



*Council Work Session - 6:15 p.m.*  
*HRA Meeting - 6:50 p.m.*

**CITY COUNCIL AGENDA**

**Tuesday, April 15, 2014**

**7:00 p.m.**

**Coon Rapids City Center**

**Council Chambers**

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**Open Mic/Public Comment**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Adopt Agenda**

**Proclamations/Presentations**

1. Proclamation for Volunteer Recognition Week
2. Anoka County Update - Commissioner Scott Schulte

**Approval of Minutes of Previous Meeting**

April 1, 2014 Regular Meeting

**Consent Agenda**

3. Cons. Resolution 14-56 Relating to Public Use and Dedication of 111th Avenue NW for Street Purposes
4. Corporate Officer Change - Famous Dave's 3211 Northdale Boulevard

**Reports on Previous Open Mic**

5. Open Mic Report - Scott Nellis, 10320 Grouse Street NW, re: Non-Domestic Animal Ordinance
6. Open Mic Report - Jerry Pierce, 12236 Partridge Street NW re: Approval of Signs at Mercy Hospital & 610 Express (Steak & Shake)

**Public Hearing**

7. Annual Public Hearing for Storm Water Pollution Prevention Plan (SWPPP), 7:00 p.m.

**Bid Openings and Contract Awards**

8. Cons. Resolution Accepting Bid and Awarding Contract for Bituminous Patching Repairs and Trail Paving, Project 14-16
9. Cons. Resolution Accepting Bid and Awarding Contract for Well Rehabilitation, Project 14-19

**Old Business**

**New Business**

10. Cons. Resolution 14-55 Giving Preliminary Approval to Proposed Issuance of Revenue Bonds and Calling a Public Hearing, Cottages of Coon Creek Apartment Project, 2628 110th Lane NW
11. Cons. Resolution Ordering Preparation of Feasibility Report for Reconstruction of Intersection of Coon Rapids Boulevard and Springbrook Drive, Project 12-26
12. Cons. Resolution 14-54 Providing Reappropriation of 2014 General Fund Sales Tax Contingency

**Other Business**

**Adjourn**



**City Council Regular**

**Meeting Date:** 04/15/2014

**SUBJECT:**

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**Attachments**

**4-1-14 Reglar Meeting**

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## UNAPPROVED

### COON RAPIDS CITY COUNCIL MEETING MINUTES OF APRIL 1, 2014

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#### OPEN MIC/PUBLIC COMMENT

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Scott Nellis, 10320 Grouse Street NW, said he read the Open Mic response from the March 18, 2014, meeting and felt it was an evasive answer. He said he understands the City has the authority to make policy decisions, however he still did not have a response to his question as to why Boidae snakes are prohibited. Mr. Nellis asked how prohibiting these snakes work in the best interest of the City and asked if there had been numerous complaints or injury and asked for specific reasons to prohibit.

Jerry Pierce, 12236 Partridge Street NW, asked what the problems were with regard to signage applications for Steak and Shake and Mercy Office Building. He asked how long the negotiations have been going on and said some feel the applications should have been settled within a couple days. He asked staff to stop putting up reasons for denials and asked how many staff hours have been spent on these projects alone.

#### CALL TO ORDER

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The first regular meeting of the Coon Rapids City Council for the month of April was called to order by Mayor Tim Howe at 7:09 p.m. on Tuesday, April 1, 2014, in the Council Chambers.

#### PLEDGE OF ALLEGIANCE TO THE FLAG

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Mayor Howe led the Council in the Pledge of Allegiance.

#### ROLL CALL

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Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: None

#### ADOPT AGENDA

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MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

#### PROCLAMATIONS/PRESENTATIONS

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1.      OATHS OF OFFICE FOR OFFICERS JAIME JACKSON AND ARIEL HUDDLESON

Police Chief Wise introduced Council to newly appointed Police Officers Jaime Jackson and Ariel Huddleson. He reported both officers were hired in November of 2013 and have successfully completed the Coon Rapids Police Department's field training program. He welcomed both officers to the City of Coon Rapids.

Mayor Howe administered the Oath of Office to Officers Jackson and Huddleson. The officers were pinned with their respective badges and a round of applause was offered by all in attendance.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MARCH 18, 2014, COUNCIL MEETING  
MARCH 25, 2014, WORK SESSION

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE MINUTES OF THE MARCH 18, 2014, COUNCIL MEETING. THE MOTION PASSED 5-0-2, COUNCILMEMBERS KLINT AND SANDERS ABSTAINED.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, FOR APPROVAL OF THE MINUTES OF THE MARCH 25, 2014, WORK SESSION MEETING. THE MOTION PASSED 6-0-1, COUNCILMEMBER KLINT ABSTAINED.

CONSENT AGENDA/INFORMATIONAL BUSINESS

2.      CONSIDER RESOLUTION 14-51 REMOVING ASSESSMENT FOR CITY PROJECT NO. 13-8 STREET RECONSTRUCTION FOR PIN #16-31-24-41-0074
3.      ACCEPT EASEMENT FOR DRAINAGE AND UTILITY PURPOSES FROM B&B STORAGE, LLC, 11230 UNIVERSITY AVENUE
4.      APPROVE THERAPEUTIC MASSAGE ENTERPRISE LICENSE, TRACY KUSS, POSH22 SALON & SPA, 13060 RIVERDALE DRIVE

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

5.      OPEN MIC REPORT – SCOTT NELLIS, 10320 GROUSE STREET NW, RE: NON-DOMESTIC ANIMAL ORDINANCE

Mayor Howe discussed Mr. Nellis' comments made during Open Mic at the March 18, 2014 Council meeting.

Councilmember Sanders recommended Mr. Nellis' concerns be addressed further at a Council work session meeting.

Councilmember Koch and Councilmember Manning agreed.

Councilmember Klint explained she served on the Council when this issue was originally addressed and she recommended the City Code remain as is. She said she believed the City followed due process for the ordinance amendment in 2010. She said she feared that revisiting this issue would create a great deal of work for both staff and Council when a decision had already been made on the issue.

Councilmember Sanders said he believed the rationale provided by staff regarding the snake species was not sufficient and for that reason, the matter should be further discussed at a Council level.

Mayor Howe directed staff to place this item on an upcoming work session agenda.

**PUBLIC HEARING**

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6.     **STREET RECONSTRUCTION, PROJECT 14-1:**
    - A.     CONTINUE PUBLIC HEARING AND ASSESSMENT HEARING
    - B.     CONSIDER RESOLUTION ORDERING PROJECT
    - C.     CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS
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The staff report was shared with Council.

Mayor Howe explained this public hearing and assessment hearing was continued from the March 18, 2014 City Council Meeting.

Mayor Howe opened and closed the public hearing and assessment hearing at 7:35 p.m. since no one appeared to address the Council.

**MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-1(6A) ORDERING THE PROJECT; AND RESOLUTION NO. 14-1(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS. THE MOTION PASSED UNANIMOUSLY.**

7.     **STREET RECONSTRUCTION, PROJECT 14-2:**
    - A.     CONTINUE PUBLIC HEARING AND ASSESSMENT HEARING
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- B.      CONSIDER RESOLUTION ORDERING IMPROVEMENT
  - C.      CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
         ORDERING ADVERTISEMENT FOR BIDS
- 

The staff report was shared with Council.

Mayor Howe explained this public hearing and assessment hearing was continued from the March 18, 2014 City Council Meeting.

Jan Busick, 12170 Wedgewood Drive NW, requested a signal be considered at the corner of Wedgewood Drive and Round Lake Boulevard. She hoped the City would place a signal at this intersection for safety purposes.

Linda Haustein, 3605 122<sup>nd</sup> Circle, believed the intersection of Wedgewood and Round Lake Boulevard was dangerous to both vehicles and pedestrians. She discussed the new development in the area and explained that traffic in this area would continue to rise. She recommended the Council support a traffic signal at this intersection.

Mayor Howe requested comment from staff regarding a traffic signal at the intersection of Wedgewood and Round Lake Boulevard. Public Works Director Himmer explained that after traffic counts were completed at this intersection, the data did not meet the warrants required for MnDOT standards. If the Council were to proceed with a signal at this time, the City would be responsible for 100% of the expense. He reported the City did have some dollars available to assist with the expense of the signal.

Councilmember Wells believed the signal was important at this intersection. He thanked staff for providing the Council with a financing option. He questioned if a super majority was required in order for the signal to proceed. City Attorney Brodie commented the traffic signal would be a part of the street reconstruction project and therefore would be included in the super majority vote.

Councilmember Klint asked if the crosswalk would be impacted if a traffic signal were installed. Public Works Director Himmer stated this has been discussed by staff and the City may have to coordinate the timing between the crosswalk and the traffic signal.

Councilmember Manning supported the proposed traffic signal.

Councilmember Sanders inquired if the signal was eligible for State Aid funds. Public Works Director Himmer explained that because the warrants for this intersection were not met, the City could not use State Aid dollars for the traffic signal. City Manager Gatlin discussed the funding source available to assist with covering the expense of the traffic signal, noting the fund had been originally established to assist with the development of the Riverdale area and was suited for roadway improvements.

Councilmember Sanders questioned how many accidents occurred at this intersection. Police Chief

Wise did not have statistics for this intersection but explained, in his opinion; the design of this intersection was hazardous. He believed that many residents in this neighborhood have altered their traffic patterns to avoid this intersection. Public Works Director Himmer reported there were three accidents at this intersection over the past two years and 13 over the past six years.

Public Works Director Himmer noted an email for the record that was received from Eric McIntyre. He explained Mr. McIntyre did not support a traffic signal or a four-way stop at the intersection of Round Lake Road and Wedgewood Drive given the fact this would be a burden to the traffic flow and the traffic volume did not warrant the expense.

Councilmember Koch asked if there was a greater need somewhere else in the City for a traffic signal. He questioned if the Riverdale Transit Funds should be saved for future transportation hub projects. Public Works Director Himmer indicated there were other traffic concerns in the City, but this project was a priority given the volume of traffic on Round Lake Boulevard.

Councilmember Johnson believed the traffic at this intersection was a direct reflection of the Riverdale area and that the project should be allowed to use the Transit Funding. He supported the traffic signal at Wedgewood and Round Lake Boulevard.

Councilmember Klint questioned if the Council should separate the traffic signal from the reconstruction project. City Manager Gatlin advised the Council to take action on the traffic signal this evening. Public Works Director Himmer recommended the Council decide if the traffic signal will or will not be included in the project and then take a vote on the reconstruction project.

Arnie Entzel, 3628 122<sup>nd</sup> Circle NW, explained he used the intersection of Wedgewood and Round Lake Boulevard daily on numerous occasions and he believed it was extremely dangerous, for both cars and pedestrians. He recommended the Council approve a traffic signal at this time and not complete the work in two or three years.

Councilmember Wells believed this intersection was a public safety issue and he recommended the Council make this intersection a priority.

Councilmember Koch agreed this was a bad intersection. He expressed concern how the City's future State Aid funding would be impacted if the Council were to proceed with the traffic signal when it could be covered by the State in the future. He believed this intersection to be unique, had difficult sight lines and felt it did warrant a traffic signal. He stated in the end, whether now or in the future, the City would be paying for the project. He also questioned if the City should be using Riverdale Transit dollars for this project.

Councilmember Klint explained that either way, the City would have to come up with the funds to cover this project.

Public Works Director Himmer discussed another funding alternative with the Council. He explained that the intersection could be assessed to reduce the amount needed from the Riverdale

Transit Fund.

Mayor Howe said he was not comfortable with this suggestion.

Councilmember Klint agreed stating the entire community would benefit from the traffic signals and it would not be fair to assess only the property owners within this project area.

Jan Busick, 12170 Wedgewood Drive, thanked the Police Chief for his comments regarding this poor design of this intersection. She expressed her frustration when having to use this intersection to take her husband to the hospital. She recommended the Council proceed with the traffic signal.

Councilmember Klint questioned if the City had approached the County for a cost sharing discussion. Public Works Director Himmer stated the Council was not interested in cost sharing the expense for the signal. However, the County would provide the City with maintenance on the signals, through a joint powers agreement, and this expense would be billed back to the City. He reported this joint powers agreement had not yet been approved by the County, and was not guaranteed.

Ms. Haustein commented the residents are not looking to stop all traffic on Round Lake Boulevard. Instead, the residents living on Wedgewood were just looking for access from time to time.

Mayor Howe closed the public hearing and assessment hearing at 8:24 p.m.

**MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO CONSIDER THE TRAFFIC SIGNAL AT WEDGEWOOD AND ROUND LAKE BOULEVARD A PART OF THE ROUND LAKE BOULEVARD RECONSTRUCTION, PROJECT 14-2 WITH THE EXPENSE COVERED BY RIVERDALE TRANSIT FUNDS.**

Councilmember Koch asked if stoplights were ever assessed based on benefit. Public Works Director Himmer explained major intersections in commercial areas were assessed to benefiting properties. This however, was a residential area and it would be difficult to determine the benefiting properties.

**THE MOTION PASSED 6-1, COUNCILMEMBER KLINT OPPOSED.**

**MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-2(6A) ORDERING THE IMPROVEMENT INCLUDING A TRAFFIC SIGNAL AT THE INTERSECTION OF ROUND LAKE BOULEVARD AND WEDGEWOOD DRIVE. THE MOTION PASSED UNANIMOUSLY.**

**MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 14-2(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS, INCLUDING THE INSTALLATION OF A**

TRAFFIC SIGNAL AT THE INTERSECTION OF ROUND LAKE BOULEVARD AND WEDGEWOOD DRIVE. THE MOTION PASSED UNANIMOUSLY.

8.      STREET RECONSTRUCTION, PROJECT 14-3:
    - A.      PUBLIC HEARING AND ASSESSMENT HEARING
    - B.      CONSIDER RESOLUTION ORDERING IMPROVEMENT
    - C.      CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS
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Mayor Howe opened the public hearing and assessment hearing at 8:28 p.m.

The staff report was shared with Council.

Councilmember Klint asked why sidewalks were necessary within this project when the majority of this neighborhood did not have sidewalks. Public Works Director Himmer explained the sidewalk connection would direct pedestrians to Rock Slide Park. He reviewed the properties that would be impacted by the sidewalk.

Dustine Talbot, 2272 113<sup>th</sup> Avenue NW, requested the City remove her property from this project area as she had just completed paying for an improvement project on 113<sup>th</sup> Avenue. This project was completed in 2002. She noted she lived on a corner lot and believed her property should be opted out.

Robin Lee, 2300 113<sup>th</sup> Avenue NW, requested the City remove her property from this reconstruction project as she had just completed paying for an improvement project on 113<sup>th</sup> Avenue.

Mayor Howe asked if Ms. Talbot and Ms. Lee had spoken to staff regarding this matter. Ms. Talbot indicated she had contacted City staff on several occasions and received no return calls. Public Works Director Himmer explained he would review this further with the Finance Department but noted homeowners were only assessed once for improvement projects. He apologized for the confusion and for including these properties in the 2014 reconstruction project. He accepted the contested letters from the two homeowners.

Ida St. Clair, 11195 Swallow Street NW, commented 111<sup>th</sup> was refinished last year due to a water main break. She discussed the water main break in further detail that occurred in along 111<sup>th</sup> stating 11 homes were affected by this break. She reported she incurred \$40,000 in expenses to renovate and clean her basement after the water main break. She expressed frustration with the additional expense that she would be charged for the roadway assessment.

Linda Sandquist, 2112 109<sup>th</sup> Avenue NW, questioned why her assessment was twice the rate of her neighbors. She noted she lived at the corner of Osage and 109<sup>th</sup>. Finance Director Legg reviewed the assessment for Ms. Sandquist noting she was being billed on the multi-family per foot rate. Public Works Director Himmer explained staff could review the front footage further given the fact

Ms. Sandquist has contested the assessment rate.

Ms. Sandquist asked if the City gave senior citizen discounts for assessments or had a hardship clause. Finance Director Legg commented the City offered a deferral to senior citizens, but did not offer any discounts.

Councilmember Sanders advised senior citizens against the deferral as residents would still be responsible for the expense.

David Carlson, 2133 109<sup>th</sup> Avenue NW, expressed concern regarding when the streets would be torn up and if the roadways could handle emergency vehicles at all times. He feared his family would not be able to exit the neighborhood in an emergency health situation. Public Works Director Himmer reviewed the water mains that would be replaced within this reconstruction project. He commented that access would remain to all homes on a nightly basis throughout the duration of the project and the contractor would be on contact with homeowners if there were any delays during the day.

Dawn Fink, 1972 108<sup>th</sup> Avenue, opposed the reconstruction project on 108<sup>th</sup>. She suggested that the City fill the potholes on this roadway instead. She questioned if the City would be replacing driveway aprons in the project area. Public Works Director Himmer commented aprons would be reviewed and replaced where necessary in the project area.

Todd Kunkle, 2224 113<sup>th</sup> Avenue, discussed the proposed sidewalk that would run through his property noting a retaining wall would be needed given the slope of his property. He feared that the children in his neighborhood would damage or be injured by the retaining wall. He recommended the sidewalk run along Quinn Street as this would better serve the students walking home from school. Public Works Director Himmer commented the proposed sidewalk would provide valuable trail connections and homeowners would not be assessed for the sidewalk expense. He reported the City selected the least impactful location for the sidewalk connection.

Catherine Hall, 1952 108<sup>th</sup> Avenue, believed 108<sup>th</sup> was in good condition. She suggested the City reassess the amount of work that was being done on her street and have this figure be directly reflected in her assessment. She noted she was a senior and requested the assessment rates be adjusted to take this into consideration.

Joan Schroder, 2165 110<sup>th</sup> Avenue, questioned if residents would have contact information for the contractor that was awarded this project. She asked if she should take photos of her property and driveway to provide the City with a baseline to ensure it was returned to the proper condition. Public Works Director Himmer reported the City would have a technician assigned to each reconstruction project. In addition, residents could contact City staff with any issues. He explained he could review the plans for this project in further detail with residents, and discuss how properties would be impacted. He indicated that any shrubs or ornamental plantings located in the boulevard would not be replaced by the City. He encouraged residents to have plantings removed from the boulevard area prior to the reconstruction project beginning. He stated the contractor would try to limit the impact on irrigation systems.

Mayor Howe discussed the City's assessment rate policy with the residents in attendance.

Councilmember Klint asked why the City was proposing a sidewalk with this reconstruction project when there were existing trails in need of repair. She supported sidewalks in general, but did not believe the proposed sidewalk was a valuable connection. Public Works Director Himmer stated the proposed sidewalk would offer a connection within the City's trail system. He indicated staff was working to meet the Council's desire to link neighborhoods with City parks. He anticipated that sidewalks would never be positively accepted by homeowners.

Mayor Howe questioned if staff could make the sidewalk optional within the request for bids. Public Works Director Himmer stated the sidewalk could be made a bid alternate for this reconstruction project.

Leah Carlson, 2133 109<sup>th</sup> Avenue NW, did not support the proposed sidewalk given the fact this was a low traffic residential area. She recommended the City pursue a trail along Coon Rapids Boulevard instead. Mayor Howe noted the trail along Coon Rapids Boulevard was a priority for the Council.

Mayor Howe closed the public hearing and assessment at 9:15 p.m.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION 14-3(6A) ORDERING THE IMPROVEMENT, WITH THE SIDEWALK AN ALTERNATE ITEM WITHIN THE BID. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION 14-3(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS, WITH THE SIDEWALK AN ALTERNATE ITEM WITHIN THE BID. THE MOTION PASSED UNANIMOUSLY.

- 9.     STREET RECONSTRUCTION, PROJECT 14-4:
    - A.     PUBLIC HEARING AND ASSESSMENT HEARING
    - B.     CONSIDER RESOLUTION ORDERING IMPROVEMENT
    - C.     CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS
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The staff report was shared with Council.

Mayor Howe opened and closed the public hearing at 9:19 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 14-4(6A) ORDERING THE IMPROVEMENT. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 14-4(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS. THE MOTION PASSED UNANIMOUSLY.

**BID OPENINGS AND CONTRACT AWARDS**

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10. 2014 STREET MAINTENANCE PROGRAM, PROJECT 14-5:
    - A. CONSIDER RESOLUTION AWARDING CONTRACT FOR BITUMINOUS SEALCOATING
    - B. CONSIDER RESOLUTION AWARDING CONTRACT FOR PAVEMENT MARKINGS
    - C. CONSIDER RESOLUTION AWARDING CONTRACT FOR SEASONAL STREET SWEEPING
    - D. CONSIDER RESOLUTION AWARDING CONTRACT FOR CRACK SEALING
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 14-5(9A) AWARDING A CONTRACT TO ALLIED BLACKTOP COMPANY FOR BITUMINOUS SEALCOATING IN THE BASE BID AMOUNT OF \$1,236,842.58; RESOLUTION NO. 14-5(9B) AWARDING A CONTRACT TO SIR LINES-A-LOT FOR PAVEMENT MARKINGS IN THE AMOUNT OF \$176,182.20; RESOLUTION NO. 14-5(9C) AWARDING A CONTRACT TO PEARSON BROS. FOR SEASONAL STREET SWEEPING IN THE AMOUNT OF \$59,550.00; AND RESOLUTION NO. 14-5(9D) AWARDING A CONTRACT TO ALLIED BLACKTOP COMPANY FOR CRACK SEALING IN THE AMOUNT OF \$244,377.00. THE MOTION PASSED UNANIMOUSLY.

11. AWARD CONTRACT FOR STREET LIGHT REPAIRS AND GENERAL ELECTRICAL REPAIRS, PROJECT 14-18
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO AWARD A CONTRACT TO RAWLANDS ELECTRIC, INC. FOR STREET LIGHT REPAIRS AND GENERAL ELECTRIC REPAIRS IN THE AMOUNT OF \$109,900. THE MOTION PASSED UNANIMOUSLY.

**OLD BUSINESS**

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12. CONSIDER ADOPTION OF AN ORDINANCE AMENDING TITLE 11, JUNK

VEHICLES, NUMBER OF TRAILERS ALLOWED AND MINIMUM NUMBER OF  
STACKING SPACES, PC 13-27

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The staff report was shared with Council.

Mayor Howe explained the Council had discussed this ordinance amendment at several worksession meetings.

Councilmember Johnson questioned why the City was trying to regulate what people could or could not store within their garage. He further discussed the language within the Ordinance. Community Development Director Nevinski explained there were no major changes to the code by allowing only two major recreational vehicles on the property. He stated this section could be amended if the Council wanted to make a change.

Councilmember Koch commented that he was impressed by the revisions presented by staff and supported the language which allowed for only two recreational vehicles on residential properties.

**MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT THE PROPOSED ORDINANCE APPROVING THE FOLLOWING AMENDMENTS:**

1. AMEND SECTION 11-201 DEFINITIONS TO CHANGE THE DEFINITION OF JUNK VEHICLES.
2. AMEND SECTION 11-801 TO ADD A NEW SECTION THAT ADDRESSES JUNK VEHICLES.
3. AMEND SECTION 11-601.3 TO ELIMINATE THE STANDARD FOR TOTAL NUMBER OF TRAILERS ALLOWED.
4. AMEND SECTION 11-601.4 TO ADD STANDARD FOR TOTAL NUMBER OF TRAILERS ALLOWED.
5. AMEND SECTION 11-1202.7 TO ADD MINIMUM NUMBER OF STACKING SPACES FOR DRIVE THRU SERVICE WINDOWS.

Councilmember Johnson explained he objected to the inside/outside reference within the Ordinance.

THE MOTION PASSED 6-1, COUNCILMEMBER JOHNSON OPPOSED.

**NEW BUSINESS**

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13. CONSIDER RESOLUTION DECLARING ADEQUACY OF PETITION AND ORDERING

PREPARATION OF FEASIBILITY REPORT FOR PETITIONED IMPROVEMENT,  
CRESCENT POND 8<sup>TH</sup> ADDITION, PROJECT 14-23

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The staff report was shared with Council.

Councilmember Koch asked if Outlot C and Outlot E would be requested for development by the developer in the future. Public Works Director Himmer stated the developer was interested in Outlot C, but had enough lots to develop at this time.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO.14-23(2) DECLARING ADEQUACY OF THE PETITION AND ORDERING THE PREPARATION OF A FEASIBILITY REPORT FOR THE PETITIONED IMPROVEMENT. THE MOTION PASSED UNANIMOUSLY.

14.      APPROVE SITE PLAN AND CONDITIONAL USE PERMIT FOR PARKING LOT AT  
MERCY HOSPITAL, 3848-3960 COON RAPIDS BOULEVARD, PC 14-05

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The staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER SANDERS, TO APPROVE OF THE SITE PLAN WITH DESIGN FLEXIBILITY FOR THE REDUCED SETBACK ALONG COON RAPIDS BOULEVARD AND THE CONDITIONAL USE PERMIT WITH THE FOLLOWING CONDITIONS AND FINDINGS:

CONDITIONS FOR APPROVAL

1. COMPLIANCE WITH TILE 11 OF THE CITY CODE.
2. ALL COMMENTS OF THE CITY ENGINEER MUST BE ADDRESSED.
3. THE APPLICANT MUST ENTER INTO A SITE SECURITY AND DEVELOPMENT AGREEMENT WITH THE CITY.
4. ALL COMMENTS FROM ANOKA COUNTY HIGHWAY DEPARTMENT MUST BE ADDRESSED.
5. DOCUMENTATION THAT CROSS ACCESS EASEMENTS HAVE BEEN PROVIDED BETWEEN THE TWO PROPERTY OWNERS.
6. THE CITY FORESTER MEET WITH CITY STAFF AND THE APPLICANT TO EVALUATE THE APPROPRIATE MIX OF EXISTING VEGETATION AND PROPOSED NEW LANDSCAPING WITHIN THE BUFFER ALONG THE SOUTH PROPERTY LINE.

FINDINGS FOR DESIGN FLEXIBILITY

1. THE FLEXIBILITY IS NEEDED TO RESPOND TO THE NARROW SITE AND PROVIDE THE REQUIRED BUFFER ALONG THE SOUTH PROPERTY LINE. THE APPLICANT IS PROVIDING A SETBACK OF 60 FEET BETWEEN THE PARKING LOT AND COON RAPIDS BOULEVARD.
2. THE APPLICANT WILL BE PROVIDING AN ENVIRONMENTALLY FRIENDLY STORMWATER MANAGEMENT SYSTEM THAT INCORPORATES MULTIPLE INFILTRATION BASINS, IN LIEU OF TRADITIONAL PONDS, IN THE BUFFER AREA AND THE SETBACK AREA ALONG COON RAPIDS BOULEVARD.
3. THE FLEXIBILITY PROVIDES BETTER INTEGRATION OF USES IN THAT THE PLAN CAN ACCOMMODATE LOW IMPACT DESIGNED STORMWATER MANAGEMENT PLAN THAT WILL HANDLE MORE THAN TWICE THE REQUIRED RUNOFF VOLUME.

Councilmember Koch questioned how much bigger the hospital would make this lot before considering going vertical with the parking lot. He stated a ramp would better serve this property. Brandi Lunneborg, Operations Manager at Mercy Hospital, stated construction of a ramp was extremely expensive and for the short term expanding the parking lot would maximize availability while improving traffic flow.

Councilmember Klint asked if the landscaping near Yucca Street was adequate. Community Development Director Nevinski explained this was discussed at length by the Planning Commission and conversations were held between the applicant and adjacent homeowners.

THE MOTION PASSED UNANIMOUSLY.

15.      APPROVE PRELIMINARY AND FINAL PLAT, MERCY HOSPITAL ADDITION, COON RAPIDS BOUENVARD AND YUCCA STREET, PC 14-06
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE THE PRELIMINARY AND FINAL PLAT FOR MERCY HOSPITAL ADDITION WITH THE FOLLOWING CONDITIONS:

1.      ALL COMMENTS OF THE CITY ENGINEER BE ADDRESSED.
2.      ALL COMMENTS OF ANOKA COUNTY HIGHWAY DEPARTMENT BE ADDRESSED.

3.      THE DRAINAGE AND UTILITY EASEMENTS NOTED ON THE PRELIMINARY PLAT MUST BE VACATED AND REPLACED WITH APPROPRIATE EASEMENTS PER THE CITY ENGINEER.

THE MOTION PASSED UNANIMOUSLY.

16.     APPROVE SITE PLAN FOR DESIGN FLEXIBILITY FOR OVERALL SIGN PACKAGE, MERCY HOSPITAL, 4050 COON RAPIDS BOULEVARD, PC 14-07
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE THE REQUEST FOR DESIGN FLEXIBILITY TO ALLOW A 15 FOOT TALL MONUMENT SIGN AND FIVE DIRECTIONAL SIGNS THAT EXCEED EIGHT SQUARE FEET BASED ON THE FOLLOWING FINDINGS:

1. THE APPLICANT DEMONSTRATED THAT THE MODIFICATION IS NECESSARY TO RESPOND TO SITE CONDITIONS. THE LARGE BUILDING AND THE AMOUNT OF INFORMATION THAT HAS TO BE DISPLAYED CREATES THE NEED FOR A TALLER SIGN TO ENSURE THAT LETTERING IS LEGIBLE.
2. THE LARGER SIGNS WILL RESULT IN BETTER INTEGRATION OF USES. THE SIGNS CAN BETTER DIRECT TRAFFIC INTO AND AROUND THE SITE.
3. THE PLACEMENT OF THE MONUMENT SIGN FURTHER AWAY FROM COON RAPIDS BOULEVARD AND THE FACT THE HOSPITAL BUILDING AND SKYWAY PROVIDE A BACKDROP FOR THE SIGN WILL MITIGATE POTENTIAL ADVERSE EFFECTS OF THE TALLER SIGN.
4. THE UNIFORM DESIGN OF THE SIGNS WILL HELP PEOPLE IDENTIFY THAT THEY ARE ON THE MERCY HOSPITAL COMPLEX AND NOT AN ADJACENT SITE.

THE MOTION PASSED UNANIMOUSLY.

17.     CONSIDER RESOLUTION ADOPTING ASSESSMENTS FOR RECONSTRUCTION, INTERSECTION OF CROOKED LAKE BOULEVARD AND NORTHDALE BOULEVARD, PROJECT 12-29
- 

The staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 12-29(12) ADOPTING THE ASSESSMENTS. THE MOTION PASSED UNANIMOUSLY.

18.      CONSIDER RESOLUTION 14-53 UPDATING THE CITY'S ADMINISTRATIVE ORDER RELATING TO PUBLIC PURPOSE EXPENDITURES

The staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 14-53 UPDATING THE CITY'S ADMINISTRATIVE ORDER RELATING TO PUBLIC PURPOSE EXPENDITURES. THE MOTION PASSED UNANIMOUSLY.

19.      CONSIDER RESOLUTION 14-52 PROVIDING REAPPROPRIATION OF 2014 GENERAL FUND CONTINGENCY

The staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO.14-52 PROVIDING REAPPROPRIATION OF THE 2014 GENERAL FUND CONTINGENCY. THE MOTION PASSED UNANIMOUSLY.

20.      CONSIDER RESOLUTION 14-44 REALLOCATING 2013 GENERAL FUND BUDGET AND AMENDING 2013 AND 2014 BUDGETS

The staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 14-44 REALLOCATING THE 2013 GENERAL FUND BUDGET AND AMENDING THE 2013 AND 2014 BUDGETS. THE MOTION PASSED UNANIMOUSLY.

21.      CONSIDER RESOLUTION 14-45 AUTHORIZING THE TRANSFER OF FUNDS

The staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 14-45 AUTHORIZING THE TRANSFER OF FUNDS. THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

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None.

ADJOURN

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MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH, TO ADJOURN THE MEETING AT 9:36 P.M. THE MOTION PASSED UNANIMOUSLY.

Approval Attestation:  
Cathy Sorensen, City Clerk



**City Council Regular**

**1.**

**Meeting Date:** 04/15/2014

**Subject:** Volunteer Recognition Week Proclamation

**Submitted For:** Steve Gatlin, City Manager

**From:** Cathy Sorensen, City Clerk

---

**INTRODUCTION**

Council is asked to present the 2014 Volunteer Recognition Proclamation.

**DISCUSSION**

Each year hundreds of volunteers donate thousands of hours to Coon Rapids Senior Services and the City as a whole. Council is asked to recognize the valuable contributions made by our community's many volunteers.

**RECOMMENDATION**

Council is asked to read the Proclamation.

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**Attachments**

Proclamation

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# PROCLAMATION

## VOLUNTEER RECOGNITION WEEK

**Whereas,** volunteers enrich the lives of many through their tremendous commitment and generosity; and

**Whereas,** Coon Rapids has been blessed with citizens willing to volunteer their time, talent and energy to improve the quality of life in our community; and

**Whereas,** in 2013, over 398 volunteers donated a total of 32,547 hours to the success of Coon Rapids Senior Services and its programs; and

**Whereas,** the City Council is fortunate to have 70 citizen volunteers serve on nine advisory commissions, contributing to the overall well-being of the City; and

**Whereas,** volunteers are truly building stronger communities and are deserving of our special recognition for their energy and enthusiasm in strengthening communities throughout Minnesota; and

**Whereas,** National Volunteer Week is April 6-12, 2014, and focuses on inspiring, recognizing and encouraging people to seek out imaginative ways to engage in their communities.

**Now, therefore, I,** Tim Howe, Mayor of the City of Coon Rapids, on behalf of the Coon Rapids City Council, hereby recognize the valuable contributions made by volunteers for the enrichment and betterment of our community and express our gratitude to them for sharing their time and talents.

Proclaimed this 15<sup>th</sup> day of April, 2014.

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Tim Howe, Mayor

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Catherine M. Sorensen, City Clerk



**City Council Regular**

**2.**

**Meeting Date:** 04/15/2014

**Subject:** Anoka County Update by Commissioner Scott Schulte

**Submitted For:** Steve Gatlin, City Manager

**From:** Cathy Sorensen, City Clerk

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**INTRODUCTION**

Commissioner Scott Schulte will be present to share updates on Anoka County and projects involving Coon Rapids.

**DISCUSSION**

Commissioner Schulte will be sharing information and updates on projects involving Anoka County and the City.

**RECOMMENDATION**

No action is required.

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**City Council Regular**

**3.**

**Meeting Date:** 04/15/2014

**Subject:** Public Use and Dedication of 111th Avenue for Street Purposes

**Submitted For:** David Brodie, City Attorney

**From:** Kim Reid, Administrative Legal Assistant

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**INTRODUCTION**

City Council is asked to consider Resolution 14-56 deeming 111th Avenue north of Coon Rapids Boulevard to be a publicly dedicated street.

**DISCUSSION**

A portion of 111th Avenue NW, north of Coon Rapids Boulevard, is a public road that has been maintained by the City for several years. A neighboring property is having issues with refinancing their property because they are considered landlocked, as the existing street was neither dedicated as right-of-way nor was it created by easement. The City owns the underlying property in fee; no public dedication or easement was required. To assist the neighboring property, this Resolution memorializes what the City's rights and obligations are with respect to the street and does not create any additional rights or obligations for the City.

**RECOMMENDATION**

Staff recommends the adoption of Resolution 14-56 deeming 111th Avenue NW to be publicly dedicated street.

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**Attachments**

Resolution

Map

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**RESOLUTION NO. 14-56**

**A RESOLUTION RELATING TO PUBLIC USE AND DEDICATION  
OF 111<sup>TH</sup> AVENUE NW FOR STREET PURPOSES**

**WHEREAS**, the City of Coon Rapids owns the fee simple interest in the property that underlies 111<sup>th</sup> Avenue NW in the City of Coon Rapids lying north of Coon Rapids Boulevard NW and east of 113<sup>th</sup> Avenue NW (“Street”); and

**WHEREAS**, the Street is a public road that has been used and kept in repair as a public street by the City of Coon Rapids continuously for at least the last six years; and

**WHEREAS**, the Street functions in the same manner as a publicly dedicated street; and

**WHEREAS**, the Street abuts the parking lot of the property known as Coon Rapids Square at the Street’s most northeasterly point; and

**WHEREAS**, throughout the Street’s existence, the City of Coon Rapids has treated it as if it was a publicly dedicated street.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Coon Rapids to adopt the above recitals and incorporate all of them into this resolution.

**BE IT FURTHER RESOLVED** that the City of Coon Rapids hereby deems the Street to be a publicly dedicated street.

Adopted by the Coon Rapids City Council this 15th day of April, 2014.

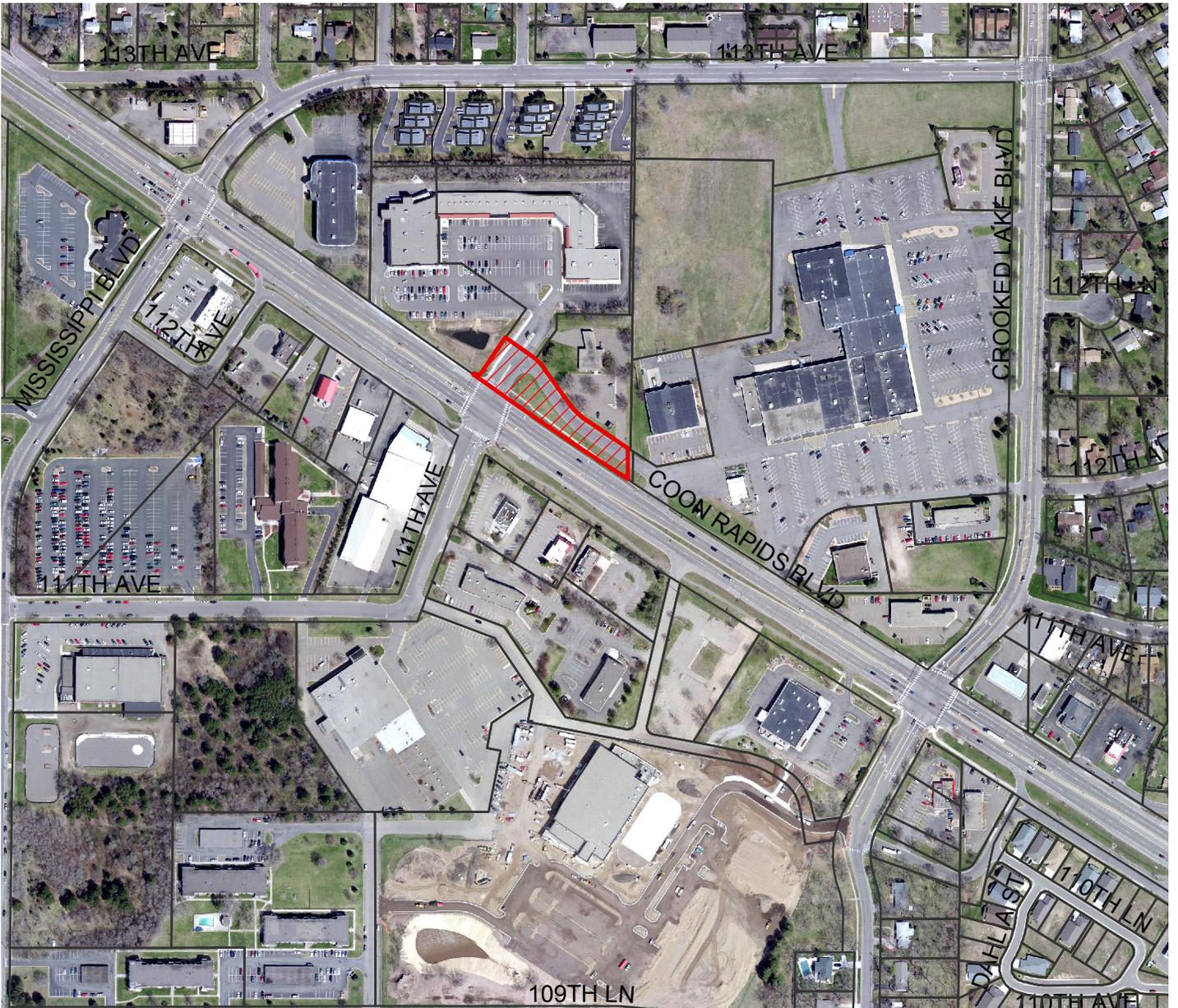
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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk





**City Council Regular**

**4.**

**Meeting Date:** 04/15/2014

**Subject:** Corporate Officer Change - Famous Dave's 3211 Northdale Boulevard

**From:** Vincent Vu, Management  
Analyst/Deputy Clerk

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**INTRODUCTION**

The representative for Famous Dave's 3211 Northdale Boulevard, has notified the City of a change in their corporate officers.

**DISCUSSION**

City Code Section 5-216(6) requires that the City Council be notified of any change in legal ownership or beneficial interest of a liquor license holder. The letter advising of their new ownership/officer changes is attached.

**RECOMMENDATION**

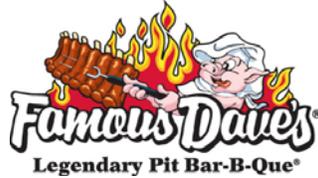
This is provided for information only.

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**Attachments**

**Corporate Officer Change Letter**

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**FAMOUS DAVE'S OF AMERICA, INC.  
12701 WHITEWATER DRIVE, SUITE 200  
MINNETONKA, MN 55343**

T 952-294-1300 F 952-294-1301 [famousdaves.com](http://famousdaves.com)

## Officer Change Notice For D&D of Minnesota, Inc.

Please be advised that effective March 31, 2014, Christopher O'Donnell resigned as Chief Executive Officer, President and Director of D&D of Minnesota, Inc.

Effective April 1, 2014, Paul Ziccarelli has been appointed as Director and elected as Chief Executive Officer and President of D&D of Minnesota, Inc.

If you require further supporting documents, they will be completed and provided to you in a timely manner.

Sincerely,

Annette Johnson



**City Council Regular**

**5.**

**Meeting Date:** 04/15/2014

**Subject:** Open Mic Report - Scott Nellis, 10320 Grouse Street NW

**Submitted For:** David Brodie, City Attorney

**From:** Cathy Sorensen, City Clerk

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**INTRODUCTION**

Scott Nellis, 10320 Grouse Street NW, appeared at the April 1, 2014, Open Mic session and asked for more specific information as to why snakes of the Boidae family are prohibited under the current non-domestic animal ordinance when prior to September 2010 they were not prohibited. At the April 1 Council meeting, Council directed staff to schedule a work session to discuss the Non-Domestic Animal Ordinance. However, staff was later directed to provide the following information and at this time believes a work session is not necessary.

**DISCUSSION**

The City of Coon Rapids Code Chapter 6-500 Non Domestic Animals when revised in 2010 prohibited *all* animals of prey due to the nature of characteristics that would constitute a danger to human life or property from being maintained in the City. These animals are listed in categories by species in Chapter 6-500.

For example, Chapter 6-502(2)(b)- cats (Felidae) states any recognized domesticated cat is allowed; however, a lion, tiger or any other animal of prey in this specie is not. The same is true in 6-502(2)(c) for dogs (Canidae) where any recognized domesticated dog is allowed, however a wolf, fox or coyote or any other animal of prey in this specie is not. This would also including crossbreeds of domesticated and wolf or any other animal of prey in this species. Constrictors (Boa Constrictors and Pythons) (Boidae) are animals of prey in the category of snakes and not allowed-6-502(2)(f). Additionally, 6-502(2)(g) prohibits any other snake or reptile which by their size, vicious nature, or other characteristic is dangerous to human beings and lists additional snakes that are prohibited.

In addition to being animals of prey, other factors to consider are that non domestic animals such as python and boa constrictors are not indigenous to this region and are generally considered to be wild animals. As stated in a prior response, at minimum, these types of animals require more sophisticated and special handling to be safely controlled. Some of the animals involved are large, require special diets, and produce waste that must be specially handled not to impact the neighborhood. Some are destructive and can be hazardous to humans if not properly managed. In determining whether to allow or prohibit boa constrictors and pythons, The Animal Humane Society of the United States of America indicates that pythons, boas constrictors, and anacondas should not be kept and "allowing private possession of these dangerous reptiles threatens public safety, environmental health, and the welfare of the animals themselves." (Website page attached). The Animal Humane Society website has documented several deaths from constrictor snake related incidents in the United States and documented the increase in the number of incidents involving constrictors. The complete Humane Society report is available at <http://www.humanesociety.org/assets/pdfs/wildlife/captive/captive-constrictor-snake-incidents.pdf> or in the City Attorney's Office. While it may be possible that these types of non domestic animals can be safely managed, based on the above factors, the City may ban them altogether rather than allow their possession. Cities in Minnesota that specifically prohibit boa constrictors and pythons include St. Paul Park, Minnetonka, Stillwater, Brooklyn Park, and Wyoming.

Finally, Mr. Nellis has questioned the constitutionality of the non domestic animal ordinance as it pertains to the prohibition of boa constrictors and pythons. In Mr. Nellis' appeal of his citations for operating an illegal home

occupation and maintaining prohibited snakes, he also argued that the ordinance was unconstitutional based on several arguments including that the City did not have a rational basis for the prohibiting boa constrictors and pythons in the ordinance. The Court of Appeals denied all of his arguments and upheld the constitutionality of the ordinance. The Court specifically found that it would not disturb the finding that the snakes prohibited by the City "can be dangerous to humans" and found that Mr. Nellis had "failed to meet to his burden of proving the ordinance was unreasonable and unconstitutional." It is rare that a City has the benefit in knowing that one of its ordinances has been upheld as constitutional.

**RECOMMENDATION**

No action required.

cc: Mr. Scott Nellis

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**Attachments**

Website

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MAY 24, 2013

# Dangerous Exotic Pets: Snakes

Pythons, boa constrictors, anacondas, and other large snakes should not be kept as pets



Most pet snakes are kept in tanks so small they can't even stretch out.



This boa constrictor died of injuries incurred from either abandonment or neglect after being found at a Long Island intersection.

Large constrictor snakes like pythons, boa constrictors, and anacondas are powerful wild animals capable of killing an adult human—and they are commonly and legally kept as "pets" throughout the United States.

Allowing private possession of these dangerous reptiles threatens public safety, environmental health, and the welfare of the animals themselves.

## Threats to snakes

The majority of reptile owners keep their pets for less than one year. Some animals die due to poor care, while others, including unwanted snakes, may be intentionally released outdoors or escape from poorly secured cages. Requiring specialized expertise and care, many captive constrictor snakes end up suffering from starvation, dehydration, parasites, respiratory infections, mouth rot, and other symptoms of neglect, and there have been many cases of extreme cruelty to these snakes. [\*\*More on captive snake welfare »\*\*](#)

## Threats to public safety

Since 1990, 12 people have died from constrictor snake-related incidents in the United States (17 deaths since 1978), and scores of adults and children have been seriously injured during attacks by these deadly predators. Constrictor snakes can attack suddenly and with deadly force, preying on experienced reptile handlers, children living in households where these snakes are kept, or unsuspecting people who encounter someone else's escaped or released snake. Released or escaped pet pythons, boa constrictors, and anacondas have been found all over the country, where they endanger communities, threaten ecosystems, and in many cases suffer tragic deaths. [\*\*List of constrictor snake attacks and escapes »\*\*](#)



**City Council Regular**

**6.**

**Meeting Date:** 04/15/2014

**Subject:** Open Mic Report - Approval of Signs at Mercy Hospital & 610 Express (Steak & Shake)

**From:** Marc Nevinski, Community  
Development Director

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**INTRODUCTION**

Mr. Jerry Pierce, 12236 Partridge Street NW, appeared at Open Mic on April 1 and asked the following questions:

1. What were the issues with the signs at 610 Express (Steak & Shake) and Mercy Hospital?
2. Why were the applications denied?
3. Why can't these matters be addressed within a couple of days?
4. How many hours have been spent on each of these cases?

**DISCUSSION**

The responses to the above questions are as follows:

1. The issue with the signs was that the applications were requesting deviations from the standards established by the City's land use code. In the case of the 610 Express (Steak & Shake), the proposed sign did not comply with the style and dimensional requirements. The Mercy Hospital signs exceeded the number of signs and dimensional requirements.
2. The 610 Express (Steak & Shake) application was denied because it could not satisfy the findings required to receive use and dimensional flexibility as prescribed by code. The application for Mercy Hospital was approved, as it was found to meet the standards for dimensional flexibility. More detail on these determinations can be found in the staff memos and Planning Commission and Council Meeting minutes.
3. Under the City's land use code, site and related improvements in the above locations, particularly when flexibility is requested, are required to be reviewed by the Planning Commission and approved by Council. (Coon Rapids City Code 11-903.12(1))
4. Staff does not track time spent on each land use application. Rather, as is common practice in most communities, applicants pay a fee which approximates the expenses associated with a typical application, including staff time, overhead, and administrative expenses such as mailings and public hearing notifications. In reviewing the files of the aforementioned applications, staff estimates four hours were spent on the 610 Express (Steak & Shake) pylon sign consideration (not including consideration of other site plan components) and six hours were spent on the Mercy Hospital application regarding the monument sign and directional signage.

**RECOMMENDATION**

This memorandum is for information only. No action is requested.

cc: Jerry Pierce

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## City Council Regular

7.

**Meeting Date:** 04/15/2014

**Subject:** Annual Public Hearing on City's Municipal Separate Storm Sewer Systems (MS4) Permit

**Submitted For:** Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

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### **INTRODUCTION**

The City of Coon Rapids, under the authority of the Minnesota Pollution Control Agency (MPCA) Municipal Separate Storm Sewer Systems (MS4) permit, is required to implement a Storm Water Pollution Prevention Plan (SWPPP). The plan establishes annual goals and objectives for the City in an effort to implement policies and procedures that will meet stormwater quality requirements of the permit. One requirement is to have an annual public hearing to review the progress made on permit activities during the past year. The last annual public hearing was held on May 7, 2013. This annual meeting is typically the final item to complete before submitting the City's annual report to the MPCA by June 30, 2014. Council is requested to hold a public hearing to fulfill the requirement.

### **DISCUSSION**

In August 2009, the MPCA conducted an audit of the City's stormwater program. Coon Rapids was the first large City to be audited by the MPCA. The audit went well and recommendations from the MPCA regarding ordinance modifications and procedures have since been implemented.

As part of the City's approved MS4 permit, and SWPPP requirements, an annual public hearing is required. The SWPPP includes Best Management Practices that detail actions the City will take to meet the requirements of the permit. The MS4 permit includes a provision for continued monitoring of existing storm sewer structures and pond areas to ensure appropriate infiltration rates and water quality provisions are being adhered to. Additionally, new requirements must be enforced on all new development and reconstruction projects that disturb more than 1 acre to account for increased infiltration of storm water. In June of each year the City must then submit an annual report of the prior years activities to aid the MPCA in their review of our permit compliance. The following is a summary of requirements of the SWPPP that the City has been addressing. These include a brief description of each required activity and comments on the City's progress in meeting each objective.

**1. Provide public education on the City's Storm Water Pollution Prevention Plan in the City newsletter:** In 2013 City staff published four articles in the City's quarterly newsletter (one each publication) providing homeowners with information on timely storm water items. These articles included such topics as debris (leaves, trash, and pet waste) that can reach the storm sewer system, winter salt usage, identification of wetlands, and general water quality items; including info on what homeowners could do to assist. Additionally, the City partnered with the Coon Creek Watershed District (CCWD) on three other articles that were distributed through their newsletter publications on such topics as rain gardens and grass clippings. The City website also contains information regarding our street sweeping program and erosion control concerns.

**2. Provide training for City employees on erosion control and storm water treatment:** Internal training is provided to all snow plow drivers at the beginning of each season on proper calibration of deicing equipment and salt usage practices. One engineering technician received his construction site management for erosion and stormwater management certification in 2013, and three others maintained their existing certifications.

**3. Hold a public meeting on the City's Storm Water Pollution Prevention Program:** The annual public hearing is scheduled for April 15, 2014.

**4. Provide information on recycling options:** The City has their own community recycling center. In the City's Community Resources Guide, articles appeared in 2013 describing various recycling programs available to City residents (City and County options). The "Recycling Review" newsletter merged with the City newsletter, and is now in homes 4 times a year. Promotional material was also published in the Coon Rapids Herald as well as the Anoka Shopper. Extensive education and partnerships are coordinated with many area Coon Rapids Schools and the Anoka Hennepin School District. Special events were conducted throughout the year to cover gaps that are not met with our regular daily operations, such as paper shredding and furniture collection. Hours of operation have been expanded at the City recycling center in 2014 to provide service to residents 5 days per week.

**5. Provide staff training on soil erosion and review components of Storm Water Pollution Prevention Plan with staff:** Two Public Works employees are responsible for inspecting, repairing, and maintaining catch basins and pond inlets/outlets, and continuously review the SWPPP for new or needed revisions to policies and standards. Four engineering employees are also certified in erosion control and storm water management, with one new employee gaining that certification for the first time in 2013.

**6. Review current construction site inspection and enforcement programs and revise as necessary to reduce pollutant discharge:** The City continues to use WSB & Associates, Inc. to inspect larger construction sites for erosion control issues, and they work directly with the contractor on site to ensure compliance with requirements. All projects that disturb more than one acre (including City reconstruction projects) are required to obtain a permit from the CCWD and an NPDES construction permit from the MPCA as well, and the City is responsible for enforcement.

**7. Inspect 20% of the storm water outfalls and sediment basins and ponds each year:** The City is required to inspect at least 20% of our storm sewer outfalls and ponds under the current permit. In 2013 we inspected approximately 30% of our outfalls and ponds. This included 70 different areas out of a total of 229 in the City.

**8. Train staff in Best Management Practices in handling equipment and hazardous materials:** The City's Safety Coordinator conducts annual training for all Public Works personnel on the safe handling of hazardous materials. This was conducted in the summer of 2013.

**9. Review its salt application policies and practices, calibrate equipment, and inspect vehicles as necessary to minimize pollution:** In 2013, staff continued monitoring salt usage using a scale that was previously installed on the loader, and all trucks that spread deicing chemicals are calibrated annually. GPS tracking devices are now installed on all the large dump trucks used for plowing, which can track salt and sand usage during each storm event.

**10. Sweep streets twice annually:** Streets were swept three times in the spring of 2013, resulting in the removal of 1,863 cubic yards of material. There were also two additional sweepings conducted in the fall, resulting in another 5,535 cubic yards of material removed. In total, 7,398 cubic yards of material were removed from the storm sewer system in 2013 due to street sweeping activities.

**11. Evaluate its Public Works Maintenance Facility and apply for a general industrial activity permit under the NPDES requirements:** This activity was completed in 2004 and reviewed again in 2013 for compliance. No modifications are currently needed.

**12. Inspect and repair components of the storm water system needing maintenance including manholes, catch basins, ditches and sewer mains:** During 2013 Public Works personnel inspected 13 sump structures, repaired 27 catch basins, cleaned approximately 20,000 feet of storm sewer pipe, and removed 58 cubic yards of dirt/debris from the system. Maintenance crews also cleaned out several ditches/swales in various locations throughout the City to improve flow within the system and correct flooding concerns.

**13. Prepare and implement a capital improvement program for the storm water system:** In 2013 the City

reconstructed over 11 miles of local roads. This recon program included the addition of new storm sewer pipes and the repair/replacement of approximately 50 catch basins to correct infiltration concerns and improve surface drainage. Additionally, the City partnered with the CCWD on three separate creek stabilization projects and one pond expansion for improved water quality.

**RECOMMENDATION**

It is recommended that the City Council conduct the annual stormwater public hearing, as required under the City's MPCA MS4 permit and SWPPP.

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**BUDGET IMPACT:**

Funding for all stormwater activities come from the City's Storm Water Utility.

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**City Council Regular**

**8.**

**Meeting Date:** 04/15/2014

**Subject:** Contract Award for Bituminous Street Patching Repairs and Trail Paving, Project 14-16

**Submitted For:** Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

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**INTRODUCTION**

Each year the City contracts for street repairs throughout the City, primarily in seal coat areas and watermain break areas. This year trail paving has been added to the contract. Bids for the 2014 bituminous patching contract were received on April 4, 2014. Council is requested to consider award of contract for this work.

**DISCUSSION**

On March 4, 2014, Council approved plans and specifications and directed staff to proceed with the advertisement for bids for the bituminous patching repairs and trail paving project. Seven bids were received on April 4, 2014 and are summarized as follows:

Omann Brothers Paving, Inc.	\$150,610.00
North Metro Asphalt	\$156,591.25
North Valley, Inc.	\$184,390.70
Northwest Asphalt, Inc.	\$194,970.00
Hardrives, Inc.	\$201,864.25
Park Construction Company	\$219,670.00
Bituminous Roadways	\$251,800.00

The engineer's estimate was \$153,300. The low bid from Omann Brothers Paving, Inc. came in under the engineer's estimate. Omann Brothers was awarded the contract in 2013 and performed the work satisfactorily.

If Council awards a contract on April 15, 2014, work can begin in May depending on the contractor's schedule.

**RECOMMENDATION**

It is recommended that City Council adopt Resolution No. 14-16(9) awarding a contract to Omann Brothers Paving, Inc. in the amount of \$150,610.00 for bituminous patching repairs and trail paving.

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**BUDGET IMPACT:**

Repair and restoration work identified to date is estimated to cost in excess of \$100,000. Funding for this work would come from various budget activities; patching for watermain break repairs would be paid from the Water Utility Fund, patching for storm drain repairs would come from the Storm Water Utility Fund, and patching in seal coat areas would come from the Street Reconstruction Fund. The trail paving portion of this contract would be funded with dollars that were added to the General Fund for trail maintenance activities.

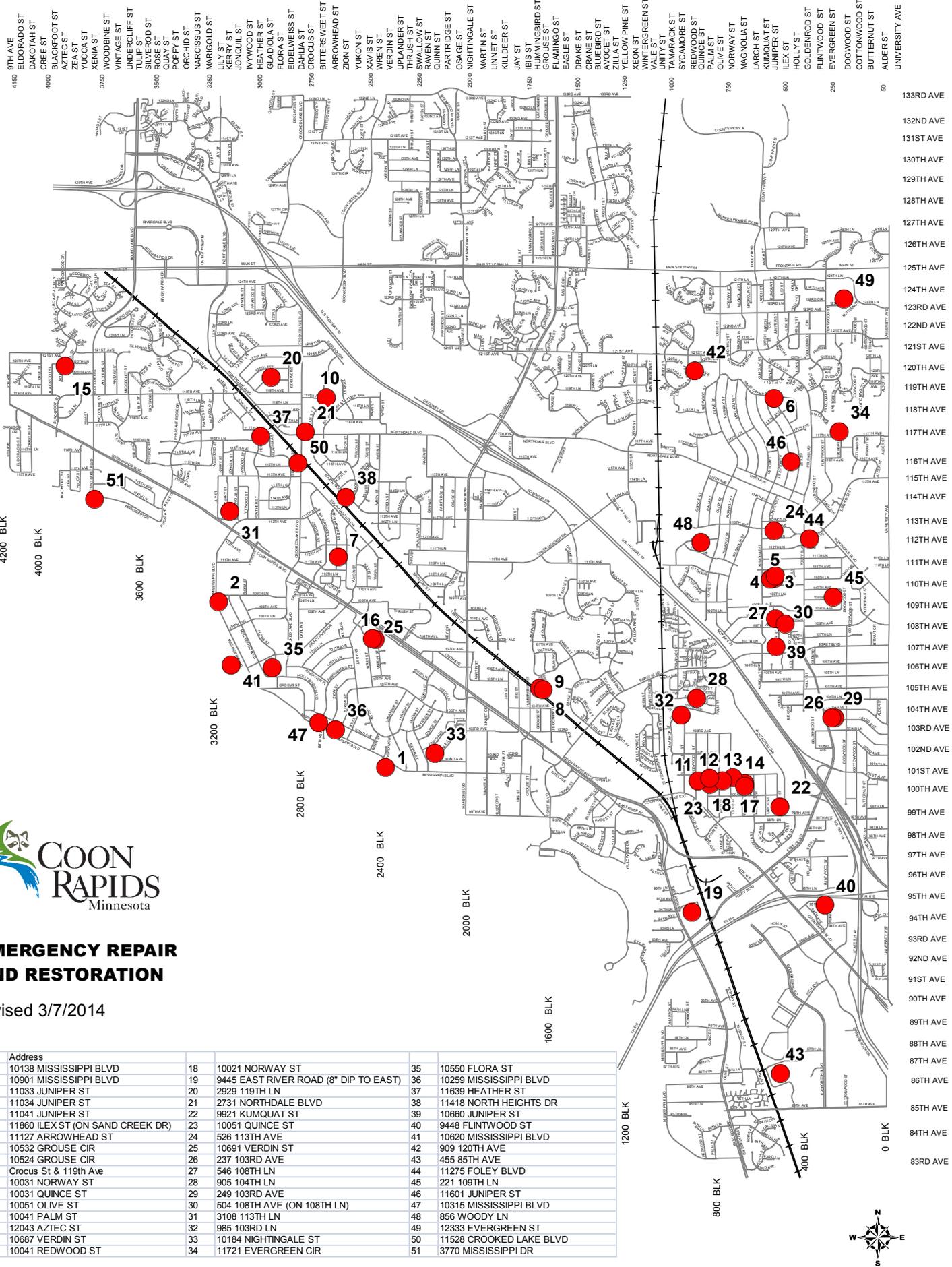
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**Attachments**

Map

Resolution No. 14-16(9)

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**EMERGENCY REPAIR AND RESTORATION**

revised 3/7/2014

No	Address	No	Address	No	Address
1	10138 MISSISSIPPI BLVD	18	10021 NORWAY ST	35	10550 FLORA ST
2	10901 MISSISSIPPI BLVD	19	9445 EAST RIVER ROAD (8" DIP TO EAST)	36	10259 MISSISSIPPI BLVD
3	11033 JUNIPER ST	20	2929 119TH LN	37	11639 HEATHER ST
4	11034 JUNIPER ST	21	2731 NORTHDALE BLVD	38	11418 NORTH HEIGHTS DR
5	11041 JUNIPER ST	22	9921 KUMQUAT ST	39	10660 JUNIPER ST
6	11860 ILEX ST (ON SAND CREEK DR)	23	10051 QUINCE ST	40	9448 FLINTWOOD ST
7	11127 ARROWHEAD ST	24	526 113TH AVE	41	10620 MISSISSIPPI BLVD
8	10532 GROUSE CIR	25	10691 VERDIN ST	42	909 120TH AVE
9	10524 GROUSE CIR	26	237 103RD AVE	43	455 85TH AVE
10	Crocus St & 119th Ave	27	546 108TH LN	44	11275 FOLEY BLVD
11	10031 NORWAY ST	28	905 104TH LN	45	221 109TH LN
12	10031 QUINCE ST	29	249 103RD AVE	46	11601 JUNIPER ST
13	10051 OLIVE ST	30	504 108TH AVE (ON 108TH LN)	47	10315 MISSISSIPPI BLVD
14	10041 PALM ST	31	3108 113TH LN	48	856 WOODY LN
15	12043 AZTEC ST	32	985 103RD LN	49	12333 EVERGREEN ST
16	10687 VERDIN ST	33	10184 NIGHTINGALE ST	50	11528 CROOKED LAKE BLVD
17	10041 REDWOOD ST	34	11721 EVERGREEN CIR	51	3770 MISSISSIPPI DR

**RESOLUTION NO. 14-16(9)**

**(9) RESOLUTION ACCEPTING BID AND  
AWARDING CONTRACT**

**WHEREAS**, pursuant to an advertisement for bids for the improvement of City streets by bituminous patching, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement: (3 lowest)

Omamn Brothers Paving, Inc.	\$150,610.00
North Metro Asphalt	\$156,591.25
North Valley, Inc.	\$184,390.70

**WHEREAS**, it appears that Omamn Brothers Paving, Inc. of Albertville, Minnesota is the lowest responsible bidder; and

**WHEREAS**, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

**WHEREAS**, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Coon Rapids, Minnesota that the bid of \$150,610.00 by Omamn Brothers Paving, Inc. for Coon Rapids Improvement Project 14-16 be accepted as the lowest responsible bid.

**BE IT FURTHER RESOLVED** that the Mayor and City Manager are hereby authorized and directed to enter into a contract with Omamn Brothers Paving, Inc. of Albertville, Minnesota for the improvement of City streets by bituminous patching according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted this 15th day of April, 2014.

---

Tim Howe, Mayor

ATTEST:

---

Catherine M. Sorensen, City Clerk



**City Council Regular**

**9.**

**Meeting Date:** 04/15/2014

**Subject:** Contract Award for 2014 Well Rehabilitation Program, Project 14-19

**Submitted For:** Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

**INTRODUCTION**

Following completion of a Water System Master Plan in 2001, the City began a comprehensive well rehabilitation program. The initial phase of the well rehabilitation program took six years. All 25 of the City's municipal wells, as well as booster pumping systems at both treatment plants, were rehabilitated. In 2011, we began a new 5-6 year well rehabilitation program. Wells 19, 20, 22, and 23 are scheduled for reconstruction in 2014. On March 4, 2014, City Council approved plans and specifications and ordered the advertisement for bids for well rehabilitation. Council is now requested to consider a contract award for the project.

**DISCUSSION**

On February 18, 2014, Council retained Progressive Consulting Engineers, Inc. (PCE) for design and construction services for rehabilitation of Wells 19, 20, 22, and 23. Rehabilitation of the wells include checking pump motors, pulling pumps and inspecting line shafts and replacing components as necessary, replacing pumps and motor parts as needed, videotaping wells, checking water level and measuring devices at each well, and checking well digital flow monitoring.

Council approved plans and specifications prepared by PCE and ordered advertisement for bids on March 4, 2014. Bids were received on March 28, 2014 and are summarized as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternate</u>	<u>Well Alternate</u>	<u>Total Bid</u>
Bergeson Caswell	\$69,200.00	\$84,470.00	\$101,000.00	\$254,670.00
E.H. Renner & Sons	\$48,129.00	\$100,289.00	\$117,940.00	\$266,358.00
Keys Well Drilling	\$51,310.00	\$100,265.00	\$75,700.00	\$227,275.00
Engineer's Estimate	\$78,265.00	\$86,390.00	\$102,100.00	\$266,755.00

Upon review of pumping records and videos of these wells staff doesn't believe the acid treatment, as outlined in the well alternates portion, are necessary or warranted at this time (see attached recommendation letter). With that said the amended final bids being considered for award are as follows, and include all items except those related to the acid treatment.

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternate</u>	<u>Well Alternate</u>	<u>Total Bid</u>
Bergeson Caswell	\$69,200.00	\$84,470.00	\$34,800.00	\$188,470.00
E.H. Renner & Sons	\$48,129.00	\$100,289.00	\$22,240.00	\$170,658.00

Keys Well Drilling	\$51,310.00	\$100,265.00	\$22,100.00	\$173,675.00
Engineer's Estimate	\$78,265.00	\$86,390.00	\$44,800.00	\$209,455.00

The low bidder, E.H. Renner & Sons, was awarded the well rehabilitation project in 2013.

The base bid includes inspection and testing of the wells and equipment. All additional work under the alternates cannot be determined until the equipment has been examined by staff and the contractor. The contract includes alternates to be used only if something is discovered during the inspection that requires repair and/or replacement of the equipment. Sufficient funding has been budgeted should complete reconstruction of the wells and/or pumps is required.

If Council awards the contract on April 15, 2014, work can begin in May and be completed by the end of the year.

**RECOMMENDATION**

It is recommended that City Council adopt Resolution No. 14-19(9) awarding a contract to E.H. Renner & Sons in the amount of \$170,658.00 for rehabilitation of Wells 19, 20, 22 and 23. This award amount includes all bid items, except the alternates related to acid treatment of the wells.

**BUDGET IMPACT:**

The Water System Maintenance Fund contains \$360,129.00 to fund the rehabilitation of Wells 19, 20, 22, and 23 including bid alternates.

**Attachments**

Location Map

Recommendation of Award Letter

Resolution No. 14-19(9)





# Progressive Consulting Engineers, Inc.

6120 Earle Brown Drive, Suite 629, Minneapolis, MN 55430 ▪ (763) 560-9133 ▪ www.pce.com ▪ FAX (763) 560-0333

April 8, 2014

Tim Himmer  
Public Works Director  
City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids, MN 55433-3761

Re: 2014 Well Rehabilitation  
City Project 14-19  
Recommendation to Award Bid

Dear Mr. Himmer:

The bids submitted for the above referenced project are presented on the attached detailed bid tabulation and summarized in the table below. A total of three bids were submitted. Bids were received from E.H. Renner & Sons, Keys Well Drilling and Bergeson Caswell. No irregularities were found in the bids.

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternates</u>	<u>Well Alternates</u>	<u>Total Bids</u>
Bergeson Caswell	\$69,200.00	\$84,470.00	\$101,000.00	\$254,670.00
E.H. Renner & Sons	\$48,129.00	\$100,289.00	\$117,940.00	\$266,358.00
Keys Well Drilling	\$51,310.00	\$100,265.00	\$75,700.00	\$227,275.00
Engineer's Estimate	\$78,265.00	\$86,390.00	\$102,100.00	\$266,755.00

Upon review of past pumping records and review of video inspections of Wells 19, 20, 22 and 23 it is our opinion that the acid treating alternates included in the Well Alternate work (Items 19.W4 through 19.W7, 20.W4 through 20.W7, 22.W4 through 22.W7, and 23.W4 through 23.W7) are not necessary or warranted at this time.

Without the acid treating alternates the amended bids are summarized below.

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternates</u>	<u>Well Alternates</u>	<u>Total Bids</u>
Bergeson Caswell	\$69,200.00	\$84,470.00	\$34,800.00	\$188,470.00
E.H. Renner & Sons	\$48,129.00	\$100,289.00	\$22,240.00	\$170,658.00
Keys Well Drilling	\$51,310.00	\$100,265.00	\$22,100.00	\$173,675.00
Engineer's Estimate	\$78,265.00	\$86,390.00	\$44,800.00	\$209,455.00

We recommend that the bid be awarded to E.H. Renner & Sons, Inc. based on the following:

1. Their submitted bid meets all bid requirements.



## Progressive Consulting Engineers, Inc.

6120 Earle Brown Drive, Suite 629, Minneapolis, MN 55430 ▪ (763) 560-9133 ▪ www.pce.com ▪ FAX (763) 560-0333

2. E. H. Renner & Sons, Inc. bid is the lowest bid for all bid items and all alternate bid items without the acid treating alternates.
3. E. H. Renner & Sons, Inc. is an experienced, reputable well contractor that has successfully completed multiple well related projects for the City of Coon Rapids. Most recently completing the 2013 well rehabilitation project for Coon Rapids.

We recommend that the bid be awarded for \$170,658.00 which is the total amount with all of the alternatives except the acid treating alternates. Whether a specific alternative is necessary will be contingent upon the condition of the existing equipment, wells and pumps. After examining the equipment, wells and pumps, only those alternatives deemed necessary by City staff and the engineer will be approved and implemented. Therefore the final contract amount will be only for the work that is completed.

Should you have any questions or concerns you would like to discuss, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "David J. Brown". The signature is fluid and cursive, with the first name "David" and last name "Brown" clearly legible.

David J. Brown, P.E.  
Project Manager

**RESOLUTION NO. 14-19(9)**

**(9) RESOLUTION ACCEPTING BID AND  
AWARDING CONTRACT**

**WHEREAS**, pursuant to an advertisement for bids for the improvement of the City's water system by rehabilitation of Wells 19, 20, 22, and 23, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Contractor</u>	<u>Base Bid</u>	<u>Pump Alternate</u>	<u>Well Alternate</u>	<u>Total Bid</u>
E.H. Renner & Sons	\$48,129.00	\$100,289.00	\$22,240.00	\$170,658.00
Keys Well Drilling	\$51,310.00	\$100,265.00	\$22,100.00	\$173,675.00
Bergeson Caswell	\$69,200.00	\$84,470.00	\$34,800.00	\$188,470.00

**WHEREAS**, it appears that E.H. Renner & Sons, Inc. of Elk River, Minnesota is the lowest responsible bidder; and

**WHEREAS**, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

**WHEREAS**, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Coon Rapids, Minnesota that the bid of \$170,658.00 by E.H. Renner & Sons for Coon Rapids Improvement Project 14-19 be accepted as the lowest responsible bid.

**BE IT FURTHER RESOLVED** that the Mayor and City Manager are hereby authorized and directed to enter into a contract with E.H. Renner & Sons of Elk River, Minnesota for the improvement of the City's water system by rehabilitation of Wells 19, 20, 22, and 23 according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted this 15th day of April, 2014.

\_\_\_\_\_  
Tim Howe, Mayor

ATTEST:

\_\_\_\_\_  
Catherine M. Sorensen, City Clerk



**City Council Regular**

**10.**

**Meeting Date:** 04/15/2014

**Subject:** Cottages of Coon Creek Housing Revenue Bonds

**From:** Sharon Legg, Finance Director

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**INTRODUCTION**

The City Council is requested to call for a public hearing on the proposed issuance of bonds to finance the acquisition and renovation of the Cottages of Coon Creek.

**DISCUSSION**

The Coon Creek Senior Community Limited Partnership would like the City of Coon Rapids to authorize the issuance of housing revenue bonds in the amount of \$2,675,000 to acquire and renovate the Cottages of Coon Creek located at 2628 110th Lane NW. The improvements will include a new roof, new appliances, water heaters and the HVAC system. The Project will be transferred from Cottage Homesteads of America to the Limited Partnership. Mr. Roger Derrick of the project will be available to further explain what improvements will be made.

A public hearing should be scheduled for May 6, 2014.

Although the bonds will be in the City's name, the City has no obligation to repay them. The bonds are tax exempt to the buyers and it is the intent to issue these bonds, which will be very short term, to allow them to seek tax credits for additional financing.

**RECOMMENDATION**

Staff recommends adopting Resolution 14-55 Giving Preliminary Approval to the Proposed Issuance of Revenue Bonds for Cottages of Coon Creek Apartment Project, Minnesota Statutes under Chapter 462C and Calling for a Public Hearing.

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**Attachments**

Resolution 14-55

Narrative

Photos

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**CITY OF COON RAPIDS, MINNESOTA**

**RESOLUTION NO. 14-55**

**RESOLUTION GIVING PRELIMINARY APPROVAL TO THE PROPOSED ISSUANCE OF REVENUE BONDS FOR COTTAGES OF COON CREEK APARTMENTS PROJECT UNDER MINNESOTA STATUTES, CHAPTER 462C AND CALLING FOR A PUBLIC HEARING WITH RESPECT THERETO**

WHEREAS, the City of Coon Rapids, Minnesota, a home rule charter city and a political subdivision of the State of Minnesota (the "Issuer") is duly organized and existing under the Constitution and laws of the State of Minnesota (the "State"); and

WHEREAS, the Issuer is authorized, pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act") to develop and administer programs to finance one or more multifamily housing developments within its boundaries; and

WHEREAS, Section 462C.07 of the Act authorizes the Issuer to issue and sell revenue bonds or obligations to finance programs for the multifamily housing developments; and

WHEREAS, representatives of Coon Creek Senior Community, Limited Partnership, a Minnesota limited partnership, or its affiliates or assigns (the "Borrower") has requested that the Issuer adopt a multifamily housing development program (the "Program") to provide for the issuance of up to \$2,800,000 of its tax-exempt multifamily housing revenue bonds, in one or more series (the "Bonds") for the purpose of loaning the proceeds thereof to the Borrower to finance the acquisition and rehabilitation by the Borrower of four 12-unit townhome buildings for the elderly, located at 2628 110th Lane Northwest in the City of Coon Rapids (the "Project"); and

WHEREAS, the Project is more particularly described in the Housing Program developed pursuant to the Act with respect thereto, a copy of which Housing Program is attached hereto as Exhibit B (the "Housing Program"); and

WHEREAS, the Borrower has paid and expects to pay certain expenditures (the "Reimbursement Expenditures") in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis and certain of the proceeds of the Bonds will be used to reimburse the Reimbursement Expenditures; and

WHEREAS, the Bonds (if issued) shall be a limited obligation of the Issuer, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, and the principal of, interest and premium, if any, on the Bonds shall be payable solely out of the revenues derived from the loan agreement and security provided therefor; and

WHEREAS, Bond Counsel has advised that, pursuant to Section 462C.04, Subd. 2, of the Act and Section 147(f) of the Internal Revenue Code, as a condition to the issuance of the Bonds, it is necessary to conduct a public hearing on the issuance of the Bonds and on the Housing Program and to publish notice of said public hearing not less than 15 days prior to the date fixed for the hearing; and

WHEREAS, the proposed rehabilitation of the Project is further described on Exhibit C attached hereto; and

WHEREAS, pursuant to the Act and the Code, the Issuer and the Borrower shall work with the staff of the Issuer to coordinate the publication of such notice in accordance with applicable law.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be conducted by the City Council on the issuance of said Bonds and on the Housing Program, such hearing to be held at a meeting of the City Council on Tuesday, May 6, 2014, beginning at 7:00 o'clock p.m. in the Coon Rapids City Hall, at which hearing all parties who appear shall be given an opportunity to express their views with respect to the issuance of the Bonds and the Housing Program.

2. Notice of such public hearing, in substantially the form attached hereto as Exhibit A, shall be published at least once not less than 15 days prior to the date fixed for the hearing, in a newspaper having a general circulation in the City of Coon Rapids.

3. Prior to publication of said notice the Borrower shall cause a copy of the Housing Program to be submitted to the regional development commission for the area in which the City of Coon Rapids is located, if any, for review and comments.

4. The Issuer hereby grants preliminary approval for the issuance of the Bonds for the purposes referenced in this resolution and in an original aggregate principal amount estimated not to exceed \$2,800,000 subject to (i) a public hearing with respect to the Bonds and the Project being held by the City Council and the adoption of a final resolution of the City Council authorizing the issuance of the Bonds; and (ii) the mutual agreement of the Issuer, the Borrower and The Sturges Company, as the initial purchaser (the "Purchaser") of the Bonds as to the details of the Bonds and provisions for their payment.

***In all events, it is understood, however, that the Bonds shall not constitute a pecuniary liability or charge, lien or encumbrance, legal or equitable, upon any funds, assets, taxing powers, or any other property of the Issuer except the Issuer's interest in the to-be-entered-into Loan Agreement; and the Bonds, when, as, and if issued, shall recite in substance that the Bonds, including interest thereon, are payable solely from the revenues received from the Loan Agreement and other property pledged to the payment thereof by the Borrower, and shall not constitute general or moral obligations of the Issuer. The holder(s) of the Bonds shall never have the right to compel any exercise of the taxing power of the Issuer to pay the outstanding principal of the Bonds, or the interest thereon or to enforce payment thereof against any property of the Issuer.***

5. The adoption of this resolution does not constitute a guaranty or firm commitment that the Issuer will issue the Bonds as requested by the Borrower. The Issuer retains the right in its sole discretion to withdraw from participation and accordingly not to issue the Bonds, or issue the Bonds in an amount less than the amount referred to herein, should the Issuer at any time prior to issuance thereof determine not to issue the Bonds, or to issue the Bonds in an amount less than the amount referred to in paragraph 4 hereof, or should the parties to the transaction be unable to reach agreement as to the terms and conditions of any of the documents required for the transaction.

6. Bond counsel and Issuer staff are hereby authorized to publish the notice of public hearing with respect to the Bonds and the Project in substantially the form attached hereto as Exhibit A.

7. (a) The United States Department of the Treasury has promulgated final regulations governing the use of the proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the Issuer or a borrower from the Issuer for project expenditures paid prior to the date of issuance of such bonds. Those regulations, Treasury Regulations, Section 1.150-2 (the "Regulations"),

require that the Issuer adopt a statement of official intent to reimburse an original expenditure not later than sixty (60) days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds occur within eighteen (18) months after the later of: (i) the date the expenditure is paid; or (ii) the date the project is placed in service or abandoned, but in no event more than three (3) years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the Bonds.

(b) The Issuer reasonably expects the Borrower will be reimbursed for the expenditures made for costs of the Project from the proceeds of the tax-exempt Bonds in an estimated maximum aggregate principal amount not to exceed \$2,800,000 after the date of payment of all or a portion of the costs of the Project. All reimbursed expenditures shall be capital expenditures, a cost of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations and also qualifying expenditures under the Act.

(c) Based on representations by the Borrower, no expenditures for the Project have been made by the Borrower more than sixty days before the date of adoption of this resolution other than: (i) expenditures to be paid or reimbursed from sources other than the Bonds; (ii) expenditures permitted to be reimbursed under prior regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2)(i)(B) of the Regulations; (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations; or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations).

(d) Based on representations by the Borrower, as of the date hereof, there are no funds of the Borrower reserved, allocated on a long term-basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the Project to be financed from proceeds of the Bonds, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the budgetary and financial circumstances of the Borrower as they exist or are reasonably foreseeable on the date hereof.

8. The Mayor or other authorized official of the Issuer is hereby authorized to submit an Application for Allocation of Bonding Authority to Minnesota Management and Budget, Treasury Division, in connection with this financing.

9. This Resolution shall be in full force and effect from and after its passage.

STATE OF MINNESOTA     )  
  )  
COUNTY OF ANOKA       ) SS.  
  )  
CITY OF COON RAPIDS    )

I, the undersigned, being the duly qualified and acting City Clerk of the City of Coon Rapids, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council held on Tuesday, April 15, 2014, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the preliminary approval for the City to issues its Multifamily Housing Revenue Bonds in one or more series in an amount not to exceed \$2,800,000.

WITNESS My hand as City Clerk and the corporate seal of the City this \_\_\_\_ day of April, 2014.

(SEAL)

---

City Clerk  
City of Coon Rapids, Minnesota

**EXHIBIT A**

**FORM OF NOTICE OF PUBLIC HEARING**

**RESOLUTION CALLING FOR PUBLIC HEARING ON THE PROPOSED  
ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS IN AN  
AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,800,000, AT  
THE REQUEST OF COON CREEK SENIOR COMMUNITY, LIMITED PARTNERSHIP.**

NOTICE IS HEREBY GIVEN that a public hearing shall be conducted by the City Council of the City of Coon Rapids (the "Issuer"), on a proposal that it issue its Multifamily Housing Revenue Bonds, in an aggregate principal amount of not to exceed \$2,800,000, in one or more series (the "Bonds"), and on the related Housing Program developed pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act"), all at the request of Coon Creek Senior Community, Limited Partnership, a Minnesota limited partnership (the "Borrower,"). The hearing will be held at the Coon Rapids City Hall, located at 11155 Robinson Drive, Coon Rapids, Minnesota, at a meeting of the City Council to be held on Tuesday, May 6, 2014, beginning at 7:00 o'clock p.m. The proposed project to be financed by the Bonds consists of the acquisition and rehabilitation of housing facilities for rental to the elderly (the "Project"), all as further described in the Housing Program developed pursuant to the Act with respect thereto, a copy of which is on file at City Hall. The Project is four 12-unit townhome housing buildings for the elderly located at 2628 110th Lane Northwest in the City of Coon Rapids, Minnesota. The Project will be owned and operated by the Borrower. The proceeds of the Bonds will be loaned by the Issuer to the Borrower to provide financing for the Project, and the Borrower will agree to repay the loan at times and in amounts sufficient to provide for payment in full of the Bonds when due. The Bonds shall be a limited obligation of the Issuer, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, and the principal of, interest and premium, if any, on the Bonds shall be payable solely out of the revenues derived from the loan agreement and security provided therefor. At said time and place the City Council shall give all parties who appear an opportunity to express their views with respect to the Housing Program and the issuance of the Bonds. Written comments will be accepted at City Hall until the time of hearing.

Dated: [Date of Publication]

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City Clerk

## EXHIBIT B

### HOUSING PROGRAM PURSUANT TO MINNESOTA STATUTES, CHAPTER 462C COTTAGES OF COON CREEK APARTMENTS PROJECT

Pursuant to Minnesota Statutes, Chapter 462C (the "Act"), the City of Coon Rapids, Minnesota (the "City") is authorized to develop and administer programs to finance the acquisition and rehabilitation of multifamily housing developments under the circumstances and within the limits set forth in the Act. Minnesota Statutes, Section 462C.07 provides that such programs for multifamily housing developments may be financed by revenue bonds or notes issued by the City.

The City has determined that it is in the best interests of the residents of the City to create a program of financing to encourage and facilitate the development of multifamily rental housing developments for families in the City (the "Program"). The City has received a proposal that it approve a program providing for the acquisition and rehabilitation of four 12-unit townhome buildings located at 2628 110th Lane Northwest in the City of Coon Rapids (the "Project"), by Coon Creek Senior Community, Limited Partnership, a Minnesota limited partnership (the "Owner,"), or its affiliates or assigns. The acquisition and rehabilitation of the Project is to be funded in part through the issuance of up to \$2,800,000 in revenue bonds in one or more series to be issued by the City (the "Bonds"). The Owner will own and operate the Project as a residential rental project for seniors. Initial rents for the housing units are anticipated to be approximately \$799 per month for one bedroom units and approximately \$999 per month for two bedroom units. Certain utility charges will be included. The Project will be acquired and rehabilitated in accordance with the requirements of Subdivision 1 of Section 462C.05 of the Act.

The City, in establishing this Program, has considered the following: (i) the availability and affordability of other government housing programs; (ii) the availability and affordability of private market financing for the rehabilitation of multifamily housing units; (iii) an analysis of population, unemployment trends and projections of future population trends and future employment needs; (iv) the recent housing trends and future housing needs of the City; and (v) an analysis of how the Program will meet the needs of persons and families residing and expected to reside in the City.

The City, in adopting the Program, has further considered (i) the amount, timing and issuance of the Bonds to finance the estimated costs of the housing units, to fund the appropriate reserves and to pay the cost of issuance; (ii) the method of monitoring and implementation of the Program to insure compliance with the City's housing plan and its objectives; (iii) the method of administering, servicing and supervising the Program; (iv) the costs of the City, including future administrative expenses; (v) the restrictions on the multifamily development to be financed under the Program; and (vi) certain other limitations.

The City, in adopting the Program, considered the potential financing impact of a bond issuance on affected public agencies. In addition, the City reviewed the method of marketing the Program. Such review examined the equal opportunity for participation by (i) minorities; (ii) households displaced by public or private actions; and (iii) accessibility to the handicapped.

Section A. Definitions. The following terms used in this Program shall have the following meanings, respectively:

"Act" shall mean the Minnesota Statutes, Section 462C.01, et seq., as currently in effect and as the same may be from time to time amended.

"Bonds" shall mean the revenue bond or bonds to be issued by the City to finance the Program.

"City" shall mean the City of Coon Rapids, Minnesota.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Housing Unit" shall mean any one of the apartment units located in the Project, occupied by one or more persons or a family, and containing complete living facilities.

"Land" shall mean the real property upon which the Project is situated.

"Owner" shall mean Coon Creek Senior Community, Limited Partnership, a Minnesota limited partnership.

"Program" shall mean this program for the financing of the Project pursuant to the Act.

"Project" shall mean the residential rental housing development consisting of 47 total Housing Units, to be acquired and rehabilitated by the Owner, together with functionally related facilities.

Section B. Program for Financing the Project. It is proposed that the City establish this Program to provide financing for the acquisition and rehabilitation of the Project at such cost and upon such other terms and conditions as set forth herein and as may be agreed upon in writing between the City, the initial purchaser of the Bonds and the Owner. The City expects to issue the Bonds as soon as the terms of the Bonds have been agreed upon by the City, the Owner and the initial purchaser of the Bonds. The proceeds of the loan evidenced by the Bonds will be loaned by the City to the Owner to finance the acquisition and rehabilitation of the Project, to fund required reserves and to pay the costs of issuing the Bonds.

It is anticipated that any Bonds issued under this Program will have a final maturity of approximately eighteen (18) months and will be priced to the market at the time of issuance.

The City will hire no additional staff for the administration of the Program. Insofar as the City will be contracting with underwriters, legal counsel, bond counsel, the trustee, if any, and others, all of whom will be reimbursed from bond proceeds and revenues generated by the Program, no administrative costs will be paid from the City's budget with respect to this Program. The Bonds will not be general obligation bonds of the City, but are to be paid only from properties pledged to the payment thereof.

Section C. Local Contributions to the Program. In addition to the revenue Bonds to be issued under the Program, the Project is expected to be funded from additional sources including low income housing tax credits and various grants and loans.

Section D. Standards and Requirements Relating to the Financing of the Project Pursuant to the Program. The following standards and requirements shall apply with respect to the operation of the Project by the Owner pursuant to this program:

- (1) Substantially all of the proceeds of the loan evidenced by the Bonds will be applied to the acquisition and rehabilitation of the Project and to the funding of appropriate reserves. The proceeds of the loan evidenced by the Bonds will be made available to the Owner pursuant to the terms of the Bond documents, which will include certain covenants to be made by the Owner to the City regarding the use of proceeds and the character and use of the Project.
- (2) The Owner, and any subsequent owner of the Project, will not arbitrarily reject an application from a proposed tenant because of race, color, creed, religion, national origin, sex, affectional preference, marital status, or status with regard to public assistance or disability.
- (3) The affordability standards and set-aside requirements of Section 462C.05, Subdivision 2 of the Act, and Section 142(d) of the Internal Revenue Code of 1986, as amended, will be met.

Section E. Evidence of Compliance. The City may require from the Owner at or before the issuance of the Bonds, evidence satisfactory to the City of the ability and intention of the Owner to complete the Project, and evidence satisfactory to the City of compliance with the standards and requirements for the financing established by the City, as set forth herein; and in connection therewith, the City or its representative may inspect the relevant books and records of the Owner in order to confirm such ability, intention and compliance. In addition, the City may periodically require certification from either the Owner or such other person deemed necessary concerning

compliance with various aspects of this Program.

Section F. Issuance of Bonds. To finance the Project pursuant to this Program, the City may by resolution authorize and issue its revenue bonds in one or more series in an aggregate principal amount of up to \$2,800,000. The Bonds shall be issued pursuant to Section 462C.07, Subdivision 1 of the Act, and shall be payable primarily from the revenues of the Project. The cost of the Project is presently expected not to exceed \$4,650,000.

The cost of the Project may change between the date of preparation of this Program and the date of issuance of Bonds. The Bonds are expected to be issued by August, 2014.

Section G. Severability. The provisions of this Program are severable and if any of its provisions, sentences, clauses or paragraphs shall be held unconstitutional, contrary to statute, exceeding the authority of the City or otherwise illegal or inoperative by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

Section H. Amendment. The City shall not amend this Program, while Bonds authorized hereby are outstanding, to the detriment of the holders of such Bonds.

Section I. State Ceiling. Up to \$2,800,000 of the state ceiling for private activity bonds, pursuant to Section 146 of the Internal Revenue Code of 1986, as amended, and Chapter 474A of Minnesota Statutes, will be used with respect to the Bonds.

**EXHIBIT C**

DESCRIPTION OF REHABILITATION

# Coon Creek Senior Community, Limited Partnership

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5001 American Blvd W., #501 ♦ Bloomington, MN 55437 ♦ 952.830.0161 x326 ♦ Fax: 952.831.1215

## Honorable Mayor and Distinguished City Council Members:

April 2014

The Cottages at Coon Creek is a 47-Unit one-level rental community consisting of four 12-unit buildings. We built the Cottages in 1997 under the Federal Section 42, Tax Credit Program, to serve Senior Citizens with low and moderate incomes.

The Cottages have a Community Room, where residents can socialize and make new friends. Each apartment has its own private garage.

Tax Credit Investors have provided the equity and the city has provided Tax Increment Financing to help make the rents affordable and qualify under HUD guidelines.

Section 42, Tax Credit Programs are set up to run for 15 years, after which time the project is sold, rehabbed and refinanced to repay the initial tax credit investors and lender. We are at that stage now.

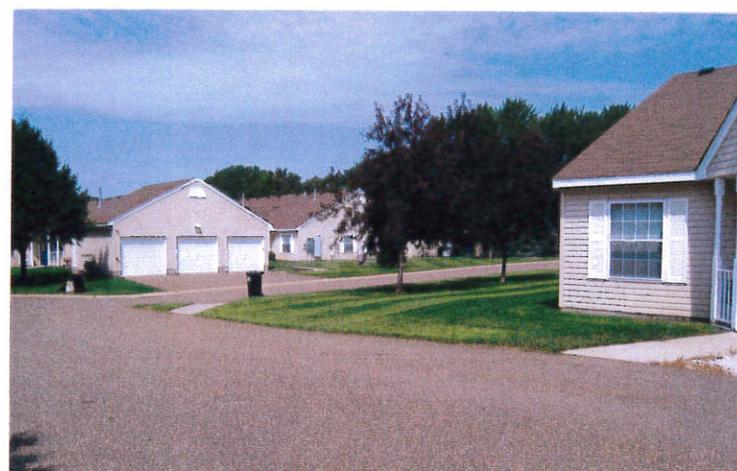
We are asking the city to issue short-term Tax Exempt Bonds to meet the Federal and State requirements to receive a new round of tax credits, which are necessary to fund the equity and the rehab. The financing will be through HUD. A Capital Needs Assessment has been done to determine exactly what rehab needs to be done immediately and during each of the next 20 years. HUD requires annual escrows to insure that adequate funding is in place. The initial rehab will be funded by Tax Credits and are listed below:

- Remove and replace shingles and roofing materials
- Repair and replace, as needed, damaged siding, sidewalks and asphalt driveways
- Repair and paint all front entries
- Create a handicap accessible garage by combining 2 existing garages
- Replace HVAC Systems, water heaters and all kitchen appliances that are more than 5 years old

The total cost of the improvements will be more than \$500,000.

I intend to be at the Council Public hearing on Tuesday April 15, 2014 and look forward to answering your questions.

Respectfully,  
Roger Derrick



Community Room

# Coon Creek Senior Community

Coon Rapids, MN



**City Council Regular**

**11.**

**Meeting Date:** 04/15/2014

**Subject:** Project 12-26 - Order Feasibility Report for Reconstruction of the Intersection of Coon Rapids Boulevard and Springbrook Drive

**From:** Tim Himmer, Public Works Director

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**INTRODUCTION**

Project 12-26 includes reconstruction of the intersection of Coon Rapids Boulevard and Springbrook Drive (see attached project layout). Council is requested to order a feasibility report for the project.

**DISCUSSION**

This summer Anoka County is planning to reconstruct the intersection of Coon Rapids Boulevard and Springbrook Drive to increase safety and capacity in and near the intersection. It includes significant funding through federal aid, with the local portion being shared by the City and Anoka County. Proposed improvements include extended dedicated left turn lanes, the addition of northbound and eastbound right turn lanes, a raised concrete median on the south leg for access control near the intersection, concrete curb and gutter, sidewalk construction, traffic signal replacement, and reconstruction of Springbrook Drive to Holly Street (to tie into the City's recon project that was completed 2012).

A Joint Powers Agreement (JPA) authorizing the County to move forward with the project was approved by the City Council on December 17, 2013. Anoka County conducted an open house for this project in January 2013 at City Hall, and have since been negotiating acquisition of the required easements for the project.

**RECOMMENDATION**

It is recommended that Council adopt Resolution No. 12-26(3), ordering preparation of a feasibility report.

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**BUDGET IMPACT:**

The cost of the proposed improvements has been estimated at \$646,120, with the City share (before applying federal aid) estimated to be \$270,000. The City's share is proposed to be split between federal aid, municipal state aid, and assessments. Final project costs will be updated after bidding and construction are complete and will reflect actual project costs.

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**Attachments**

Project Layout

Resolution

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SP 002-596-020  
 CR 3 (COON RAPIDS BLVD)@ SPRINGBROOK DR  
 SIGNAL REPLACEMENT PROJECT

EXHIBIT "A"

OCTOBER 15, 2013

**PRELIMINARY DESIGN LAYOUT**

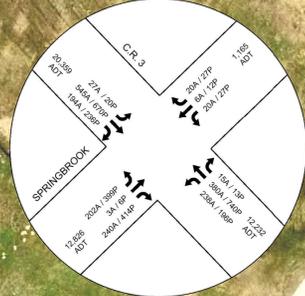
- PROPOSED ROADWAY
- PROPOSED CURB & MEDIAN
- RECLAIM & OVERLAY
- SIDEWALK
- DRIVEWAY
- POND
- EXISTING RW
- EXISTING TOPOGRAPHY
- PROPOSED GEOMETRICS
- CONSTRUCTION LIMITS
- PROPOSED RW
- TEMPORARY EASEMENT
- PERMANENT EASEMENT

INPLACE/PROPOSED SIGNAL SYSTEM

SCALE: 1" = 40'

DESIGN: P:\SP-002-596-020\PROPOSED\CR3@SB\_048.dwg      DRAWN BY: REVISOR: 10/15/2013



ANOKA COUNTY TRAFFIC COUNT  
 AUGUST 1, 2011



**RESOLUTION NO. 12-26(3)**

**(3) RESOLUTION ORDERING PREPARATION OF  
FEASIBILITY REPORT ON IMPROVEMENT  
(NO PETITION OR INADEQUATE PETITION)**

**WHEREAS**, it is proposed to improve the intersection of Springbrook Drive and Coon Rapids Boulevard by reconstruction of the intersection and to assess the benefitted property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Sections 429.011 to 429.111,

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF COON RAPIDS, MINNESOTA:**

That the proposed improvement be referred to the City Engineering Division and the City Engineering Division is hereby instructed to prepare and submit to the Council a feasibility report indicating in a preliminary manner whether the proposed improvement is necessary, cost effective, and feasible, whether it should best be constructed as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted this 15th day of April, 2014.

\_\_\_\_\_  
Tim Howe, Mayor

ATTEST:

\_\_\_\_\_  
Catherine M. Sorensen, City Clerk



**City Council Regular**

**12.**

**Meeting Date:** 04/15/2014

**Subject:** Reappropriation of 2014 General Fund Sales Tax Contingency

**From:** Kevin Vouk, Manager of  
Accounting/Treasurer

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**INTRODUCTION**

Due to a change in the State of Minnesota sales tax law for 2014 which eliminated sales tax on many items for local governments, a negative contingency in the amount of \$135,000 was included in the 2014 adopted General Fund budget to cover the estimated savings from the law change.

**DISCUSSION**

The 2014 budget requests were submitted by departments before the sales tax law for 2014 was finalized. A contingency amount was later calculated at the fund level and included as part of the adopted General Fund budget. Resolution 14-54 reappropriating the budgeted sales tax savings of \$135,000 in the General Fund contingency account to various line items is attached for Council consideration.

**RECOMMENDATION**

Staff recommends that Council adopt Resolution No. 14-54 Providing Reappropriation of the 2014 General Fund Sales Tax Contingency.

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**Attachments**

**Resolution No. 14-54**

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## RESOLUTION 14-54

### RESOLUTION PROVIDING REAPPROPRIATION OF THE 2014 GENERAL FUND SALES TAX CONTINGENCY

**WHEREAS**, Section 1-700 of the City Charter provides for a contingency appropriation as a part of the budget and the subsequent reappropriation of the contingency appropriation; and

**WHEREAS**, the 2014 adopted General Fund budget included a sales tax contingency appropriation to cover estimated savings due to sales tax law changes; and

**WHEREAS**, the breakdown of the budgeted savings by activity and line item is now known.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Coon Rapids hereby authorizes the reappropriation of the 2014 sales tax contingency to the General Fund activities as follows:

#### 2014 BUDGET ADJUSTMENTS

		Other Charges & Services	Supplies	Total
101	LEGISLATIVE CONTROL		(100)	(100)
103	LEGAL SERVICES		(600)	(600)
104	ELECTIONS & VOTER REGISTRATION	(100)		(100)
123	MANAGEMENT	(200)		(200)
141	PERSONNEL		(100)	(100)
142	FINANCE & ACCOUNTING	(200)	(200)	(400)
143	INFORMATION TECHNOLOGY	(1,200)	(500)	(1,700)
147	PROPERTY APPRAISAL	(100)		(100)
148	PURCHASING	(1,000)	(1,000)	(2,000)
201	COURT CASE/PREPARATION		(700)	(700)
202	INVESTIGATION/NON		(700)	(700)
203	PREVENTATIVE PATROL/TRAFFIC	(5,000)	(4,000)	(9,000)
206	SCHOOL LIAISON/COMM EDUCATION		(300)	(300)
207	DRUG ENFORCEMENT & EDUCATION		(500)	(500)
221	FIRE PREVENTION		(900)	(900)
222	FIRE TRAINING		(500)	(500)
223	FIRE SUPPRESSION	(8,700)	(4,200)	(12,900)
224	RESCUE AND FIRST AID	(200)	(1,500)	(1,700)
225	FIRE INVESTIGATION		(100)	(100)
302	RIVERWIND RECREATIONAL CENTER	(300)		(300)
320	CIVIC CENTER	(1,100)	(300)	(1,400)
324	SENIOR CITIZENS CENTER	(900)	(1,300)	(2,200)
401	PLANNING	(100)	(200)	(300)
407	CODE ENFORCEMENT		(200)	(200)
421	BUILDING INSPECTION	(200)	(400)	(600)

500	SNOW REMOVAL	(300)	(12,000)	(12,300)
501	STREET MAINTENANCE	(3,600)	(2,700)	(6,300)
503	STREET LIGHT MAINTENANCE	(12,000)		(12,000)
506	CENTRAL GARAGE/VEHICLE MAINT	(1,100)	(1,900)	(3,000)
507	PUBLIC BUILDING MAINTENANCE	(18,200)	(1,700)	(19,900)
508	GIS		(200)	(200)
509	ENGINEERING MAINT SERVICES	(500)	(200)	(700)
510	PARKS & GROUNDS MAINTENANCE	(10,300)	(5,600)	(15,900)
511	SIDEWALK MAINTENANCE	(1,400)		(1,400)
514	ADULT SOFTBALL PROGRAM		(400)	(400)
515	INDOOR SKATING	(6,300)	(1,500)	(7,800)
516	OUTDOOR SKATING OPEN		(200)	(200)
521	TREE MAINTENANCE	(13,500)	(3,800)	(17,300)
		<u>(86,500)</u>	<u>(48,500)</u>	<u>(135,000)</u>

Adopted by the Coon Rapids City Council this 15th day of April, 2014.

\_\_\_\_\_  
Tim Howe, Mayor

ATTEST:

\_\_\_\_\_  
Cathy Sorensen, City Clerk