



Council Closed Session - 6:45 p.m.

CITY COUNCIL AGENDA

Tuesday, September 17, 2013

7:00 p.m.

Coon Rapids City Center

Council Chambers

Open Mic/Public Comment

Call to Order

Pledge of Allegiance

Roll Call

Adopt Agenda

Proclamations/Presentations

None

Approval of Minutes of Previous Meeting

September 3, 2013, Council Meeting

Consent Agenda

1. Cons. Resolution 13-90 Accepting Grant from the USDOJ Edward Byrne Justice Assistance Grant (JAG Grant) administered by the US Department of Justice (USDOJ)
2. Approve Temporary 3.2% Malt Liquor License for Epiphany Church for 2013 Fall Festival
3. Authorize Final Payment, Bunker Hills Monument Sign - CM-01 Concrete/Masonry, Project 12-33
4. Authorize Final Payment, Bunker Hills Monument Sign - CM-02 Structural Steel Fabrication, Project 12-33
5. Authorize Final Payment, Bunker Hills Monument Sign - CM-03 Electrical, Project 12-33

Reports on Previous Open Mic

6. Open Mic Report - Jerry Pierce, 12236 Partridge Street NW - Various Concerns

Public Hearing

None

Bid Openings and Contract Awards

None

Old Business

7. 2013(2) Miscellaneous Special Assessments:
 - a. Cons. Resolution 13-87 Contested Miscellaneous Assessments-One Year
 - b. Cons. Resolution 13-88 Contested Miscellaneous Assessments-Three Year
 - a. Cons. Resolution 13-89 Contested Miscellaneous Assessments-Five Year

New Business

None

Other Business

Adjourn



City Council Regular

Meeting Date: 09/17/2013

SUBJECT: Council Minutes

Attachments

9-3-13 Council Minutes

UNAPPROVED

COON RAPIDS CITY COUNCIL MEETING MINUTES OF SEPTEMBER 3, 2013

OPEN MIC/PUBLIC COMMENT

Alan Williams, 10744 Yellow Pine Street NW, referred to his last open mic appearance regarding Section 8 rental licensing inspections. He said he was not pleased with staff's response, stating that when two agencies are doing the same job something is not right. He said that Section 8 inspections are far more extensive and are not to a lesser standard than the City's and that liability concerns should not be a concern based on language outlined in City Code. Mr. Williams said that data privacy concerns are not an issue because the need is just to know that a property is Section 8 and that it is inspected annually. Mr. Williams stated that he did not wish to receive a response to this appearance but asked that the Council consider scheduling a work session to review this topic further. He indicated that this process could be violating Minnesota's constitution with regard to criminals and probable cause, adding that criminals are better protected by the Constitution than renters.

Mayor Howe noted the report also stated that Section 8 status is not required and that a landlord could change that status at any time and asked how the City would be made aware of a status change. Mr. Williams asked how the City determines a property is rental, adding homestead is not enough because that occurs 12 months after. He said he knows of a property's Section 8 status based on HUD documents so it should not be a problem. Mr. Williams acknowledged there would be some logistical aspects but that something needs to be done.

Jerry Pierce, 12236 Partridge Street NW, stated that his questions from previous open mic appearances had not been addressed. He repeated questions from the last open mic session, stating that he did not want a response from staff regarding the Midwest Disabilities project at Round Lake Shoppes on Coon Rapids Boulevard but from Councilmember Koch. Mr. Pierce shared personal comments regarding City Hall staff, development and job creation, and the Ice Center energy budget, then requested information on a training course attended by the Community Development Director. Mr. Pierce also shared that he had recently attended a wedding at Bunker Hills Golf Club and was upset about some table service issues and bird droppings on the sidewalk area.

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of September was called to order by Mayor Tim Howe at 7:14 p.m. on Tuesday, September 3, 2013, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Howe led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Ron Manning, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: Councilmember Denise Klint

ADOPT AGENDA

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

1. DISTINGUISHED BUDGET PRESENTATION AWARD

Mayor Howe read a plaque from the Minnesota Government Finance Officers Association that recognized the Coon Rapids Finance Department for their excellent work on the 2013 budget. He noted this was the 29th consecutive year the Coon Rapids has received this award and only 20 cities in the State received this award. He commended the department for their continued excellent service to the community. A round of applause was offered by all present.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

AUGUST 20, 2013, COUNCIL MEETING
AUGUST 21, 2013, WORK SESSION

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE MINUTES OF THE AUGUST 20, 2013, COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE MINUTES OF THE AUGUST 21, 2013, WORK SESSION MEETING. THE MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA/INFORMATIONAL BUSINESS

2. CONSIDER RESOLUTION 13-84 REDUCING ASSESSMENT ROLL FOR BLACKFOOT STREET RECONSTRUCTION PROJECT 13-4
3. APPROVE JOINT POWERS AGREEMENT TO CONTINUE PARTICIPATION WITH

4. THE ANOKA-HENNEPIN NARCOTICS AND VIOLENT CRIMES TASK FORCE
AUTHORIZE FINAL PAYMENT, 2011 SANITARY AND STORM SEWER RELINING,
PROJECT 10-29
 5. CONSIDER RESOLUTION 13-86 DECLARING A VACANCY AND APPOINTING A
MEMBER TO THE SUSTAINABILITY COMMISSION
 6. APPROVE TEMPORARY ON-SALE 3.2% MALT LIQUOR LICENSE FOR THE COON
RAPIDS AMERICAN LEGION POST 334 FOR SEPTEMBER 15, 2013
-

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER WELLS,
FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED.

Mayor Howe thanked the present members and new volunteers for their willingness to serve on the Sustainability Committee.

Councilmember Koch requested further information on the narcotics and violent crime task force. Police Chief Wise discussed the numerous benefits the joint powers agreement offers the City of Coon Rapids.

THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

7. OPEN MIC REPORT – ED BURNS – 549 TYLER STREET IN ANOKA – RE: SIGNALS
AND TRAFFIC ON ROUND LAKE BOULEVARD AND WEDGEWOOD DRIVE
-

Mayor Howe discussed Mr. Burns' comments made during Open Mic at the August 20, 2013 Council meeting regarding the signals and traffic on Rounds Lake Boulevard and Wedgewood Drive. Further discussion ensued regarding the traffic concerns in this area.

8. OPEN MIC REPORT – TEEN CENTER
-

Mayor Howe discussed the comments made regarding the Teen Center during Open Mic at the August 20, 2013 Council meeting regarding the proposed closing of the Riverwood Teen Center. He indicated the Council would be meeting with the school district to discuss this matter in further detail. He directed staff to schedule a meeting in the near future to address this matter.

9. OPEN MIC REPORT – GREG LEONE – 11710 OLIVE STREET NW – RE: PARK BOND
REFERENDUM
-

Mayor Howe discussed Mr. Leone's comments made during Open Mic at the August 20, 2013 Council meeting regarding the proposed park bond referendum.

10. OPEN MIC REPORT – ALAN WILLIAMS – 10744 YELLOW PINE STREET – RENTAL LICENSING INSPECTIONS

Mayor Howe discussed Mr. Williams’ comments made during Open Mic at the August 20, 2013 Council meeting regarding rental licensing inspections completed by the City and the Met Council.

11. OPEN MIC REPORT – JERRY PIERCE – 12236 PARTRIDGE STREET NW – ROUND LAKE SHOPPES REVITALIZATION

Mayor Howe discussed Mr. Pierce’s comments made during Open Mic at the August 20, 2013 Council meeting regarding the revitalization of the Round Lake Shoppes.

PUBLIC HEARING

None.

OLD BUSINESS

None.

NEW BUSINESS

12. APPROVE PLANNED UNIT DEVELOPMENT AMENDMENT TO GATEWAY COMMERCE CENTER – 1920 GATEWAY DRIVE, PC13-12

The staff report was shared with Council. It was noted the applicant was requesting several changes to the PUD, in that the ponding area not be required to be irrigated. In addition, the applicant wanted to preserve the right to have a free standing sign on Lot 8.

Mayor Howe discussed the history of the Gateway Commerce Center. He recalled that sit-down restaurants were requested for this area and not fast food. Planner Harlicker stated three free standing fast food sites were originally planned for this center along with service uses.

Councilmember Manning asked if a hotel was planned for this area. Mayor Howe indicated any hotel proposal that would come forward would be further to the west of this site.

Councilmember Sanders stated it was his opinion that the character of this development would not change with the addition of a drive-thru. He said that the proposed use may spur development in this

area and for that reason he supported the request and suggested the irrigation along Gateway Drive be added in the future if deemed necessary.

Mayor Howe questioned if staff was comfortable with removing the irrigation near the storm pond along Gateway Drive. Planner Harlicker explained staff did support this recommendation. He noted if the vegetation were to die near the storm pond, the City had an agreement in place, which would assure the plants would be replaced by the applicant.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER SANDERS, TO APPROVE THE PROPOSED REVISIONS TO THE GATEWAY COMMERCE CENTER FINAL PUD WITH THE FOLLOWING CONDITIONS:

1. THE LANDSCAPING AROUND THE STORMWATER POND ON THE NORTH SIDE OF GATEWAY DRIVE BE INSTALLED.
2. ALL CONDITIONS OF THE ORIGINAL PUD APPROVAL OF DECEMBER 18, 2007 ARE INCLUDED IN THIS APPROVAL.
3. APPROVAL AND EXECUTION OF AN AMENDMENT TO THE PUD AGREEMENT.

THE MOTION PASSED UNANIMOUSLY.

13. APPROVE FINAL PLAT FOR GATEWAY COMMERCE CENTER 2ND ADDITION – 1920 GATEWAY DRIVE, PC 1322
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, TO APPROVE THE FINAL PLAT FOR GATEWAY COMMERCE CENTER 2ND ADDITION WITH THE FOLLOWING CONDITIONS:

1. CITY COUNCIL APPROVAL OF THE AMENDMENT TO THE PUD FOR GATEWAY COMMERCE CENTER.
2. ALL COMMENTS OF THE CITY ENGINEER BE ADDRESSED.
3. OUTLOT A BE COMBINED AND PLATTED WITH OUTLOT B, GATEWAY COMMERCE CENTER WHEN THAT LOT IS PLATTED.

THE MOTION PASSED UNANIMOUSLY.

14. AUTHORIZE PURCHASE OF TWO HEAVY DUTY DUMP TRUCKS WITH PLOWS

The staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO AUTHORIZE STAFF TO PURCHASE TWO 2014 FREIGHTLINER 108SD SINGLE AXLE 2 1/2 TON HEAVY DUTY DUMP/PLOW TRUCKS AND SNOW REMOVAL EQUIPMENT IN THE AMOUNT OF \$371,206.48.

Councilmember Manning asked what the City should receive for the current dump trucks. City Manager Gatlin estimated the City would receive \$40,000-60,000 for the existing units.

THE MOTION PASSED UNANIMOUSLY.

15. CONSIDER RESOLUTION 13-85 ESTABLISHING PRELIMINARY TAX LEVY FOR THE CITY OF COON RAPIDS AND ESTABLISHING THE TRUTH IN TAXATION MEETING FOR DECEMBER 3, 2013

The staff report was shared with Council.

Mayor Howe asked for further information on the two police officer positions that were being eliminated. City Manager Gatlin commented the City has not yet received grant funds for the proposed positions. He explained if the grants were received, staff would come back to the Council requesting the two new positions be hired.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION 13-85 ESTABLISHING THE PRELIMINARY TAX LEVY FOR THE CITY OF COON RAPIDS AND SETTING THE TRUTH IN TAXATION DATE.

Councilmember Wells thanked staff for making the reductions requested by the Council.

THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

Councilmember Johnson discussed the upcoming neighborhood meeting which would be held on Wednesday, September 4, 2013 at 6:30 p.m.

ADJOURN

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS,
TO ADJOURN THE MEETING AT 8:02 P.M. THE MOTION PASSED UNANIMOUSLY.

Tim Howe, Mayor

ATTEST:

Cathy Sorensen, City Clerk



City Council Regular

1.

Meeting Date: 09/17/2013

Subject: Accepting a Grant from U.S. Dept. of Justice

From: Kim Reid, Administrative Legal
Assistant

INTRODUCTION

The Coon Rapids Police Department was eligible for a FY 2013 Edward Byrne Justice Assistance Grant (JAG Grant) administered by the US Department of Justice (USDOJ) to address crime in communities. On September 9, 2013, the Police Department was informed it will receive an award for \$15,804. This award is being brought forward to the Council to adopt a resolution (13-90) accepting this grant.

DISCUSSION

The USDOJ funds the JAG Grant program with the specific purpose of helping communities address crime by improving the effectiveness and efficiency of criminal justice systems, processes and procedures. The Coon Rapids Police Department applied for a grant under this JAG program proposing to purchase non-budgeted equipment. In its grant application, the police department proposed to purchase training ammunition, ballistic shields, a camera lens and a portable (pole mounted) speed reader capable of data collection and analysis. The Police Department received notice on September 9, 2013, that the USDOJ awarded a grant to make those purchases.

RECOMMENDATION

Staff recommends adopting Resolution 13-90 to accept the \$15,804 grant from the USDOJ. Edward Byrne Justice Assistance Grant (JAG Grant) administered by the US Department of Justice (USDOJ).

Attachments

Resolution

RESOLUTION NO. 13-90

**A RESOLUTION TO ACCEPT THE GRANT OF MONIES
TO BE USED TOWARD THE PURCHASE OF PUBLIC SAFETY EQUIPMENT
FROM UNITED STATES DEPARTMENT OF JUSTICE EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG) AND
AUTHORIZING FISCAL AGENT/GRANT ADMINISTRATOR**

WHEREAS, Edward Byrne Memorial Justice Assistance Grant Program (JAG) of the United States Department of Justice has awarded a grant of \$15,804 to Coon Rapids Police Department; and

WHEREAS, the JAG grant will be used toward the purchase of public safety equipment; and

WHEREAS, Minn. Stat. § 465.03 allows cities to accept grants of real or personal property by resolution adopted by a two-thirds majority of Council; and

WHEREAS, the City Council finds the offered grant to be in the public interest;

NOW THEREFORE BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that the grant of \$15,804 is hereby accepted.

BE IT FURTHER RESOLVED that the City of Coon Rapids hereby extends its gratitude to the U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program for its generosity.

Adopted by the Coon Rapids City Council this 17th day of September, 2013.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

2.

Meeting Date: 09/17/2013

Subject: Temporary On-Sale 3.2% Malt Liquor License for Church of the Epiphany

From: Vincent Vu, Management
Analyst/Deputy Clerk

INTRODUCTION

Jay Tomaszewski, on behalf of Epiphany Church, 1900 111th Avenue NW, has applied for a temporary on-sale 3.2% malt liquor license to be used at their 2013 Fall Festival on Saturday, October 26, 2013.

DISCUSSION

The appropriate fees have been paid, the Certificate of Insurance for liquor liability is on file, and Mr. Tomaszewski has cleared background investigation.

The On-sale 3.2% malt liquor license will be valid from 5:00 - 10:00 PM on Saturday, October 26, 2013.

RECOMMENDATION

Council approval of a temporary 3.2% malt liquor license for Epiphany Church for use at their 2013 Fall Festival on Saturday, October 26, 2013 from 5:00 - 10:00 PM.



City Council Regular

3.

Meeting Date: 09/17/2013

Subject: Final Payment for Project 12-33, Bunker Hills Monument Sign - CM-01 Concrete/Masonry

Submitted For: Sharon Legg, Finance Director

From: Dianne Nelson, Advanced Accounting
Technician

INTRODUCTION

The City Engineer has recommended final payment to Kiffmeyer, Inc. in the amount of \$1,479.00 for Project 12-33, Bunker Hills Monument Sign, Concrete/Masonry.

DISCUSSION

A summary of Project 12-33, Bunker Hills Monument Sign - Concrete/Masonry, is as follows:

Contract completion date	5/23/13
Substantial completion date	6/30/13
Final completion date	6/30/13

Contract amount	\$28,600.00
Total additions/deletions	\$980.00
Final contract amount	\$29,580.00
Actual project cost	\$29,580.00
Less: previous payments by City	(\$28,101.00)
Amount due	\$1,479.00
Amount over final contract	\$0.00

The change to this project was for the removal of an old sign.

RECOMMENDATION

All of the above dates and amounts are reasonable and accurate according to the project file. The delay in completion was due to excessive amounts of rain in the spring and early summer. No liquidated damages are recommended. Staff recommends approval of change order and final payment to Kiffmeyer, Inc. in the amount of \$1,479.00 for Project 12-33, Bunker Hills Monument Sign, Concrete/Masonry.



City Council Regular

4.

Meeting Date: 09/17/2013

Subject: Final Payment for Project 12-33, Bunker Hills Monument Sign - CM-02 Structural Steel Fabrication

Submitted For: Sharon Legg, Finance Director

From: Dianne Nelson, Advanced Accounting Technician

INTRODUCTION

The City Engineer has recommended final payment to Linco Fab, Inc. in the amount of \$239.50 for Project 12-33, Bunker Hills Monument Sign, Structural Steel Fabrication.

DISCUSSION

A summary of Project 12-33, Bunker Hills Monument Sign - Structural Steel Fabrication, is as follows:

Contract completion date	5/23/13
Substantial completion date	6/30/13
Final completion date	6/30/13

Contract amount	\$4,610.00
Total additions (for additional sign supports)	\$180.00
Final contract amount	\$4,790.00
Actual project cost	\$4,790.00
Less: previous payments by City	(\$4,550.50)
Amount due	\$239.50
Amount over final contract	\$0.00

RECOMMENDATION

All of the above dates and amounts are reasonable and accurate according to the project file. The delay in completion was due to excessive amounts of rain in the spring and early summer. No liquidated damages are recommended. Staff recommends approval of change order and final payment to Linco Fab, Inc. in the amount of \$239.50 for Project 12-33, Bunker Hills Monument Sign, Structural Steel Fabrication.



City Council Regular

5.

Meeting Date: 09/17/2013

Subject: Final Payment for Project 12-33, Bunker Hills Monument Sign - CM-03 Electrical

Submitted For: Sharon Legg, Finance Director

From: Dianne Nelson, Advanced Accounting
Technician

INTRODUCTION

The City Engineer has recommended final payment to Master Electric Co., Inc. in the amount of \$337.50 for Project 12-33, Bunker Hills Monument Sign -Electrical.

DISCUSSION

A summary of Project 12-33, Bunker Hills Monument Sign - Electrical is as follows:

Contract completion date	5/23/13
Substantial completion date	6/30/13
Final completion date	6/30/13

Contract amount	\$6,750.00
Total additions/deletions	\$0.00
Final contract amount	\$6,750.00
Actual project cost	\$6,750.00
Less: previous payments by City	(\$6,412.50)
Amount due	\$337.50
Amount over final contract	\$0.00

RECOMMENDATION

All of the above dates and amounts are reasonable and accurate according to the project file. The delay in completion was due to excessive amounts of rain in the spring and early summer. No liquidated damages are recommended. Staff recommends approval of final payment to Master Electric Co., Inc. in the amount of \$337.50 for Project 12-33, Bunker Hills Monument Sign - Electrical.



City Council Regular

6.

Meeting Date: 09/17/2013

Subject: Open Mic Report - Jerry Pierce, 12236 Partridge Street NW

Submitted For: Steve Gatlin, City Manager

From: Cathy Sorensen, City Clerk

INTRODUCTION

At the September 3, 2013 open mic session, Jerry Pierce repeated several concerns and questions from previous appearances.

DISCUSSION

Mr. Pierce said that his questions from previous open mic appearances had not been addressed. Specifically, Mr. Pierce said he did not want a response from staff regarding the Midwest Disabilities project at Round Lake Shoppes on Coon Rapids Boulevard but from Councilmember Koch. He shared some personal comments regarding City Hall staff and the Ice Center energy budget, then requested information on a training course attended by the Community Development Director. Mr. Pierce also shared that he had recently attended a wedding at Bunker Hills Golf Club and was upset about some table service issues and bird droppings on the sidewalk area.

Staff has responded to Mr. Pierce's questions regarding the Round Lake Shoppes project to the best of its ability. It was unclear as to what period of time Mr. Pierce was referring to with regard to the training request, but it is the City's policy and practice to provide staff with appropriate periodic professional development opportunities. With regard to the event at Bunker Hills and The Harvest Grill, Bunker Hills staff has installed mesh in previously-identified nesting areas to dissuade birds from creating future issues. Staff will continue to work hard to ensure that patrons receive the best service and experience possible while attending events and will follow up again on Mr. Pierce's concerns.

RECOMMENDATION

No further action is required.

cc: Jerry Pierce



City Council Regular

7.

Meeting Date: 09/17/2013

Subject: Levy Appealed Misc. 2013 (2) Assessments

From: Heidi Cederstrand, Assessment Clerk II

INTRODUCTION

The recommendations of the Board of Adjustment and Appeals on contested miscellaneous special assessments are referred to the City Council for adoption.

DISCUSSION

As you know, the assessment hearing on miscellaneous assessments was held on August 7, 2013, property owners who were objecting to their assessments were referred to the Board of Adjustment and Appeals for review at their meeting on September 5. After the Board of Adjustment and Appeals heard objections on September 5, 2013, the following recommendations have been made:

Case #	Address/PIN#	Assessment(s)	Board of Adj. Recommendation
13-09V	Affinity Plus Federal CU 1416 106th Avenue NW 23-31-24-23-0059	Citation Fee-Mowing/Weed-\$330	Affirm Assessment-\$330
13-10V	Henry Le 441 Egret Blvd. NW 24-31-24-24-0055	Citation Fee-Mowing/Weed-\$330.00	Reduced to \$180
13-11V	Raymond Truelson 11504 Crooked Lake Blvd. NW 16-31-24-21-0007	Securing Vacant Property-\$258.00 Citation Fee-Mowing/Weed-\$330.00 Citation Fee-Removal & Disposal-\$330.00 Removal & Disposal-\$408.00	Reduced to \$258
13-12V	Michael Swiggart 10856 Yellow Pine Street NW 23-31-24-21-0023	Citation Fee-Expired Tabs-\$330.00	Affirm Assessment-\$330
13-13V	Teresa Ann Day 10926 Eagle Street NW 14-31-24-33-0031	Citation Fee-Mowing/Weed-\$330.00	Affirm Assessment-\$330
13-14V	Creekside Estates 1168 101st Avenue NW 23-31-24-43-0005	Securing Vacant Property-\$288.00	Affirm Assessment-\$288
13-15V	Creekside Estates 10345 Xeon Street NW 23-31-24-42-0003	Securing Vacant Property-\$389.00	Paid Off on 9/9/13
13-16V	RMR Services LLC 11790 Xeon Street NW, #1600 11-31-24-34-0075	Citation Fee-No Rental License-\$2,030.00 Citation Fee-No Rental License-\$2,030.00	Affirm Assessments-\$4,060
13-17V	Dawn Zeiher 12935 Raven Street NW 03-31-24-24-0097	Citation Fee-Parking Off Pavement-\$330.00 Citation Fee-Parking Off Pavement-\$330.00	Reduced to \$330
13-18V	Federal Home Loan Mtg. Corp. 2335 Main Street NW 03-31-24-33-0049	Securing Vacant Property-\$288.00 Citation Fee-Securing Vacant Property-\$330.00 Securing Vacant Property-\$693.00 Citation Fee-Securing Vacant Property-\$330.00 Citation Fee-Mowing/Weed-\$330.00 Citation Fee-Removal & Disposal-\$330.00 Removal & Disposal-\$2,712.00 Securing Vacant Property-\$258.00 Citation Fee-Expired Tabs-\$330.00	Reduced to \$5,291.50

Please refer to previously received Board packets for appeal letters. **The Board agenda for September 5 was sent to Council separately on August 29. If you need information concerning that agenda, please contact Cathy Sorensen.** The attached resolution reflects the dollar amount based on the above appeals. An assessment fee of \$30.00 has been included in the totals in the Resolution.

RECOMMENDATION

The Board of Adjustment and Appeals recommends that the Council adopt Resolutions 13-87, 13-88 and 13-89 adopting 2013(2) Miscellaneous Special Assessments (contested miscellaneous assessments-one year, three year and five year).

Attachments

Appealed Misc. 2013(2)-1 Year

Appealed Misc. 2013(2)-3 Year

Appealed Misc. 2013(2)-5 Year

RESOLUTION NO. 13-87

**RESOLUTION ADOPTING 2013 (2) CONTESTED MISCELLANEOUS ASSESSMENTS
(ONE YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2014, and shall bear interest at the rate of 1.40% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the one-year assessment is \$2,046.00.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2013), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 17th day of September 2013.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk

RESOLUTION NO. 13-88

**RESOLUTION ADOPTING 2013 (2) CONTESTED MISCELLANEOUS ASSESSMENTS
(THREE YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2014, and shall bear interest at the rate of 1.60% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the three-year assessment is \$4,060.00.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2013), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 17th day of September 2013.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk

RESOLUTION NO. 13-89

**RESOLUTION ADOPTING 2013 (2) CONTESTED MISCELLANEOUS ASSESSMENTS
(FIVE YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2014, and shall bear interest at the rate of 1.95% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the five-year assessment is \$5,291.50.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2013), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 17th day of September 2013.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk