



## **PARK & RECREATION COMMISSION AGENDA**

**Monday, March 10, 2014**

**6:30 p.m.**

**Public Works**

**Conference Room**

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### **Call to Order**

### **Roll Call**

### **Adopt Agenda**

Approval of February 10, 2014 meeting minutes

### **Old Business**

### **New Business**

1. Peppermint Stick and Sunrise Pond Park Improvements
2. General Fund Trail Project Prioritization

### **Other Business**

3. Crooked Lake Association Meeting Review
4. Winter Operations Wrap

### **Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 03/10/2014

**SUBJECT:** Approval of February 10, 2014 meeting minutes

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**Attachments**

2-10-14minutes

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, FEBRUARY 10, 2014

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The regular meeting of the Parks & Recreation Commission was called to order on February 10, 2014 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners John Angell, Mike Jacobson, Debbie Lerdahl, Ryan McAlpine, Gen Sand, and Neal Livermore

Members Absent: None

Also Present: Gregg Engle, Parks Supervisor, and Ryan Gunderson, Recreation Coordinator; Jason Amberg, WSB Associates.

ROLL CALL

Parks Supervisor Gregg Engle acknowledged the roll call. Recreation Coordinator Ryan Gunderson introduced Debbie Lerdahl as the new Commissioner.

1. APPROVAL OF THE FEBRUARY 10, 2014 AGENDA

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MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER SAND, TO APPROVE THE FEBRUARY 10, 2014 AGENDA AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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Corrections were made on pages four and six correcting names of Chair Butler to Chair Arntson.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER ANGELL, TO APPROVE THE DECEMBER 2, 2013 REGULAR MEETING MINUTES AS CORRECTED. MOTION PASSED UNANIMOUSLY.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER ANGELL, TO APPROVE THE JANUARY 13, 2014 SAND CREEK PARK STAKEHOLDER MEETING MINUTES AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

3. OLD BUSINESS

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A. Sand Creek Park Concept Development

At the regular meeting of the Parks & Recreation Commission on January 13<sup>th</sup> the Commission invited stakeholders of Sand Creek Park to a meeting for brainstorming of

conceptual ideas for the park. Based on the feedback at the meeting, WSB has drafted an updated conceptual concept for review by the Commission. The next steps to the process include holding a public open house to gather general public feedback on the concept. Mr. Jason Amberg, WSB was present at the meeting. Mr. Gunderson reviewed some tweaking has been done to the Sand Creek Park Concept Development. Mr. Gunderson reviewed the Master Plan for Sand Creek Park.

The result of the meeting showed:

1. Consensus of group is that this is an Athletic Complex and that all Community events should move to Ice Center/Boulevard Park.
2. Overall like the concept with some suggested tweaks.
3. Group suggested possible removal of west road and question its need.
4. Concerns with crossing roads for amenities and safe access from Northdale Blvd.
5. Concession stand should serve youth fields and play areas with a bare bones shelter for wheel of four fields.
6. Desire for warm-up/open space.

Mr. Amberg stated the access roads are being reviewed by public works and the County. American Little League has requested to move the two ball fields closer to the other four. Mr. Gunderson stated he supports the plan for Sand Creek with the northern portion of the park more for youth. The Lions are very supportive of concessions but if the 4<sup>th</sup> of July Celebration will be moved they will not need an extensive concession stand. The maintenance and concession areas need to be separated. A concession stand is needed but the size is yet to be determined. The splash pad would become another playground area in the model. Chair Arntson asked if the four ball fields could not be moved further south to allow for more parking. Mr. Engell stated the watershed is concerned as there may be a holding pond needed. Commissioner Sand stated there are two culverts.

#### B. Riverview Park Next Steps

The Parks and Rec Commission discussed the concept plan for Riverview Park at the December 2<sup>nd</sup> meeting. After gathering comments from the Commission and National Little League, Staff set and held a public open house for residents of the Riverview Park area. The public meeting was held on January 22<sup>nd</sup> and was attended by about 20 different neighbors to Riverview Park. Based on the feedback, WSB will be developing a final concept to move forward to Council for authorization of final design for bidding. Mr. Gunderson stated there was a good turnout for the Open House. The residents expressed they would like to see another crossing by 105<sup>th</sup>. Staff will look at what can be done with the crossings. There would be another crossing at the four-way stop as well as a trail crossing. Commissioner Jacobson suggested the trail crossing could be relocated to cross at the four-way stop. Chair Arntson asked if this should go by the Safety Commission. Commissioner Livermore stated there are no curb cuts currently at the trail crossing on the north side. Mr. Gunderson stated another item that came up was the skate

park. There were some concerns about what might be going on in the skate park. When the Sand Creek Skate park is open the skate park at Riverview Park may have decreased use by the older kids. Commissioner Livermore asked if it was a fenced in skate park and Mr. Engell stated it is. Mr. Gunderson stated National Little League has offered to pay for the sodding of the t-ball fields. They are interested in having the irrigation tied into their system. This would lower the City's maintenance cost. The location of dumpsters needs to be finalized so there would be parking lot access to the dumpsters. A request for benches along the regional trail was made as well as a gazebo to act as a shaded area. The shelter constructed will be similar to the building at Thorpe Park. Commissioner Jacobson asked if the islands in the parking lot are required by Code and Mr. Engel stated they are not. Commissioner Livermore asked how much of the regional trail will be lighted and Mr. Engel stated three areas will be lighted. Mr. Engel stated he has received three calls. He read a statement received from one resident (William Holmquist) suggesting the basketball court be enlarged. Commissioner Angell stated pickle ball has a growing interest in the communities. Mr. Gunderson stated Staff is asking the Commission if this can go to Council for consideration. Mr. Amberg stated this will go to Council on Feb 18, 2014. It will be bid in late summer with groundbreaking in the fall. Commissioner McAlpine requested a full basketball court be included. Mr. Engel stated he is comfortable with the plan as is City staff that has reviewed it. The consensus of the meeting was they had no problem with moving the 4<sup>th</sup> of July Celebration. Staff requested Commission consider the model and then have a work session with the Council. The work session would be scheduled for March or April. Mr. Gunderson suggested the work session be held in place of the Park Commission March meeting. Commissioner Jacobson suggested the stakeholders be invited to the Council - Commission work session. Mr. Engell stated the 300' ball field may become a thing of the past.

#### 4. NEW BUSINESS

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##### A. Erlandson Park Creek Work

Mr. Engell reviewed the Coon Creek Watershed District has secured a grant for work on the banks of the creek through Erlandson Park. Work will take place in 2014 in the area north of Egret to Hwy 10. The City will assist in providing trucks and labor for hauling of materials to and from the site. Buckthorn will be removed and garlon will be put on. They will be using a natural erosion control with prairie grasses. They will begin in March.

#### 5. OTHER BUSINESS

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Mr. Engell stated he has been directed to begin looking at park shelters. They are using Thorpe shelter as a model. He has also been asked to look at sustainability such as solar panels. He has checklists to look at when the shelters are being designed. Some grant monies are available. The Sustainability Commission will also be working on this. This would also impact irrigation in certain areas.

Mr. Engel showed a sample of Miracle playground equipment and noted the City does qualify for some grants. Coon Rapids is part of the US Communities Program. This will be considered for playgrounds in the City. This is a National contract.

Mr. Engel is meeting with the School District regarding an interpretive science area in Peppermint Park. Commissioner Livermore asked if WSB was going to create a plan of what is in Peppermint Park and what is proposed. Mr. Gunderson stated he is looking at bringing in Lifetime Fitness regarding Peppermint Park. Commissioner Livermore requested an arial view of Peppermint Park prior to the next discussion on this Park.

Public Works Director, Tim Himmer, is working on trail grants with Jack Korkle on various trail connections within the City.

Mr. Engel is meeting with Crooked Lake Association on Feb 27, 2014. He showed a preliminary concept plan that was prepared.

#### 6. ADJOURNMENT

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MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:10 P.M.

Respectfully submitted,

Ryan Gunderson  
Recreation Coordinator



**Park & Rec - Regular**

**1.**

**Meeting Date:** 03/10/2014

**Subject:** Peppermint Stick and Sunrise Pond Park Improvements

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

As part of the General Fund improvements to Peppermint Stick and Sunrise Pond Parks will take place in 2014. Parks Supervisor Gregg Engle will share an update and look for commission comments on the two projects.

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**Park & Rec - Regular**

**2.**

**Meeting Date:** 03/10/2014

**Subject:** General Fund Trail Project Prioritization

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

Parks Supervisor Gregg Engle will lead a discussion for prioritizing trail projects funded through the General Fund.

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**Park & Rec - Regular**

**3.**

**Meeting Date:** 03/10/2014

**Subject:** Crooked Lake Association Meeting Review

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

Parks Supervisor Gregg Engle represented the City at the February Crooked Lake Association meeting. He will give a review of the discussion.

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**Park & Rec - Regular**

**4.**

**Meeting Date:** 03/10/2014

**Subject:** Winter Operations Wrap

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

Recreation Coordinator Ryan Gunderson will give a review of continuing winter operations for rinks and warming houses.

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