution or 1,600x1,200 pixel or larger. Manipulation of digital images should be limited to the kinds of manipulation that can be done with traditional printing techniques, such as changing saturation and contrast, burning-in and dodging, eliminating dust spots, etc. *Images in which content has been altered (elements eliminated, added, rearranged, etc.) will not be accepted.*
- If there are identifiable people in the photograph, and it was taken in a non-public space, it is the responsibility of the photographer to obtain permission to use the photograph.
- Camera model and film type (if applicable) should be included.
- Email submissions will be accepted.
- A complete official entry form must accompany each photograph submitted. Only entry forms with complete, accurate and legible information will be considered.

- NOT ACCEPTED: slides, photocopies, images printed on ink jet paper or framed, mounted or matted prints.
- Photographs/images become the property of the City of Coon Rapids once they have been submitted. No photographs/CDs will be returned.
- The City is not responsible for any lost or misdirected entries.

Photographs must be received no later than 4:30 p.m. on \_\_\_\_\_. They should be marked to the attention of “Coon Rapids Photo Contest”. They may be brought to the Coon Rapids City Center at 11155 Robinson Drive during regular business hours of 8 a.m. to 4:30 p.m. (Monday-Friday).

### **PHOTO CONTEST JUDGING/AWARDS**

- Entries will be reviewed by a panel of judges selected by the City of Coon Rapids Arts Commission.
- Photographs will be judged on the basis of creativity, photographic quality, and how an image expresses the theme of “\_\_\_\_\_”.
- It is the responsibility of the participant to submit the entry image(s) in the correct age category.
- Winners will be judged in each age category. There will be a prize given for the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> places in category. The winner will receive an award of appreciation along with a monetary award. Prizes for each category are \$150 for 1<sup>st</sup> place, \$100 for 2<sup>nd</sup> place, and \$50 for 3<sup>rd</sup> place.
- Winners in each category will have their photographs published on the City website, CTN City informational channel and in the bi-annual City of Coon Rapids newsletter.
- Some entries may be posted for public viewing at the Coon Rapids City Center.
- All decisions will be final, and the judges reserve the right to disqualify any entrant. Prizes may not be awarded if no acceptable entries are received.

## COON RAPIDS PHOTOGRAPHY ENTRY FORM

Name:		
Mailing Address:		
City:	State:	ZIP:
Phone:	E-mail:	
Coon Rapids Resident <input type="checkbox"/> Coon Rapids Business <input type="checkbox"/>		
Location where photo was taken:		
Approximate date when photograph was taken:		
Photo title/caption:		
<b>AGE CATEGORY:</b>  _____ 12 yrs of age or under _____ 13-17 years of age _____ 18 years of age and older	<b>THEME:</b>  _____ Animals _____ Scenery _____ Black & White _____ Inspirational _____ People	

I certify that I am the one who took this photograph. I understand that upon submission, this photograph and all of the copy and trademark rights associated with the photograph, become the property of the City of Coon Rapids. I hereby grant permission to the City of Coon Rapids and to use this photograph at their discretion with no compensation or credit to me or to any of the subjects in the photograph. When the photograph is of identifiable people in a non-public place, I have obtained the permission of those in the photograph to submit this photograph for use by the City of Coon Rapids.

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Signature of photographer Date

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Signature of parent or guardian if less than 18 years of age Date

Photos must be received no later than 4:30 p.m. on deadline date.  
 The City is not responsible for any lost or misdirected entries.