



Council Work Session - 6:15 p.m.

CITY COUNCIL AGENDA
Tuesday, March 18, 2014
7:00 p.m.
Coon Rapids City Center
Council Chambers

Open Mic/Public Comment

Call to Order

Pledge of Allegiance

Roll Call

Adopt Agenda

Proclamations/Presentations

1. Certificate of Achievement for Excellence in Financial Reporting

Approval of Minutes of Previous Meeting

March 4, 2014, Regular Meeting

Consent Agenda

2. Receive Gambling Report and Authorize Payment to Community Strength Foundation
3. Cons. Resolution 14-48 Declaring a Vacancy and Appointing a Member to the Planning Commission
4. Cons. Resolution 14-47 Requesting Advance of State Aid Funding for the 2014 Street Reconstruction Program
5. Cons. Resolution 14-49 Accepting Grant Monies from the Coon Creek Watershed District for Water Education Tools for Use at the Green Expo.

Reports on Previous Open Mic

6. Open Mic Report - Scott Nellis, 10320 Grouse Street NW, re: Non-Domestic Animal Ordinance

Public Hearing

7. 2014 Street Reconstruction, Project 14-1:
 - a. Public Hearing and Assessment Hearing
 - b. Cons. Resolution Ordering Project
 - c. Cons. Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

8. Round Lake Boulevard Reconstruction, Project 14-2:
 - a. Public Hearing and Assessment Hearing
 - b. Cons. Resolution Ordering Improvement
 - c. Cons. Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

Bid Openings and Contract Awards

Old Business

New Business

9. Cons. Resolution Approving Plans and Specifications and Ordering Advertisement for Bids, 2014 Sanitary Sewer Lining, Project 14-11
10. Cons. Resolution Approving Plans and Specifications and Ordering Advertisement for Bids, Sanitary Sewer Lift Station No. 9, Project 14-12
11. 2014 DNR Local Trail Connections Grant Application for Sand Creek Trail:
 - a. Cons. Resolution No. 14-46 Supporting DNR Trail Grant Application
 - b. Authorize Appropriate Staff to Execute All Related Documents Related to Grant Application
12. Authorize the Purchase of Six Replacement Vehicles for Public Works

Other Business

Adjourn



City Council Regular

Meeting Date: 03/18/2014

SUBJECT:

Attachments

3-4-14 Council Meeting

UNAPPROVED

COON RAPIDS CITY COUNCIL MEETING MINUTES OF MARCH 4, 2014

OPEN MIC/PUBLIC COMMENT

Scott Nellis, 10320 Grouse Street NW, asked for clarification as to why snakes of the Boidae family are prohibited under the current non-domestic animal ordinance when prior to September 2010 they were not prohibited.

Jerry Pierce, 12236 Partridge Street NW, referred to previous Open Mic responses being untrue, including responses regarding feeding birds and ducks. He noted the responses did not address his concerns regarding the whistle-free zone. He asked how you control what types of birds come to the feeders, adding squirrels and other animals can get into most feeders. Mr. Pierce commented on the lack of new businesses in the City and high salaries for staff, and then referred to the hoarding ordinance and how Council is getting involved in people's homes. Mr. Pierce stated he is pleased that three members of the Council are retiring and encouraged the remaining members to do so as well.

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of March was called to order by Mayor Tim Howe at 7:07 p.m. on Tuesday, March 4, 2014, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Howe led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: Councilmember Ron Manning

ADOPT AGENDA

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

1. COON RAPIDS SUSTAINABILITY COMMISSION ANNUAL REPORT

Sustainability Commissioner Robert Krahn discussed the mission statement of the Sustainability Commission and then presented the annual report to the City Council. He provided comment on the expertise provided by the Sustainability Commission members and discussed the growing success of the Green Expo. Commissioner Krahn explained the future of the Sustainability Commission was to encourage its residents to live green.

2. CONSIDER RESOLUTION 14-39 AUTHORIZING THE CITY TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

The staff report was shared with Council.

Mayor Howe said he supported the GreenStep Cities Program and was proud that the City had qualified for a number of the steps within the program framework already. Recycling Coordinator Sinclair explained that Coon Rapids had already achieved 14 of the required steps for the program and was close to achieving 15.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 14-39 AUTHORIZING THE CITY TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM. THE MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

FEBRUARY 18, 2014, COUNCIL MEETING

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, FOR APPROVAL OF THE MINUTES OF THE FEBRUARY 18, 2014, COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA/INFORMATIONAL BUSINESS

- 3. CONSIDER RESOLUTION 14-42 AUTHORIZING THE SALE OF TAX FORFEITED PROPERTIES**
- 4. AUTHORIZE FINAL PAYMENT, LARGE BITUMINOUS PATCHING REPAIRS, PROJECT 13-16**
- 5. 2013 COMMUNITY DEVELOPMENT ANNUAL REPORT**
- 6. APPROVE TEMPORARY ON-SALE LIQUOR LICENSE TO CONDUCT WINE**

- TASTING FOR FAITH LUTHERAN CHURCH OF COON RAPIDS, 11115 HANSON BOULEVARD
7. CONSIDER RESOLUTION 14-38 APPOINTING TWO MEMBERS TO THE ARTS COMMISSION
 8. ACCEPT RIGHT OF ENTRY AGREEMENT FROM MCDONALD'S USA, LLC FOR FIRE PROTECTION PURPOSES, NORTHDALE BOULEVARD/HANSON BOULEVARD
 9. CONSIDER RESOLUTION 14-43 CONCURRING WITH ISSUANCE OF GAMBLING PREMISES PERMIT FOR COON RAPIDS LIONS CLUB AT COON RAPIDS LIQUOR, 11239 FOLEY BOULEVARD
-

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED.

Mayor Howe welcomed the two new appointees to the Arts Commission.

THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

None.

PUBLIC HEARING

None.

OLD BUSINESS

None.

NEW BUSINESS

10. CONSIDER APPEAL OF SOLICITOR LICENSE DENIAL, JOSEPH EINBINDER, THE WINDOW STORE HOME IMPROVEMENTS
-

The staff report was shared with Council.

Mayor Howe questioned if action should be taken this evening or if the item should be delayed to allow for comment from the applicant as he was not present this evening. City Clerk Sorensen

recommended the Council affirm the denial of the solicitor license as the item had already been rescheduled at the applicant's request once.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER SANDERS, TO AFFIRM THE DENIAL OF THE SOLICITOR LICENSE TO JOSEPH EINBINDER FOR THE BUSINESS OF THE WINDOW STORE HOME IMPROVEMENTS LOCATED AT 2924 ANTHONY LANE, ST. ANTHONY, MN 55418. THE MOTION PASSED UNANIMOUSLY.

11. CONSIDER PRELIMINARY AND FINAL PLAT, TYLERS COVE, 127TH AVENUE, TERRY AND JEANETTE BALFANY, PC 13-32
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KLINT, TO APPROVE THE PRELIMINARY AND FINAL PLAT AND LOT WIDTH VARIANCE FOR TYLER'S COVE WITH THE FOLLOWING CONDITIONS:

1. ALL COMMENTS OF THE CITY ENGINEER BE ADDRESSED.
2. PARK DEDICATION IN THE AMOUNT OF \$4,000 BE PAID PRIOR TO RELEASING THE PLAT FOR RECORDING.
3. ONE STREET TREE PER LOT BE PLANTED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

THE MOTION PASSED UNANIMOUSLY.

12. CONSIDER APPROVAL OF REGISTERED LAND SURVEY, AMCON, 87TH AVENUE AND EVERGREEN BOULEVARD, PC 14-02
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER KOCH, TO APPROVE THE REGISTERED LAND SURVEY WITH THE FOLLOWING CONDITIONS:

1. ALL COMMENTS OF THE CITY ENGINEER BE ADDRESSED.
2. CROSS ACCESS EASEMENT BE PROVIDED OVER THE TWO PARCELS.

THE MOTION PASSED UNANIMOUSLY.

13. CONSIDER AMENDMENT TO SITE PLAN FOR DESIGN FLEXIBILITY FOR
 MONUMENT SIGN, FRAUENSHUH, 11850 BLACKFOOT STREET, PC 13-32

The staff report was shared with Council.

Councilmember Koch asked if approval of this larger monument sign would bring about additional requests for increased signs along this corridor. Planner Harlicker said he did not believe this would be a concern and explained the requested sign was proportional to the building size.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO APPROVE THE REQUEST FOR DESIGN FLEXIBILITY TO ALLOW A 12-FOOT TALL, 252-SQUARE FOOT MONUMENT SIGN BASED ON THE FOLLOWING FINDINGS:

1. THE APPLICANT DEMONSTRATED THAT THE MODIFICATION IS NECESSARY TO RESPOND TO SITE CONDITIONS. THE LARGE BUILDING AND NUMBER OF TENANTS CREATES THE NEED FOR THE LARGER SIGN TO ENSURE THAT THE LETTERING IS LEGIBLE.
2. THE LARGER SIGN WILL RESULT IN BETTER INTEGRATION OF USES. IT WILL BETTER DIRECT TRAFFIC TO THE APPROPRIATE BUILDING WITHIN THE MERCY MEDICAL COMPLEX.
3. THE PLACEMENT OF THE SIGN WITHIN A GROVE OF MATURE TREES AND THE ADDITIONAL LANDSCAPING PROVIDES MITIGATION FOR ANY POTENTIAL HARMFUL EFFECTS OF THE LARGER SIGN.

THE MOTION PASSED UNANIMOUSLY.

14. CONSIDER AMENDMENT TO SITE PLAN FOR USE AND DESIGN FLEXIBILITY TO
 ALLOW A SECOND FREESTANDING SIGN, 430 COON RAPIDS BOULEVARD, JACK
 OVICK, PC 13-24

The staff report was shared with Council.

Councilmember Klint asked if the existing sign on Coon Rapids Boulevard would be changing. Planner Harlicker stated this sign would remain as is.

Councilmember Koch inquired if the City had any 48-foot signs. Planner Harlicker reported this was fairly tall. He said the adjacent pylon signs were 25 feet in height and the signs at Riverdale were approximately 30 feet in height.

Councilmember Koch questioned if the InTown Suites would be making a request for a 48-foot sign if the design flexibility was approved. Planner Harlicker stated this type of request would be a

concern.

Mayor Howe asked if the City had deviated from the design standards and allowed for any signs of this height. Planner Harlicker said he did not recall any signs that had been allowed over the height standards in the overlay district.

Councilmember Sanders questioned what signs were allowed on the property. Planner Harlicker explained that the current monument sign was the only sign allowed at this time. He indicated the monument sign could be refaced.

Councilmember Klint inquired how tall signs could be in the Gateway area of the City. Planner Harlicker said he believed business owners were only allowed monument signs in the Gateway area.

Frank Amanpurr, 430 Coon Rapids Boulevard, stated the requested height of the pylon sign would allow for traffic on the freeway to see the sign. He discussed the height of the McDonald's sign located in Brooklyn Park and the Burger King sign in Coon Rapids that were both visible from the freeway. He recommended the shape of the land dictate the sign height and not City Code. He said he believed his sign request should be approved in order for him to compete with the adjacent fast food businesses. He asked that the Council reconsider and allow Steak N' Shake to come to the City of Coon Rapids.

Councilmember Klint said she believed the proposed sign met the brand and was excited to see this franchise interested in coming to Coon Rapids. She stated the proposed location would draw people to this are of the City and for this reason supported the sign request.

Councilmember Sanders agreed stating the elevation of the land in this area led the applicant to request a 48-foot sign. He commented the zoning code could not have anticipated the varying elevation in this area. He suggested the use flexibility be allowed in order for the applicant to develop the property efficiently and in a well organized way.

Mayor Howe questioned how the City would handle future pylon sign requests. Community Development Director Nevinski cautioned the Council and recommended the boulevard requirements be followed. He said he was concerned that approval of this request would lead to future sign requests that do not keep with the Coon Rapids Boulevard guidelines.

Councilmember Klint stated the only reason she supported this request was because the property was located directly adjacent to the freeway.

Mayor Howe said his concern was that other properties adjacent to the freeway would then request taller signs.

Councilmember Sanders said he believed this was a unique situation and that the requested sign was essential for the proposed use.

Councilmember Koch asked if the site had enough parking onsite for the convenient store/fast food restaurant. Planner Harlicker noted the site had enough parking for both the convenience store and the 42 proposed seats in the restaurant.

Councilmember Koch inquired if Steak N' Shake were to fail at this location, if the sign would be removed. Planner Harlicker commented if the Council were to approve the design flexibility that staff would recommend the sign not be installed if Steak N' Shake were to not move forward. He reported that once the sign was installed it would remain in place.

Councilmember Klint questioned if a condition for approval could be added, stating that Steak N' Shake remove the sign if no longer at this location. City Attorney Brodie advised that after design flexibility for the site was approved it would remain with the site and not be tied to a franchise or sign content. He recommended the Council not establish a condition to this effect as it could potentially lead to litigation.

Councilmember Koch said his concern is that if Steak N' Shake did not prosper at this location the 48-foot sign would remain.

Councilmember Wells said he was sympathetic to the applicant but did not support the request for design and use flexibility. He said he did not believe the 48-foot sign was necessary to gain a customer base.

Councilmember Klint said she believed this site was unique given its location and dual use and for this reason the requested sign would allow the franchise to thrive.

Councilmember Koch recommended a highway sign be posted along TH610 for Steak N' Shake. Planner Harlicker stated this option could be pursued by the applicant.

Mayor Howe indicated the monument sign requirements were put in place for a reason and all other businesses have complied. He said for that reason he did not recommend the Council support the pylon sign as it did not fit with the established guidelines.

Councilmember Klint asked if Steak N' Shake would still come to the City if the sign request were not approved. Mr. Amanpurr said he believed Steak N' Shake would look elsewhere if this sign was not approved.

Councilmember Johnson commented that he would support the requested pylon sign given the unique circumstances on this site. He said Coon Rapids Boulevard was in need of redevelopment and the proposed franchise would draw traffic to this area. He stated if this request were denied another sign request may be made in the near future.

Councilmember Koch questioned who would be paying for the Steak N' Shake sign. Mr. Amanpurr indicated he would be covering the \$50,000 expense for the sign.

Councilmember Koch said he was concerned with how the pylon sign would be used if Steak N' Shake did not thrive at this location. He questioned if this franchise had any other co-locations with a convenient store. Mr. Amanpurr stated there was one other co-location of this franchise in Missouri.

Councilmember Koch asked if the City had a timeline for this request. Planner Harlicker stated this matter could be extended if the applicant approved.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, TO APPROVE THE SITE PLAN AMENDMENT AND ALLOW FOR USE AND DESIGN FLEXIBILITY TO ALLOW A FREESTANDING SIGN AT 430 COON RAPIDS BOULEVARD.

Planner Harlicker requested the approval include two conditions and note the findings to the uniqueness of this site.

1. SINCE THE SIGN WAS APPROVED AS PART OF THE SITE PLAN AMENDMENT, IF STEAK N' SHAKE DOES NOT MOVE FORWARD WITH THE PROPOSAL, THE SIGN NOT BE INSTALLED.
2. THE SIGN INSTALLED MUST BE PER THE DRAWINGS DATED JANUARY 16, 2014.
3. THIS SITE IS UNIQUE GIVEN ITS ELEVATION AND CLOSE PROXIMITY TO TH 610.

Councilmember Sanders said he believed this request met the findings in that the proposed sign was necessary to develop the property efficiently and agreed with the conditions proposed by Planner Harlicker.

Councilmember Johnson agreed.

Community Development Director Nevinski clarified that the findings for this case should include A, B and C and not just B.

- (A) THE MODIFICATION SIGNIFICANTLY ADVANCES THE INTENT OF THIS SECTION;
- (B) THE MODIFICATION IS NECESSARY TO DEVELOP THE PROPERTY IN AN EFFICIENT, WELL-ORGANIZED WAY; AND
- (C) THE PLAN PROVIDES SIGNIFICANT SITE AMENITIES, BUFFERS, AND OTHER ELEMENTS TO OFFSET ANY POTENTIAL HARMFUL EFFECTS THAT COULD BE CAUSED BY THE USE.

City Attorney Brodie advised that with six Councilmembers present this evening, a 3-3 vote would be considered a denial.

THE MOTION FAILED 3-3, MAYOR HOWE, COUNCILMEMBERS KOCH AND WELLS OPPOSED.

15. CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS, LARGE BITUMINOUS STREET PATCHING REPAIRS, PROJECT 14-16
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 14-16(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR LARGE BITUMINOUS STREET PATCHING REPAIRS. THE MOTION PASSED UNANIMOUSLY.

16. CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR WELL REHABILITATION, PROJECT 14-19
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 14-19(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR REHABILITATION OF WELLS 19, 20, 22 AND 23. THE MOTION PASSED UNANIMOUSLY.

17. CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR CITY-OWNED ELECTRICAL REPAIR, PROJECT 14-18
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-18(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR CITY-OWNED ELECTRICAL REPAIR. THE MOTION PASSED UNANIMOUSLY.

18. RESIDENTIAL STREET RECONSTRUCTION, PROJECT 14-3:
 - A. CONSIDER RESOLUTION ACCEPTING FEASIBILITY REPORT AND ORDERING PUBLIC HEARING
-

- B. CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL
 - C. CONSIDER RESOLUTION SETTING ASSESSMENT HEARING
-

The Staff report was shared with Council.

Public Works Director Himmer commented the Council would need a super majority to approve this Project on April 1, 2014. The Council confirmed that they would be in attendance to approve this item.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO RESOLUTION NO. 14-3(4) ACCEPTING THE FEASIBILITY REPORT AND ORDERING A PUBLIC HEARING TO BE HELD ON APRIL 1, 2014; RESOLUTION NO. 14-3(10) DECLARING THE COST TO BE ASSESSED AND ORDERING PREPARATION OF A PROPOSED ASSESSMENT ROLL; AND RESOLUTION NO. 14-3(11) SETTING THE ASSESSMENT HEARING DATE FOR APRIL 1, 2014. THE MOTION PASSED UNANIMOUSLY.

- 19. RESIDENTIAL STREET RECONSTRUCTION, PROJECT 14-4:
 - A. CONSIDER RESOLUTION ACCEPTING FEASIBILITY REPORT AND ORDERING PUBLIC HEARING
 - B. CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL
 - C. CONSIDER RESOLUTION SETTING ASSESSMENT HEARING
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER KLINT, TO RESOLUTION NO. 14-4(4) ACCEPTING THE FEASIBILITY REPORT AND ORDERING A PUBLIC HEARING TO BE HELD ON APRIL 1, 2014; RESOLUTION NO. 14-4(10) DECLARING THE COST TO BE ASSESSED AND ORDERING PREPARATION OF A PROPOSED ASSESSMENT ROLL; AND RESOLUTION NO. 14-4(11) SETTING THE ASSESSMENT HEARING DATE FOR APRIL 1, 2014. THE MOTION PASSED UNANIMOUSLY.

- 20. CONSIDER RESOLUTION 14-41 APPROVING LABOR AGREEMENT BETWEEN THE CITY OF COON RAPIDS AND LAW ENFORCEMENT LABOR SERVICES, LOCAL 207
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-41, APPROVING THE LABOR AGREEMENT BETWEEN THE CITY AND LAW ENFORCEMENT LABOR SERVICES, LOCAL 207.

Councilmember Koch requested further information as to how staff reached an agreement with the labor union. Assistant City Manager Stemwedel discussed how staff gathered information from neighboring cities in order to negotiate this contract with the law enforcement union.

THE MOTION PASSED UNANIMOUSLY.

21. CONSIDER RESOLUTION 14-40 APPROVING LABOR AGREEMENT BETWEEN THE CITY OF COON RAPIDS AND THE LAW ENFORCEMENT LABOR SERVICES – LOCAL #362 REPRESENTING POLICE SERGEANTS
-

The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 14-40, APPROVING THE LABOR AGREEMENT BETWEEN THE CITY AND THE LAW ENFORCEMENT LABOR SERVICES - LOCAL #362 REPRESENTING THE POLICE SERGEANTS. THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

None.

ADJOURN

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, TO ADJOURN THE MEETING AT 8:36 P.M. THE MOTION PASSED UNANIMOUSLY.

Approval Attestation:
Cathy Sorensen, City Clerk



City Council Regular

1.

Meeting Date: 03/18/2014

Subject: Certificate of Achievement in Financial Reporting

From: Sharon Legg, Finance Director

INTRODUCTION

The City of Coon Rapids has again been recognized for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the fiscal year ended December 31, 2012 by the Government Finance Officers Association of the United States and Canada (GFOA).

DISCUSSION

In order to be awarded a Certificate of Achievement for Excellence, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, which conforms to program standards. Such reports must satisfy both generally accepted accounting principles and applicable legal requirements.

Special recognition should go to Francine Hanson, Accounting Supervisor for the City's Finance Department. Ms. Hanson was instrumental in guiding the accounting staff to produce the report.

This is the 37th year that the City has received the reward.

RECOMMENDATION

Accept the Certificate of Achievement for Excellence in Financial Reporting on behalf of the City of Coon Rapids.



City Council Regular

2.

Meeting Date: 03/18/2014

Subject: Receive Gambling Report and Authorize Payment to Community Strength Foundation

From: Vincent Vu, Management
Analyst/Deputy Clerk

INTRODUCTION

When the Community Strength Foundation was established in 2012, the City Council indicated its intent to contribute 90% of charitable gambling revenues to the Foundation. Council is asked to accept the lawful gambling payments reports for 2013 and authorize the 2013 payment.

DISCUSSION

The City Council has indicated its intent to disburse 90% of available charitable gambling revenue to the Community Strength Foundation. In 2013, the total lawful gambling contribution to the City equaled \$36,503.00, making the 90% contribution equal to \$32,852.70.

The 2013 cumulative fund balance for this account is \$12,650.89. The annual TC Gateway grant will contribute an additional \$3,126.90 to this amount. As authorized by State statute and directed by Council in 2012, this fund may be used for other projects deemed appropriate by Council.

RECOMMENDATION

Accept the 2013 5% Lawful Gambling Payments Report and authorize the expenditure of \$32,852.70 to the Community Strength Foundation.

Attachments

2013 5% Lawful Gambling Payments Report

5% Lawful Gambling Payments Received

	1st Qtr 2012	2nd Qtr 2012	3rd Qtr 2012	4th Qtr 2012	Total
American Legion Post 334	1,079.47	269.05	1,242.00	1,531.75	4,122.27
Coon Rapids Lions Club	1,001.78		643.35	456.55	2,101.68
Coon Rapids Mat Bandits	3,297.25	1,313.19	3,595.49	1,551.78	9,757.71
Coon Rapids Nat'l Little League	1,516.63	598.46	2,364.21	1,090.27	5,569.57
Coon Rapids Youth Hockey	2,742.52		1,932.49	2,215.25	6,890.26
VFW Post 9625	790.00	293.00	648.15	355.80	2,086.95
Total	10,427.65	2,473.70	10,425.69	7,201.40	30,528.44

	1st Qtr 2013	2nd Qtr 2013	3rd Qtr 2013	4th Qtr 2013	Total
American Legion Post 334	937.15	1,099.00	1,696.00	1,766.00	5,498.15
Coon Rapids Lions Club	780.60	81.05	550.45	311.65	1,723.75
Coon Rapids Mat Bandits	3,212.41	2,322.44	3,166.58	2,455.49	11,156.92
Coon Rapids Nat'l Little League	2,530.56	1,157.48	2,447.34	1,017.78	7,153.16
Coon Rapids Youth Hockey	3,144.82	2,047.07	2,876.62	2,429.45	10,497.96
VFW Post 9625	159.21		302.82	11.03	473.06
Total	10,764.75	6,707.04	11,039.81	7,991.40	36,503.00



City Council Regular

3.

Meeting Date: 03/18/2014

Subject: Planning Commission Appointment

Submitted For: Marc Nevinski, Community Development Director

From: Cathy Sorensen, City Clerk

INTRODUCTION

Planning Commissioner Cedric Lattimore has submitted his resignation. Staff recommends Council accept the resignation and appoint a new member to the Commission.

DISCUSSION

Due to personal reasons and a work-related transfer, Commissioner Cedric Lattimore has submitted his resignation from the Planning Commission effective immediately. Staff would like to extend their thanks to Commissioner Lattimore for his work and contributions to the Commission and wishes him the best of luck in the future.

In reviewing Commission applications currently on file, staff believes there are some good candidates to choose from for this vacancy. Denise Hosch in particular was noted by Council last December as a preference. If Council feels it is appropriate, staff is recommending that Council accept the resignation of Commissioner Lattimore and appoint Denise Hosch to fill the vacancy with a term to expire December 31, 2015. Staff has been in contact with Ms. Hosch and is interested in this appointment. If Council would prefer, at your direction staff could advertise again and arrange for interviews instead.

RECOMMENDATION

Staff recommends Council adopt Resolution 14-48 accepting the resignation of Cedric Lattimore and appointing Denise Hosch to the Planning Commission with a term to expire on December 31, 2015.

Attachments

Resignation Letter

Resolution 14-48

3/11/14

Coon Rapids City Hall

11155 Robinson Drive

Coon Rapids, MN 55433

To: Mayor Howe, Council Members, Director Nevinski, Chair Geisler and Planning Commissioners

It saddens me to inform you that I am resigning from my position as Planning Commissioner effective immediately. I thank each and every one of you for the opportunity to serve the City of Coon Rapids. Due to personal reasons and a work related transfer, I can no longer continue serving the city at this time.

My hope at a later time is to serve the City of Coon Rapids where I can. Again, I thank everyone for the rich educational experience in City & Local Government.

Cedric R. Lattimore

RESOLUTION NO. 14-48

**DECLARING A VACANCY AND APPROVING APPOINTMENT TO THE
PLANNING COMMISSION**

WHEREAS, the Cedric Lattimore has resigned from the Planning Commission effective immediately and;

WHEREAS, a vacancy now exists on the Planning Commission with a term that expires December 31, 2015; and

WHEREAS, it is necessary to fill the vacancy at this time; and

WHEREAS, Denise Hosch is being recommended for appointment to fill the vacant term.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that a vacancy be declared on the Planning Commission and that Denise Hosch be appointed to fill the partial term to expire on December 31, 2015.

Adopted this 18th day of March, 2014, by the Coon Rapids City Council.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

4.

Meeting Date: 03/18/2014

Subject: Consider Resolution Requesting Advance of State Aid Funding for the 2014 Street Reconstruction Program

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

City staff is preparing for the 2014 construction season and is proposing to reconstruct approximately 1.2 miles of Municipal State Aid (MSA) streets as part of this program. In addition, the City has committed funding through a Joint Powers Agreement with Anoka County for roadway improvements on Foley Boulevard and University Avenue in 2010. Due to our aggressive reconstruction program in 2012 and 2013 (9 miles of MSA streets), we needed to request advance funding through MnDOT to cover the costs. Essentially, we are borrowing ahead from the City's MSA construction funds. The City receives approximately \$2M of dedicated funds per year for construction and maintenance of our MSA roadway system, but since a majority of these funds were advanced from 2014 to cover the 2013 program we will be requesting another advance for 2014. The City Council is being asked to consider staff's request to adopt the attached resolution seeking advanced funding from MnDOT for MSA street reconstruction in 2014.

DISCUSSION

Each year the City receives approximately \$2M from the State gas tax (administered through MnDOT), which is deposited in the City's MSA street fund. These funds are available for construction of MSA streets within the City, including the City's share of County State Aid Highways projects. To continue improving the condition of our collector street system, staff is proposing to reconstruct approximately 1.2 miles of MSA streets in 2014 in addition to improvements with Anoka County. If approved by the State, these advance funds totaling \$2.96M will be available for use by the City in 2014, interest free. Currently the City is about one year ahead in our advance funding requests, so improvements considered in future years will require additional advancements.

MSA streets proposed for reconstruction in 2014 are listed below, and shown on the attached location map:

- Foley Boulevard from 101st Avenue to Egret Boulevard
- University Avenue from Northdale Boulevard to University Avenue
- Round Lake Boulevard from 115th Avenue to 450 feet south of Main Street

There are also other outstanding MSA costs that will be coming due; including close out of 2013 MSA projects, maintenance activities, and bonding payments on past projects. The City has successfully used this advance funding program in the past and staff will continue tracking our dedicated fund allotments in the future, along with potential projects, to ensure adequate funding will be available in future years to cover anticipated costs.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 14-47, requesting advance MSA funding for the 2014 street reconstruction program.

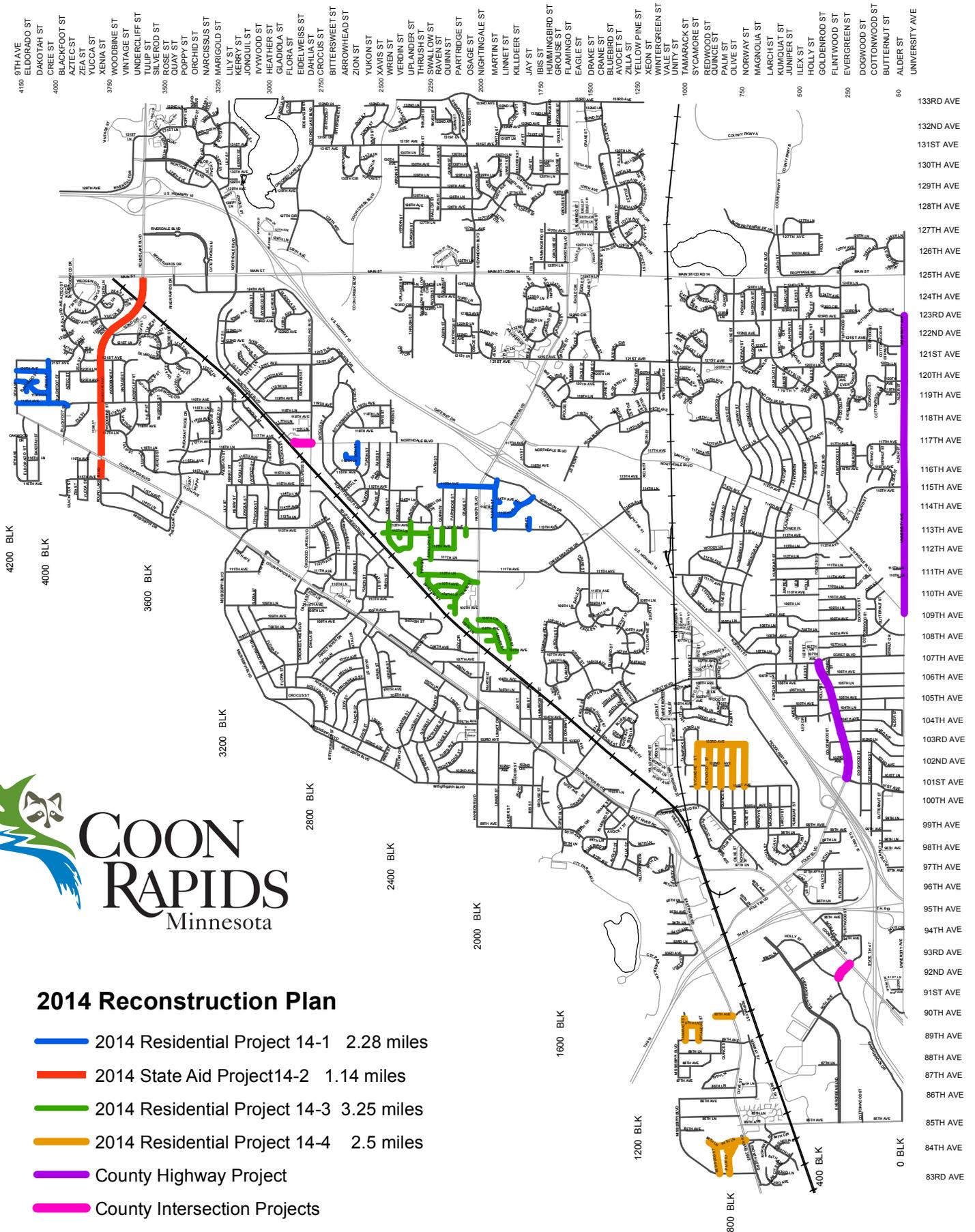
Attachments

Location Map



2014 Reconstruction Plan

- 2014 Residential Project 14-1 2.28 miles
- 2014 State Aid Project 14-2 1.14 miles
- 2014 Residential Project 14-3 3.25 miles
- 2014 Residential Project 14-4 2.5 miles
- County Highway Project
- County Intersection Projects



RESOLUTION NO. 14-47

**RESOLUTION REQUESTING STATE AID ADVANCE FUNDING
FOR 2014 STREET RECONSTRUCTION PROGRAM**

WHEREAS, the Municipality of Coon Rapids is planning to implement Municipal State Aid Street Projects in 2014 which will require State Aid funds in excess of those available in its State Aid Construction Account; and

WHEREAS, said Municipality is prepared to proceed with the construction of said project(s) through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account; and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of March 1, 2014		\$	0
Account Balance as of December 31, 2014 (with 2014 advance)		\$	2,958,000
Less estimated disbursements:			
Foley Boulevard	SAP 114-020-047	\$	345,000
University Avenue	SAP 114-020-046	\$	490,000
Round Lake Blvd	SAP 114-121-011	\$	2,123,000
Total Estimated Disbursements			\$ 2,958,000
Advance Amount (amount in excess of account balance)			\$ 2,958,000

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b; and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Projects of the Municipality of Coon Rapids in an amount up to \$2,958,000. The City hereby authorizes repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality from future year allocations until fully repaid.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

5.

Meeting Date: 03/18/2014

Subject: Approval of 2014 Coon Creek Watershed Grant

From: Colleen Sinclair, Recycling Coordinator

INTRODUCTION

The Coon Creek Watershed has administered a Water Education Grant for water conservation kits to be circulated at the 2014 Green Expo.

DISCUSSION

The City of Coon Rapids has been approved for the Water Education Grant in the amount of \$700.00. Water conservation kits will be purchased to give to residents to make their homes more efficient and educate them about the importance of water conservation practices in their homes. The kits will include products to conserve water such as toilet tank leak detector tablets, displacement bags and flow restrictors, as well as information about practices that decrease water use and information about the Coon Creek Watershed. The goal is to increase education and as a result change behaviors of residents to conserve water. Specifically we are looking for items in the water conservation kits to focus on making simple changes that will decrease water use and also save residents money. The kits given to residents will include information about how these items will function. These funds are restricted to water education only.

RECOMMENDATION

Staff recommends that Council adopt Resolution 14-49 accepting the grant of \$700 from the Coon Creek Watershed District for water education tools for the Green Expo.

Attachments

Water Education Grant Information

Grant Application

Resolution 14-49

Water Education Grant Information

Program Description

Coon Creek Watershed District (CCWD) has budgeted grant funds for public or private groups, programs, or projects that support or pursue the continued planning and management of CCWD and are responsive to the needs and concerns of an informed public.

Specifically, funding will be given to projects that:

- **Provide information** to the **public and decision-makers** regarding;
 - The watershed or watershed District
 - Compatible uses of its water resources
 - How individuals can assist in water resource management
 - Ways to improve water quality
- **Provide opportunities** for the **public**
 - To participate in water quality activities or to volunteer
- **Support education opportunities for K-12 students** concerning
 - Awareness of water quality or the impact of land-use on water quality

Guidance

Eligibility Applicants can be:

- Public and Private Schools including those that draw a significant amount of the student body from within CCWD
- Not-for-profit or Religious organizations located within CCWD
- Government agencies located within CCWD
- Businesses or corporations located within CCWD

Examples of projects: Transportation to Water Fair; purchase of water analysis kits.

Not eligible: Incomplete applications will not be referred to the Board for consideration OR projects already completed or in progress when approved.

Eligible Expenses All or a portion of an eligible application may be funded.

Evaluation Criteria Priority will be given to proposals that provide:

- Information to the public and decision-makers regarding water resources
- Opportunities for the public to participate or volunteer in water quality activities
- Educational opportunities for K-12 children concerning water quality

Funds Applications are considered year round until funds are depleted.

- Complete applications are reviewed by staff and CCWD Board.
- Grants are awarded by the Board in increments of approximately \$500.
- Applications not funded within a fiscal year must reapply for consideration.
- **Funding Agreement** Each project selected will enter into an agreement defining the scope of the grant and the obligations of the applicant and the CCWD. Funding will only cover qualified activities done after the agreement is signed.
- **Reporting Requirements** A completed project summary will be submitted to CCWD within 30 days of the completion of the activity funded by the grant.

Coon Creek Watershed District
12301 Central Ave NE, Suite 100
Blaine, MN 55434
763.755.0975
763.755.0283 (fax)

Office Use: PAN _____
Amount Awarded _____
Funding Agreement signed _____
Date Project Completed _____
Grant reimbursed _____

Water Education Grant Application

Project Information

use additional pages, if needed

Title: Coon Rapids Green Expo Water Conservation Kits (in coordination with the City of Blaine and the National Sports Center)

Purpose:

How will this project increase knowledge or activities concerning the watershed, water resources, or water quality?

The Coon Rapids Green Expo draws hundreds of residents to the event centered on living sustainably each year. 2014 will be the fifth year and the Expo will be expanding significantly including a partnership between the City of Coon Rapids, the City of Blaine and the National Sports Center. The topics are wide ranging including waste reduction, organics, gardening, sustainable products and water. We would like to buy water conservation kits to give to residents to make their homes more efficient and educate them about the importance of water conservation practices in their homes. The kits would include products to conserve water such as toilet tank leak detector tablets, displacement bags and flow restrictors. It would also include information about practices that decrease water use and information about the Coon Creek Watershed.

Goal(s)

Please address:

Information- what topic(s)?

Activities- what will happen?

Audience- who will benefit?

Outcomes- what is the benefit?

The goal is to increase education and as a result change behaviors of Coon Rapids and Blaine residents to conserve water. Specifically we are looking for items in the water conservation kits to focus on making simple changes that will decrease water use and also save residents money. The kits given to residents will include information about how these items will function and the

resulting water savings associated with them. The kits will be easy to use and useful to all residents who attend the Green Expo. The benefits will focus on education regarding water conservation practices and actions taken to make simple changes.

Timeframe:

The Green Expo will be held May 10th, 2014. We would like to purchase kits a few weeks before then to ensure all educational materials specific to Coon Rapids can be incorporated.

Need

Please describe the reason you are requesting funds

The Green Expo does not have any funding available for these kits but values water conservation and would like to provide this service to our residents at the Green Expo. The expansion of the Green Expo this year in coordination with the cities of Coon Rapids and Blaine and the National Sports Center will likely draw in more residents and vendors than past events as well.

Amount Requested: \$700

Cost for kits will be approximately \$1 each and would like to get about 700 kits. In the past, approximately 700 residents have attended the Expo and we predict higher attendance this year with the expansion of the Expo and larger location space at the National Sports Center. We hope to have enough kits to provide one for each household that attends the event.

Contact Information	
Contact Name, Title	Colleen Sinclair, Recycling Coordinator
Organization	City of Coon Rapids
Contact Phone(s)	763-767-6485
Street Address	1831 111th Avenue NW
City, State, Zip code	Coon Rapids, MN 55433
Email Address	CSinclair@coonrapidsmn.gov

Signature, date: _____

RESOLUTION NO. 14-49

**A RESOLUTION TO ACCEPT A WATER CONSERVATION EDUCATION GRANT
FROM THE COON CREEK WATERSHED DISTRICT**

WHEREAS, the Coon Creek Watershed District has awarded the City of Coon Rapids a grant of \$700 to create water conservation kits for distribution at the 2014 Green Expo; and

WHEREAS, Minn. Stat. § 465.03 allows cities to accept donations of real or personal property by resolution adopted by a two-thirds majority of Council; and

WHEREAS, the City Council finds the offered grant to be in the public interest.

NOW THEREFORE BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that a grant in the amount of \$700 from the Coon Creek Watershed District be accepted for water conservation kits for the 2014 Green Expo.

Adopted by the Coon Rapids City Council this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

6.

Meeting Date: 03/18/2014

Subject: Open Mic Report - Scott Nellis, 10320 Grouse Street NW

Submitted For: David Brodie, City Attorney

From: Cathy Sorensen, City Clerk

INTRODUCTION

Scott Nellis, 10320 Grouse Street NW, appeared at the March 4, 2014, Open Mic session and asked for clarification as to why snakes of the Boidae family are prohibited under the current non-domestic animal ordinance when prior to September 2010 they were not prohibited.

DISCUSSION

In 2010, the City Council enacted the current Non-Domestic Animal Ordinance. Attached is a copy of the memorandum that was submitted to City Council in regard to the rationale for the Ordinance when it was enacted in 2010. Further, non-domestic animals at minimum require more sophisticated and special handling to be safely controlled. Some of the animals involved are large, require special diets, and produce waste that must be specially handled not to impact the neighborhood. Some are destructive and can be hazardous to humans if not properly managed. While it is possible that the animals can be safely managed, the City may ban them altogether rather than allow their possession. Numerous cities throughout the state and country have similar bans.

RECOMMENDATION

No action is required.

cc: Mr. Scott Nellis

Attachments

Council Memo 9-21-10

TO: Mayor, City Councilmembers,
City Manager

FROM: David J. Brodie, Assistant City
Attorney

SUBJECT: Chapter 6-500- Non Domestic
Animals

DATE: September 21, 2010

INTRODUCTION

At their meeting of July 20, 2010, Council introduced an ordinance to repeal Chapter 6-500 in its entirety and enact a new Non-Domestic Animals ordinance that more clearly defines the animals that may and may not be kept in the City. The proposed ordinance would also eliminate the licensing requirement for pigeons and would require a permit for temporary display of animals.

DISCUSSION

Currently, Chapter 6-500 regulates non-domestic animals. Domestic animals are defined in the current code as "any living creature generally referred to as domestic pets and which are maintained within the residence and within a cage, including, but not limited to, birds, hamsters, chinchillas, lizards, snakes, etc." Non-domestic animals are defined as "all other living animals." The definitions are vague and broad. Further, the current code, allows for a person who owns a five acre or larger lot in the City to possess or maintain non-domestic animal such as a tiger, lion, poisonous snake, cattle as long as the owner was in compliance with state and federal law. Given the City's suburban location and development, Staff feels it necessary to update the code, specifically, the definitions of what animals are allowed to be maintained in the City. Staff also believes the City should eliminate any provision that would allow non-domestic animals to be kept in the City and instead prohibits all non-domestic animals from the City. An exception was included in 6-501(2) to allow for an existing use to continue after the ordinance takes effect. The ordinance still contains language that bans the feeding of non-domestic animals similar to many cities in the metro area and in urban areas around the country. An exception to the prohibition would exist for the feeding of songbirds so long as songbird feeding is done in a responsible manner. Further, the new ordinance will provide extensive definitions of what constitutes domestic animals and non-domestic animals. In the ordinance bees are still defined as non-domestic animals and thus may not be maintained in the City.

Currently, Chapter 6-500 requires licensing for the raising or keeping of four (4) or more pigeons. Given staff changes, the City is no longer issuing or monitoring licenses for pigeons. Staff is requesting elimination of these requirements to bring Coon Rapids in line with surrounding communities.

Mayor, City Councilmembers, City Manager
September 21, 2010
Page 2

In the past, residents have attempted to use the “educational display” portion of the current code to their advantage to allow for the keeping of chickens and other animals. It is staff’s opinion that the City would better be served by changing the language to allow a temporary license or permit for a maximum of thirty days for exhibition or showing of non-domestic animals only for persons keeping animals for a public zoo as volunteers, docents or otherwise.

The proposed ordinance will permit horseback riding in public parks on designated bridle paths only. Bunker Hills Regional Park is the only park in the City that has such paths.

ALIGNMENT WITH STRATEGIC VISION

This item relates to the Housing/Neighborhood section of the City’s long term strategic by creating a safer environment for City residents.

ACTION REQUIRED

Adopt the Ordinance repealing Chapter 6-500 in entirety and enacting a new Non-Domestic Animals ordinance.

mp

Attach.



City Council Regular

7.

Meeting Date: 03/18/2014

Subject: Hold Public Hearing/Assessment Hearing, Approve Plans and Specifications, and Order Advertisement for Bids - Project 14-1, Street Reconstruction

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

The City is proposing reconstruction of 2.3 miles of residential streets in an area generally lying east of Blackfoot Street between 119th Avenue and 121st Avenue, and streets in the area adjacent to Hanson Boulevard between 113th Avenue and Robinson Drive. Council is requested to hold the required public hearing and assessment hearing, order the project, approve plans and specifications, and order advertisement for bids.

DISCUSSION

Council ordered preparation of a feasibility report for the project on November 19, 2013. On February 18, 2014, Council accepted the feasibility report and scheduled a public hearing and assessment hearing for March 18, 2014. Legal notice for the hearings was published in the Anoka County UnionHerald and letters were mailed notifying property owners of the hearings. A neighborhood meeting took place on February 11, 2014. Of the residents who attended the meeting, there were no objections to the project.

Proposed improvements include reclamation of the existing bituminous surface and aggregate base, removal and replacement of damaged curb and gutter, sidewalk and pedestrian curb ramp improvements in accordance with ADA requirements, watermain replacement on 115th Avenue along with other repairs or replacements as necessary, and repairs or replacements to the existing storm sewer and sanitary sewer as needed.

The properties proposed to be assessed for the project include 87 single-family, 128 multi-family, and 10 commercial properties. The assessment rate is \$1,667.00 for single family residential property, \$20.83 per front foot for multi-family residential property, and \$41.65 per front foot for commercial property.

Bids are proposed to be received on April 15, 2014 and the results will be presented with a recommendation of contract award to Council on May 6, 2014. If Council awards a contract, work can begin in late May or early June.

RECOMMENDATION

It is recommended the City Council take the following action:

- a. Hold the public hearing and assessment hearing.
 - b. Adopt Resolution No. 14-1(6A) ordering the project (a super majority vote is needed).
 - c. Adopt Resolution No. 14-1(8) approving plans and specifications and ordering advertisement for bids.
-

BUDGET IMPACT:

Total estimated cost of the proposed improvement is \$1,934,850.00 with a total amount assessed of \$444,220.00. The balance of the project cost would be recovered from various funds:

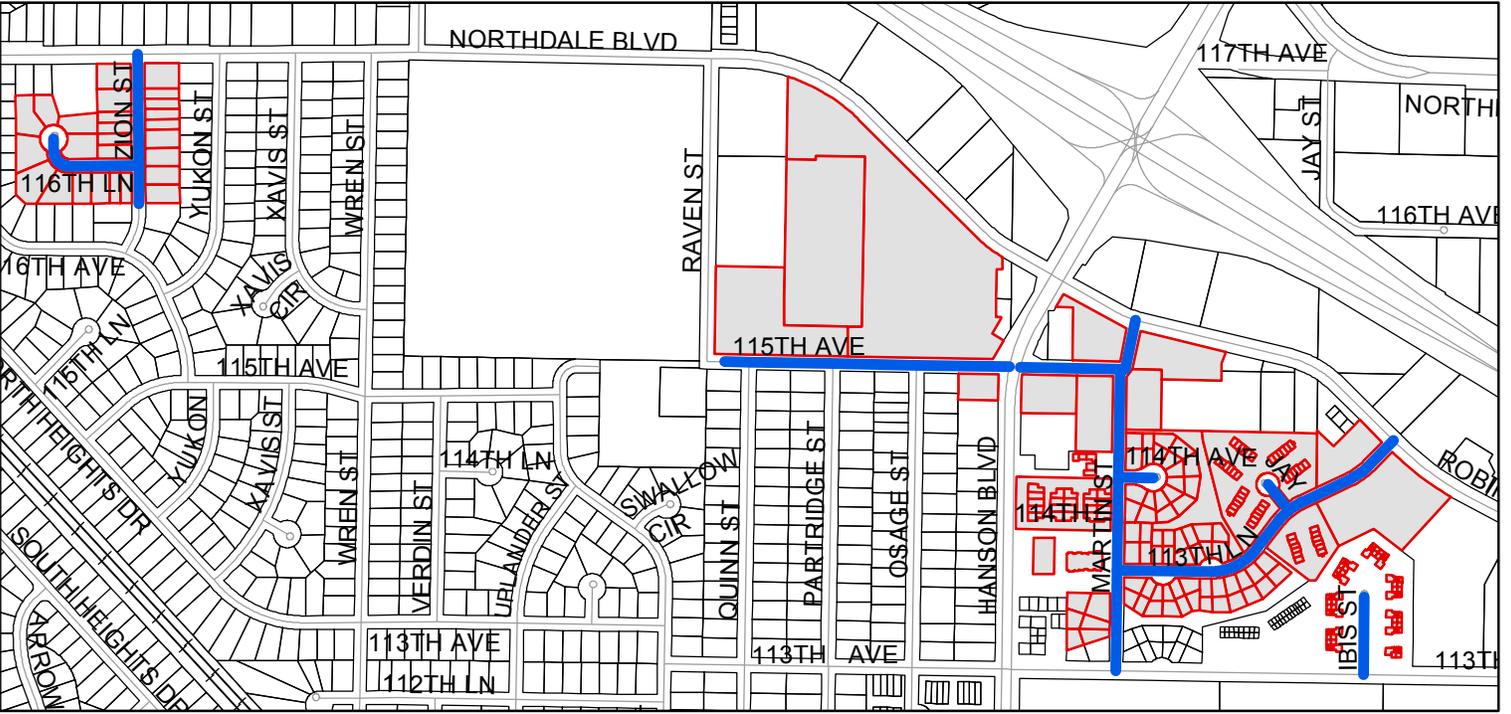
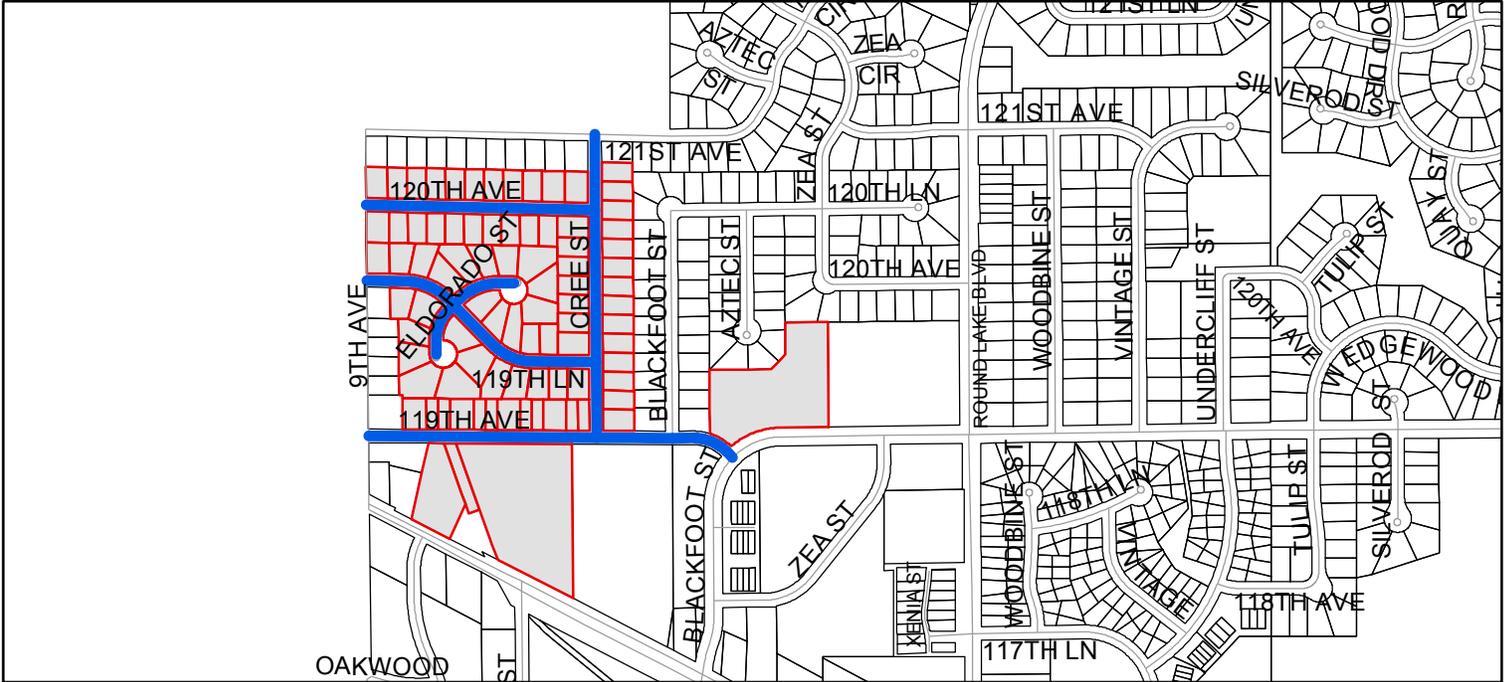
- \$740,040 from the Street Reconstruction Fund (797) resulting in annual tax levy of approximately \$180,000 to repay bonds over a five year period beginning in 2015.
- \$65,000 from the Sidewalk Construction Fund (795)
- \$68,050 from the Storm Water Drainage Fund (740) recovered through storm drainage charges.
- \$617,540 from the Water System Maintenance Fund (601) recovered through charges for water used.

Attachments

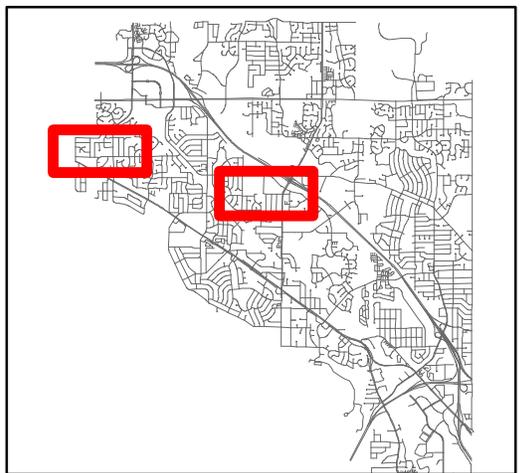
Location Map

Resolution No. 14-1(6A)

Resolution No. 14-1(8)



**Project 14-1
Residential Street Reconstruction
2.5 miles**



RESOLUTION NO. 14-1(6A)

(6) RESOLUTION ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted on the 18th day of February, 2014, fixed a date for a Council hearing on the proposed improvement of streets generally lying east of Blackfoot Street between 119th Avenue and 121st Avenue, and those streets in the area adjacent to Hanson Boulevard between 113th Avenue and Robinson Drive by street reconstruction; and

WHEREAS, ten days' published notice of the hearing through two weekly publications of the required notice and mailed notices to affected property owners were given and the hearing was held thereon on the 18th day of March, 2014, at which all persons desiring to be heard were given an opportunity to be heard thereon and the maximum estimated amount of debt to be incurred by the City is \$1,934,850.00; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such improvement is necessary, cost effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted on the 18th day of March, 2014.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk

RESOLUTION NO. 14-1(8)

**(8) RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a Resolution passed by the Council on the 19th day of November, 2013, the Coon Rapids Engineering Division has prepared plans and specifications for the improvement of streets generally lying east of Blackfoot Street between 119th Avenue and 121st Avenue, and those streets in the area adjacent to Hanson Boulevard between 113th Avenue and Robinson Drive by street reconstruction and has presented such plans and specifications to the Council for approval; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal, if applicable, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m. on the 15th day of April, 2014, at which time they will be publicly opened in the City Hall by the City Clerk and engineer, will then be tabulated, and will be considered by the Council at 7:00 p.m. on the 6th day of May, 2014, in the Council Chambers, and that no bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for 5% of the amount of such bid.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

8.

Meeting Date: 03/18/2014

Subject: Hold Public Hearing/Assessment Hearing, Approve Plans and Specs, and Order Advertisement for Bids - Project 14-2, Round Lake Blvd Reconstruction

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

The City is proposing to reconstruct 1.2 miles of Round Lake Boulevard from 115th Avenue to approximately 450 feet south of Main Street. Council accepted a proposal for engineering services from WSB & Associates on February 5, 2014. WSB has completed the plans and specifications for the reconstruction. Council is requested to hold the required public hearing and assessment hearing, order the improvement, approve plans and specifications, and order advertisement for bids.

DISCUSSION

Round Lake Boulevard is designated as a Municipal State Aid street. Proposed improvements for the project include reclamation of the existing bituminous surface and aggregate base in accordance with MnDOT MSA design standards, complete removal and replacement of the existing curb and gutter, and sidewalk and pedestrian curb ramp improvements in accordance with ADA requirements. The proposed improvements also include the construction of an 8-foot wide bituminous trail on the east side of Round Lake Boulevard over the entire length of the project. Additional improvements will include repairs or replacements on the existing storm sewer, watermain, and sanitary sewer as needed.

Council ordered preparation of a feasibility report for reconstruction of this portion of Round Lake Boulevard on February 5, 2014. On February 18, 2014, Council accepted the feasibility report and scheduled a public hearing and assessment hearing for March 18, 2014. Legal notice for the hearings were published in the Anoka County UnionHerald and letters were mailed notifying property owners of the hearings. A neighborhood meeting took place on February 11, 2014. Of the residents who attended the meeting, there were no objections to the project.

Of the properties proposed to be assessed for the project, 12 are single-family, 29 are multi-family, and 8 are commercial. The assessment rate is \$1,667.00 for single-family properties, \$20.83 per front foot for multi-family residential properties, and \$41.65 per front foot for commercial properties.

It is proposed to receive bids on April 15, 2014 and present the results and a recommendation to Council on May 6, 2014. If Council awards a contract, work is scheduled to begin in June.

Since the neighborhood meeting, the City received a petition with 77 signatures of area residents asking for installation of a traffic signal at Round Lake Boulevard and Wedgewood Drive. Their concerns listed on the petition are mainly directed at visibility issues including the curvature of Round Lake Boulevard, large utility boxes, and shrubbery at this intersection. They also state that speeding traffic is a problem for motorists trying to access Round Lake Boulevard from Wedgewood Drive.

Criteria warranting a traffic signal is established by the Minnesota Department of Transportation (MnDOT). Prior to initiating this project staff retained SEH, Inc. to perform traffic counts, study the warrants, and prepare a traffic analysis for the intersection of Round Lake Boulevard/Wedgewood Drive for signal justification. The report

indicates that the intersection does not currently meet the standards as outlined by MnDOT, and therefore the costs for this signalization would not be State Aid eligible and the City would be responsible for all such costs (approximately \$300,000).

Staff understands that this is not the first request from area residents for such a signal at this intersection, and believes it is only a matter of time before the warrants are fully met. With that being said it is staff's recommendation to include the construction of a southbound right turn lane, and the necessary underground facilities for the installation of a traffic signal at a later date (when warrants are fully met) without significant impacts to the reconstructed roadway. We would ask WSB to perform a cursory design of the signal layout and make sure that no obstructions will be in the way following completion of this project.

RECOMMENDATION

It is recommended the City Council take the following action:

- a. Hold the public hearing and assessment hearing.
- b. Adopt Resolution No. 14-2(6A) ordering the improvement (a super majority vote is needed).
- c. Adopt Resolution No. 14-2(8) approving plans and specifications and ordering advertisement for bids.

BUDGET IMPACT:

Total estimated cost of the proposed improvement is \$2,614,338.00 with a total amount assessed of \$129,942.05. The balance of the project cost would be recovered from various funds:

- \$1,992,955.95 from M.S.A. Funds
- \$16,530 from the Sewer Fund (620) recovered through sewer fees
- \$86,400 from the Storm Water Drainage Fund (740) recovered through storm drainage charges
- \$388,510 from the Water System Maintenance Fund (601) recovered through charges for water used

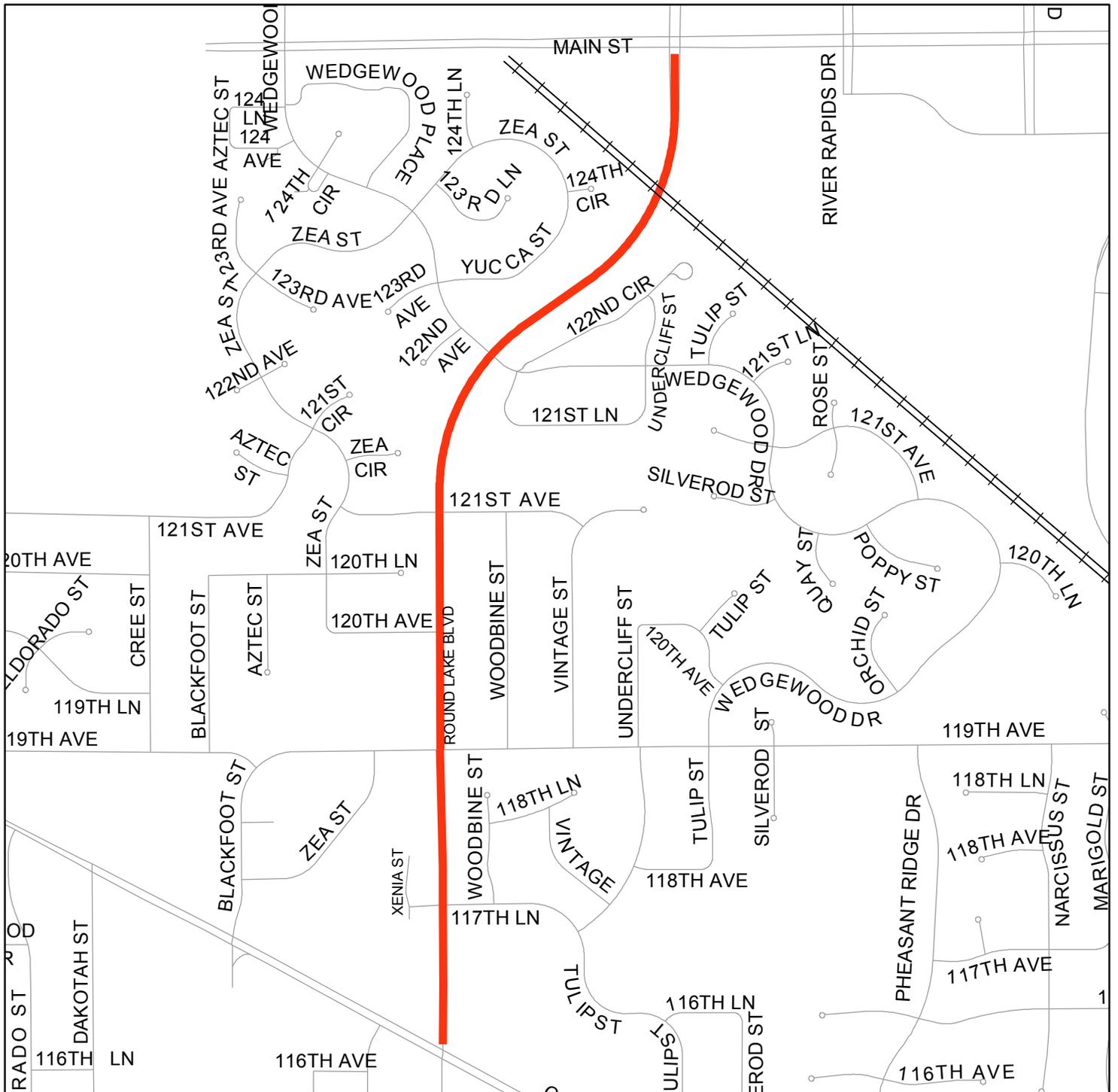
Attachments

Location Map

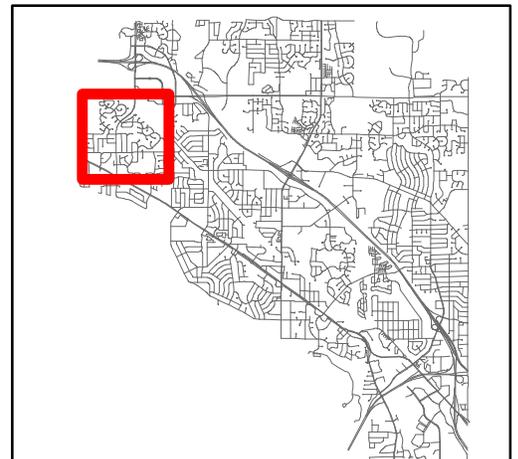
Round Lake Blvd/Wedgewood Signal Analysis

Resolution No. 14-2(6A)

Resolution No. 14-2(8)



**Project 14-2
State Aid Street Reconstruction
Round Lake Blvd 1.15 miles**





MEMORANDUM

TO: Tim Himmer, Director of Public Works
Kevin Kawlewski, PE
City of Coon Rapids, Minnesota

FROM: John M. Gray, PE 

DATE: February 10, 2014

RE: Review of Round Lake Boulevard-Wedgewood Drive for Signalization
SEH No. COONR 125987

At the request of the City of Coon Rapids, Short Elliott Hendrickson Inc. (SEH) completed a detailed analysis and review of the intersection of Round Lake Boulevard Northwest and Wedgewood Drive Northwest. This review was completed to analyze proposed signalization of the intersection as part of the City's upcoming project to reconstruct Round Lake Boulevard Northwest through this area.

In October, 2013, SEH completed 48-hour vehicular directional traffic counts as well as peak hour turning movement traffic counts to determine the current traffic volumes through the Wedgewood Drive Northwest intersection area. Using this count information, SEH performed a traffic signal warrant analysis of the intersection based on standards and volumes from the *Minnesota Manual on Uniform Traffic Control Devices* (MnMUTCD).

Based on current traffic volumes, the intersection is able to meet the requirements of MnMUTCD Signal Warrant 2 (Four-Hour Volumes) for 4 of the required 4 hours with all approach traffic volumes for Wedgewood Drive Northeast being included (left turns, throughs, and right turning traffic). The intersection is also very close to meeting the criteria for MnMUTCD Signal Warrant 3 (Peak Hour Volume). Traffic volumes on Wedgewood Drive Northwest would need to be at 100 vehicles per hour or greater during the peak 3 hours in the afternoon to satisfy this warrant, and in all cases these volumes were between 94 and 98 vehicles per hour on the eastbound approach.

Noting the above information, there are two issues to mention with respect to MnDOT State Aid approval criteria for a traffic signal installation and full justification of a traffic signal installation at this location as well as engineering judgment:

1. For a new traffic signal installation, MnDOT State Aid typically discounts or removes side-street right turning movements from the analysis given that these movements are generally able to turn right on red with a signal system as long as there are sufficient gaps in traffic on the main roadway to allow for these turns to be safely completed. For this intersection, the majority of the traffic movements on both approaches of Wedgewood Drive Northwest to Round Lake Boulevard Northwest are right turning movements (greater than 50% of all traffic volumes in the peak hours). Eliminating all of the right turns from the analysis would cause this intersection to not meet any of the traffic signal warrants from the MnMUTCD. There is a valid argument that not all of the right turns should be eliminated from this analysis given the significant horizontal curve through this area along Round Lake Boulevard Northwest, limited gaps in Round Lake Boulevard Northwest traffic during peak traffic periods, and the observed higher speeds of traffic along Round Lake Boulevard Northwest (40 mph or higher) which will cause some of the right turning

movements to be delayed or difficult to complete. It is reasonable to conclude that at least half of all right turning traffic will be able to make right turns with minimal delays and thus these motorists would not benefit from the installation of a signal system at this location. Removing half of the right turns from the analysis will cause the intersection to not be able to meet any of the warrants from the MnMUTCD.

2. MnDOT State Aid typically emphasizes that a traffic signal is more fully justified for installation when one of the two main 8-hour traffic signal warrants from the MnMUTCD are met (Warrant 1a--Minimum Vehicular Volume, and Warrant 1b-Interruption of Continuous Traffic). These warrants take into account a greater portion of the day (other than just the AM and PM peak hours) and address consistent heavier traffic volumes throughout typical work and commercial periods of the day. An intersection that is able to meet either Warrant 1a or 1b has consistent traffic volumes throughout the day (not just for a few hours a day), and thus the intersection will benefit from greater traffic control over a typical day. For this intersection, Warrant 1a is not met for any hours and Warrant 1b is able to be met for 5 of the 8 required hours (with all right turning traffic included from Wedgewood Drive Northwest). Over time, as development continues to occur over the greater Anoka County and City of Coon Rapids areas, it is anticipated that traffic volumes at this intersection will increase and there may be sufficient volumes present to fully satisfy the criteria of Warrant 1b. For now, this intersection falls short of meeting either of these warrants.

Other issues of note to consider with respect to proposed signalization of this intersection include:

1. Between 2009 and 2013, the intersection had a total of 13 reported crashes. Of these crashes, 11 of the crashes were either of the right angle type or left turns into oncoming traffic type that is usually correctable by the presence of a traffic signal system. Seven (7) of these crashes had reported injuries, with none of the reported injuries being incapacitating injuries. The highest year for reported crashes was in 2011 when 5 crashes (all right angle) were reported. Over the past 2 years, only 3 crashes were reported (2 in 2012 and 1 in 2013). For an intersection to meet criteria for justifying a traffic signal system based on crash history, the intersection needs to have 5 or more reported crashes annually that are usually correctable by the presence of a traffic signal system along with sufficient traffic volumes to meet MnMUTCD signal warrant criteria. The intersection is not currently meeting these criteria to justify a traffic signal installation. However, the intersection is recommended to be monitored by the City on a regular basis to ensure that the crash history at this intersection does not change significantly and warrant additional traffic controls to maintain a safe intersection for area motorists.
2. Pedestrian provisions are an important consideration at this intersection. There are currently sidewalks along 3 of the 4 intersection approaches (both sides of the roadway to the west and south, and along the east side of the roadway to the north). There are also bus stops on the northwest and southeast quadrants, and crosswalk signs with flashers and a marked crosswalk on the south side of the intersection. Given all of these items, pedestrian usage of this intersection is likely to be significant during a typical weekday (especially in warmer weather months). From a pedestrian gap study completed by SEH on behalf of the City in January 2014, there were minimal gaps in traffic on Round Lake Boulevard Northwest noted during the afternoon peak hour to allow for sufficient time for pedestrians to safely cross the intersection. Based on the current width of the intersection, a typical pedestrian would need approximately 24 seconds to cross either leg of Round Lake Boulevard Northwest. From the pedestrian gap study, only 3 gaps

of this length were noted during the PM peak hour. Thus, pedestrian access of this intersection is a significant concern.

This concern is mitigated somewhat by the presence of a mid-block HAWK (high-intensity activated crosswalk beacon) signal system located approximately 800-1000 feet south of Wedgewood Drive Northwest. This HAWK system was installed by the City of Coon Rapids a few years ago at a marked trail crossing of the Mississippi Regional Trail. The system is activated when a pedestrian pushes the traffic signal push button to turn on the mid-block red flashing indications and alert traffic on Round Lake Boulevard Northwest of a pedestrian crossing the roadway. The HAWK system stays in red flash for approximately 20-30 seconds to allow for a pedestrian to cross the roadway before going dark until a pedestrian activates the system again. Having this mid-block signal system present close by the Wedgewood Drive Northwest intersection area provides area pedestrians with a nearby location with enhanced traffic controls to allow for safer crossing of Round Lake Boulevard in the vicinity around Wedgewood Drive Northwest.

The City of Coon Rapids is currently planning to reconstruct Round Lake Boulevard Northwest from CSAH 14 (Main Street) to CSAH 1 (Coon Rapids Boulevard) and is considering adding dedicated right turn lanes at the intersection with Wedgewood Drive Northwest. Given these anticipated modifications in and around the Wedgewood Drive Northwest intersection area, it may make sense to consider having a traffic signal system installed at the same time to minimize disruptions to area motorists and pedestrians. However, the ability to warrant and justify a traffic signal installation at this time is not at a level that meets current MnMUTCD or State Aid criteria, and a traffic signal installation is not necessary at this time for the overall enhanced safety and efficiency of operation at this intersection.

As part of the upcoming Round Lake Boulevard Northwest design and construction work, we recommend that the City proceed with the right turn lane additions for each approach to Wedgewood Drive Northwest to separate this traffic from through traffic and help with potential reduction of rear-end crashes as traffic volumes increase through this area over time (rear-end crashes tend to increase with increased traffic volumes where no dedicated turn lanes exist). We also recommend that the City consider constructing underground portions of a traffic signal system at this time (conduit under roadways, handholes in boulevard areas to mark ends of roadway conduit crossings, and loop detector installations below the new roadway surfaces) to minimize future disruptions to the reconstructed intersection area (roadways and sidewalks) due to future traffic signal installation work. This would allow for the City to have these facilities on hand and available in the future should this intersection see volumes or other criteria change that would warrant a traffic signal installation.

Please review this information and feel free to contact John Gray at 651.490.2073 to discuss further at your convenience. We hope that this information provides you with insight needed to help evaluate the level of traffic control needed at this intersection.

jmg

Attachments: Traffic Count Data
Signal Warrant Analysis

Short Elliott Hendrickson Inc.
 3535 Vadnais Center Drive
 St. Paul, MN 55110

October 2013 Coon Rapids Counts
 SB Round Lake Blvd north of Wedgewood Dr
 Coon Rapids, MN

3_SB Round Lake Blvd n of Wedgewood Dr
 Site Code: 3
 Date Start: 21-Oct-13

Start Time	Mon 21-Oct-13	Tue 22-Oct-13	Wed 23-Oct-13	Thu 24-Oct-13	Fri 25-Oct-13	Average Day	Sat 26-Oct-13	Sun 27-Oct-13	Week Average
12:00 AM	*	48	38	*	*	43	*	*	43
01:00	*	27	26	*	*	26	*	*	26
02:00	*	18	25	*	*	22	*	*	22
03:00	*	24	18	*	*	21	*	*	21
04:00	*	17	26	*	*	22	*	*	22
05:00	*	57	59	*	*	58	*	*	58
06:00	*	274	278	*	*	276	*	*	276
07:00	*	693	703	*	*	698	*	*	698
08:00	*	562	578	*	*	570	*	*	570
09:00	*	502	524	*	*	513	*	*	513
10:00	*	453	*	*	*	453	*	*	453
11:00	359	413	*	*	*	386	*	*	386
12:00 PM	399	423	*	*	*	411	*	*	411
01:00	467	457	*	*	*	462	*	*	462
02:00	414	482	*	*	*	448	*	*	448
03:00	476	479	*	*	*	478	*	*	478
04:00	500	463	*	*	*	482	*	*	482
05:00	555	475	*	*	*	515	*	*	515
06:00	519	482	*	*	*	500	*	*	500
07:00	415	372	*	*	*	394	*	*	394
08:00	246	268	*	*	*	257	*	*	257
09:00	234	216	*	*	*	225	*	*	225
10:00	145	159	*	*	*	152	*	*	152
11:00	110	94	*	*	*	102	*	*	102
Day Total	4839	7458	2275	0	0	7514	0	0	7514
% Avg. WkDay	64.4%	99.3%	30.3%	0.0%	0.0%				
% Avg. Week	64.4%	99.3%	30.3%	0.0%	0.0%	100.0%	0.0%	0.0%	
AM Peak	11:00	07:00	07:00	-	-	07:00	-	-	07:00
Vol.	359	693	703	-	-	698	-	-	698
PM Peak	17:00	14:00	-	-	-	17:00	-	-	17:00
Vol.	555	482	-	-	-	515	-	-	515
Grand Total	4839	7458	2275	0	0	7514	0	0	7514

ADT ADT 7,458 AADT 7,458

Short Elliott Hendrickson Inc.
 3535 Vadnais Center Drive
 St. Paul, MN 55110

October 2013 Coon Rapids Counts
 EB Wedgewood Dr west of Round Lake Blvd
 Coon Rapids, MN

1_EB Wedgewood Dr w of Round Lake Blvd
 Site Code: 000000000001
 Date Start: 21-Oct-13

Start Time	Mon 21-Oct-13	Tue 22-Oct-13	Wed 23-Oct-13	Thu 24-Oct-13	Fri 25-Oct-13	Average Day	Sat 26-Oct-13	Sun 27-Oct-13	Week Average
12:00 AM	*	2	2	*	*	2	*	*	2
01:00	*	8	5	*	*	6	*	*	6
02:00	*	3	3	*	*	3	*	*	3
03:00	*	3	4	*	*	4	*	*	4
04:00	*	7	9	*	*	8	*	*	8
05:00	*	25	26	*	*	26	*	*	26
06:00	*	52	56	*	*	54	*	*	54
07:00	*	95	99	*	*	97	*	*	97
08:00	*	60	55	*	*	58	*	*	58
09:00	*	37	*	*	*	37	*	*	37
10:00	39	33	*	*	*	36	*	*	36
11:00	37	37	*	*	*	37	*	*	37
12:00 PM	35	39	*	*	*	37	*	*	37
01:00	62	55	*	*	*	58	*	*	58
02:00	69	68	*	*	*	68	*	*	68
03:00	97	100	*	*	*	98	*	*	98
04:00	95	92	*	*	*	94	*	*	94
05:00	87	100	*	*	*	94	*	*	94
06:00	74	72	*	*	*	73	*	*	73
07:00	49	51	*	*	*	50	*	*	50
08:00	25	34	*	*	*	30	*	*	30
09:00	21	30	*	*	*	26	*	*	26
10:00	15	14	*	*	*	14	*	*	14
11:00	6	12	*	*	*	9	*	*	9
Day Total	711	1029	259	0	0	1019	0	0	1019

% Avg. WkDay	69.8%	101.0%	25.4%	0.0%	0.0%	100.0%	0.0%	0.0%	
% Avg. Week	69.8%	101.0%	25.4%	0.0%	0.0%	100.0%	0.0%	0.0%	
AM Peak Vol.	10:00 39	07:00 95	07:00 99	-	-	07:00 97	-	-	07:00 97
PM Peak Vol.	15:00 97	15:00 100	-	-	-	15:00 98	-	-	15:00 98
Grand Total	711	1029	259	0	0	1019	0	0	1019
ADT	ADT 1,029		ADT 1,029		ADT 1,029		ADT 1,029		

Short Elliott Hendrickson Inc.
 3535 Vadnais Center Drive
 St. Paul, MN 55110

4_WB Wedgewood Drive e of Round Lake Blvd
 Site Code: 4
 Date Start: 21-Oct-13

October 2013 Conn Rapids Counts
 WB Wedgewood Dr east of Round Lake Blvd
 Coon Rapids, MN

Start Time	Mon 21-Oct-13	Tue 22-Oct-13	Wed 23-Oct-13	Thu 24-Oct-13	Fri 25-Oct-13	Average Day	Sat 26-Oct-13	Sun 27-Oct-13	Week Average
12:00 AM	*				*	2	*	*	2
01:00	*	1	4	*	*	6	*	*	6
02:00	*	7	4	*	*	4	*	*	4
03:00	*	1	7	*	*	0	*	*	0
04:00	*	0	0	*	*	8	*	*	8
05:00	*	9	8	*	*	24	*	*	24
06:00	*	25	23	*	*	36	*	*	36
07:00	*	34	39	*	*	52	*	*	52
08:00	*	55	50	*	*	50	*	*	50
09:00	*	55	46	*	*	35	*	*	35
10:00	*	40	30	*	*	29	*	*	29
11:00	23	29	*	*	*	25	*	*	25
12:00 PM		27	*	*	*	29	*	*	29
01:00		26	*	*	*	36	*	*	36
02:00		33	*	*	*	46	*	*	46
03:00		45	*	*	*	43	*	*	43
04:00	51	49	*	*	*	42	*	*	42
05:00		41	*	*	*	44	*	*	44
06:00		44	*	*	*	44	*	*	44
07:00		43	*	*	*	30	*	*	30
08:00		37	*	*	*	26	*	*	26
09:00		30	*	*	*	17	*	*	17
10:00		17	*	*	*	14	*	*	14
11:00		16	*	*	*	7	*	*	7
Day Total	434	628	211	0	0	649	0	0	649
% Avg. WkDay	66.9%	96.8%	32.5%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%
% Avg. Week	66.9%	96.8%	32.5%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%
AM Peak	11:00	07:00	07:00	-	-	07:00	-	-	07:00
Vol.	23	55	50	-	-	52	-	-	52
PM Peak	16:00	14:00	-	-	-	14:00	-	-	14:00
Vol.	51	47	-	-	-	46	-	-	46
Grand Total	434	628	211	0	0	649	0	0	649
ADT		ADT 628		AADT 628					

Short Elliott Hendrickson Inc.

3535 Vadnais Center Drive
St. Paul, MN, 55110

Turning Movement Count
7:00 a.m. - 9:00 a.m.
Round Lake Boulevard & Wedgewood Drive
Coon Rapids, MN

File Name : Round Lake Blvd & Wedgewood Dr Turning Mvmt Count
Site Code : 00000001
Start Date : 10/22/2013
Page No : 1

Groups Printed - Unshifted - Hev Veh

Start Time	Round Lake Blvd NW												Wedgewood Drive												Round Lake Blvd NW												Wedgewood Drive											
	Southbound						Westbound						Eastbound						Northbound						Westbound						Eastbound																	
	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total												
07:00 AM	1	101	7	0	109	0	3	5	7	0	15	0	11	48	1	0	60	0	7	2	15	0	24	0	7	2	15	0	24	0	7	2	15	0	24	0												
07:15 AM	1	143	3	0	147	0	3	9	2	0	14	0	7	48	0	0	55	0	7	1	27	0	35	0	7	1	27	0	35	0	7	1	27	0	35	0												
07:30 AM	1	212	3	0	216	0	1	3	5	0	9	0	10	76	2	0	88	0	5	0	13	0	18	0	8	0	12	0	20	0	8	0	12	0	20	0												
07:45 AM	0	215	1	0	216	0	3	11	0	0	16	0	5	57	1	0	63	0	27	3	67	0	97	0	27	3	67	0	97	0	27	3	67	0	97	0												
Total	3	671	14	0	688	0	9	20	25	0	54	0	33	229	4	0	266	0	6	1	7	0	14	0	6	1	7	0	14	0	6	1	7	0	14	0												
08:00 AM	4	116	3	0	123	0	2	2	5	0	9	0	4	66	2	0	72	0	4	0	11	0	15	0	4	0	11	0	15	0	4	0	11	0	15	0												
08:15 AM	5	138	2	0	145	0	3	2	7	0	12	0	4	64	0	0	68	0	5	1	10	0	16	0	5	1	10	0	16	0	5	1	10	0	16	0												
08:30 AM	1	124	2	0	127	0	3	2	13	0	18	0	6	50	1	0	57	0	9	0	6	0	15	0	9	0	6	0	15	0	9	0	6	0	15	0												
08:45 AM	3	146	2	0	151	0	2	2	8	0	12	0	5	73	0	1	79	0	24	2	34	0	60	0	24	2	34	0	60	0	24	2	34	0	60	0												
Total	13	524	9	0	546	0	10	8	33	0	51	0	19	253	3	1	276	0	51	5	101	0	157	0	51	5	101	0	157	0	51	5	101	0	157	0												
Grand Total	16	1195	23	0	1234	0	19	28	58	0	105	0	52	482	7	1	542	0	32.5	3.2	64.3	0	7.7	0	32.5	3.2	64.3	0	7.7	0	32.5	3.2	64.3	0	7.7	0												
Approach %	1.3	96.8	1.9	0	100	0	18.1	26.7	55.2	0	5.2	0	9.6	88.9	1.3	0.2	100	0	2.5	0.2	5	0	7.7	0	2.5	0.2	5	0	7.7	0	2.5	0.2	5	0	7.7	0												
Total %	0.8	58.6	1.1	0	60.5	0	0.9	1.4	2.8	0	5.2	0	5.2	23.7	0.3	0	26.6	0	51	4	96	0	151	0	51	4	96	0	151	0	51	4	96	0	151	0												
Unshifted	16	1183	22	0	1221	0	18	27	57	0	102	0	52	470	3	1	526	0	100	80	95	0	185	0	100	80	95	0	185	0	100	80	95	0	185	0												
% Unshifted	100	99	95.7	0	98.9	0	94.7	96.4	98.3	0	97.1	0	100	97.5	42.9	100	97	0	0	1	5	0	6	0	0	1	5	0	6	0	0	1	5	0	6	0												
Hev Veh	0	12	1	0	13	0	1	1	1.7	0	3	0	0	12	4	0	16	0	0	20	5	0	3.8	0	0	20	5	0	3.8	0	0	20	5	0	3.8	0												
% Hev Veh	0	1	4.3	0	1.1	0	5.3	3.6	1.7	0	2.9	0	0	2.5	57.1	0	3	0	0	20	5	0	3.8	0	0	20	5	0	3.8	0	0	20	5	0	3.8	0												

Start Time	Round Lake Blvd NW												Wedgewood Drive												Round Lake Blvd NW												Wedgewood Drive											
	Southbound						Westbound						Eastbound						Northbound						Westbound						Eastbound																	
	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total	Left	Thru	Right	Peds	App. Total	Int. Total												
Peak Hour Analysis From 07:00 AM to 08:45 AM - Peak 1 of 1																																																
Peak Hour for Entire Intersection Begins at 07:15 AM																																																
07:15 AM	1	143	3	0	147	0	3	9	2	0	14	0	7	48	0	0	55	0	7	1	27	0	35	0	7	1	27	0	35	0	7	1	27	0	35	0												
07:30 AM	1	212	3	0	216	0	1	3	5	0	9	0	10	76	2	0	88	0	5	0	13	0	18	0	5	0	13	0	18	0	5	0	13	0	18	0												
07:45 AM	0	215	1	0	216	0	2	3	11	0	16	0	4	57	1	0	63	0	6	1	7	0	14	0	6	1	7	0	14	0	6	1	7	0	14	0												
08:00 AM	4	116	3	0	123	0	2	2	5	0	9	0	4	66	2	0	72	0	4	0	11	0	15	0	4	0	11	0	15	0	4	0	11	0	15	0												
Total Volume	6	686	10	0	702	0	8	17	23	0	48	0	26	247	5	0	278	0	26	2	59	0	87	0	26	2	59	0	87	0	26	2	59	0	87	0												
% App. Total	0.9	97.7	1.4	0	99.1	0	16.7	35.4	47.9	0	39.2	0	9.4	88.8	1.8	0	97.9	0	29.9	2.3	67.8	0	62.1	0	29.9	2.3	67.8	0	62.1	0	29.9	2.3	67.8	0	62.1	0												
PHF	.375	.798	.833	.000	.813	.000	.667	.472	.523	.000	.750	.000	.650	.813	.625	.000	.790	.000	.813	.500	.546	.000	.621	.000	.813	.500	.546	.000	.621	.000	.813	.500	.546	.000	.621	.000												

Short Elliott Hendrickson Inc.

3535 Vadnais Center Drive
St. Paul, MN, 55110

Turning Movement Count
3:00 p.m.-6:00 p.m.
Round Lake Boulevard & Wedgewood Drive
Coon Rapids, MN

File Name : Round Lake Blvd & Wedgewood Dr Turning Mvmt Count 3pm-6pm
Site Code : 00000001
Start Date : 10/22/2013
Page No : 2

Start Time	Round Lake Blvd NW Southbound					Wedgewood Drive Westbound					Round Lake Blvd NW Northbound					Wedgewood Drive Eastbound					
	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 03:00 PM to 05:45 PM - Peak 1 of 1	13	108	8	1	130	0	2	8	1	11	16	172	7	0	195	5	4	13	0	22	358
04:15 PM	7	105	7	0	119	0	1	5	0	6	11	209	2	0	222	6	4	18	0	28	375
04:30 PM	6	106	11	1	124	1	2	8	0	11	23	209	3	1	236	5	7	16	0	28	399
04:45 PM	8	81	9	0	98	0	1	10	0	11	13	178	5	0	196	10	1	11	0	22	327
05:00 PM	34	400	35	2	471	1	6	31	1	39	63	768	17	1	849	26	16	58	0	100	1459
Total Volume	7.2	84.9	7.4	0.4	906	2.6	15.4	79.5	2.6	38.6	7.4	90.5	2	0.1	899	650	571	806	0	393	914
% App. Total	.654	.926	.795	.500	.906	.250	.750	.775	.250	.886	.685	.919	.607	.250	.899	.650	.571	.806	.000	.393	1447
Unshifted	34	396	35	2	467	1	6	31	1	39	63	762	16	1	842	26	15	58	0	99	1447
% Unshifted	100	99.0	100	100	99.2	100	100	100	100	100	100	99.2	94.1	100	99.2	100	93.8	100	0	99.0	99.2
Hev Veh	0	4	0	0	4	0	0	0	0	0	0	6	1	0	7	0	1	0	0	1	12
% Hev Veh	0	1.0	0	0	0.8	0	0	0	0	0	0	0.8	5.9	0	0.8	0	6.3	0	0	1.0	0.8

City of Coon Rapids, Minnesota

Traffic Signal Warrant Analysis

Existing Traffic Volumes

Study Name : rlb-wedgwood 2013

Study Date : 10/31/13

Page No. : 1

Signal Warrants - Summary

Major Street Approaches

Northbound: NB Round Lake Boulevard

Number of Lanes: 2

Approach Speed: 45

Total Approach Volume: 7,747

Southbound: SB Round Lake Boulevard

Number of Lanes: 2

Approach Speed: 45

Total Approach Volume: 7,514

Minor Street Approaches

Eastbound: EB Wedgewood Drive

Number of Lanes: 2

Total Approach Volume: 1,019

Westbound: WB Wedgewood Drive

Number of Lanes: 2

Total Approach Volume: 649

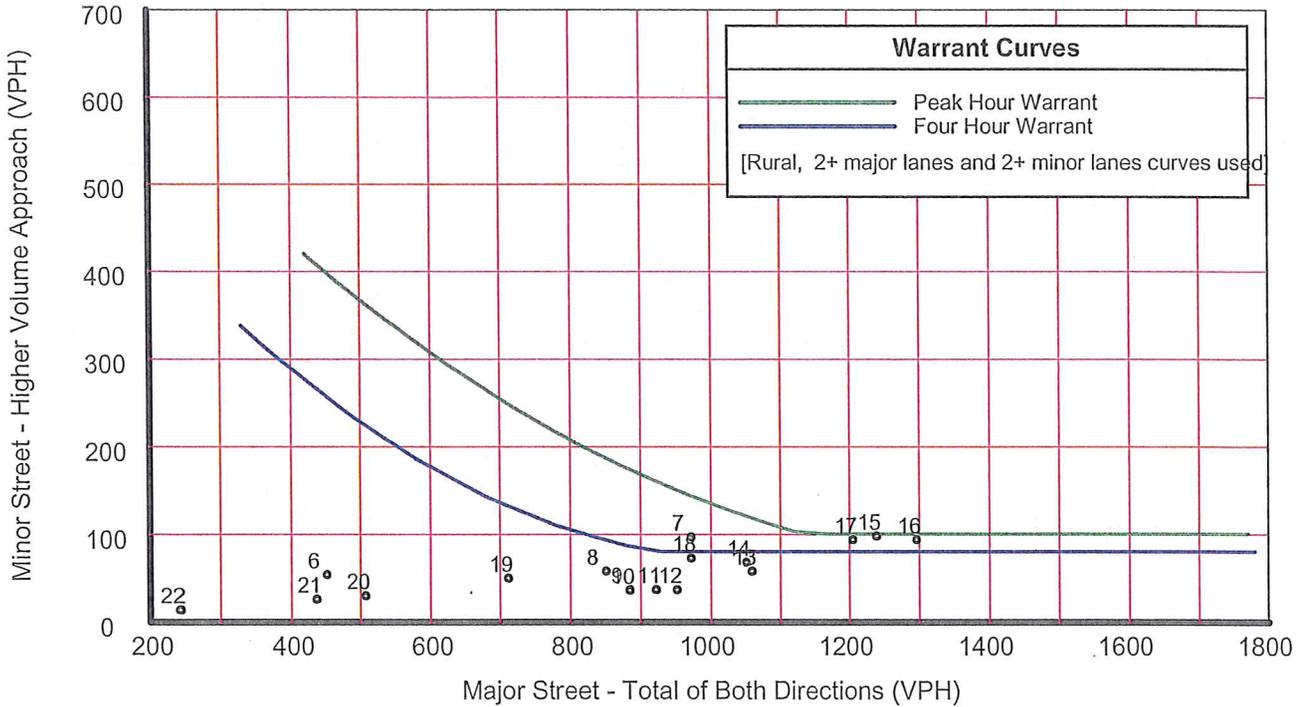
Warrant Summary (Rural values apply.)

Warrant 1 - Eight Hour Vehicular Volumes	Not Satisfied
Warrant 1A - Minimum Vehicular Volume	Not Satisfied
Required volumes reached for 0 hours, 8 are needed	
Warrant 1B - Interruption of Continuous Traffic	Not Satisfied
Required volumes reached for 5 hours, 8 are needed	
Warrant 1 A&B - Combination of Warrants	Not Satisfied
Required volumes reached for 0 hours, 8 are needed	
Warrant 2 - Four Hour Volumes	Satisfied
Number of hours (4) volumes exceed minimum \geq minimum required (4).	
Warrant 3 - Peak Hour	Not Satisfied
Warrant 3A - Peak Hour Volumes	Not Satisfied
Volumes do not exceed minimums for any hour.	
Warrant 3B - Peak Hour Delay	Not Satisfied
Total approach volumes and delays on minor street do not exceed minimums for any hour.	
Warrant 4 - Pedestrian Volumes	Not Satisfied
Required 4 Hr pedestrian volume reached for 0 hour(s) and the single hour volume for 0 hour(s)	
Warrant 5 - School Crossing	Not Satisfied
Number of gaps $>$.0 seconds (0) exceeds the number of minutes in the crossing period (0).	
Warrant 6 - Coordinated Signal System	Not Satisfied
No adjacent coordinated signals are present	
Warrant 7 - Crash Experience	Not Satisfied
Number of accidents (0) is less than minimum (5). Volume minimums are met.	
Warrant 8 - Roadway Network	Satisfied
Major Route conditions met. Volume requirements met.	

City of Coon Rapids, Minnesota
Traffic Signal Warrant Analysis
 Existing Traffic Volumes

Study Name : **rlb-wedgwood 2013**
 Study Date : **10/31/13**
 Page No. : **2**

Signal Warrants - Summary



Analysis of 8-Hour Volume Warrants:

Hour Begin	Major Total	Higher Minor		War-1A			War-1B			War-1A&B		
		Vol	Dir	Major Crit	Minor Crit	Meets?	Major Crit	Minor Crit	Meets?	Major Crit	Minor Crit	Meets?
00:00	81	2	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
01:00	47	6	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
02:00	33	4	WB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
03:00	48	4	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
04:00	67	8	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
05:00	161	26	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
06:00	451	54	EB	420-Yes	140-No	Major	630-No	70-No	---	504-No	112-No	---
07:00	972	97	EB	420-Yes	140-No	Major	630-Yes	70-Yes	Both	504-Yes	112-No	Major
08:00	851	58	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
09:00	885	37	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
10:00	885	36	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
11:00	922	37	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
12:00	952	37	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
13:00	1,058	58	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
14:00	1,050	68	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
15:00	1,239	98	EB	420-Yes	140-No	Major	630-Yes	70-Yes	Both	504-Yes	112-No	Major
16:00	1,296	94	EB	420-Yes	140-No	Major	630-Yes	70-Yes	Both	504-Yes	112-No	Major
17:00	1,205	94	EB	420-Yes	140-No	Major	630-Yes	70-Yes	Both	504-Yes	112-No	Major
18:00	972	73	EB	420-Yes	140-No	Major	630-Yes	70-Yes	Both	504-Yes	112-No	Major
19:00	712	50	EB	420-Yes	140-No	Major	630-Yes	70-No	Major	504-Yes	112-No	Major
20:00	507	30	EB	420-Yes	140-No	Major	630-No	70-No	---	504-Yes	112-No	Major
21:00	436	26	EB	420-Yes	140-No	Major	630-No	70-No	---	504-No	112-No	---
22:00	242	14	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---
23:00	189	9	EB	420-No	140-No	---	630-No	70-No	---	504-No	112-No	---

RESOLUTION NO. 14-2(6A)

(6) RESOLUTION ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted on the 18th day of February, 2014, fixed a date for a Council hearing on the proposed improvement of Round Lake Boulevard from 115th Avenue to 450 feet south of Main Street by street reconstruction; and

WHEREAS, ten days' published notice of the hearing through two weekly publications of the required notice and mailed notices to affected property owners were given and the hearing was held thereon on the 18th day of March, 2014, at which all persons desiring to be heard were given an opportunity to be heard thereon and the maximum estimated amount of debt to be incurred by the City is \$1,934,850.00; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such improvement is necessary, cost effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted on the 18th day of March, 2014.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk

RESOLUTION NO. 14-2(8)

**(8) RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a Resolution passed by the Council on the 5th day of February, 2014, WSB & Associates has prepared plans and specifications for the improvement of Round Lake Boulevard from 115th Avenue to 450 south of Main Street by street reconstruction and has presented such plans and specifications to the Council for approval; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal, if applicable, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m. on the 15th day of April, 2014, at which time they will be publicly opened in the City Hall by the City Clerk and engineer, will then be tabulated, and will be considered by the Council at 7:00 p.m. on the 6th day of May, 2014, in the Council Chambers, and that no bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for 5% of the amount of such bid.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

9.

Meeting Date: 03/18/2014

Subject: Approve Plans and Specifications and Order Advertisement for Bids - Project 14-11, 2014
Sanitary Sewer Lining

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

As part of the 10 year capital improvement program, we have selected several neighborhoods to continue the sanitary sewer lining program. Lining in 2014 will be done in three areas in the central portion of the City as shown on the attached map. Our consulting engineer, SEH, Inc., has completed plans and specifications for the next phase of the sanitary sewer lining program. Council is requested to approve plans and specifications and order the advertisement for bids.

DISCUSSION

The City is continuing the lining program for the sanitary sewer system that began in 2008. Lining will be done in areas where the sanitary sewer pipe exhibits significant maintenance concerns due to root intrusion and open joints. Pipe material is clay pipe that was installed in the 1960s and 1970s. The project will include work only on the main line sanitary sewer. All segments to be lined have been televised. Where we have noticed apparent service problems with roots, the homeowners have been notified. It has been suggested that the homeowners have their service line cleaned prior to the beginning of the lining project.

Due to the severe weather this past winter the 2013 lining program was not completed as originally intended. As opposed to potentially having two separate lining projects occurring at the same time staff has decided to terminate the existing contract and not order additional materials for its completion. We will instead combine the areas not completed under the 2013 contract with the next priority lining areas into the 2014 project. We anticipate beginning earlier this year so we can complete more footage than in prior years, and will then address the final priority areas in subsequent years.

Bids will be advertised in March and April with the bid opening scheduled for April 11, 2014. Work would begin in early summer and be completed in the fall of 2014.

RECOMMENDATION

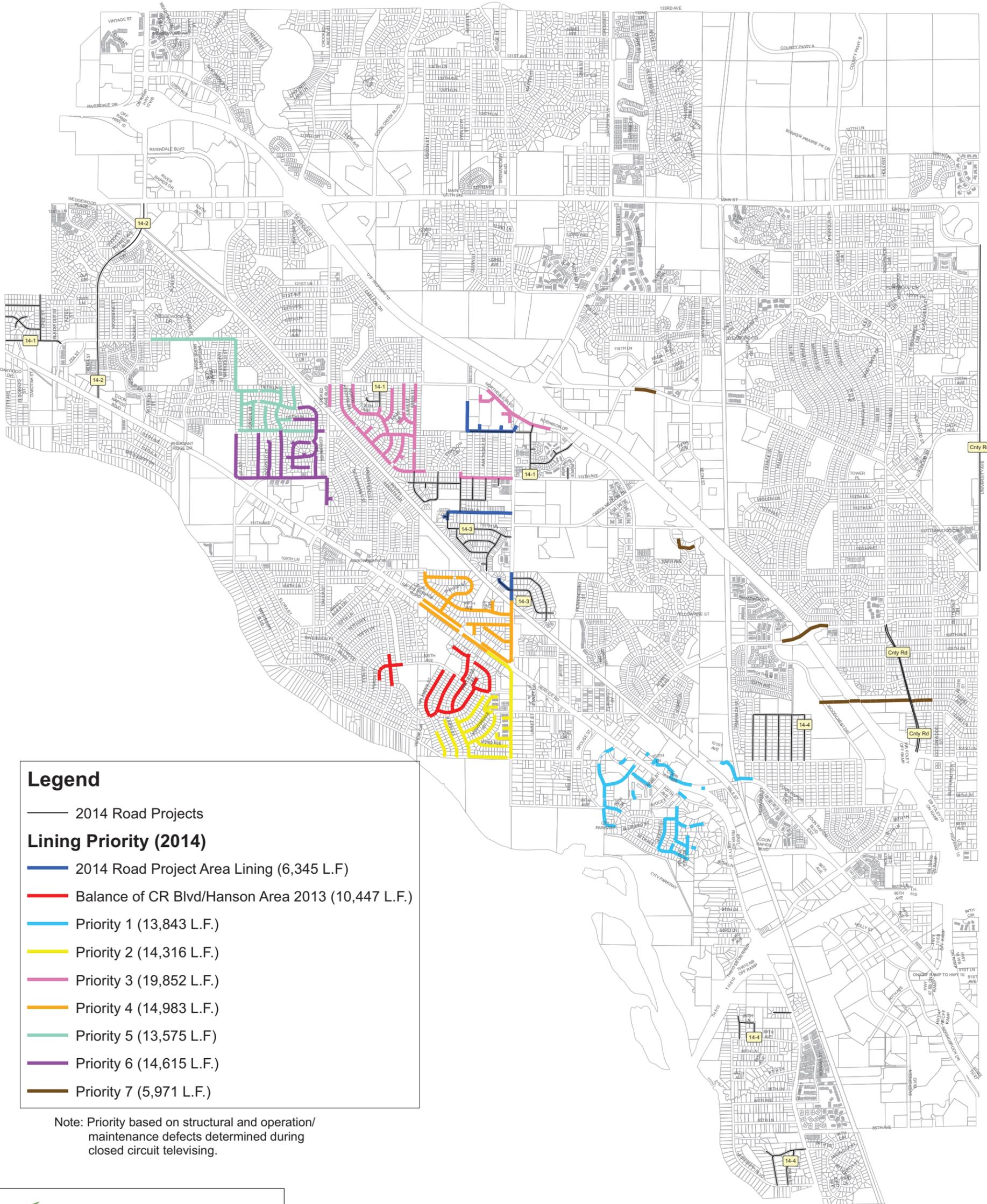
It is recommended the Council adopt Resolution No. 14-11(8) approving plans and specifications and ordering advertisement for bids.

BUDGET IMPACT:

The total estimated construction cost for the project is \$1,650,000. \$1,200,000 was budgeted for the 2014 lining project, and there will be over \$400,000 remaining under the 2013 project budget, therefore adequate funds will be available for the 2014 sanitary sewer lining project.

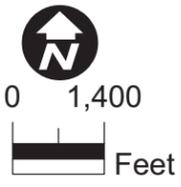
Attachments

Sewer Lining Map



- Legend**
- 2014 Road Projects
 - Lining Priority (2014)**
 - 2014 Road Project Area Lining (6,345 L.F.)
 - Balance of CR Blvd/Hanson Area 2013 (10,447 L.F.)
 - Priority 1 (13,843 L.F.)
 - Priority 2 (14,316 L.F.)
 - Priority 3 (19,852 L.F.)
 - Priority 4 (14,983 L.F.)
 - Priority 5 (13,575 L.F.)
 - Priority 6 (14,615 L.F.)
 - Priority 7 (5,971 L.F.)

Note: Priority based on structural and operation/maintenance defects determined during closed circuit televising.



3535 VADNAIS CENTER DR.
ST. PAUL, MN 55110
PHONE: (651) 490-2000
FAX: (888) 908-8166
TF: (800) 325-2055
www.sehinc.com

Project: COONR 118972
Print Date: 1/15/2014
Map by: dc
Projection: MN SP South Nad 83 ft
Source: City of Coon Rapids, SEH

**Sanitary Sewer Vitrified Clay
Pipe Lining Priority**
Sanitary Sewer Pipe Lining Program
Coon Rapids, MN

Figure
2

P:\13_5_13\GIS\CoonR\118972\Map\118972_SanitarySewerPipeLiningPriority_01_15_14.mxd

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources based on this map and is to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and SEH does not represent that the GIS Data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that SEH shall not be liable for any damages which arise out of the user's access or use of data provided.

RESOLUTION NO. 14-11(8)

**(8) RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, SEH, Inc. has prepared plans and specifications for the improvement of the City's sanitary sewer system by lining existing sewer pipe and has presented such plans and specifications to the Council for approval; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal, if applicable, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m. on the 11th day of April, 2014, at which time they will be publicly opened in the City Hall by the City Clerk and engineer, will then be tabulated, and will be considered by the Council at 7:00 p.m. on the 6th day of May, 2014, in the Council Chambers, and that no bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for 5% of the amount of such bid.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

10.

Meeting Date: 03/18/2014

Subject: Approve Plans and Specifications and Order Advertisement for Bids - Project 14-12, Sanitary Sewer Lift Station No. 9

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

As part of the five year sanitary sewer capital improvement program, Sanitary Sewer Lift Station No. 9 has been scheduled for reconstruction in 2014. Lift Station No. 9 is located at 10739 Mississippi Boulevard (map attached). Our consulting engineer, SEH, Inc., has completed plans and specifications for reconstruction of the lift station. Council is requested to approve plans and specifications and order the advertisement for bids.

DISCUSSION

As part of our ongoing capital improvement program, Sanitary Sewer Lift Station No. 9 is planned for reconstruction in 2014. Lift Station No. 9 services an area in the southwesterly portion of the City along Mississippi Boulevard. The lift station is at the end of its useful life and needs to be replaced. Work included in the project is as follows:

- Construction of a new sanitary submersible lift station and valve vault
- Removal of existing lift station
- Construction of sanitary forcemain and gravity sewer
- Temporary sanitary sewer conveyance
- Reconstruct bituminous road, concrete curb and gutter, and concrete driveway aprons
- Provide electrical service to new lift station
- Provide lift station controls and communication equipment
- Erosion control including the use of siltation fence, inlet protection and associated equipment
- Restore disturbed turf

If Council wishes to proceed with the project, bids will be advertised in April with a bid opening on April 25, 2014. A summary of bids and a recommendation will be presented to Council at the May 6, 2014 meeting. Work is scheduled to begin in early summer and completed in late fall of 2014.

RECOMMENDATION

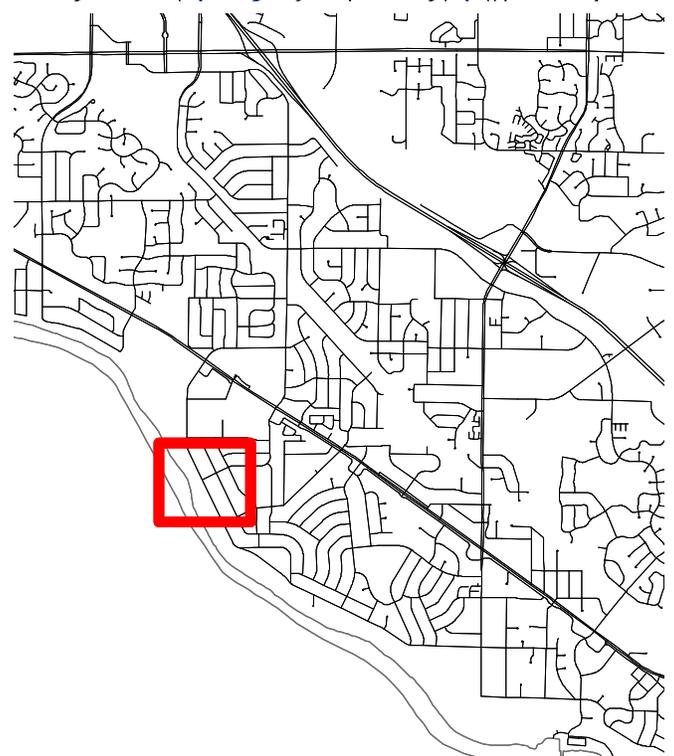
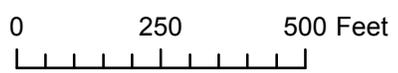
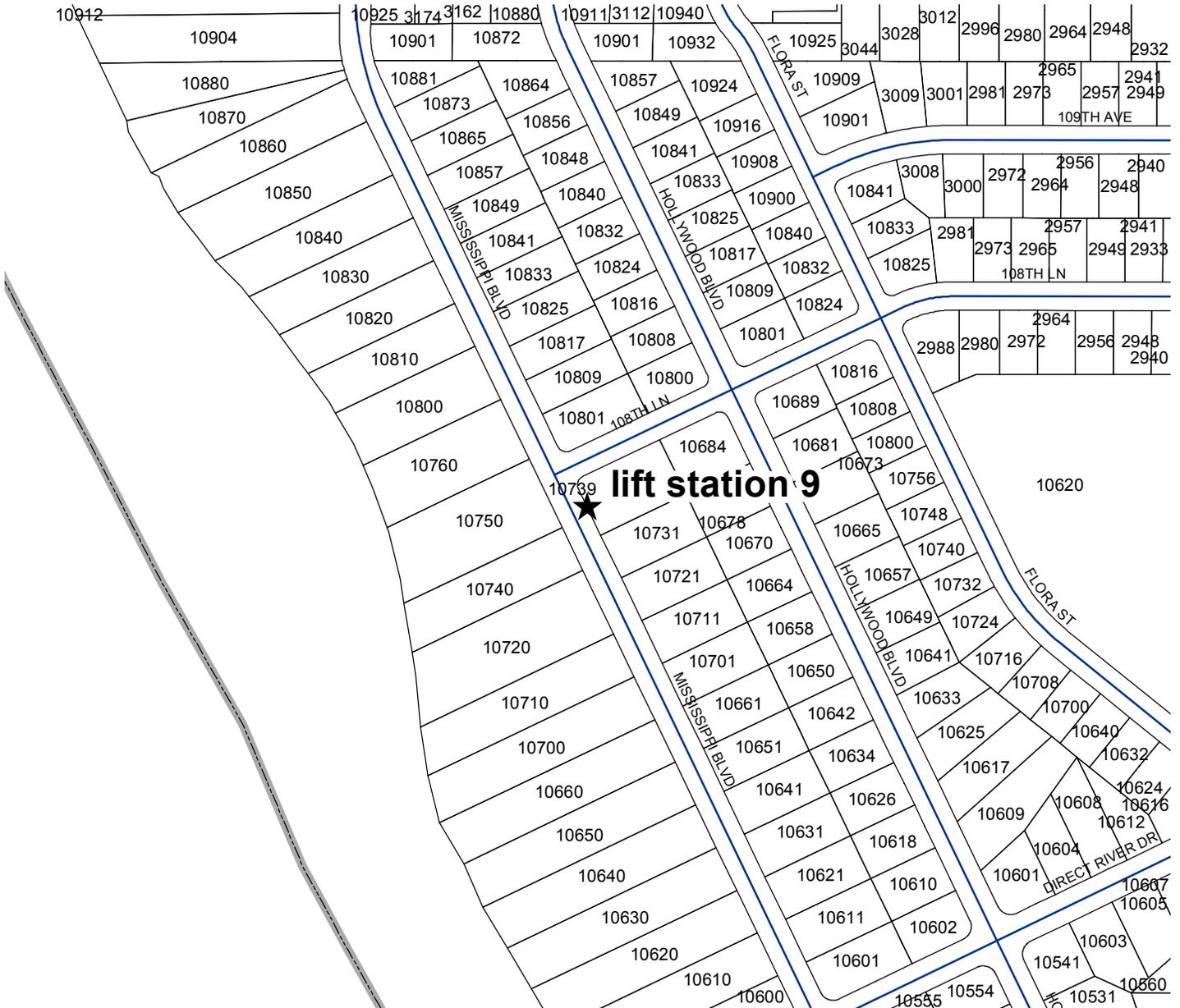
It is recommended that City Council adopt Resolution No. 14-12(8) approving plans and specifications and ordering advertisement for bids.

BUDGET IMPACT:

The total estimated construction cost for the project is \$450,000. Adequate funding is available in the City's Sanitary Sewer Utility Fund.

Attachments

14-12 Location Map



RESOLUTION NO. 14-12(8)

**(8) RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, SEH, Inc. has prepared plans and specifications for the improvement of the City's sanitary sewer system by reconstruction of Sanitary Sewer Lift Station No. 9 located at 10739 Mississippi Boulevard and has presented such plans and specifications to the Council for approval; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal, if applicable, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m. on the 25th day of April, 2014, at which time they will be publicly opened in the City Hall by the City Clerk and engineer, will then be tabulated, and will be considered by the Council at 7:00 p.m. on the 6th day of May, 2014, in the Council Chambers, and that no bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for 5% of the amount of such bid.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

11.

Meeting Date: 03/18/2014

Subject: Authorize 2014 DNR Local Trail Connections Grant Applications for Sand Creek Trail

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

Council is requested to direct City staff to apply for Local Trail Connection grants from the Department of Natural Resources to construct a segment of the Sand Creek Trail.

DISCUSSION

The Department of Natural Resources is providing grants to local units of government to complete short trail connections through the Local Trail Connections Program. The City will apply for grant money to complete a segment of Sand Creek Trail that goes through Sand Creek Park as part of the reconstruction of that park that is tentatively planned for 2015-16.

The grant application is being completed with the assistance of WSB & Associates, and must be submitted by March 31, 2014. The DNR will review and rank the applications this spring and grant awards will be announced in July 2014. Criteria used in determining the award includes connectivity, trail length, expected amount and type of use, and quality and attractiveness of natural and cultural resources. Grant funding will range from \$5,000 to \$150,000 per project which could provide up to 75% of the total eligible project cost. Successful applicants are required to provide a minimum of 25% in matching funds. If the City is awarded grant money for this trail project, work can begin immediately and must be completed by June 30, 2016 as a requirement of the grant.

RECOMMENDATION

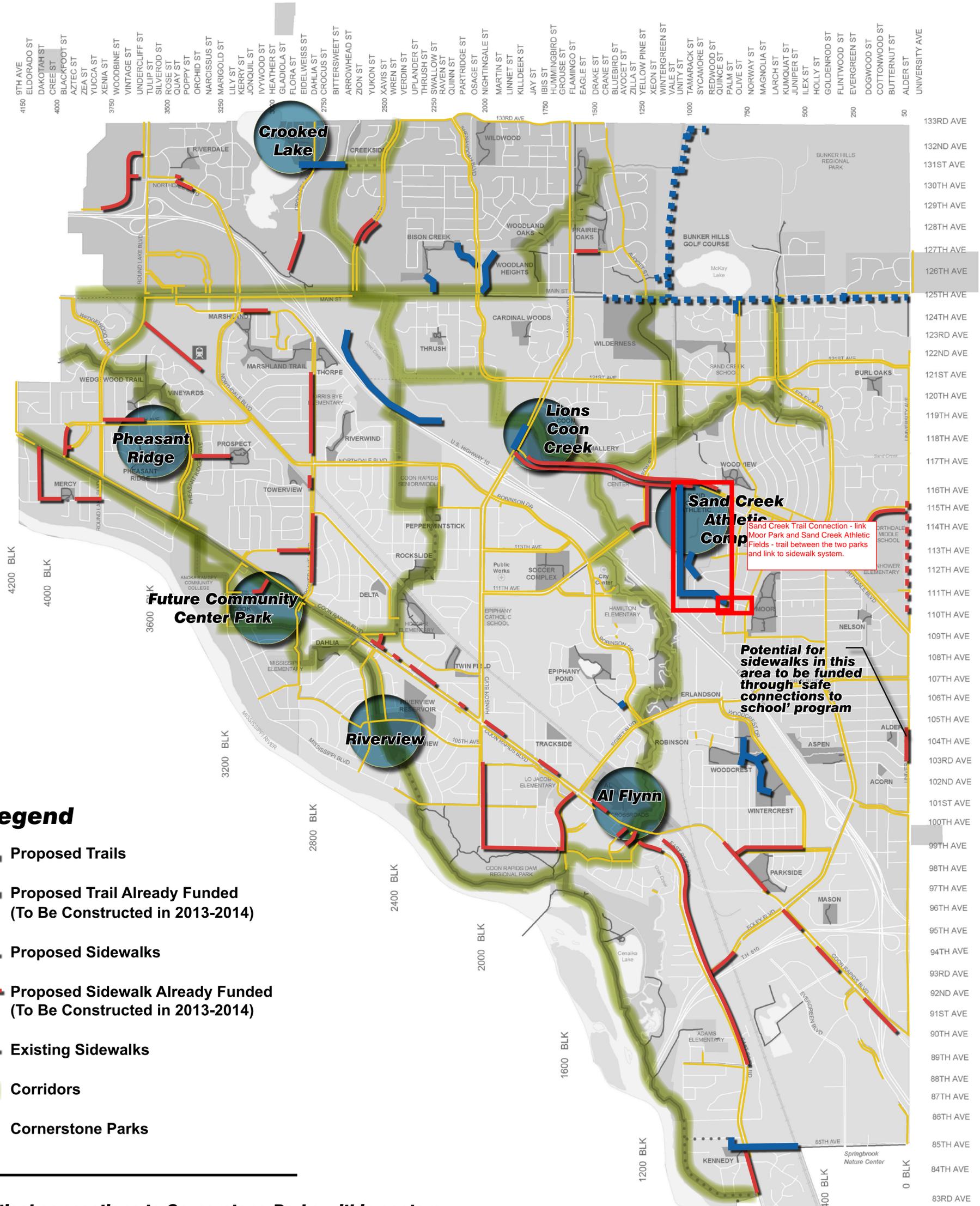
It is recommended the Council take the following action:

- a. Adopt Resolution No. 14-46 supporting the DNR trail grant application for the Sand Creek Trail.
 - b. Authorize the appropriate staff person to execute all related documents related to this grant application.
-

Attachments

Location Map

Sand Creek Trail Resolution



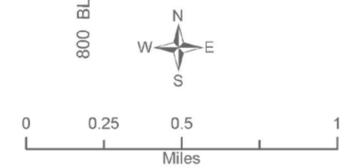
Sand Creek Trail Connection - link Moor Park and Sand Creek Athletic Fields - trail between the two parks and link to sidewalk system.

Potential for sidewalks in this area to be funded through 'safe connections to school' program

Legend

- Proposed Trails
- Proposed Trail Already Funded (To Be Constructed in 2013-2014)
- Proposed Sidewalks
- Proposed Sidewalk Already Funded (To Be Constructed in 2013-2014)
- Existing Sidewalks
- Corridors
- Cornerstone Parks

Fill in critical connections to Cornerstone Parks within sectors:
- provide community with basic connections
- trails or sidewalks that also connect to school sites may provide alternate funding source through 'Safe Connections to Schools' program



March 2012

RESOLUTION NO. 14-46

**RESOLUTION SUPPORTING DNR TRAIL GRANT APPLICATION
FOR SAND CREEK TRAIL**

WHEREAS, the City of Coon Rapids supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct 0.8 miles of the Sand Creek Trail; and

WHEREAS, the City of Coon Rapids recognizes that it has secured non-state cash matching funds for this project and has secured additional funds should the cost of the trail exceed the maximum grant funding available.

NOW, THEREFORE, BE IT RESOLVED if the City of Coon Rapids is awarded a grant by the Minnesota Department of Natural Resources, the City of Coon Rapids agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Coon Rapids will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED the City Council of the City of Coon Rapids names the fiscal agent for the City of Coon Rapids for this project as:

Sharon Legg
Finance Director
City of Coon Rapids
11155 Robinson Drive
Coon Rapids, MN 55433

BE IT FURTHER RESOLVED the City of Coon Rapids hereby assures the Sand Creek Trail will be maintained for a period of no less than 20 years.

Adopted this 18th day of March, 2014.

Tim Howe, Mayor

ATTEST:

Catherine M. Sorensen, City Clerk



City Council Regular

12.

Meeting Date: 03/18/2014

Subject: Purchase of Multiple City Vehicles

Submitted For: Sharon Legg, Finance Director

From: Stephanie Lincoln, Purchasing Clerk

INTRODUCTION

Staff is recommending the purchase of six replacement vehicles for the Public Works Department.

DISCUSSION

Staff is recommending the purchase of six vehicles to be used by Public Works. Three vehicles will be used by the Parks Department, two vehicles will be used by the Utilities Department, and one vehicle will be used by the Streets Department. The purchases will be made from Nelson Auto Center as well as Thane Hawkins Polar Chevrolet utilizing State Contract pricing. All vehicles are included in the 2014 Budget. The following table shows the department, vehicle unit number, budget amount, purchase price, and amount remaining in the budget after each purchase.

Department	Unit #	Budget Amount	Purchase Price	Budget Remaining After Purchase	State Contract Vendor
Parks	109	\$21,338	\$19,378.30	\$1,959.70	Thane Hawkins
Parks	110	\$28,450	\$25,633.86	\$2,816.14	Nelson Auto
Parks	145	\$28,450	\$25,633.86	\$2,816.14	Nelson Auto
Utilities	203	\$41,681	\$27,078.19	\$14,602.81	Nelson Auto
Utilities	204	\$41,681	\$27,078.19	\$14,602.81	Nelson Auto
Streets	4	\$40,613	\$26,625.31	\$13,987.69	Nelson Auto
Total:		\$202,213	\$151,427.71	\$50,785.29	

Additional purchases will be made at a later date to equip each vehicle as necessary on an as needed basis.

RECOMMENDATION

Staff recommends the authorization to purchase six Public Works vehicles from Nelson Auto Center and Thane Hawkins Polar Chevrolet for a total of \$151,427.71.

BUDGET IMPACT:

The 2014 Budget includes \$202,213 in Capital Outlay for the purchase of all six vehicles. Therefore, there are sufficient funds available to complete the purchase.

