



PARK & RECREATION COMMISSION AGENDA

Thursday, November 7, 2013

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of October 7th Meeting Minutes

Old Business

Sand Creek Trail

1. Winter Operations

Other Business

Adjourn



Park & Rec - Regular

Meeting Date: 11/07/2013

SUBJECT: Approval of October 7th Meeting Minutes

Attachments

Oct7Minutes

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, OCTOBER 7, 2013

The regular meeting of the Parks & Recreation Commission was called to order on October 7, 2013 at 6:30 P.M. P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Ryan McAlpine, Gen Sand, and Neal Livermore

Members Absent: Commissioner Mary Lou Hecht and John Angell

Also Present: Gregg Engle, Parks Supervisor, and Ryan Gunderson, Recreation Coordinator

1. ROLL CALL

Gregg Engle acknowledged roll call.

2. APPROVAL OF THE OCTOBER 7, 2013 AGENDA

Commissioner Livermore requested info on Land Purchase on Main Street be put under Other Business and the date of the next meeting. He suggested it be postponed until after the Referendum vote. It was suggested the meeting be held either November 6 or 7, 2013. It was decided the meeting will be held November 7, 2013.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE OCTOBER 7, 2013 AGENDA AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

3. APPROVAL OF PAST MINUTES

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE SEPTEMBER 9, 2013 MINUTES AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

4. OLD BUSINESS

A. Sunrise Pond Park Update

Parks Superintendent Gregg Engel provided an update on the status of Sunrise Pond Park completion. He has received approval for the basketball court, 12 trees will be going in. Papers were signed for the Eagle Scout project to install park benches in the park. The turf needs to be re-established, retaining wall (\$900) and a shelter (\$8-12,000) will be constructed depending on the outcome of the referendum. The trees have been purchased for \$8000. Irrigation will be done in-house and it has already been stubbed in. The trees will be planted yet this Fall and the retaining wall and shelter will be done in the Spring.

Recreation Coordinator Ryan Gunderson suggested the Commission consider standards for items done in parks in the future.

5. NEW BUSINESS

None

6. OTHER BUSINESS

A. Eagle Scout Park Projects

Parks Superintendent, Gregg Engel reviewed currently and recently completed Eagle Scout projects throughout the park system. Wintercrest playground borders will be constructed in addition to the Sunrise Pond Park benches. A proposal has been received for playground border and park benches at Burl Oaks Park. Commissioner Jacobson asked if benches were part of a park's master plan. Mr. Engel stated they are just additional projects. The City pays for the materials and the scout does planning, coordination and construction of the project.

B. Teen Center Update

Recreation Coordinator Ryan Gunderson reviewed the City Council approved at the October 1st regular meeting to reallocate general funds to the Element Teen Center to cover the costs for the remainder of 2013. The Center will operate under the previous arrangement with Community Education administering the program and billing the City for the costs for the remainder of 2013. Community Education and the City are working on a plan for 2014, which should be finalized by the final approval of the 2014 budget in December. The Teen Center is open 4-7pm on Tuesdays and Thursdays and 6-9pm on Fridays now through the start of Winter Break. Mr. Gunderson stated there are repairs (\$40,000) that need to be made to the building to bring it to Code. The major issue is electrical. The ages of teens that utilize the teen center are mainly 13-15 year olds. Some help may be available from Home Depot.

Commissioner Sand stated she drove past the building today and saw the hours posted. If this were only providing for 25-50 kids, the cost would be very high per person. Mr. Gunderson stated there could be some options for revenue from the building. Ideally, the hours for the teen center would be adjusted to allow more teens to attend.

Commissioner McAlpine asked if there was not space in the Community Center allocated for teens. Mr. Gunderson stated there is not space allocated just for teens.

C. Warming House Operations

Recreation Coordinator Ryan Gunderson reviewed this winter the City will again take over operations of the four warming houses in the City. For the past two seasons, the City has worked in collaboration with the Coon Rapids Youth Hockey Association to provide the warming house program. The Association has chosen to end that agreement going forward. The City will be posting the temporary seasonal position in the next couple of weeks with the intent to hire 6-8 attendants for the season. Rinks and warming houses are open to the public December 20 – February 18th, weather permitting. General Rink Hours Monday – Friday 5:00 -8:30pm, Saturday 1:00 – 8:30pm, Sunday 1:00 – 8:30pm. Holiday Rink Hours Monday – Friday (Dec 23 – Jan 3) 1:00 – 8:30pm Christmas Eve Closed Christmas Day Closed New Year’s Eve, Closed New Year’s Day Closed School Holiday Hours Monday, January 20 1:00 – 8:30pm Monday, February 17 1:00 – 8:30pm Tuesday, February 18 1:00 – 8:30pm.

Chair Arntson asked why Hockey gave it up and Mr. Gunderson stated they have a new Board and it was difficult scheduling volunteers. The Hockey Association will lose a previously earned indoor ice credit.

D. Parks & Trails Bond Referendum

Recreation Coordinator Ryan Gunderson reviewed the City will be sending out a final mailing in the next week as a reminder of the Parks & Trails bond referendum on the General Election ballot, November 5th. The mailing will include information including the question verbiage and where to vote.

E. Peppermint Stick Park

Commissioner Sand asked when the park would be developed. Mr. Engel stated now that the buildings have been burned Community Development will begin working on that. Mr. Gunderson stated he was called by a resident who said Lifetime Fitness holds classes in that area. Perhaps Lifetime may consider a cooperation agreement or sponsorship of the park.

F. Land Purchase on Main Street

The three lots that are for sale will not have any vehicle access. There is no trail on the north side of Main going East to West and no possible connection to the trail system.

G. Neal Livermore and Ryan McAlpine’s terms are up and they both indicated interest in being on the Commission next year.

H. AT&T has come back regarding a tower in Pheasant Ridge Park. The City went back to AT&T with a proposal that was accepted. Staff is still looking at the watertower on Crooked Lake Blvd as a suggestion. Otherwise, some sites within the park will be looked at.

- I. Mr. Gunderson announced the Ice Arena manager resigned last week.
- J. Mary Lou Hecht has resigned her position on the Park Commission due to health reasons.
- K. Commissioner Jacobson stated the Dog Park is completed.

7. ADJOURNMENT

MOTION BY COMMISSIONER MCALPINE. SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 7:30 P.M.

Respectfully submitted,

Ryan Gunderson
Recreation Coordinator



Park & Rec - Regular

Meeting Date: 11/07/2013

Subject: Sand Creek Trail

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

Parks Supervisor will provide details of work being completed by Parks Staff on Sand Creek Trail between Olive and Foley.



Park & Rec - Regular

1.

Meeting Date: 11/07/2013

Subject: Winter Operations

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

Parks Supervisor and Recreation Coordinator will update the Commission of upcoming winter operations in the Parks Department.
