

UNAPPROVED

COON RAPIDS CITY COUNCIL MEETING MINUTES OF JANUARY 3, 2012

OPEN MIC/PUBLIC COMMENT

Dale Koch, 2020 127th Avenue, shared concerns about the condition of the yard at 1815 128th Avenue NW, about the need for a garage facility for police and other vehicles, about the remedy for a ponding situation at Bunker Hills Golf Club, lack of new jobs in the City, increased taxes, decreased home values, and lack of response to a potential business wishing to locate to the City.

Jerry Pierce, 12236 Partridge Street, inquired why CTN Studios did not announce, tape, or air Father Reiser's funeral. He asked who makes the decisions on what is aired and requested the Council amend the agenda in order to recognize Father Reiser's contributions and to offer a moment of silence.

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of January was called to order by Mayor Tim Howe at 7:00 p.m. on Tuesday, January 3, 2012, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Melissa Larson, Paul Johnson, Jerry Koch, Bruce Sanders and Scott Schulte

Members Absent: None

ADOPT AGENDA

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS (COUNCIL BUSINESS)

1. DESIGNATING COUNCIL SECRETARY:
 - A. CONSIDER RESOLUTION 12-1 DESIGNATING TIMESAVER OFF SITE SECRETARIAL, INC. AS COUNCIL SECRETARY FOR 2012
 - B. APPROVE ADDENDUM TO RECORDING SECRETARY SERVICE

AGREEMENT

City Manager Fulton presented a memorandum explaining each year the Council enters into an agreement for recording secretarial services for meeting minutes.

In 1994, Council entered into an agreement with TimeSaver Off Site Secretarial, Inc. (TOSS) for recording and preparation of meeting minutes. This agreement has been extended annually.

TOSS has submitted the attached Addendum to the Recording Secretary Service Agreement for 2012. The fees reflect a zero percent increase over the 2011 rate.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-1 DESIGNATING TIMESAVER OFF SITE SECRETARIAL, INC. AS COUNCIL SECRETARY FOR 2012; AND APPROVE ADDENDUM TO RECORDING SECRETARY SERVICE AGREEMENT. THE MOTION PASSED UNANIMOUSLY.

2. COUNCIL RULES OF PROCEDURE:
 - A. CONSIDER RESOLUTION 12-2 ESTABLISHING COUNCIL RULES OF PROCEDURE
 - B. CONSIDER ADDENDUM TO RESOLUTION 12-2, DEFINITIONS AND EXPLANATIONS OF CITY COUNCIL ORDER OF BUSINESS
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City Manager Fulton presented a memorandum requesting the Council adopt Rules of Procedure.

Council annually adopts Rules of Procedure setting forth the order of business for regular meetings, along with certain definitions and explanations. These documents have not been modified from last year's format.

Councilmember Schulte noted that in Resolution 12-2 the Council and staff may add, delete or change the meeting agenda items and requested staff reflect this change in the Resolution. In addition, the language should reflect that work session meetings are held based on the consensus of the Council and do not require an affirmative vote.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 12-2 ESTABLISHING COUNCIL RULES OF PROCEDURE; AND ADOPT THE ADDENDUM TO RESOLUTION 12-2, DEFINITIONS AND EXPLANATIONS OF CITY COUNCIL ORDER OF BUSINESS AS AMENDED. THE MOTION PASSED UNANIMOUSLY.

3. CONSIDER RESOLUTION 12-3 DESIGNATING THE *COON RAPIDS HERALD* AS THE OFFICIAL NEWSPAPER FOR 2012
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City Manager Fulton presented a memorandum requesting the Council designate the City's official legal newspaper.

The *Coon Rapids Herald* has submitted a proposal to serve as the City's legal newspaper for 2012. The *Herald* meets all requirements for this obligation.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER SCHULTE, TO ADOPT RESOLUTION NO. 12-3, DESIGNATING THE *COON RAPIDS HERALD* AS THE OFFICIAL NEWSPAPER FOR 2012. THE MOTION PASSED UNANIMOUSLY.

4. **CONSIDER RESOLUTION 12-9 DESIGNATING DEPOSITORY AND INVESTMENT COLLATERAL MANAGEMENT PROCEDURES**

A memorandum was presented by Manager of Accounting/Treasurer Vouk stating Chapter 118A of the Minnesota Statutes sets forth the requirements for the deposit of public funds and the management of collateral.

State Statutes allow the City Council to authorize the treasurer or chief financial officer to designate depositories for City funds and to manage the collateral for those funds. The attached resolution designates Wells Fargo Bank Minnesota, N.A. as the official depository and authorizes the Manager of Accounting/Treasurer or Finance Director to designate additional depositories for investment purposes, approve wire transfer agreements with the depositories, and manage the collateral as prescribed by State Statute.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-9, DESIGNATING DEPOSITORY AND INVESTMENT COLLATERAL MANAGEMENT PROCEDURES. THE MOTION PASSED UNANIMOUSLY.

5. **COUNCIL APPOINTMENTS:**
- A. **CONSIDER RESOLUTION 12-4 APPOINTING CHIEF OF POLICE AND ONE OTHER VOTING MEMBER AND ALTERNATE TO THE ANOKA COUNTY JOINT LAW ENFORCEMENT COUNCIL**
 - B. **CONSIDER RESOLUTION 12-5 APPOINTING A DELEGATE AND ALTERNATE TO THE ANOKA-HENNEPIN DISTRICT 11 COMMUNITY EDUCATION ADVISORY COUNCIL**
 - C. **CONSIDER RESOLUTION 12-6 APPOINTING A DELEGATE AND ALTERNATE TO METRO CITIES**
 - D. **CONSIDER RESOLUTION 12-7 APPOINTING A DELEGATE AND ALTERNATE TO THE LEAGUE OF MINNESOTA CITIES**
 - E. **CONSIDER RESOLUTION 12-8 APPOINTING A REPRESENTATIVE AND ALTERNATE TO THE LOCAL GOVERNMENT INFORMATION SYSTEMS (LOGIS)**

- F. CONSIDER RESOLUTION 12-10 APPOINTING A REPRESENTATIVE, ALTERNATE AND TWO LODGING REPRESENTATIVES TO MINNESOTA METRO NORTH TOURISM (TWIN CITIES GATEWAY)
- G. CONSIDER RESOLUTION 12-11 APPOINTING TWO MEMBERS AND ALTERNATE TO THE SCHWAN’S SUPER RINK JOINT BOARD
- H. CONSIDER RESOLUTION 12-12 APPOINTING A REPRESENTATIVE AND ALTERNATE TO THE NORTHSTAR CORRIDOR DEVELOPMENT AUTHORITY
- I. CONSIDER RESOLUTION 12-19 APPOINTING TWO REPRESENTATIVES AND ALTERNATE TO COON RAPIDS YOUTH FIRST
- J. CONSIDER RESOLUTION 12-16 APPOINTING A REPRESENTATIVE TO THE NORTH METRO CROSSING COALITION

City Manager Fulton presented a memorandum to Council stating each year the Council makes appointments to certain organizations. Council is asked to make the 2012 appointments at this time.

Council is asked to appoint members to represent the City on several organizations. The following are the 2011 representatives:

Anoka County Joint Law Enforcement Council	Scott Schulte; Former Chief Tim Snell; Bruce Sanders alternate
Anoka-Hennepin Community Ed. Advisory Council	Denise Klint; Melissa Larson alternate
Metro Cities	Joe Sidoti; Paul Johnson alternate
League of Minnesota Cities	Paul Johnson; Denise Klint alternate
Local Government Information Systems	Matt Fulton; Dave Sack
Minnesota Metro North Tourism (TC Gateway)	Joe Sidoti; Paul Johnson alternate; Andrea Andrajack-InnPlace Hotel; Roshan Bhakta-Holiday Inn Express
Schwan’s Super Rink Joint Board	Mayor Howe; Scott Schulte; Bruce Sanders alternate
Northstar Corridor Development Authority	Bruce Sanders; Tim Howe alternate
Coon Rapids Youth First	Mayor Howe; Ryan Gunderson; Sharon Legg alternate
North Metro Crossing Coalition	Bruce Sanders

Mayor Howe noted these positions are filled by both staff and Council for the various committees around the metro area.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-4 APPOINTING POLICE CHIEF BRAD WISE AND COUNCILMEMBER SCOTT SCHULTE, WITH COUNCILMEMBER BRUCE SANDERS

AS ALTERNATE TO THE ANOKA COUNTY JOINT LAW ENFORCEMENT COUNCIL. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-5 APPOINTING COUNCILMEMBER DENISE KLINT AND COUNCILMEMBER MELISSA LARSON AS ALTERNATE TO THE ANOKA-HENNEPIN DISTRICT 11 COMMUNITY EDUCATION ADVISORY COUNCIL. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-6 APPOINTING COUNCILMEMBER PAUL JOHNSON AND COUNCILMEMBER JERRY KOCH AS ALTERNATE TO METRO CITIES. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER SCHULTE, TO ADOPT RESOLUTION 12-7 APPOINTING COUNCILMEMBER PAUL JOHNSON AND COUNCILMEMBER DENISE KLINT AS ALTERNATE TO THE LEAGUE OF MINNESOTA CITIES. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER LARSON, TO ADOPT RESOLUTION NO. 12-8 APPOINTING CITY MANAGER MATT FULTON AND IT MANAGER DAVE SACK AS ALTERNATE TO THE LOCAL GOVERNMENT INFORMATION SYSTEMS (LOGIS). THE MOTION PASSED UNANIMOUSLY.

Councilmember Schulte questioned if the City had three or four representatives on the Minnesota Metro North Tourism Committee. City Manager Fulton explained that the City had four representatives last year but would have only three representatives in 2012.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 12-10 APPOINTING COUNCILMEMBER JERRY KOCH AND CITY MANAGER MATT FULTON AS REPRESENTATIVES, WITH COUNCILMEMBER PAUL JOHNSON AS ALTERNATE, AND ROSHAN BKAHTAN AS LODGING REPRESENTATIVE TO MINNESOTA METRO NORTH TOURISM (TWIN CITIES GATEWAY). THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 12-11 APPOINTING MAYOR TIM HOWE AND COUNCILMEMBER SCOTT SCHULTE AND ALTERNATE COUNCILMEMBER BRUCE SANDERS TO THE SCHWAN'S SUPER RINK JOINT BOARD. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER SCHULTE, TO ADOPT RESOLUTION NO. 12-12 APPOINTING COUNCILMEMBER BRUCE SANDERS

AND ALTERNATE MAYOR TIM HOWE TO THE NORTHSTAR CORRIDOR DEVELOPMENT AUTHORITY. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 12-19 APPOINTING MAYOR TIM HOWE AND RECREATION COORDINATOR RYAN GUNDERSON; AND FINANCE DIRECTOR SHARON LEGG AS ALTERNATE TO COON RAPIDS YOUTH FIRST. THE MOTION PASSED UNANIMOUSLY.

Councilmember Schulte questioned if an alternate had been suggested for the North Metro Crossing Coalition. Councilmember Sanders said he felt this would be in good order in case he was unable to attend a meeting.

Mayor Howe volunteered to serve as the alternate for this coalition.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 12-22 APPOINTING REPRESENTATIVE COUNCILMEMBER BRUCE SANDERS AND ALTERNATE MAYOR TIM HOWE TO THE NORTH METRO CROSSING COALITION. THE MOTION PASSED UNANIMOUSLY.

6. BOARD AND COMMISSION APPOINTMENTS:
 - A. CONSIDER RESOLUTION 12-16 RESOLUTION APPROVING THE REAPPOINTMENT OF TWO MEMBERS, APPOINTMENT OF ONE MEMBER, AND APPOINTMENT OF A CHAIR AND VICE CHAIR FOR 2012 TO THE ARTS COMMISSION
 - B. CONSIDER RESOLUTION 12-13 APPROVING THE REAPPOINTMENT OF ONE MEMBER AND APPOINTMENT OF A CHAIR FOR 2012 TO THE BOARD OF ADJUSTMENT AND APPEALS
 - C. CONSIDER RESOLUTION 12-14 APPROVING THE REAPPOINTMENT OF ONE MEMBER AND APPOINTMENT OF A CHAIR FOR 2012 TO THE POLICE AND FIREFIGHTER'S CIVIL SERVICE COMMISSION
 - D. CONSIDER RESOLUTION 12-17 APPROVING THE REAPPOINTMENT OF TWO MEMBERS AND APPOINTING A CHAIR AND VICE CHAIR FOR THE 2012 TO THE HISTORICAL COMMISSION
 - E. CONSIDER RESOLUTION 12-15 APPROVING THE REAPPOINTMENT OF TWO MEMBERS AND APPOINTMENT OF ONE MEMBER TO THE PLANNING COMMISSION
 - F. CONSIDER RESOLUTION 12-18 APPROVING THE REAPPOINTMENT OF TWO MEMBERS AND APPOINT A CHAIR FOR 2012 TO THE SAFETY COMMISSION
 - G. CONSIDER RESOLUTION 12-20 APPROVING THE REAPPOINTMENT OF ONE MEMBER AND APPOINTMENT OF A CHAIR FOR 2012 FOR THE SUSTAINABILITY COMMISSION
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City Manager Fulton presented a memorandum requesting the Council approve the annual appointments of members to the City's Board and Commissions.

Each year the Council approves annual appointments to the City's Boards and Commissions. The following appointments and Chair and Vice Chair designations for each Commission are as follows:

Arts Commission

- Three terms expired on this Commission December 31, 2011: Nicole Infinity, Mary Ann Kehn, and John Kocon. The Commission recommends the reappointment of Ms. Kehn and Mr. Kocon with terms to expire December 31, 2012. The Commission also recommends the appointment of Patty Sathre with a term to expire December 31, 2014. In addition, the Commission recommends the reappointment of Mary Ann Kehn as Chair and Charlie Pitts as Vice Chair. After these appointments, five vacancies will exist on this Commission.

Board of Adjustment and Appeals

- One term expired on this Board on December 31, 2011: Gary Wessling. Mr. Wessling is seeking reappointment with a term to expire December 31, 2014. In addition, the Board recommends Gary Wessling be reappointed as Chair. After these appointments there will be no vacancies on the Board.

Police and Firefighter's Civil Service Commission

- Bob Thistle's term expired on this Commission on December 31, 2011, and he is seeking reappointment with a term to expire December 31, 2014. Per State Statute, the Commissioner with the expiring term for that year is appointed Chair, who for 2012 will be Al Hofstedt. After this appointment there will be no vacancies on the Board.

Historical Commission

- Three terms expired on this Commission on December 31, 2011: Tracy Ekberg, James Marsolais, and Betty Wilbur. The Commission recommends the reappointment of Ms. Ekberg and Mr. Marsolais with terms to expire December 31, 2014. In addition, the Board recommends that Bob Powell be appointed Chair and Mr. Marsolais as Vice Chair for 2012. After these appointments there will be three vacancies on this Commission.

Parks and Recreation Commission

- There are no expiring terms on this Commission for 2011, and although it wasn't formally discussed at their last meeting staff believes the Commission will likely recommend reappointment of Mr. Arntson as Chair. There are no current vacancies on this Commission.

Planning Commission

- Three terms expired on this Commission on December 31, 2011; Jennifer Geisler, Jonathan Lipinski, and Margaret Murphy. The Council interviewed potential applicants during a work session on December 13 and reached consensus to reappoint Ms. Geisler and Mr. Lipinski, as

well as appoint Zachary Stephenson, all with terms expiring December 31, 2014. After these appointments no vacancies will exist on this Commission.

Safety Commission

- Four terms expired on this Commission on December 31, 2011: Wayne Baumgart, Bob Johnson, Maurice McKee, and Rita Waxon. The Commission recommends the reappointment of all Commissioners with terms to expire December 31, 2014. In addition, at their next meeting the Commission will likely recommend the appointment of Bob Johnson as Chair. After these appointments there will be no vacancies on the Board.

Sustainability Commission

- Three terms expired on this Commission on December 31, 2011: Chris Backes, Mark Broderick, and Jo Ellen Christiansen. Mr. Backes is seeking reappointment, with a term to expire December 31, 2014. In addition, the Commission recommends the appointment of Stacey Demmer as Chair for 2012. After these appointments there will be two vacancies on the Board.

Recommendations for appointments to the Charter Commission will occur in March.

Councilmember Schulte encouraged the public to get involved in City government as the City currently had five vacancies on the Arts Commissions. He noted those interested could contact City Hall if interested.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER LARSON, TO ADOPT RESOLUTION NO. 12-16 RESOLUTION APPROVING THE REAPPOINTMENT OF MARY ANN KEHN AND JOHN KOCON WITH TERMS TO EXPIRE DECEMBER 31, 2014; APPOINTMENT OF PATTY SATHRE WITH TERM TO EXPIRE DECEMBER 31, 2014, AND APPOINTMENT OF CHAIR MARY ANN KEHN AND VICE CHAIR CHARLIE PITTS FOR 2012 TO THE ARTS COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER SCHULTE, TO ADOPT RESOLUTION NO. 12-13 APPROVING THE REAPPOINTMENT OF GARY WESSLING FOR 2012 TO THE BOARD OF ADJUSTMENT AND APPEALS. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 12-14 APPROVING THE REAPPOINTMENT OF BOB THISTLE AND APPOINTMENT OF CHAIR AL HOFSTEDT FOR 2012 TO THE POLICE AND FIREFIGHTER'S CIVIL SERVICE COMMISSION. THE MOTION PASSED UNANIMOUSLY.

Councilmember Schulte encouraged residents interested in history to volunteer for the Historical Commission as it currently had three vacancies.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 12-17 APPROVING THE REAPPOINTMENT OF TRACY EKBERG AND JAMES MARSOLAIS; AND APPOINTING CHAIR BOB POWELL AND VICE CHAIR JAMES MARSOLAIS FOR 2012 TO THE HISTORICAL COMMISSION. THE MOTION PASSED UNANIMOUSLY.

Councilmember Schulte thanked Planning Commissioner Margaret Murphy for her many years of service and dedication to the City on the Planning Commission.

Mayor Howe agreed, thanking Ms. Murphy for her service to the City.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 12-15 APPROVING THE REAPPOINTMENT OF JENNIFER GEISLER AND JONATHAN LIPINSKI; AND APPOINTMENT OF ZACHARY STEPHENSON; AND APPOINTING CHAIR DONNA NAEVE TO THE PLANNING COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER LARSON, TO ADOPT RESOLUTION NO. 12-18 APPROVING THE REAPPOINTMENT OF WAYNE BAUMGART, BOB JOHNSON, MAURICE MCKEE, AND RITA WAXON FOR 2012 TO THE SAFETY COMMISSION. THE MOTION PASSED UNANIMOUSLY.

Councilmember Schulte indicated the Sustainability Commission had several vacancies and encouraged the public to become involved in this group.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 12-20 APPROVING THE REAPPOINTMENT OF CHRIS BACKES AND APPOINTMENT OF CHAIR STACEE DEMMER FOR 2012 FOR THE SUSTAINABILITY COMMISSION. THE MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

DECEMBER 6, 2011, COUNCIL MEETING
DECEMBER 13, 2011, WORK SESSION
DECEMBER 20, 2011, COUNCIL MEETING
DECEMBER 20, 2011, WORK SESSION

Councilmember Schulte requested the Council or Park Board discuss adding plaques to the benches built by the Boy Scouts.

Mayor Howe felt this should be discussed by the Park Board.

Councilmember Koch requested a change to his comments on Page 8 & 9 to show that he was in

favor of postponing the item to allow the “business owners” time to review the technology options available, and not staff.

Councilmember Koch asked that a change also be made on Page 9, removing the statement, “the Council did not have the right to regulate this issue”; and replace it with, “it was not the Council’s job to level the playing field”.

MOTION BY COUNCILMEMBER LARSON, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE MINUTES OF THE DECEMBER 6, 2011, COUNCIL MEETING, AS AMENDED. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER SCHULTE, FOR APPROVAL OF THE MINUTES OF THE DECEMBER 13, 2011, WORK SESSION MEETING. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE MINUTES OF THE DECEMBER 20, 2011, COUNCIL MEETING. THE MOTION PASSED (COUNCILMEMBER LARSON ABSTAINED).

Councilmember Schulte noted that on Page 2, third paragraph, the second sentence, needed further clarification as the words were out of order.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE MINUTES OF THE DECEMBER 20, 2011, WORK SESSION MEETING, AS AMENDED. THE MOTION PASSED (COUNCILMEMBER LARSON ABSTAINED).

CONSENT AGENDA/INFORMATIONAL BUSINESS

7. AUTHORIZE FINAL PAYMENT, PROJECT 11-11, BITUMINOUS PATCHING – LARGE AREAS
 8. AUTHORIZE FINAL PAYMENT, PROJECT 11-2, 121ST AVENUE AND SHENANDOAH BOULEVARD STREET RECONSTRUCTION
 9. AUTHORIZE FINAL PAYMENT, PROJECT 11-3 & 11-16, XEON STREET AND 121ST AVENUE STREET RECONSTRUCTION
 10. AUTHORIZE FINAL PAYMENT, PROJECT 11-1A, STREET RECONSTRUCTION
 11. AUTHORIZE FINAL PAYMENT, PROJECT 11-10, BITUMINOUS PATCHING – SMALL AREAS
 12. AUTHORIZE FINAL PAYMENT, PROJECT 11-9, EMERGENCY CONCRETE REPAIRS
 13. APPROVE CLASS A ON-SALE AND SUNDAY LIQUOR LICENSE TO AZAR LLC D.B.A. LA CASITA, 8955 SPRINGBROOK DRIVE
 14. APPROVE 2012 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM
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MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

15. OPEN MIC REPORT – DONNA NAEVE, 525-127TH LANE NW, RE: LACK OF DIRECTIONAL DETOUR SIGNAGE FOR MAIN STREET RECONSTRUCTION PROJECT

Mayor Howe presented a memorandum from staff to Council stating Donna Naeve, 535-127th Lane, appeared at Open Mic regarding the lack of directional detour signage for Main Street reconstruction project.

Donna Naeve expressed concern regarding the lack of directional detour signage for Main Street reconstruction project. Staff will contact Anoka County about the possibility of increased detour signage during this project.

NEW BUSINESS

16. CONSIDER RESOLUTION 12-25 MISCELLANEOUS ASSESSMENT, DECLARING COST TO BE ASSESSED, ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL AND ORDERING PUBLIC HEARING FOR FEBRUARY 8, 2012

Finance Director Legg presented a memorandum to Council stating a date for a public hearing should be set to consider miscellaneous assessments to be certified to the County for collection with the 2013 property taxes.

The City Council must set a public hearing as required by State Statutes. At that hearing, the City Council may refer appellants to the Board of Adjustment and Appeals. The Board of Adjustment and Appeals will then give their recommendation.

The Board of Adjustment and Appeals is expected to conduct this hearing on March 1 and make a recommendation to the City Council at the March 20 Council meeting. Staff will incorporate the process in the required mailing to the property owner.

These assessments include services provided to taxpayers, in most cases code enforcement violations. The terms of repayment are determined by the amount being assessed. The proposed assessments are categorized by the number of years to be assessed and the interest rate recommended.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER LARSON, TO ADOPT RESOLUTION NO. 12-25 MISCELLANEOUS ASSESSMENT DECLARING THE COST TO BE ASSESSED, ORDERING PREPARATION OF THE PROPOSED ASSESSMENT ROLL AND ORDERING THE PUBLIC HEARING FOR FEBRUARY 8, 2012 ON THE PROPOSED ASSESSMENT ROLL. THE MOTION PASSED UNANIMOUSLY.

17. APPROVE SPECIFICATIONS FOR WATER TREATMENT CHEMICALS AND ORDER ADVERTISEMENT FOR BIDS

Finance Director Legg presented a memorandum to Council stating Staff is requesting approval of specifications and the advertisement for bids for the purchase of water treatment chemicals.

The contract for water treatment chemicals expired on December 31, 2011. Specifications have been prepared for a new contract and are available for review in the Purchasing Division. Bids will be due on January 27, 2012 and staff anticipates a new contract will be in place by the beginning of February, 2012.

Mayor Howe questioned why the City was using more chemicals if the City's overall water usage was decreasing. Finance Director Legg indicated the expense was for more than water chemicals.

MOTION BY COUNCILMEMBER SCHULTE, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE THE SPECIFICATIONS FOR WATER TREATMENT CHEMICALS AND ORDER THE ADVERTISEMENT FOR BIDS. THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

Councilmember Schulte recognized Father Reiser with Epiphany Church and thanked him for his dedication to the City. He noted Father Reiser taught him a great deal and stated his passing was a great loss to the community.

Councilmember Klint noted the passing of Father Reiser was a great loss to the City, which was evident at his funeral. Father Reiser did a lot for the City of Coon Rapids.

Mayor Howe indicated he was not a member of Epiphany Church but was impressed by Father Reiser and the life he lived in the community. He reflected on several fond memories he had of Father Reiser.

Councilmember Koch commented Father Reiser was larger than life, larger than the City of Coon Rapids. He would be dearly missed by all. He encouraged the Council to find a way to honor his dedication to the City.

Mayor Howe reviewed Snowflake Days was quickly approaching and challenged the public to attend the Mayor's Cup event at the golf simulators at Bunker Hills. He indicated many other great events would be held during Snowflake Days and further information would follow.

Councilmember Sanders indicated a little over a year ago the City of Coon Rapids joined the Beyond the Yellow Ribbon coalition to assist military families. He encouraged the City to expand their network and efforts to keep these families afloat while their loved ones are deployed. He stated he was always available for inquiries regarding this program.

Mayor Howe questioned when the Council wanted to hold the Local Board of Appeal and Equalization meeting.

Councilmember Johnson asked if this meeting could be held prior to a Council meeting and could possibly include some work session topics as well if time allowed. Finance Director Legg indicated this meeting could take some time and recommended the meeting be held on a separate night.

Mayor Howe suggested the meeting be held on April 10th. The Council was in agreement with this recommendation.

Mayor Howe indicated the pond at Shenandoah on the north side of Main Street was in poor condition. He requested Staff follow up with the County to see what their plans are for this site.

Councilmember Schulte stated the construction site at 111th and Coon Rapids Boulevard was an eyesore. He spoke to Staff about this area and noted the fence would remain until construction was completed. He requested the banner and sign be removed.

ADJOURN

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADJOURN THE MEETING AT 7:51 P.M. THE MOTION PASSED UNANIMOUSLY.

Tim Howe, Mayor

ATTEST:

Cathy Sorensen, City Clerk