



Council Work Session - 6:30 p.m.
HRA Meeting - 6:50 p.m.

CITY COUNCIL AGENDA
Wednesday, August 6, 2014
7:00 p.m.
Coon Rapids City Center
Council Chambers

Open Mic/Public Comment

Call to Order

Pledge of Allegiance

Roll Call

Adopt Agenda

Proclamations/Presentations

Approval of Minutes of Previous Meeting

1. Approve Minutes of July 15, 2014 Regular Meeting.

Consent Agenda

2. Adopt Resolution 14-77, A Resolution Accepting Donation from Coon Rapids Community Strength Foundation.
3. Approve Final Payment to Northwest Asphalt, Inc., in the Amount of \$6,988.08 for Project 13-9, Street Reconstruction.
4. Adopt Resolution 14-78, A Resolution Approving Distribution of Tickets for Coon Rapids St. Paul Saints Day.
5. Approve Resolution 14-84, a Resolution Authorizing a Donation of Used Playground Equipment to a Non-Profit Organization.

Reports on Previous Open Mic

Public Hearing

6. Public Hearing to Consider 2014 Miscellaneous Special Assessments:
 - a) Hold assessment hearing to collect written appeals.
 - b) Consider Adopting Resolution 14-79 adopting 2014(2) Miscellaneous Special Assessments (unopposed one year).
 - c) Consider Adopting Resolution 14-80 adopting 2014(2) Miscellaneous Special Assessments (unopposed three year).
 - d) Consider Adopting Resolution 14-81 adopting 2014(2) Miscellaneous Special Assessments (unopposed seven year).

Bid Openings and Contract Awards

Old Business

7. Springbrook Drive and Coon Rapids Boulevard Intersection Improvements - Project 12-26:
 - a) Consider Adoption of Resolution 12-26(12), Adopting Assessments.

New Business

8. Teen Center Improvements:
 - a) Consider Adoption of Resolution 14-59, a Resolution Amending the 2014 Facility Construction Fund Budget.
9. Consider Approval for Purchase of a Utility Tractor for the Park Department:
 - a) Consider Adoption of Resolution 14-83, a Resolution Approving Appropriation of Additional Funds for the Purchase of a Utility Tractor for the Park Department
10. Consider Approval to Amend Budget for Repair of City Entrance Sign at the Intersection of Main Street and Wedgewood Drive:
 - a) Consider Adopting Resolution 14-82, a Resolution Amending the Budget to Allow for the Repair of the City Entrance Sign at Main Street and Wedgewood Drive.
11. Coon Rapids Ice Center Fees and Charges for 2014-2015 Season:
 - a) Consider Adopting Resolution No. 14-85, a Resolution Establishing Coon Rapids Ice Center Fees and Charges Effective September 1, 2014.

Other Business

12. Consider Staff Recommended Comments on the DNR Draft Rules Regulating Land Use Along the Mississippi River.

Adjourn



City Council Regular

1.

Meeting Date: 08/06/2014

SUBJECT:

Attachments

071514 Minutes

COON RAPIDS CITY COUNCIL MEETING MINUTES OF JULY 15, 2014

OPEN MIC/PUBLIC COMMENT

Jerry Pierce, 12236 Partridge Street told Council that he did not ask why the old building at the golf course was replaced as part of his comments at the July 1, 2014 meeting. Mr. Pierce then said he does not think the golf course should pay for repairs at the Harvest Grill. Mr. Pierce clarified that he had said at the July 1, 2014 meeting that he felt there were no problems at the golf course for 30 to 40 years and there have been many problems in the three years since the new building was built.

No one else wished to speak.

CALL TO ORDER

The second regular meeting of the Coon Rapids City Council for the month of July was called to order by Mayor Tim Howe at 7:00 p.m. on Tuesday, July 15, 2014, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Howe led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, Bruce Sanders and Steve Wells

Members Absent: None

ADOPT AGENDA

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

1. COON RAPIDS FIRE DEPARTMENT PRESENTATION OF \$20,244 TO MUSCULAR DYSTROPHY ASSOCIATION
-

Fire Chief Piper discussed the important research being completed by the Muscular Dystrophy Association (MDA). He indicated fire fighters have been working with this organization since 1952.

Chief Piper presented the Muscular Dystrophy Association with a check for \$20,244 that the Coon Rapids Fire Department collected during the 4th Annual Fill the Boot campaign held June 23 through June 25, 2014. He thanked Anoka County Commissioner Schulte, City Manager Gatlin, Public Works Director Himmer and the entire community for their generous support during the Fill the Boot campaign.

Pat with the Muscular Dystrophy Association, thanked the Coon Rapids Fire Department for their efforts during their recent campaign. She said she appreciated the 60 years of partnership that the MDA has had with local fire departments. She explained that the funds raised would stay in the community. A round of applause was offered by all in attendance.

2 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

JULY 1, 2014, COUNCIL MEETING

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KOCH, FOR APPROVAL OF THE MINUTES OF THE JULY 1, 2014, COUNCIL MEETING. THE MOTION PASSED 6-0 (MANNING ABSTAINED).

CONSENT AGENDA/INFORMATIONAL BUSINESS

3. ADOPT RESOLUTION 14-73, DECLARING COSTS TO BE ASSESSED, ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL AND ORDERING PUBLIC HEARING FOR AUGUST 6, 2014, TO CONSIDER MISCELLANEOUS ASSESSMENTS
 4. APPROVE TEMPORARY ON-SALE 3.2 MALT LIQUOR LICENSE FOR THE AMERICAN LEGION POST 334 ON AUGUST 2, 2014 FOR THE AMERICAN LEGION ANNUAL PICNIC
 5. APPROVE TEMPORARY ON-SALE 3.2 MALT LIQUOR LICENSE FOR HOPE4YOUTH FOR THE RUM RIVER MUSIC FEST AT SAND CREEK PARK ON JULY 19, 2014
 6. INFORMATIONAL ITEM INFORMING COUNCIL OF CORPORATE OFFICER CHANGE AT TEXAS ROADHOUSE, INC.
 7. APPROVE CLASS A ON-SALE AND SUNDAY LIQUOR LICENSE FOR DIGGITY, LLC AT 133 COON RAPIDS BOULEVARD
 8. ADOPT RESOLUTION 14-74, A RESOLUTION CONCURRING WITH THE ISSUANCE OF A GAMBLING PREMISES PERMIT FOR COON RAPIDS YOUTH HOCKEY ASSOCIATION AT CHANTICLEAR PIZZA AT 11706 CROOKED LAKE BOULEVARD
 9. ADOPT RESOLUTION 14-76, A RESOLUTION CONCURRING WITH ISSUANCE OF A GAMBLING PREMISES PERMIT FOR COON RAPIDS NATIONAL LITTLE LEAGUE AT SAMMY'S PIZZA D/B/A 54 LOUNGE AT 445 99TH AVENUE NW, SUITE 54
-

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

10. OPEN MIC REPORT – JERRY PIERCE, 12236 PARTRIDGE STREET, RE: BUNKER HILLS CLUBHOUSE

Mayor Howe discussed Mr. Pierce's comments made during Open Mic at the July 1, 2014 Council meeting.

PUBLIC HEARING

11. PUBLIC HEARING TO CONSIDER ORDINANCE 2122, AN ORDINANCE AMENDING SECTION 1-4000 OF THE CITY'S CHARTER:
- A. CONDUCT PUBLIC HEARING
 - B. ADOPT ORDINANCE 2122, AN ORDINANCE AMENDING CHAPTER 1-4000 NOMINATIONS AND ELECTIONS; OR ALTERNATIVELY
 - C. OPEN PUBLIC HEARING AND CONTINUE TO AUGUST 6, 2014 CITY COUNCIL MEETING
-

The Staff report was shared with Council.

Mayor Howe discussed the proposed changes that would be made regarding write-in votes.

Councilmember Sanders noted that the City amendment coincided with both State and Federal law.

Mayor Howe opened the public hearing at 7:20 p.m.

Jeffrey Cause, 3049 116th Avenue NW, asked if there was a fee for write-in candidates. Mayor Howe stated there was no fee for write-in candidates and their names would not be on the ballot.

Allan Williams, 10774 Yellowpine Street, suggested a fee be charged for write-in candidates to eliminate superfluous candidates.

Mayor Howe closed the public hearing at 7:22 p.m.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT ORDINANCE 2122, AN ORDINANCE AMENDING CHAPTER 1-400 NOMINATIONS AND ELECTIONS. THE MOTION PASSED UNANIMOUSLY.

12. PUBLIC HEARING TO CONSIDER VACATION OF UTILITY AND DRAINAGE EASEMENT NEITGE ADDITION:
 - A. CONDUCT PUBLIC HEARING
 - B. ADOPT RESOLUTION 14-72 VACATING UTILITY AND DRAINAGE EASEMENTS NEITGE ADDITION
-

The Staff report was shared with Council.

Mayor Howe opened and closed the public hearing at 7:23 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 14-72 VACATING THE UTILITY AND DRAINAGE EASEMENTS OVER PORTIONS OF PROPERTY LOCATED IN NEITGE ADDITION. THE MOTION PASSED UNANIMOUSLY.

BID OPENINGS AND CONTRACT AWARDS

13. CONTRACT AWARD FOR BOULEVARD PARK SITE GRADING – PROJECT 14-26:
 - A. AWARD CONTRACT TO SAUTER & SONS, INC. IN THE AMOUNT OF \$62,000.00
-

The Staff report was shared with Council.

Councilmember Koch questioned which trees would be removed through this contract. Public Works Director Himmer stated there were small scrub trees on the Firestone site that would be removed.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KOCH, TO AWARD A CONTRACT TO SAUTER & SONS, INC. IN THE AMOUNT OF \$62,000.00. THE MOTION PASSED UNANIMOUSLY.

14. CONTRACT AWARD FOR PURCHASE AND INSTALLATION OF THREE ROOF TOP HVAC UNITS:
 - A. AWARD CONTRACT TO MCDOWELL COMFORT MANAGEMENT IN A TOTAL OF \$202,587
-

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER WELLS, TO AWARD THE CONTRACT FOR THE PURCHASE OF THREE ROOF TOP HVAC UNITS -

MATERIALS AND EQUIPMENT TO MCDOWALL COMFORT MANAGEMENT IN THE AMOUNT OF \$159,250 AS WELL AS AWARD THE CONTRACT FOR THE INSTALLATION OF THE THREE ROOF TOP UNITS TO MCDOWALL COMFORT MANAGEMENT IN THE AMOUNT OF \$43,337, FOR A GRAND TOTAL OF \$202,587 FOR THE ENTIRE PROJECT. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS

None.

NEW BUSINESS

15. CONSIDER EMERGENCY VEHICLE PREEMPTION SYSTEM AT FIRE STATION NO. 3:
 - A. APPROVE INSTALLATION OF PUSH BUTTON AT FIRE STATION NO. 3 FOR EVP SYSTEM AT 113TH AVENUE AND CROOKED LAKE BOULEVARD;
 - B. ADOPT RESOLUTION NO. 14-75, A RESOLUTION AMENDING THE BUDGET FOR FIRE STATION NO. 3 TO ALLOW FOR EVP SYSTEM PUSH BUTTON
-

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO AUTHORIZE THE INSTALLATION OF A PUSH BUTTON AT FIRE STATION NO. 3 FOR THE EMERGENCY VEHICLE PREEMPTION (EVP) SYSTEM FOR THE TRAFFIC LIGHT AT 113TH AVE AND CROOKED LAKE BLVD; AND ADOPT RESOLUTION NO. 14-75 AMENDING THE BUDGET FOR FIRE STATION NO. 3 TO INSTALL THE PUSH BUTTON FOR THE EMERGENCY VEHICLE PREEMPTION SYSTEM. THE MOTION PASSED UNANIMOUSLY.

16. CONSIDER RENTAL LICENSE DENIAL APPEAL FOR JEFF KAITZ, 990 120TH LANE NW
-

The Staff report was shared with Council.

Councilmember Koch explained the felony was reduced to a misdemeanor after sentencing 12 years ago. He asked if the applicant had any other convictions since 2003. Police Chief Wise commented that Mr. Kaitz has had no other convictions.

Mayor Howe questioned if the applicant truly falsified information. Police Chief Wise read the case and sentencing information from Mr. Kaitz and noted there was a gray area.

Councilmember Wells clarified that under Minnesota law, his incident was consider a misdemeanor. Police Chief Wise believed this to be the case today, however the original criminal elements were a felony in 2003.

Jeff Kaitz, 624 First Avenue NE in Osseo, thanked the Council for allowing him to speak. He explained he co-owned 10 properties and managed each himself without incident. He reported that each of his properties have received a crime free certificate and each has been licensed and inspected. Mr. Kaitz did not realize the severity of the misstatement on his application. He claimed he was charged with vandalism 12 years ago due to the embarrassment and guilt of the occurrence that took place when he was 18. It was his understanding that his arson charges had been reduced from a felony to a misdemeanor. He explained he has fulfilled all of his probation obligations including 800 hours of community service and paying over \$40,000 in restitution.

Mr. Kaitz indicated he was a family man and a business man, not a criminal. He reported he has been with his wife for 14 years and married to her for the past seven. He appreciated the support that his wife has given him over the past 14 years. He noted he has two boys, three years and nine months old. He indicated his business was co-owned with his father, and his father would be submitting a rental license application. He requested the Council understand that he is not the man that he was 12 years ago and allow him to reapply for a rental license as the man that stands before the Council this evening.

Mayor Howe thanked Mr. Kaitz for his comments.

Councilmember Koch asked if Mr. Kaitz had to reapply. City Attorney Brodie commented Mr. Kaitz would not have to reapply for the rental license. Neighborhood Coordinator DeGrande stated a criminal background check would have to be completed on Mr. Kaitz's father as well as Mr. Kaitz's wife.

Councilmember Sanders clarified that the action being taken by the Council this evening was on the present application.

Councilmember Manning questioned if the applicant's request for a rental license were denied if he would be able to reapply. City Attorney Brodie stated Mr. Kaitz would not be allowed to reapply.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER SANDERS, TO UPHOLD THE APPEAL AND APPROVE A RENTAL LICENSE FOR JEFF KAITZ, PROPERTY OWNER OF 990 120TH LANE NW.

Councilmember Koch asked if the Council had to state any findings for granting the rental license. City Attorney Brodie requested that the Council list findings as discussion in support of the request.

Councilmember Sanders included as part of the discussion of this case findings in support of the request noting the applicant has had no other criminal convictions, has documented his rehabilitation

since his conviction, there was no reason to believe an occurrence would happen again and this request had nothing to do with the Koskinen law.

Mayor Howe recommended that the record reflect the felony was reduced to a misdemeanor.

THE MOTION PASSED UNANIMOUSLY.

OTHER BUSINESS

Councilmember Manning thanked the Council for their support over the last weeks. He discussed the superior medical service he received at Mercy Hospital.

Mayor Howe mentioned the Coon Rapids Little League would be holding a fundraiser in honor of Paul Perez for the Paul Perez Scholarship Fund.

ADJOURN

MOTION BY COUNCILMEMBER SANDERS, SECONDED BY COUNCILMEMBER KOCH,
TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION PASSED UNANIMOUSLY.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

2.

Meeting Date: 08/06/2014

Subject: Fireworks Donation

From: Sharon Legg, Finance Director

INTRODUCTION

The City Council is asked to accept the donation for the 2014 Fourth of July fireworks display from the Coon Rapids Community Strength Foundation.

DISCUSSION

The Coon Rapids Community Strength Foundation donated \$27,500 for the fireworks display. According to State Statutes, the City is required to publicly accept the donation with a resolution.

RECOMMENDATION

Staff recommends that the City Council approve Resolution No. 14-77 Accepting the Donation to be used for the 2014 Fireworks.

Attachments

RS 14-77 Accept Donation

RESOLUTION NO. 14-77

**RESOLUTION ACCEPTING THE DONATION TO BE USED TOWARD THE 2014
FIREWORKS**

WHEREAS, Minnesota State Statutes require donations to be accepted by resolution; and

WHEREAS, the Coon Rapids Community Strength Foundation donated funds for the 2014 fireworks display; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota to accept the donation in the amount of \$27,500 from the Coon Rapids Community Strength Foundation.

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

3.

Meeting Date: 08/06/2014

Subject: Final Payment for Project 13-9, Street Reconstruction

Submitted For: Sharon Legg, Finance Director

From: Dianne Nelson, Advanced Accounting Technician

INTRODUCTION

The City Engineer has recommended final payment to Northwest Asphalt, Inc. in the amount of \$6,988.08 for Project 13-9, Street Reconstruction.

DISCUSSION

A summary of Project 13-9 is as follows:

| | |
|-----------------------------|---------|
| Contract completion date | 8/16/13 |
| Substantial completion date | 8/14/13 |
| Final completion date | 5/27/14 |

| | |
|---------------------------------|----------------|
| Contract amount | \$694,315.50 |
| Total additions/deletions | \$0.00 |
| Final contract amount | \$694,315.50 |
| Actual project cost | \$695,343.07 |
| Less: previous payments by City | (\$688,354.99) |
| Amount due | \$6,988.08 |
| Amount over final contract | \$1,027.57 |

The actual project costs were more than the final contract amount due to more work performed than actual bid.

Final payment was held until 2014 to ensure turf restoration was established per specifications.

RECOMMENDATION

All of the above dates and amounts are reasonable and accurate according to the project file. No liquidated damages are recommended. Staff recommends approval of final payment to Northwest Asphalt, Inc. in the amount of \$6,988.08 for Project 13-9, Street Reconstruction.



City Council Regular

4.

Meeting Date: 08/06/2014

Subject: Coon Rapids Saints Days

From: Matt Stemwedel, Assistant City
Manager

INTRODUCTION

The St. Paul Saints will again be hosting a Coon Rapids St. Paul Saints Day on August 27, 2014.

DISCUSSION

Similar to the past several years, CTN Studios will be providing television coverage for two St. Paul Saints games in exchange for game tickets and a Coon Rapids Saints Day. The event will be held on Wednesday, August 27, 2014 and tickets will be available to the City, Commissioners and residents. This exchange provides an opportunity for the City to host an appreciation event while allowing CTN to promote its business services. The potential for future larger-scale coverage projects is being considered once the new St. Paul stadium opens.

The City will receive 250 tickets that also include a pre-game meal for the August 27 St. Paul Saints game. Initially, half of the tickets will be available on a first-come, first-served basis to the City staff, Council and Commission members and the other half available to Coon Rapids residents. After August 20th, any remaining tickets will be available to either group on a first-come, first served basis. Generally, tickets will be limited to five per employee, commission member, residential address, etc. Tickets must be picked-up in person at the Information Desk at Coon Rapids City Hall.

RECOMMENDATION

Council is asked to adopt Resolution 14-78 approving distribution of tickets for Coon Rapids St. Paul Saints Day.

Attachments

Resolution 14-78 Approving St. Paul Saints Event

RESOLUTION NO. 14-78

A RESOLUTION APPROVING DISTRIBUTION OF TICKETS TO A CLUB EVENT AT A ST. PAUL SAINTS GAME TO THE COON RAPIDS PUBLIC, CITY COMMISSION MEMBERS AND VOLUNTEERS AND AS PART OF THE EMPLOYEE RECOGNITION PROGRAM

WHEREAS, the City of Coon Rapids and its cable television station, CTN, have entered into a contract with the St. Paul Saints to produce and televise two games; and

WHEREAS, the City will receive non-monetary compensation in the form of the right to host a club event at a Saints game; and

WHEREAS, the City would distribute up-to half of the tickets to the Coon Rapids public; and

WHEREAS, the City would distribute the remaining tickets to City commission members and volunteers and to City employees to show appreciation for their services; and

WHEREAS, distribution of the tickets and hosting a club event serves a public purpose by motivating employees, by building camaraderie amongst employees, by promoting cooperation, and encouraging higher productivity;

WHEREAS, tickets distributed under the employee recognition program are hereby considered public purpose expenditures pursuant to Administrative Order 3.6.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Coon Rapids that the promotional items received from the contract with the St. Paul Saints may be distributed to the Coon Rapids public, City commission members and volunteers, and as part of the City's employee recognition program.

Adopted by the Coon Rapids City Council this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

5.

Meeting Date: 08/06/2014

Subject: Donation of Park Equipment

From: Sharon Legg, Finance Director

INTRODUCTION

Staff recommends authorization to donate old playground equipment to a non-profit organization.

DISCUSSION

Playground equipment is being replaced at Peppermint Stick Park. Staff is requesting authorization to donate the old equipment to a non-profit organization called Kids Around the World. This organization renovates the equipment and uses it in other parts of the world in underprivileged areas.

RECOMMENDATION

Approve Resolution 14-84 authorizing a donation of used playground equipment to a non-profit organization.

Attachments

Park Donation

RESOLUTION NO. 14-84

RESOLUTION AUTHORIZING A DONATION OF PARK EQUIPEMNT TO A NON-PROFIT

WHEREAS, Peppermint Stick Park includes playground equipment that is presently being replaced; and

WHEREAS, Kids Around the World is a faith based 501c(3) organization that builds playgrounds for children around the world; and

WHEREAS, Kids Around the World targets children who live in an area that has been impacted in a negative way as a result of economy, war, acts of nature and severe illness; and

WHEREAS, the old playground equipment would otherwise be disposed of; and

WHEREAS, the old playground equipment can be donated to Kids Around the World,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota
To authorize the donation of the old playground equipment to Kids Around the World.

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

6.

Meeting Date: 08/06/2014

Subject: LEVY OF MISC. 2014(2) NON-APPEALED ASSESSMENTS

From: Heidi Cederstrand, Assessment Clerk II

INTRODUCTION

After an assessment hearing, the unopposed 2014 Miscellaneous Special Assessments should be adopted.

DISCUSSION

The amount to be assessed for the 2014(2) Miscellaneous Assessments is \$157,593 as of August 1, 2014. The amount reflects payments and adjustments that have been made since July 15, when the assessment hearing date was set. An updated amount will be distributed on August 6, and the affected resolutions will be completed at that time.

As you know, the revised process of hearing assessment appeals will include a hearing before the Board of Adjustment and Appeals before City Council adoption. The City Council still must open a public hearing as required by State Statutes. However, at that hearing the City Council should collect written appeals and refer appellants to the Board of Adjustment and Appeals for their review and recommendation. After the public hearing has been closed, the City Council may adopt the assessments which have not been appealed.

The Board of Adjustment and Appeals is expected to meet on September 4 and will make a recommendation to the City Council at the September 16 Council meeting.

The payment term of these assessments is determined by the amount being assessed. The proposed assessments are categorized by the number of years to be assessed and the interest rate recommended. Amounts up to \$1,000 will be payable in one year, amounts up to \$5,000 will be three years, amounts up to \$10,000 will be 5 years and amounts up to \$20,000 will be 7 years.

RECOMMENDATION

Staff recommends the following action by the Council:

- a. Hold assessment hearing to collect written appeals.
- b. Adopt Resolution 14-79 adopting 2014(2) Miscellaneous Special Assessments (unopposed one year).
- c. Adopt Resolution 14-80 adopting 2014(2) Miscellaneous Special Assessments (unopposed three year).
- d. Adopt Resolution 14-81 adopting 2014(2) Miscellaneous Special Assessments (unopposed seven year).

Attachments

RS 14-79

RS 14-80

RS 14-81

RESOLUTION NO. 14-79

**RESOLUTION ADOPTING 2014(2) MISCELLANEOUS SPECIAL ASSESSMENTS
(ONE YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2015, and shall bear interest at the rate of 1.15% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the one-year assessment is \$

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2014), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 6th day of August 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

RESOLUTION NO. 14-80

**RESOLUTION ADOPTING 2014(2) MISCELLANEOUS SPECIAL ASSESSMENTS
(THREE YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2015, and shall bear interest at the rate of 1.48% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the three-year assessment is \$

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2014), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 6th day of August 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

RESOLUTION NO. 14-81

**RESOLUTION ADOPTING 2014(2) MISCELLANEOUS SPECIAL ASSESSMENTS
(SEVEN YEAR)**

WHEREAS, pursuant to property notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for the nonpayment of invoices; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that

1. Such proposed assessment, a copy of which is attached hereto and made a part thereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. Such assessments shall become payable in annual installments, commencing with the first Monday in January 2015, and shall bear interest at the rate of 2.81% per annum from the date of the adoption of this assessment resolution. To the installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2014. The total amount of the seven-year assessment is \$

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Director of the Anoka County Records and Taxation Division (but no later than November 14, 2014), pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution. He/she may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid, with interest accrued through the date of payment. However, such payment must be made no later than November 14 or interest will be charged through December 31 of the next succeeding year.

4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Coon Rapids City Council this 6th day of August 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

7.

Meeting Date: 08/06/2014

Subject: Adopt Assessments for Springbrook Drive and Coon Rapids Boulevard Intersection Improvements - Project 12-26

Submitted For: Mark Hansen, Assistant City Engineer

From: Cher Ridout, Admin Secretary II

INTRODUCTION

Anoka County is proposing reconstruction of the Springbrook Drive/Coon Rapids Boulevard intersection in 2014. Improvements include extended dedicated turn lanes, addition of northbound and eastbound right turn lanes, a raised concrete median on the south leg for access control near the intersection, concrete curb and gutter, sidewalk construction, traffic signal replacement and overlay of Springbrook Drive from Holly Street to Coon Rapids Boulevard. Council is requested to adopt the assessments for the improvements at this time.

DISCUSSION

The intersection of Springbrook Drive and Coon Rapids Boulevard is scheduled for reconstruction this year. Coon Rapids Boulevard is under the jurisdiction of Anoka County, and Springbrook Drive is under the City's jurisdiction. A Joint Powers Agreement between Anoka County and the City was approved by City Council on December 17, 2013 for these improvements.

Within the project area, Springbrook Drive was originally constructed in 1984. The City reconstructed a portion of Springbrook Drive in 2012 up to Holly Street. Under the County project, Springbrook Drive would be reconstructed from Holly Street north to Coon Rapids Boulevard.

City policy calls for an assessment to be levied against properties that benefit from the proposed street improvements. There are three commercial properties affected by these improvements. The property owners were notified of their assessments and of the public hearing held on June 3, 2014. The 2014 assessment rate proposed for commercial property is \$41.65 per front foot.

The project was bid by Anoka County in July of 2014. The total construction cost of the improvements was estimated at \$707,760.10. The project is scheduled to begin on August 4, 2014.

RECOMMENDATION

It is recommended the City Council adopt Resolution No. 12-26(12) adopting the assessments.

BUDGET IMPACT:

The total cost of the project, as awarded by Anoka County, is \$764,380.91. The City's share of the cost is estimated to be \$282,662.28. The total amount proposed to be assessed is \$39,872.43. The balance of the City's project costs (\$208,565.70) would be recovered from Federal and Municipal State Aid funds.

Attachments

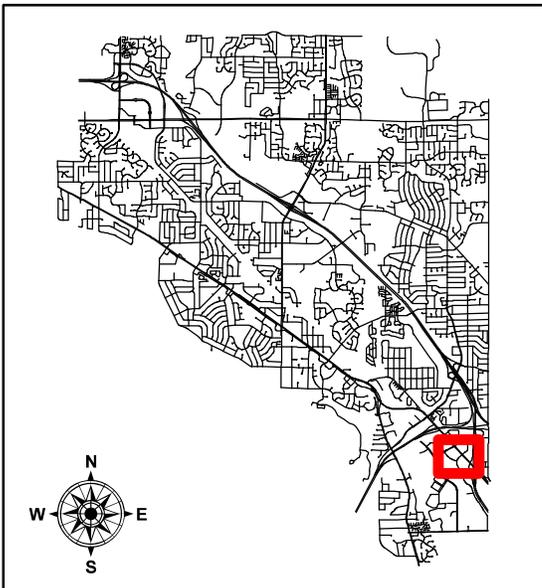
Benefiting Parcels Map

County Layout

Resolution No. 12-26(12)

Project 12-26

Springbrook Drive and Coon Rapids Boulevard Intersection



 Area of Benefit



**COON
RAPIDS**
Minnesota

SP 002-596-020
 CR 3 (COON RAPIDS BLVD)@ SPRINGBROOK DR
 SIGNAL REPLACEMENT PROJECT

EXHIBIT "A"

OCTOBER 15, 2013

PRELIMINARY DESIGN LAYOUT

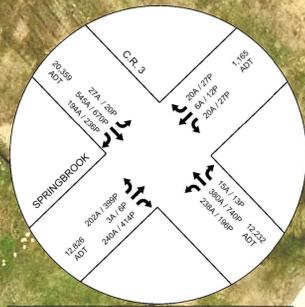
- PROPOSED ROADWAY
- PROPOSED CURB & MEDIAN
- RECLAIM & OVERLAY
- SIDEWALK
- DRIVEWAY
- POND
- EXISTING RW
- EXISTING TOPOGRAPHY
- PROPOSED GEOMETRICS
- CONSTRUCTION LIMITS
- PROPOSED RW
- TEMPORARY EASEMENT
- PERMANENT EASEMENT

INPLACE/PROPOSED SIGNAL SYSTEM

SCALE: 1" = 40'

DESIGN: P:\SP-002-596-020\PROPOSED\CR3@SB_048.dwg DRAWN BY: REVISOR: 10/15/2013



RESOLUTION NO. 12-26(12)

(12) RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the improvement of Springbrook Drive and Coon Rapids Boulevard by reconstruction of the intersection; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COON RAPIDS, MINNESOTA:

1. Such proposed assessment is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, beginning the first Monday in January, 2015 and shall bear interest at the rate of 3.43% per annum from the date of the adoption of this assessment Resolution.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Property Records and Taxation Division, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this Resolution; and the owner may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid. Such payment must be made before November 14 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

8.

Meeting Date: 08/06/2014

Subject: Teen Center Improvements

Submitted For: Sharon Legg, Finance Director

From: Stephanie Lincoln, Deputy City Clerk

INTRODUCTION

Staff is requesting approval of an appropriation to the repair and maintenance account of the Facility Construction Fund to cover necessary safety repairs at the Riverwind Teen Center facility.

DISCUSSION

Last fall, the City's Building Department inspected the Riverwind building and identified needed electrical and mechanical improvements for the facility to continue operating as a safe and viable teen center. Quotes were obtained for the electrical work in the amount of \$4,875 as well as plumbing work in the amount of \$1,400. This cost will cover only the necessary repairs to ensure the "health and safety" concerns are addressed. The plumbing repairs will cap water lines no longer used and the electrical work will bring the service up to code.

Other issues such as insulation and the HVAC system improvements are not being addressed with these repairs, and these have been estimated to cost an additional \$35,000.

RECOMMENDATION

Staff recommends adopting Resolution 14-59 amending the 2014 Facility Construction Fund Budget.

BUDGET IMPACT:

Total cost for the electrical and plumbing repairs to Riverwind Teen Center is \$6,275 and was not included in the 2014 budget. However, funds are available in the Facility Construction Fund and therefore a re-appropriation of funds is required.

Attachments

Riverwind Repairs

RESOLUTION NO. 14-59

RESOLUTION AMENDING THE 2014 FACILITY CONSTRUCTION BUDGET

WHEREAS, Section 1-700 of the City Charter provides for adoption of an annual budget and the subsequent amendments; and

WHEREAS, the 2014 budget does not include funds for repairing Riverwind Teen Center; and

WHEREAS, certain safety plumbing and electrical repairs are required; and

WHEREAS, the total cost to complete the repairs is estimated to be \$6,275; and

WHEREAS, capital outlay purchases must specifically be identified and funded per the City Code 2-803,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota to appropriate funds in the Facility Construction Fund budget by \$6,275 for the repairs to the Riverwind building used as a Teen Center .

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

9.

Meeting Date: 08/06/2014

Subject: Park Utility Tractor

Submitted For: Sharon Legg, Finance Director

From: Sharon Legg, Finance Director

INTRODUCTION

Staff recommends approval of the appropriation of additional funds for the purchase of a utility tractor for the Park Department.

DISCUSSION

The 2014 Budget includes funds for the purchase of a utility tractor in the Parks Department in the amount of \$58,000 with a trade in of \$7,500. After reviewing all options available and testing of the equipment, it is staff's recommendation to replace the existing 2 wheel drive tractor with an off road 4 wheel drive tractor. Past practice has found it extremely difficult to access off road locations with the existing tractor, and thus the need for the 4 wheel drive option. Additionally, there have been recent revisions to EPA emission standards, which take effect in 2016, and this tractor is equipped with the proper tier 4 engine that will meet compliance of this new standard.

Staff is recommending the purchase of a John Deer 5115M 4 wheel drive utility tractor (Unit #107) in the amount of \$68,710 less a trade in of \$10,800 for the old tractor off the State Contract. The trade in value seems reasonable given estimates received as well as comparison pricing on the internet.

RECOMMENDATION

Staff recommends adoption of Resolution 14- amending the budget for the Utility Tractor for the Park Department.

Attachments

Park Tractor

RESOLUTION NO. 14-83

**RESOLUTION AMENDING THE BUDGET FOR THE UTILITY TRACTOR FOR THE
PARK DEPARTMENT**

WHEREAS, Section 1-700 of the City Charter provides for adoption of an annual budget and the subsequent amendments; and

WHEREAS, the 2014 budget includes funds for a Utility Tractor for the Park Department in the amount of \$58,000 and a trade-in allowance of \$7,500; and

WHEREAS, the Parks Department is in need of a tractor with higher horse power to allow for the operation to run additional equipment; and

WHEREAS, the total cost to complete the purchase is estimated to be \$68,710 less the trade-in of \$10,500; and

WHEREAS, capital outlay purchases must specifically be identified and funded per the City Code 2-803,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota to increase the Capital Equipment Fund budget by \$10,700 for the purchase of a John Deer utility tractor.

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

10.

Meeting Date: 08/06/2014

Subject: City Entrance Sign

From: Sharon Legg, Finance Director

INTRODUCTION

Staff is requesting approval of an appropriation in the Riverdale Area Fund to repair the City Entrance Sign located on Main Street and Wedgewood Drive, near the border with the City of Anoka.

DISCUSSION

The City Entrance Sign located at in the southeast corner of Main St. and Wedgewood Dr. is deteriorating due to water damage and needs replacement. Proposals have been solicited for the work and it is estimated to cost \$7,500 to replace the existing monument platform. The existing sign with the current City logo and Lions dedication plaque will remain, with the majority of improvements focused on the concrete, brick and mortar structure that supports & frames the sign. Staff recommends authorization of the expenditure.

Capital outlay requests must be specifically identified per the City Code 2-803.

RECOMMENDATION

Staff recommends approval of Resolution 14-82 amending the budget for the repair of the City entrance sign located at the intersection of Main Street and Wedgewood Drive.

Attachments

Resolution

Monument Sign

RESOLUTION NO. 14-82

**RESOLUTION AMENDING THE BUDGET FOR THE ENTRANCE SIGN BY THE
CITY OF ANOKA**

WHEREAS, Section 1-700 of the City Charter provides for adoption of an annual budget and the subsequent amendments; and

WHEREAS, the 2014 budget does not include funds for replacing the entrance sign by the City of Anoka border; and

WHEREAS, the present sign is in a state of disrepair and needs replacement; and

WHEREAS, the total cost to complete the purchase is estimated to be \$7,500; and

WHEREAS, capital outlay purchases must specifically be identified and funded per the City Code 2-803,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota to appropriate funds in the Riverdale Area Fund budget by \$7,500 for the replacement of an entrance sign.

Adopted this 6th day of August, 2014.

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

E Main St



Exit Street View



© 2014 Google

© 2014 Google

Google earth

Imagery Date: 8/2011 45°11'49.97" N 93°21'58.95" W elev 868 ft eye alt 880 ft

Report a problem

Tour Guide



City Council Regular

11.

Meeting Date: 08/06/2014

Subject: 2014-2015 Coon Rapids Ice Center Rental Rates

Submitted For: Tim Himmer, Public Works Director **From:** Cher Ridout, Admin Secretary II

INTRODUCTION

Staff is recommending that the City Council consider increasing ice rental fees for the Coon Rapids Ice Center for the 2014-2015 season.

DISCUSSION

Fees for hourly ice rentals, services and activities were last reviewed and approved by City Council in July of 2013 prior to the beginning of the 2013-2014 skating season. The attached 2014-2015 Market Study represents the results compiled from surrounding arenas for the upcoming season.

The City's current and proposed ice rental rates are as follows:

| | Current | Proposed |
|---|---------|----------|
| Winter Prime (Sept. - March) | \$195 | \$195 |
| Winter Prime (Sept. - March) CRYHA | \$180 | \$195 |
| Winter Non-Prime (Sept. - March) Off Peak Hours | | \$145 |
| Spring (April - May) | \$145 | \$145 |
| Summer (June - Aug.) | \$140 | \$145 |
| Outdoor Ice (Public) | \$75 | \$75 |
| Outdoor Ice (CRYHA) | \$60 | \$75 |

Last year the Winter Prime and Spring rates were increased \$5.00 for all users, and the Summer rate increased by \$10.00, which kept us competitive with surrounding arenas.

Staff is proposing to establish a new rate for the upcoming season; a Winter Non-Prime rate. This would include the months of Sept. through March, and be effective Monday through Friday before 3 pm and Friday through Sunday after 10 pm (with the exception of Anoka Hennepin School District non school days.). This new rate is being proposed to encourage additional facility usage during non-prime hours, and is consistent with what other area arenas offer.

Staff is also proposing to combine the Spring & Summer rates into one category, so the rate structure would be consistent for all users from April through August.

The \$15.00 per hour CRYHA rate increases are being proposed because they are no longer staffing warming houses for the City, and would put their rates in line with our other non-profit primary user, Coon Rapids High School.

All the above revisions are being proposed to simplify our rate structures, while positioning the Ice Center competitively with local hourly rates (excepting association run arenas). Staff believes these revisions are justified

to remain competitive with other area arenas, to maintain our state of the art facility, and to help offset operating costs.

No other adjustments in services or activities are recommended.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 14-85 establishing Coon Rapids Ice Center fees and charges, effective September 1, 2014.

BUDGET IMPACT:

The increased rates proposed will help offset operational and maintenance costs for the facility for the 2014-2015 season.

Attachments

2014 Ice Rate Market Study

Resolution 14-85

COON RAPDIS ICE CENTER RATE - MARKET STUDY

JULY 2014

| | | CRIC | | Proposed | | Proposed 2014-2015 rates | | | | |
|--------------------|----------|----------|-----------|-----------|---------|--------------------------|-----------|----------|---------|---------|
| | 2011-'12 | 2012-'13 | 2013-2014 | 2014-0215 | Andover | Anoka | Brklyn Pk | Champlin | Fogerty | Schwans |
| Winter | \$185 | \$190 | \$195 | \$195 | \$195 | \$195 | \$210 | \$200 | \$165 | \$200 |
| Winter-non prime | xxx | xxx | xxx | \$145 | \$145 | \$195 | | | | \$150 |
| Spring | \$140 | \$140 | \$140 | \$145 | \$140 | \$130 | \$165 | \$155 | \$145 | \$200 |
| Summer | \$120 | \$120 | \$145 | \$145 | \$140 | \$130 | | \$155 | \$145 | \$200 |
| Local Association | \$175 | \$175 | \$180 | \$195 | \$195 | \$165 | \$210 | \$200 | \$165 | \$200 |
| Outdoor Rink | \$65 | \$75 | \$75 | \$75 | | | | | | |
| Outdoor Rink-CRYHA | \$50 | \$60 | \$60 | \$75 | | | | | | |
| Public Skating | | | | | | | | | | |
| Adult | \$5 | \$5 | \$5 | \$5 | \$5 | N/A | \$4 | \$5 | \$3 | \$4 |
| Youth & Seniors | \$4 | \$4 | \$4 | \$4 | \$4 | NA | \$3 | \$4 | \$3 | \$4 |
| 5 & Under | N/C | N/C | N/C | N/C | N/C | N/A | N/C | N/C | \$3 | \$4 |
| Family | N/A | N/A | N/A | N/A | N/A | N/A | \$11 | | \$7 | N/A |
| School Groups | \$3 | \$3 | \$3 | \$3 | \$3-4 | N/A | | | N/A | \$5 |
| ARCC Intramural | \$8 | \$8 | \$8 | \$8 | N/A | N/A | N/A | N/A | N/A | N/A |
| Adult Open Hockey | \$7 | \$7 | \$7 | \$7 | \$5 | NA | \$7 | \$5 | N/A | \$5 |
| Stick & Puck | \$5 | \$5 | \$5 | \$5 | \$5 | NA | N/A | N/A | N/A | \$3-4 |
| 5 & Under | N/C | N/C | N/C | N/C | | | | | | |
| Skate Sharpening | | | | | | | | | | |
| Overnight | \$4 | \$4 | \$4 | \$4 | \$4 | \$5 | \$4 | \$4 | N/A | \$4 |
| Same day | \$5 | \$5 | \$5 | \$5 | | N/A | N/A | N/A | 3 | N/A |
| Skate Rental | \$3 | \$3 | \$3 | \$3 | \$3 | N/A | \$3 | \$3 | N/A | \$3 |
| Lessons/5 & Under | \$2 | \$2 | \$2 | \$2 | | | | N/A | | |

RESOLUTION 14-85

**A RESOLUTION ESTABLISHING COON RAPIDS
ICE CENTER FEES AND CHARGES**

WHEREAS, the fees and charges for Coon Rapids Ice Center do not currently reflect competitive prices within the metro area; and

WHEREAS, the City Council finds that it is in the best interest of the City for the fees and charges for the Coon Rapids Ice Center to be competitive within the metro area to the extent practical; and

WHEREAS, the City Council further finds that certain fees and charges for Coon Rapids Ice Center should be increased to more ensure competitiveness within the metro area; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota that that effective upon adoption the fees and charges (including sales tax where applicable) for the Coon Rapids Ice Center shall be as follows:

| | |
|--|----------------------------|
| Winter Season 2014- 2015 (September 1 st through March 31st)..... | |
| | \$195.00 per hour |
| Spring Season 2015 (April 1st through May 31st) | \$145.00 per hour |
| Summer Season 2015 (June 1st through August 31st) | \$145.00 per hour |
| Coon Rapids Youth Hockey Association, | |
| Winter Season 2014 – 2015 (September 1 st through | |
| March 31 st) | \$195.00 per hour |
| Outdoor Rink | \$75.00 |
| Outdoor Rink – Coon Rapids Youth Hockey Association | \$75.00 |
| Public Skating per Session | |
| Adults | \$5.00 |
| Youth (6 years to 18) | \$4.00 |
| Children 5 years and under accompanied by a paid admission | \$0.00 |
| School Groups (includes skate rental) | \$3.00 per person/per hour |
| ARCC Intramural per session | \$8.00 per player |
| Adult Open Hockey per session..... | \$7.00 |
| Stick and Puck Session | \$5.00 |
| Children 5 years and under accompanied by a paid admission | \$0.00 |

Skate Rental per session\$3.00

Skate Sharpening

Overnight\$4.00

Same Day\$5.00

Prepaid Punch Card for seven sharpenings.....\$25.00

Adopted by the Coon Rapids City Council this 6th day of August, 2014

Tim Howe, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Regular

12.

Meeting Date: 08/06/2014

Subject: Consider Comments to the DNR Regarding the MRCCA Draft Rules

From: Scott Harlicker, Planner

INTRODUCTION

The DNR has been working on a draft of the proposed rules regulating land use along the Mississippi River. On June 2nd the DNR released the latest working draft of those rules for informal feedback. City staff has reviewed the proposed rules and drafted a comment letter to the DNR. That draft comment letter is attached.

The DNR will take the comments it receives and consider them when revising the draft rules. The revised document will be made available for a formal 30 day public comment period sometime late fall/early winter.

DISCUSSION

In April the DNR provided a working draft of the proposed rules to Local Governmental Units and interested groups. They then met with LGUs and walked through the document and answered questions. Following that meeting, the DNR went back and further amended the working draft in response to comments they received. The current working draft was released in June. The DNR held a series of open houses on the rules in mid-July. Comments on the working draft are due by August 15th.

City staff, as part of the review process, has met with other cities, attended several discussions with the DNR, and toured the pool by boat. Although the rules appear to have little impact on areas of Coon Rapids where redevelopment is expected to occur, staff has identified a number of issues that either present administrative difficulties for the City, or may have negative impacts on existing properties.

The attached document contains comments staff intends to forward to the DNR regarding the proposed rules. Below is a summary of the comments:

- Clarification of definitions for "Discretionary Action", "Readily Visible" and "Shoreline Recreational Use Area"
- The treatment of nonconforming site alterations
- The impact of steep slope regulations on non-riparian lots
- Structure height
- Repair and replacement of existing riprap and retaining walls
- The required use of biomass and natural vegetation to control erosion
- Vegetation and land alteration permit requirements
- Accommodating disabilities
- Required reference documents

The working draft rules are posted on the DNR project website at:

<http://files.dnr.state.mn.us/input/rules/rulemaking/mrcca/draft-rules.pdf>

Additional information on the MRCCA can be found at:

<http://www.dnr.state.mn.us/input/rules/mrcca/index.html>

Below is the link to maps illustrating properties that are affected by the very steep slope and bluff setbacks as well as lots with structures that are nonconforming under the current rules and those that will be nonconforming under the new rules:

<http://coonrapidsmn.gov/planning/index.htm>

RECOMMENDATION

It is recommended Council review the attached comments on the draft rules and direct staff to forward them to the DNR.

Attachments

Draft DNR comment letter

shoreline photo



August X, 2014

Dan Petrik
Land Use Specialist
Minnesota Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155-4032

RE: Comments on Draft MRCCA Rule Making Process

Dear Mr. Petrik:

Below are the City of Coon Rapids comments regarding the latest draft of the MRCCA rules:

1. 6106.0050 subp.24 Discretionary Action

Discretionary action. "Discretionary action" means an action under these MRCCA rules related to land use that requires a public hearing, such as preliminary plats subdivision proposals, final subdivision plats, planned unit developments, conditional use permits, interim use permits, variances, appeals, and rezonings.

Issue

Does this section apply only to those actions that require a public hearing per State Statute? Does it also include minor applications such as Home Occupation Permit or a Site Plan that local code requires a hearing but it is not required per State Statute?

Recommendation

We recommend that it only applies to those actions that require a hearing per state statute. The minor actions of neighborhood or local importance will not impact the River and should not be included. An inclusive list of actions that are considered "Discretionary" would be cleanest way to identify what actions require notification.

2. 6106.0050 subp.62. Readily Visible

Readily visible. "Readily visible" means land and development that is easily seen from the ordinary high water level of the opposite shore during summer months.

Issue

To determine if a project is "readily visible" will require traveling to the other side of the river and trespassing on someone's property. This creates an unacceptable hardship on both the property owner and the local government.

Recommendation

This standard is not enforceable and should be eliminated.

3. 6106.0050 subp.72. & 6106.0140 subp.4. Shoreline Recreational Use Area

6106.0050 subp.72. Shoreline recreational use area. *"Shoreline recreational use area" means the area within the shore impact zone where natural vegetation may be cleared for recreational purposes.*

6106.0140 subp.4. Shoreline Recreational Use Areas. *One shoreline recreation use area is allowed on each lot, not to exceed 5,000 square feet in total area and 12% of the total lot width or 25 feet, whichever is greater, and not extending more than 25 feet landward from the OHWL.*

Issue

This definition is vague. It is not clear what type of uses are intended for this area nor is it clear what type of surfaces are allowed. Is a fire pit with a patio permitted? What about a gravel surface with table and chairs? What about a court area for horseshoes or some other game? In order to assess the impact of this section additional information is needed. The definition and application of a "recreational use area" is unclear.

Recommendation

The definition should be revised to include what natural vegetation can be replaced with and clarify what the DNR considers recreation purposes. The dimensional requirements cannot be adequately assessed without clarification in the definition. Given the current characteristics of the corridor, which include recreational use along the shoreline, this concept does not seem practical in either the near or long term.

4. 6106.0080 subp.3. Nonconformities

E. Site alterations that were made legally prior to the effective date of local ordinances adopted under this rule are not considered nonconformities.

Issue

This section states that site alterations that were made legally prior to the effective date of these rules are not considered nonconformities. Does that mean if an access drive, boat landing or some other improvement does not comply with the proposed rules it is considered conforming, and has all the benefits that goes along with a conforming use? Retaining walls and riprap are “site alterations”, are they included in this section? There appears to be a conflict with how they are to be treated with section *6106.1050 subp.8 Retaining Walls and Rip Rap*.

Recommendation

We believe retaining walls and rip rap should be treated the same as other legal site improvements.

5. 6106.0120 subp.3. Setbacks Steep Slope Regulations

40 foot structure setback from very steep slopes, vegetation removal requirements and land alteration requirements for non-riparian lots

Issue

There are city owned properties that have been identified for redevelopment. These parcels are ½ mile away from the river, have frontage along East River Road and abut Coon Creek. The City is concerned that the steep slopes regulations will limit our ability to redevelop these parcels. There are also affected single family lots located along Mississippi Boulevard and along Coon Creek. The very steep slopes are 600 to 1400 feet from the river and Highway 610 separates 20 of the lots from the River. The steep slope regulations will make many of the homes non-conforming with respect to setbacks, despite extensive public lands between the river and these properties.

Recommendation

Setback requirements and land disturbance/vegetation removal requirements for parcels that do not have river frontage (CA-SR District) should be reviewed and revised. What are the reasons for requiring the setbacks for these parcels? Is there another less restrictive way of addressing those issues?

Below is the link to maps illustrating properties that are affected by the very steep slope and bluff setbacks as well as lots with structures that are nonconforming under the current rules and those that will be nonconforming under the new rules:

6. 6106.0120 subp.2. Structure Height

(3) CA-RTC (48 - 56) feet, provided tiering if structures away from the Mississippi River and from blufflines is considered with lower structure heights closer to the river and bluffline and the structure design and placement minimizes interference with public river corridor views. Taller buildings may be allowed by conditional use permit as provided under item D.

Issue

Anoka Ramsey Community College is located in the CA-RTC district. In the CA-RTC district the maximum height range is proposed to increase from 48 to 56 feet, with taller buildings allowed by CUP. The draft rules request input.

Recommendation

We would recommend that the maximum height be at 56 or even 60 feet. Such a maximum height of feet would allow for a five story building. Five stories is appropriate for the RTC district which includes “nodes of intense development at river crossings” and “institutional campuses that predate designation under MRCCA and include taller buildings”.

8. 6106.0150 subp. 8 Rock Riprap and Retaining Walls

Rock riprap and retaining walls.

A. Within shore impact zones, bluff impact zones, and slope preservation zones, construction or replacement of retaining walls, riprap, or other impervious surfaces, or use of bioengineering techniques must meet the following requirements:

- (1) except as provided under item B, retaining walls, riprap, or other erosion control structures must only be used for the correction of an established erosion problem that cannot be controlled through the use of vegetation, slope stabilization using mulch, a biomat, or similar bioengineering methods. This determination must be done by a qualified person as determined by the local government;*
- (2) design, construction, and maintenance must be consistent with best management practices in Protecting Water Quality in Urban Areas Manual, incorporated by reference under part 6106.0090, or other appropriate resource agency manual; and*
- (3) placement of riprap or retaining walls below the ordinary high water level requires a permit from the commissioner and must comply with chapter 6115.*

Issue

Property owners should be able to replace existing retaining walls and riprap without the need of an engineer or erosion control study. This type of work currently requires a permit from the Watershed District and in some cases a permit from the City. Both agencies have the staff and expertise to review these types of permits. Is the promotion of “natural” controls for aesthetics? The study and alternative measures can be cost prohibitive for property owners when hard surfaces will work and can be less expensive.

Because of the steep banks on the pool, natural vegetation is not likely to work. A recent tour of the pool revealed that most of the “natural” vegetation on the banks did not prevent erosion. However, those shorelines with rock riprap and/or retaining walls fared much better. Those with a mix of natural vegetation and hard surfaces also had minimum erosion. See attached photos.

Recommendation

The rules should reconsider the prioritization of natural vegetation for bank stabilization and recognize the use of large boulders and other improvements to protect and stabilize the bank.

9. 6106.0150 Vegetation and Land Alteration Permit Requirements

Vegetation permit requirements.

A. Permit not required. The following activities within the areas described in subpart 2, item B, are allowed without a permit:

- (1) Pruning of branches that pose a visual security or physical safety hazard, and to maintain plant health and to improve aesthetics;*
- (2) Selective vegetation removal that does not reduce the total tree canopy or vegetative cover by more than (5-15%) or affect an area of more than (1,000 – 5,000) square feet, whichever area is less, over a two-year period. This includes removal of vegetation that is dead, dying, or diseased; removal of invasive, non-native plants; or to prevent the spread of known diseases or insect pests.*
- (3) Maintenance of existing lawns, landscaping, and gardens.*
- (4) Removal of vegetation in emergency situations as determined by the local government.*
- (5) Right-of-way maintenance for public facilities meeting the standards of part 6106.0130, subp. 3.*
- (6) Agricultural activities meeting the standards of part 6106.0100 subp. 2.*

Issue

Establishing base canopy and coverage requirements will be difficult for local governments to do. As will tracking how much vegetation is removed every two years for individual lots.

Recommendation

To provide greater flexibility for property owners to work on minor projects and reduce staff time required to process permits, the larger thresholds for disturbances should be used. Alternative methods of measuring site disturbance should be established. Following completion of the project, property owners must be able to restore disturbed areas to their pre-project condition.

10. 6106.0080. subp.7. Accommodating Disabilities

Accommodating disabilities.

Ramps or other facilities to provide persons with disabilities reasonable access to their property, as required by the federal Americans with Disabilities Act and the federal Fair Housing Act and as provided by chapter 1341, are allowed by interim use permit, subject to the following standards:

A. parts 6106.0120 to 6106.0170 must be complied with to the maximum extent practicable; and

B. the interim use permit expires and the ramp or other facilities must be removed once the property is no longer primarily used by persons with disabilities.

Issue

This section creates excessive costs, time and hardship on property owners that simply want to have handicap accessible access to the river. The need for an interim use permit triggers the lengthy “discretionary action” review process. The requirement for removal of the access also creates unnecessary hardship and costs. The removal of a semi-permanent or permanent improvement could create unnecessary erosion problems, vegetation removal, additional costs and possible triggers for another permit.

Recommendation

The rules should be changed to allow disability access through a local administrative permit, no public hearing required. There is no reason why the improvement should have to be removed if the improvement is not currently needed. It may benefit the property owner in the future. The removal will cause more harm than keeping the improvement in place.

11. 6106.0090 Incorporations by Reference

Incorporations by Reference

For purposes of parts these MRCCA rules, the following documents are incorporated by reference, are subject to frequent change, and are available through the Minitex interlibrary loan system:

A. The Minnesota Stormwater Manual, Minnesota Pollution Control Agency (2013 and as subsequently amended);

B. Protecting Water Quality in Urban Areas; Stormwater Best Management Practices Manual, Minnesota Pollution Control Agency (2000 and as subsequently amended);

C. Conserving Wooded Areas in Developing Communities: Best Management Practices in Minnesota; Minnesota Department of Natural Resources (2000 and as subsequently amended);
D. Design Handbook for Recreational Boating and Fishing Facilities, State Organization for Boating Access (2006 and as subsequently amended);
E. Trail Planning, Design, and Development Guidelines, Minnesota Department of Natural Resources (2007 and as subsequently amended);
F. Mississippi River Corridor Critical Area District Map, Minnesota Department of Natural Resources (2014 and as subsequently amended);
G. Mississippi National River and Recreation Area Visual Resources Protection Plan, National Park Service (2014 and as amended); and
H. Native Vegetation Establishment and Enhancement Guidelines, Minnesota Board of Water and Soil Resources (2012 and as subsequently amended).

Issue

The documents referenced are “subject to frequent change”. It will be time consuming if every time a staff person has to answer a question or review a permit they have to double check up to 8 documents for the most recent version. One document, the Visual Resources Protection Plan, has not yet been drafted.

Recommendation

More information should be provided regarding the frequency of changes. Notifications could be sent out to cities whenever a document is revised. The Visual Resource Protection Plan should be made available for review prior to the beginning of the formal 30 day comment period.

Sincerely

Scott Harlicker
Planner



07/18/2014 13:52



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07/18/2014 13:32



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