



**PARK & RECREATION COMMISSION AGENDA**  
**Monday, September 8, 2014**  
**6:30 p.m.**  
**Public Works**  
**Conference Room**

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**Call to Order**

**Roll Call**

**Adopt Agenda**

Approval of June 9th Meeting Minutes

**Old Business**

**New Business**

**Other Business**

1. Parks Supervisor Updates
2. Recreation Updates

**Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 09/08/2014

**SUBJECT:** Approval of June 9th Meeting Minutes

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**Attachments**

june14

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, JUNE 9, 2014

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The regular meeting of the Parks & Recreation Commission was called to order on June 9, 2014 at 6:35 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Ryan McAlpine and Neal Livermore

Members Absent: Commissioners John Angel, Debbie Lerdahl and Gen Sand (arrived at 6:45 p.m.)

Also Present: Gregg Engle, Parks Supervisor, and Ryan Gunderson, Recreation Coordinator

ROLL CALL

Parks Supervisor Gregg Engle acknowledged the roll call.

1. APPROVAL OF THE JUNE 9, 2014 AGENDA

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MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE JUNE 9, 2014 AGENDA AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE APRIL 14, 2014 REGULAR MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

3. OLD BUSINESS

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A. Sand Creek Park Update

Parks Supervisor Gregg Engle reviewed the process with Sand Creek is moving along. Soil borings have been completed and WSB is analyzing the impact if any on the concept. The County is in the process of doing traffic analysis and a June 17<sup>th</sup> meeting is set with the County to discuss access points on Northdale Blvd. The process is on schedule to go to Council for approval to design in July. The soil borings have been completed.

Recreation Coordinator Ryan Gunderson stated the county is looking at moving the stop light from the school closer to the park. At the Open House, half the attendees were in favor of each of the items and half thought there were issues. The conceptual drawing has not been modified. Chair Arntson stated he would like to see that the changes are implemented in the plan. The results of the soil borings have not been received by staff.

Commissioner McAlpine stated one of the major changes was parking. He asked if a mini-shelter in the wheel could be increased in size if budget permits. Mr. Gunderson stated there will be shelters spread throughout the park and no final decisions have been made on shelters. The size of a concession stand was discussed.

Commissioner Jacobson asked if there could be a best management practice tour of other parks. Mr. Gunderson stated there is a need for more shade areas rather than a very large concession stand.

Commissioner Sand arrived at 6:45 p.m.

Commissioner Jacobson asked if the 4<sup>th</sup> of July Celebration concessions would be sponsored by the Lions and Mr. Gunderson stated it would probably be done under a tent. Commissioner Jacobson asked if the Lions would have difficulty if there was not a concession building constructed in Sand Creek Park. Commissioner Jacobson suggested maybe the use of food trucks from local companies could be utilized.

Commissioner Sand stated there could be a shortage of volunteers working with the Lions.

Mr. Gunderson stated there is no problem using tents for concessions for tournaments.

Mr. Engel read some of the comments regarding Sand Creek that were posted on the website.

Mr. Gunderson stated there is a need for more parking because currently there are a number of cars parking on non-paved areas. Mr. Gunderson suggested constructing rock moats around the fields. Mr. Gunderson asked for Commission comments about the skate park. A suggestion was to try to move it near the skating rinks on the backside of the warming house or remain close to Northdale. The skate park should not be next to the playground. Mr. Gunderson stated the owner of Hot Spot would like to have some input on the layout of the skate park. Mr. Gunderson stated a final concept will come before the Commission for review prior to going to Council.

Mr. Engle stated culverts rather than boardwalks should be able to control the water.

## B. Riverview Park Design Update

Mr. Engle reviewed staff has met with WSB on the 75% complete design plans for Riverview Park. A June 23<sup>rd</sup> meeting is set to review the 95% plans. Bidding will follow in late July to early August with a construction schedule to follow.

Mr. Engle reviewed the cost estimate and what items have been taken out to bring the total cost down. The arbor and the fencing around the skateboard park have been removed from the plan. The Little League will pay for an alternate for the ball fields for sod and for irrigation. Total estimate is \$1.9M. The cost needs to be reduced to \$1.8M.

Commissioner Livermore suggested reducing some of the parking spaces to save money on asphalt. Chair Arntson stated the parking lot is more for Little League and questioned why the City should be providing parking for a private entity. Mr. Gunderson stated they are providing a service to the City. Mr. Engle stated when they have their meeting in a couple weeks (June 23) the Commission's comments will be communicated.

Mr. Engle and Mr. Gunderson reviewed the phases of the project.

Commissioner Jacobson asked if the two additional fields were eliminated more open play area could be constructed. Mr. Gunderson stated when they have tournaments only the three fields are used, however the additional two fields are needed for girl's fast pitch and t-ball.

Commissioner Livermore stated he would like to see the overhang on the building.

Mr. Engle stated the shelter will be large enough to hold six picnic tables. Mr. Engle reviewed all the plans for Riverview Park.

Mr. Gunderson stated the only two park shelters the City reserves is Lions Park and Crooked Lake Beach. He asked if the Commission would like to add any of the park shelters to the rental list. Chair Arntson asked if the Council would need to make that decision. Mr. Gunderson asked if the Commission would like to recommend adding any park shelters to the rental list. The scheduling of the park shelters will be done on the new website. The consensus of the Commission was to retain the overhang on the building.

### C. Wilderness Park Trail Update

Recreation Coordinator Ryan Gunderson reviewed the Wilderness Park trail wetland delineation is complete and staff is awaiting final details on the access point and a joint powers agreement with Anoka County. Advancement of design and construction will follow this fall with construction needing to be completed by June 30<sup>th</sup> of 2015 under the grant.

#### 4. NEW BUSINESS

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##### A. Grading Plan for Boulevard Park

Mr. Engle and Mr. Gunderson reviewed with construction of Sand Creek in 2015-16, staff and the coordinators of the Fourth of July Celebration have been working on location logistics. The plan is to move the celebration to the Ice Center grounds during the construction. This will include carnival, parade and fireworks. Staff is advancing a basic grading plan with seeding and irrigation for a portion of the area in front of the Ice Center and old Firestone location. A bid will go out soon for that work to get turf established this fall. Possibly the movies in the park and the concerts could move to the Ice Center also. The cost for grading is part of the \$600,000 for the park.

#### 5. OTHER BUSINESS

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##### A. Parks Superintendent Updates

Parks Supervisor Gregg Engle reviewed Peppermint Stick Park is currently close to \$15,000 under budget. Construction should begin any time now.

Commissioner Jacobson asked if the trail could be opened for the winter at Peppermint Stick Park. Mr. Engel stated it can be plowed.

Mr. Engle stated the shelter for Sunrise Park was purchased through the buyer's group.

Next Commission meeting is July 14, 2014.

#### 6. ADJOURNMENT

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:30 P.M.

Respectfully submitted,

Gregg Engle  
Parks Supervisor



**Park & Rec - Regular**

**1.**

**Meeting Date:** 09/08/2014

**Subject:** Parks Supervisor Updates

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

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**Park & Rec - Regular**

**2.**

**Meeting Date:** 09/08/2014

**Subject:** Recreation Updates

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

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