

The September 19, 2013 meeting of the Sustainability Commission was called to order at 6:30 p.m. by Stacey Demmer at the Coon Rapids City Hall.

Sustainability Members Present: Don Stauffer, Bob Krahn, Stacey Demmer, Marcia Baudino, Chris Backes, Joeleen Famoso, Ed Dedman, Pam Foster

Members Absent: Dave King  
Staff Present: Colleen Sinclair

#### 1. ACCEPT AGENDA

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MOTION BY PAM FOSTER, SECONDED BY ED DEDMAN, TO ACCEPT THE AMENDED AGENDA, ADDING A PRESENTATION FROM THE ST. ANOTHONY VILLAGE SUSTAINABLILITY GROUP. MOTION PASSED UNANIMOUSLY.

#### 2. APPROVAL OF MINUTES

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MOTION BY DON STAUFFER, SECONDED BY PAM FOSTER, TO APPROVE THE MINUTES OF THE AUGUST 15th SUSTAINABILITY COMMISSION MEETING AS PRESENTED. MOTION PASSES UNANIMOUSLY.

#### 3. PRESENTATION FROM CLIFF AND BETTY WARE, ST. ANOTHONY VILLAGE SUSTAINABILITY GROUP

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Betty and Cliff Ware from the St. Anthony Village Sustainability spoke of the group they started in their City. They wanted to share their story and successes with the commission in hopes they could be of assistance at anytime in bringing more opportunities and successes to our City. St. Anthony currently does not have a sustainability or environmental commission. They are a self motivated group of residents who wanted to see change within their city. They work with outside organizations and the City council and have had a great success in bringing sustainable change to their city. Their City is quite smaller than Coon Rapids, under 10,000 residents and is a much easier City and system to conquer. However, some great ideas were exchanged and this group will be a great "tool" for us to have as we move forward.

#### 4. 2013-2014 WORK PLAN

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A list was created and was sent to commission members via email to rate priority in work projects. Each member was to rate the list, and the results were brought to the September meeting. The following schedule will be followed as we approach the upcoming months with hopes to be completed by year end or early 2014...

1. Create a sustainable practices checklist for other City commission to use as they go about their project conversations. This does not eliminate a step in projects going before each commission as necessary; it just gives some basic practices to use during the planning process to ensure sustainability is in the thought process during each conversation.
2. Phase 2 of the Sustainability Report. Adding graphs and charts to create a baseline so as we move our City forward we can show progress and measure success. Possible expand and add gardening to the report as the topic is so important in our activities as we move forward and a popular topic by our residents.
3. St. Anthony Village meeting, this was completed in Septmeber.
4. The commission would like to add one site visit each quarter to a location that supports our work. For example a recycling facility, energy plant, water plant, etc...they feel the more they are educated the more they can offer the City.
5. Update our mission statement. Now that the commission has a few years under its belt, they would like to update the mission statement to better reflect their purpose to the city and residents.
6. The Commission would like to become Heart Certified. Training will be arranged in early January.

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Items still on the list that work is unscheduled for are:

1. Finish meeting with City departments. This allows City staff to understand what the commission is and how they may be able to utilize the group, and vice versa.
  2. Solar code, rain barrel and rain garden ordinances. These practices are becoming more popular with our residents and the City currently does not have practices in place to assure best practices are used. This also supports new legislative efforts just passed.
  3. International Green Construction follows upcoming legislative topics.
  4. Welcome packets, look into what we are currently doing to get information and resources out to residents .
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5. OTHER BUSINESS

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6. ADJOURN

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MOTION BY ED DEDMAN, SECONDED BY CHRIS BACKES, TO ADJOURN THE MEETING AT 8:30 P.M.  
THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted  
Colleen Sinclair, Staff Liaison