



*Council Work Session - 6:00 p.m.*  
*HRA Work Session - 6:20 p.m.*  
*HRA Meeting - 6:50 p.m.*

**CITY COUNCIL AGENDA**  
**Tuesday, June 17, 2014**  
**7:00 p.m.**  
**Coon Rapids City Center**  
**Council Chambers**

---

**Open Mic/Public Comment**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Adopt Agenda**

**Proclamations/Presentations**

**Approval of Minutes of Previous Meeting**

June 3, 2014 Regular Meeting Minutes.

**Consent Agenda**

1. Consider Vacation of Drainage and Utility Easements
  - a) Consider Petition for Vacation of Drainage and Utility Easements, Neitge Addition
  - b) Set Public Hearing for 7:00 p.m. on July 15, 2014
2. Consider Accepting Dedication of Right-of-Way, Southeast Corner of the Round Lake Boulevard and Wedgewood Drive, for Project 14-2
3. Consider Resolution 14-71 Declaring the City's Participation Performance Measures Program for 2014.

**Reports on Previous Open Mic**

**Public Hearing**

4. Consider Refunding Bond on Behalf of Epiphany Assisted Living, LLC.
  - a) Public Hearing
  - b) Consider Resolution 14-70 Consenting to the Issuance by the City of Champlin, MN of a Refunding Revenue Bond on Behalf of Epiphany Assisted Living, LLC.

## **Bid Openings and Contract Awards**

### **Old Business**

### **New Business**

5. Consider Acceptance of 2013 Annual Financial Statement.

### **Other Business**

### **Adjourn**



**City Council Regular**

**Meeting Date:** 06/17/2014

**Subject:**

**From:** Matt Stemwedel, Assistant City  
Manager

---

**INTRODUCTION**

**Consent Agenda**

**DISCUSSION**

**RECOMMENDATION**

---



**City Council Regular**

**Meeting Date:** 06/17/2014

**SUBJECT:** Minutes of June 3, 2014

---

---

**Attachments**

June 3, 2014 Minutes

---

---

## UNAPPROVED

### COON RAPIDS CITY COUNCIL MEETING MINUTES OF JUNE 3, 2014

---

#### OPEN MIC/PUBLIC COMMENT

---

*Alan Williams*, 10744 *Yellow Pine Street* NW, asked about matters related to rental licenses and felonies. Mr. Williams asked the City to review the policy and consider a time limit on denying a license based upon a felony.

#### CALL TO ORDER

---

The first regular meeting of the Coon Rapids City Council for the month of June was called to order by Mayor Tim Howe at 7:00 p.m. on Tuesday, June 3, 2014, in the Council Chambers.

#### PLEDGE OF ALLEGIANCE TO THE FLAG

---

Mayor Howe led the Council in the Pledge of Allegiance.

#### ROLL CALL

---

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: None

#### ADOPT AGENDA

---

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

#### PROCLAMATIONS/PRESENTATIONS

---

None.

#### APPROVAL OF MINUTES OF PREVIOUS MEETINGS

---

MAY 20, 2014, COUNCIL MEETING

---

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, FOR APPROVAL OF THE MINUTES OF THE MAY 20, 2014, COUNCIL MEETING. THE

MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA/INFORMATIONAL BUSINESS

---

1. CHARTER AMENDMENT FOR WRITE-IN CANDIDATES FOR CITY OFFICES
    - A. INTRODUCE ORDINANCE AMENDING CHAPTER 1-400
    - B. SET PUBLIC HEARING FOR JULY 15, 2014
  2. CONSIDER APPROVAL OF OFF-SALE CLASS A LIQUOR LICENSE FOR WISER CHOICE LIQUOR, 2929 COON RAPIDS BOULEVARD
- 

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

---

3. OPEN MIC REPORT – JOSEPH MICHNOWSKI, 11541 EIDELWEISS STREET NW – RE: TURF RESTORATION AND HYDRANT CONCERNS
- 

Mayor Howe discussed Mr. Michnowski's comments made during Open Mic at the May 20, 2014 Council meeting.

4. OPEN MIC REPORT – TONY WELTER, 11547 EIDELWEISS STREET NW – RE: TURF RESTORATION CONCERNS AND NOISE ISSUE
- 

Mayor Howe discussed Mr. Welter's comments made during Open Mic at the May 20, 2014 Council meeting.

Public Works Director Himmer indicated decibel level testing was conducted on Mr. Welter's property and levels were below 60 decibels. Mr. Welter was now requesting additional screening be provided along the fence to assist with noise mitigation.

Councilmember Sanders expressed concern with the constant noise that was being emitted from the water tower. Public Works Director Himmer stated currently the noise levels were within City standards. He reported this was the only water tower directly adjacent to a residential home.

Councilmember Klint suggested the City replant trees or shrubs around the fence to reduce the noise levels.

Councilmember Koch recommended staff speak with the telecommunications vendors to see if they are able to reduce the noise being emitted from their equipment. Public Works Director Himmer

explained he would be contacting the vendors.

**PUBLIC HEARING**

---

5.     **SPRINGBROOK DRIVE AND COON RAPIDS BOULEVARD (CSAH 3) RECONSTRUCTION PROJECT:**
    - A.     **PUBLIC HEARING AND ASSESSMENT HEARING**
    - B.     **CONSIDER RESOLUTION 12-26(6) ORDERING IMPROVEMENT**
- 

The Staff report was shared with Council.

Councilmember Klint questioned why the properties on the north side of Coon Rapids Boulevard were not being assessed. Assistant City Engineer Hanson stated those having direct access to the improvements were being assessed for the project.

Public Works Director Himmer noted 15 of the light poles in this project area would be replaced along this roadway by Xcel Energy.

Councilmember Sanders suggested staff pursue LED options for these light fixtures. Public Works Director Himmer commented Xcel Energy was not offering LED street lights yet.

Mayor Howe questioned the expense to replace the 15 light poles. Public Works Director Himmer estimated this to be approximately \$40,000 plus a monthly maintenance expense for the lights.

Councilmember Manning recommended that the light fixtures selected be able to be swapped out to LED. Public Works Director Himmer believed this would be the case noting the swap expense would be left to Xcel Energy.

Councilmember Johnson supported the light replacement as this would reduce expenses to the City in the long-run.

Mayor Howe opened and closed the public hearing at 7:29 p.m. since no one appeared to address the Council.

**MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 12-26(6) ORDERING THE SPRINGBROOK DRIVE/COON RAPIDS BOULEVARD IMPROVEMENT. THE MOTION PASSED UNANIMOUSLY.**

6.     **US DEPARTMENT OF JUSTICE GRANT APPLICATION:**
    - A.     **PUBLIC HEARING**
    - B.     **CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING**
-

The Staff report was shared with Council.

Mayor Howe opened and closed the public hearing at 7:31 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH ANOKA COUNTY AND THE CITY OF FRIDLEY. THE MOTION PASSED UNANIMOUSLY.

#### BID OPENINGS AND CONTRACT AWARDS

None.

#### OLD BUSINESS

7.      CONSIDER RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT OF BIDS FOR CRESCENT PONDS 8<sup>TH</sup> ADDITION, MAIN STREET AND UNIVERSITY AVENUE; PROJECT 14-23

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT RESOLUTION NO. 14-23(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR CRESCENT PONDS 8TH ADDITION. THE MOTION PASSED UNANIMOUSLY.

#### NEW BUSINESS

8.      CONSIDER APPROVAL OF SPECIFICATION FOR ROOFTOP HVAC UNIT REPLACEMENT, ORDER ADVERTISEMENT OF BIDS; CITY CENTER

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, TO APPROVE THE SPECIFICATIONS FOR THE RTU REPLACEMENT PROJECT AND ORDER THE ADVERTISEMENT FOR BIDS TO BE OPENED ON JUNE 27, 2014.

Councilmember Koch asked if any changes would be made to the building internally. Public Works Director Himmer discussed the specifications noting the RTU would have to fit on the pad and be compatible with the existing system.

THE MOTION PASSED UNANIMOUSLY.

9.      CONSIDER LEASE AMENDMENT WITH THE MN PROFESSIONAL GOLFER'S ASSOCIATION OF AMERICA, INC. (MN PGA)

---

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO APPROVE THE LEASE AMENDMENT WITH MN PGA.    THE MOTION PASSED UNANIMOUSLY.

10.     PURCHASE OF A STREET SWEEPER  
A.      CONSIDER RESOLUTION 14-66 AMENDING THE 2014 STORM WATER UTILITY FUND BUDGET  
B.      AUTHORIZE PURCHASE OF STREET SWEEPER

---

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-66 AMENDING THE 2014 STORM WATER UTILITY FUND BUDGET; AND AUTHORIZE PURCHASE A NEW TYMCO 600 BAH STREET SWEEPER FROM ENVIRONMENTAL EQUIPMENT AND SERVICES FOR A TOTAL OF \$228,406 LESS THE TRADE IN OF THE OLD SWEEPER IN THE AMOUNT OF \$60,000. THE MOTION PASSED UNANIMOUSLY.

11.     GOLF COURSE CONCESSION AREA COOLING SYSTEM:  
A.      CONSIDER RESOLUTION 14-67 AMENDING THE 2014 GOLF COURSE BUDGET  
B.      AUTHORIZE INSTALLATION OF COOLING SYSTEM

---

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 14-67 AMENDING THE 2014 GOLF COURSE FUND BUDGET TO REAPPROPRIATE \$5,997 FROM THE GOLF COURSE FUND BALANCE TO CAPITAL OUTLAY; AND AUTHORIZE STAFF TO COMPLETE THE EMERGENCY INSTALLATION

OF THE COOLING SYSTEM IN THE BUNKER HILLS GOLF CLUB CONCESSION AREA FOR A TOTAL OF \$5,997. THE MOTION PASSED UNANIMOUSLY.

12.      **CONSIDER RESOLUTION 14-69 ESTABLISHING WATER RATES**

---

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-69 ESTABLISHING WATER RATES. THE MOTION PASSED UNANIMOUSLY.

13.      **CONSIDER RESOLUTION 14-68A ESTABLISHING SEWER RATES**

---

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER SANDERS, TO ADOPT RESOLUTION NO. 14-68A ESTABLISHING SEWER RATES. THE MOTION PASSED UNANIMOUSLY.

**OTHER BUSINESS**

---

Councilmember Klint requested staff address the long grass and weeds throughout the City, in particular on City owned property. She indicated the Council may need to reevaluate the number of public works personnel to ensure that the department can keep up with the summer work.

Councilmember Johnson agreed City owned property needed to be addressed, and perhaps funds should be set aside to address this issue.

City Manager Gatlin commented for the most part the roads of concern for Councilmember Klint were County roads. These roads were mowed only several times a year and any additional services had to be provided by the City.

Councilmember Sanders complemented staff on keeping up with the residential lawns that were in foreclosure.

Councilmember Koch asked how the City was doing on the pothole patching. Public Works Director Himmer stated when the rain lets up the work would continue.

Mayor Howe commented the City could consider bringing back the Trailblazers program for summer help.

Public Works Director Himmer provided the Council with an update on referendum issues. He discussed the progress being made on the Riverview Park plans. He noted this project would be bid in July and construction would begin in August. He reported staff was reviewing comments regarding Sand Creek and would take time to consider these prior to designing plans for this park. The City did not receive a grant for 85<sup>th</sup> Avenue and for this reason; the staff would try to work with the City of Fridley to complete this task.

Councilmember Johnson asked if Moore Park would be completed renovated. Public Works Director Himmer believed that the plans for Moore Park were quite modest, given the fact this park was recently renovated four years ago.

Mayor Grant indicated close to 1,000 residents attended the recent Movies in the Park for the screening of Frozen. He mentioned that he would be heading to St. Cloud for the League of Minnesota Cities Conference from June 18-20. He was pleased to report that the City would be receiving an award for the Homes for Generation II Program. He commended staff for their efforts on this program.

Councilmember Wells stated Concerts in the Park would begin this Thursday, June 29<sup>th</sup> at 7:00 p.m. at the Coon Rapids Dam. The High 48's would be in concert this week.

ADJOURN

---

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS,  
TO ADJOURN THE MEETING AT 8:06 P.M. THE MOTION PASSED UNANIMOUSLY.

\_\_\_\_\_  
Tim Howe, Mayor

ATTEST:

\_\_\_\_\_  
Joan Lenzmeier, City Clerk



**City Council Regular**

**1.**

**Meeting Date:** 06/17/2014

**Subject:** Vacation of Drainage and Utility Easements

**Submitted For:** David Brodie, City Attorney

**From:** Kim Reid, Administrative Legal Assistant

---

**INTRODUCTION**

The City has received a petition to vacate drainage and utility easements from Allina Health over portions of property located in Neitge Addition.

**DISCUSSION**

The City of Coon Rapids has utility and drainage easements over portions of Neitge Addition. Allina Health is now planning an expansion of the Mercy Hospital parking lot and, as a result, the easement will need to be relocated. The Engineering Department suggests vacating the entire drainage and utility easements and Allina, as the property owner, has petitioned for such vacation of the drainage and utility easements. Following construction of the new parking lot and placement of the utility lines, a new legal description will be drafted for the location of the easements, which will be executed and recorded against the property. The process for vacating an easement under the City's charter requires a public hearing and passage of a resolution. The Council is asked to accept the petition and order the public hearing.

**RECOMMENDATION**

Council is asked to accept the petition for vacation of drainage and utility easements over portions of Neitge Addition and order a public hearing for 7:00 p.m. on July 15, 2014.

---

**Attachments**

Petition

---

April 21, 2014

Scott Harlicker  
City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids, Minnesota 55433  
Phone: 763-755-2880

4050 Coon Rapids Blvd.  
Coon Rapids, MN 55433  
763-236-6000

**RE: Petition to Vacate Certain Utility and Drainage Easements  
Mercy Hospital – Parking Lot Expansion**

Dear Mr. Harlicker:

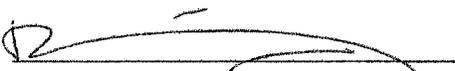
I hereby submit this letter to petition the City of Coon Rapids, Minnesota to vacate the existing utility and drainage easements over part of the proposed Mercy Hospital Parking Lot Expansion site. These properties are within the plat of NEITGE ADDITION and have Property Identification Numbers 17-31-24-22-0071, 17-31-24-22-0042 and 17-31-24-22-0043.

I, the undersigned, representing the majority of the owners of the land involved, do hereby petition the city of Coon Rapids to vacate the utility and drainage easements over those portions described on the attached exhibit.

New drainage and utility easements will be created as part of the new plat of MERCY HOSPITAL ADDITION, which is also attached.

Please call me with any questions.

Sincerely,

  
Brandi Lunneborg, Vice President of Operations  
Allina Health



**City Council Regular**

**2.**

**Meeting Date:** 06/17/2014

**Subject:** Accept Easement from Justin Peterson for Round Lake Boulevard Right of Way

**Submitted For:** David Brodie, City Attorney

**From:** Kim Reid, Administrative Legal Assistant

---

**INTRODUCTION**

Council is being asked to accept an easement from Justin Peterson for the dedication of right-of-way, in the southeast corner of the Round Lake Boulevard and Wedgewood Drive intersection, to facilitate the construction of a traffic signal as part of the pending City improvement project 14-2.

**DISCUSSION**

As part of the public hearing process for project 14-2 (Round Lake Boulevard reconstruction) a petition was received requesting the inclusion of a traffic signal at the intersection of Round Lake Boulevard and Wedgewood Drive. Following dialogue on the issue Council directed staff to include the traffic signal with the pending reconstruction project. City staff and consulting engineers WSB & Associates have been working to revise the plans, garner agency approvals, and secure the property necessary for adding this signal. The project is currently out for bid, with the intent to award a contract on July 1st.

Attached is an easement agreement between the City and Justin Peterson, which is the second of four needed acquisitions. Compensation for this easement was negotiated and agreed to in the amount of \$500. Staff will continue working with the other two property owners in an effort to expedite the remaining acquisitions.

**ACTION REQUESTED**

Staff recommends that the City Council accept the easement from Justin Peterson for the dedication of right-of-way, in the southeast corner of the Round Lake Boulevard/Wedgewood Drive intersection.

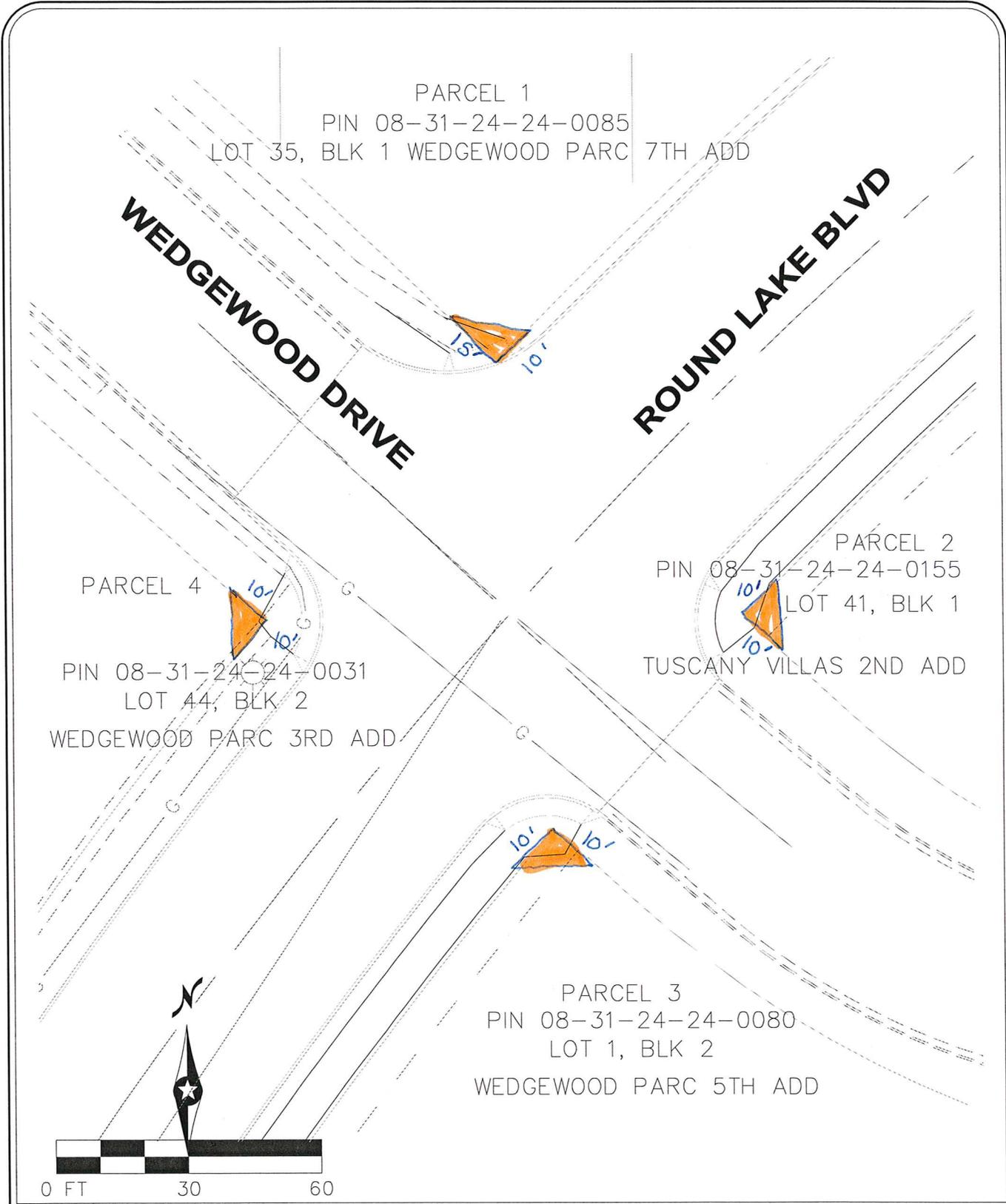
---

**Attachments**

Required Property Acquisitions

Easement

---



701 Xenia Avenue South, Suite 300  
 Minneapolis, MN 55416  
 Tel: (763) 541-4800 · Fax: (763) 541-1700  
 ws beng.com

engineering · planning · environmental · construction

ROUND LAKE BOULEVARD  
 STREET IMPROVEMENTS  
 ROUND LAKE BOULEVARD  
 AND WEDGEWOOD DRIVE

COON RAPIDS, MINNESOTA

WSB NO. 01431-40  
 ADDITIONAL  
 EASEMENT  
 AT  
 INTERSECTION

**EASEMENT AGREEMENT**

(pc 14-2)

**THIS INDENTURE**, made this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between JUSTIN D. PETERSON, a single person, herein referred to as the Landowner, and the CITY OF COON RAPIDS, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as the "City".

**WITNESSETH:**

That the said Landowner in consideration of the sum of One Dollar and other good and valuable consideration to it in hand paid by the City, the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey unto the said City, its successors and assigns, forever, a permanent easement for road right-of-way, drainage and utility, sidewalk and snow storage purposes over, under and across the following described property:

An easement for public right-of-way purposes over, under and across that part of Lot 1, Block 2, WEDGEWOOD PARC FIFTH ADDITION, Anoka County, Minnesota.

That part of said lot 1 described as follows: lying northerly of a line drawn from a point on the west line of said lot, a distance of 10.00 feet southwesterly of the north corner of said lot to a point on the north line of said lot, a distance of 10.00 feet southeasterly of the north corner of said lot.

**EXEMPT FROM STATE DEED TAX**

This easement shall convey to the City, its contractors, agents, officers and employees the right to enter upon said premises at all reasonable times for the purpose of construction, grading, sloping and restoration purposes, and all such purposes ancillary thereto, together with the right of said City, its contractors, agents, officers and employees to remove trees, brush, undergrowth and other obstructions from the easement area, as well as the right to deposit earthen materials within the easement area.

The City agrees to indemnify and hold the Landowner harmless from damages or claims resulting directly and solely from the use of the easements. This indemnification, however, shall not include and the City shall not be responsible for any and all costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, and losses resulting from any claims, actions, suits, or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the property prior to the date hereof and which were not caused by the City.

Upon the completion of any construction, maintenance, or replacement project, the City will restore any disturbed areas including, but not limited to, the replacement of any damaged sod and plantings

Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by Landowner, its successors or assigns, shall be subject to any governmental immunity defenses of the City and the maximum liability limits provided in Minnesota Statutes Chapter 466.

And the said Landowner, for itself, its successors and assigns, does covenant with the City, its successors and assigns, that it is well seized in fee of the lands and premises aforesaid and has good right to grant and convey the easement herein to said City.

**IN WITNESS WHEREOF**, the said Landowner has caused this agreement to be executed as of the day and year first above written.

JUSTIN D. PETERSON

By: \_\_\_\_\_  
Its: \_\_\_\_\_

CITY OF COON RAPIDS

By: \_\_\_\_\_  
Tim Howe, Mayor

By: \_\_\_\_\_  
Steven D. Gatlin, City Manager

*[Signatures continue on following page]*





**City Council Regular**

**3.**

**Meeting Date:** 06/17/2014

**Subject:** State Performance Measurement Program

**From:** Matt Stemwedel, Assistant City  
Manager

---

**INTRODUCTION**

In 2010, the State government created the Council on Local Results and Innovation (CLRI) and charged the group with developing a voluntary performance reporting program for cities and counties. The City has participated in the program since its creation. In order to participate in this program in 2014, the City Council must pass a resolution to confirm the City's activities in this area.

**DISCUSSION**

Cities that choose to participate in the program in 2014 are eligible for a reimbursement of \$0.14 cents per capita from the State (approximately \$8,600).

In order to participate this year, the City must file a report with the Office of the State Auditor by July 1, 2014. This report must include a resolution that commits the City to developing and implementing a performance measurement system and to providing data for a minimum of 10 performance measures that have been established by the CLRI.

The City has developed the tools necessary to participate in the program for 2014. If the City's participation is approved by Council, staff will submit data for the 2013 measures and the attached resolution to the Office of the State Auditor. The City will also report the data on the City website in order to comply with an additional program requirement.

**RECOMMENDATION**

Staff recommends adoption of Resolution 14-71, declaring the City's participation with the Council on Local Results and Innovation's Performance Measures Program for 2014.

---

**BUDGET IMPACT:**

If the City participates in this program for 2014, it will receive approximately \$8,600 in revenue from the State of Minnesota.

---

**Attachments**

Resolution 14-71, State Performance Measurement Program

City of Coon Rapids CLRI Data

---

**RESOLUTION NO. 14-71**

**RESOLUTION DECLARING THE CITY OF COON RAPIDS' PARTICIPATION IN  
THE COUNCIL ON LOCAL RESULTS AND INNOVATION – PERFORMANCE  
MEASUREMENT PROGRAM**

**WHEREAS**, the benefits to the City of Coon Rapids for participation in the Minnesota Council on Local Results and Innovation's Comprehensive Performance Measurement Program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State Statute; and

**WHEREAS**, the City Council has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

**NOW THEREFORE LET IT BE RESOLVED** by the City Council that the City of Coon Rapids will report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

**BE IT FURTHER RESOLVED** by the City Council that the City of Coon Rapids will submit to the Office of the State Auditor the actual results of the performance measures adopted by the City.

Adopted this 17<sup>th</sup> day of June, 2014.

---

Tim Howe, Mayor

ATTEST:

---

Joan Lenzmeier, City Clerk

**City of Coon Rapids Data for Council on Local Results and Innovation -  
Performance Measurement Program**

Category	#	Measure	2013 Data
General	1.	Rating of the overall quality of services provided by your city (survey data, provide year completed and total responses)	Excellent - 10%, Good - 74%, Fair - 16%, Poor - 1% (2012 survey, 400 random telephone interviews)
	2.	Percent change in the taxable property market value	2013 to 2014 taxable market value change: -6.8%
	3.	Citizens' rating of the overall appearance of the city (survey data, provide year completed and total responses)	Excellent - 12%, Good - 74%, Fair - 13%, Poor - 2% (2012 survey, 400 random telephone interviews)
	4.*	Nuisance code enforcement cases per 1,000 population	n/a
	5.*	Number of library visits per 1,000 population	n/a
	6.*	Bond rating	Aa1 (Moody's)
	7.	Citizens' rating of the quality of city recreational programs and facilities (survey data, provide year completed and total responses)	<u>Facilities</u> : Excellent - 30%, Good - 59%, Fair - 10%, Poor - 1%, Don't Know/Refused - 1% <u>Programs</u> : Excellent - 26%, Good - 71%, Fair - 3%, Poor - 0% (2013 survey, 400 random telephone interviews)
	8.*	Accuracy of post election audit (% of ballots counted accurately)	100% (excluding voter error)
Police Services	9.	Part I and II Crime Rates	Part I: 31.54 per 1,000 pop., Part II: 64.92 per 1,000 pop.
	10.*	Part I and II Crime Clearance Rates	Part I Clearance Rate: 47.86%, Part II Clearance Rate: 81.83%
	11.	Citizens' rating of safety in their community (survey data, provide year completed and total responses)	Very Safe - 38%, Reasonably Safe - 57%, Somewhat Unsafe - 4%, Very Unsafe - 1% (2012 survey, 400 random telephone interviews)
	12.	Average police response time	n/a
Fire & EMS Services	13.	Insurance industry rating of fire services	ISO rating: 4
	14.	Citizens' rating of the quality of fire protection services (survey data, provide year completed and total responses)	Excellent - 61%, Good - 34%, Fair - 1%, Poor - 0%, Don't Know/Refused - 5% (2012 survey, 400 random telephone interviews)
	15.	Average fire response time	4.86 minutes
	16.*	Fire calls per 1,000 population	23.9 calls per 1,000 pop.
	17.*	Number of fires with loss resulting in investigation	n/a
	18.*	EMS calls per 1,000 population	54.0 per 1,000 pop.
	19.	Emergency Medical Services average response time	4.36 minutes
Streets	20.	Average city street pavement condition rating	n/a
	21.	Citizens' rating of the road conditions in their city (survey data, provide year completed and total responses)	Excellent - 4%, Good - 60%, Fair - 32%, Poor - 4% (2012 survey, 400 random telephone interviews)
	22.*	Expenditures for road rehabilitation per paved lane mile rehabilitated (jurisdiction only roads)	n/a
	23.*	Percentage of all jurisdiction lane miles rehabilitated in the year	n/a
	24.*	Average hours to complete road system during snow event	n/a
	25.	Citizens' rating of the quality of snowplowing on city streets (survey data, provide year completed and total responses)	Excellent - 12%, Good - 67%, Fair - 19%, Poor - 4%, Don't Know/Refused - 0% (2012 survey, 400 random telephone interviews)
Water	26.	Citizens' rating of the dependability and quality of the city water supply (survey data, provide year completed and total responses)	<u>Dependability</u> : Excellent - 28%, Good - 68%, Fair - 2%, Poor - 1%, Don't Know/Refused - 1% <u>Quality</u> : Excellent - 20%, Good - 59%, Fair - 16%, Poor - 4%, Don't Know/Refused - 1% (2012 survey, 400 random telephone interviews)
	27.	Operating cost per 1,000,000 gallons of water pumped/produced	n/a
Sanitary Sewer	28.	Citizens' rating of the dependability and quality of city sanitary sewer service (Provide year completed and total responses)	Excellent - 23%, Good - 70%, Fair - 5%, Poor - 0%, Don't Know/Refused - 3% (2012 survey, 400 random telephone interviews)
	29.	Number of sewer blockages on city system per 100 connections	n/a



**City Council Regular**

**4.**

**Meeting Date:** 06/17/2014

**Subject:** Epiphany Assisted Living, LLC.

**From:** Sharon Legg, Finance Director

---

**INTRODUCTION**

A public hearing on the proposed issuance of bonds to refinance prior bonds for Epiphany Assisted Living, LLC. was scheduled for this evening.

**DISCUSSION**

Representative of Epiphany Assisted Living, LLC have requested the issuance by the City of Champlin of its refunding revenue bonds for the purpose of refinancing their assisted living facility in Coon Rapids. As explained in an earlier memo, there will be no obligation by the City of Coon Rapids other than holding this public hearing and adopting a resolution giving consent to the issuance of bonds.. Issuing the bonds through Champlin will be less expensive due to the fact that the bonds can be bank qualified since the City of Coon Rapids will be issuing its own bonds in 2014.

Representatives of Epiphany Assisted Living, LLC will be available for questions.

**RECOMMENDATION**

Staff recommends:

1. holding the public hearing.
2. adopting Resolution No. 14-70 Consenting to the Issuance by the City of Champlin, MN of a Refunding Revenue Bond on Behalf of Epiphany Assisted Living, LLC.

---

**Attachments**

RS 14-70

---

RESOLUTION NO. 14-70

CONSENTING TO THE ISSUANCE BY THE CITY OF CHAMPLIN, MINNESOTA OF A REFUNDING REVENUE BOND ON BEHALF OF EPIPHANY ASSISTED LIVING, LLC

WHEREAS, representatives of Epiphany Assisted Living, LLC, a Minnesota limited liability company (the "Borrower") have requested the issuance by the City of Champlin, Minnesota (the "Issuer") of its refunding revenue bond (the "Bond") for the purpose of refinancing the Borrower's 67-unit assisted living facility located at 10955 Hanson Boulevard in Coon Rapids, through the refunding of the City of Coon Rapids, Minnesota Senior Housing Revenue Refunding Bonds (Epiphany Assisted Living, LLC Project) Series 2005A (the "Prior Bonds"); and

WHEREAS, pursuant to the provisions of Minnesota Statutes, Sections 471.656 and 462A.08 and Internal Revenue Code Section 147(f), the issuance of the Bond must be approved and consented to by the City of Coon Rapids (the "City"); and

WHEREAS, the City has on this date conducted a public hearing on the issuance of the Bond by the Issuer, after due publication of notice thereof in the official newspaper of the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City, that:

1. The City hereby consents to and approves the issuance by the Issuer of the Bond in an amount up to \$9,000,000, for the purpose of refunding the Prior Bonds and paying certain costs of issuance of the Bond.
2. The City shall have no liability or responsibility for the payment of the Bond. Any costs incurred by the City in connection with the Bond shall be payable by the Borrower upon demand.

Adopted by the Coon Rapids City Council this 17th day of June, 2014.

Approved:

---

Tim Howe, Mayor

Attest:

---

Joan Lenzmeier, City Clerk



**City Council Regular**

**5.**

**Meeting Date:** 06/17/2014

**Subject:** 2013 Annual Financial Statement

**Submitted For:** Sharon Legg, Finance Director

**From:** Sharon Legg, Finance Director

---

**INTRODUCTION**

City Council is asked to formally accept the 2013 Annual Financial Statement.

**DISCUSSION**

The City Council held a work session on June 17, 2014 to review the 2013 Annual Financial Statement with the City's external auditors, Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR) Certified Public Accountants.

**RECOMMENDATION**

Staff recommends the City Council accept the 2013 Annual Financial Statement.

---