



PARK & RECREATION COMMISSION AGENDA

Monday, October 13, 2014

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Adopt September 8, 2014 Meeting Minutes

Old Business

1. Park Bond Project Updates

New Business

2. Park Redevelopment Prioritization

Other Business

Adjourn



Park & Rec - Regular

Meeting Date: 10/13/2014

SUBJECT: Adopt September 8, 2014 Meeting Minutes

Attachments

September2014

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, SEPTEMBER 8, 2014

The regular meeting of the Parks & Recreation Commission was called to order on September 8, 2014 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners John Angel, Mike Jacobson, Neal Livermore, Ryan McAlpine (arrived at 6:32 p.m.), and Gen Sand.

Members Absent: None.

Also Present: Gregg Engle, Parks Supervisor, and Ryan Gunderson, Recreation Coordinator

ROLL CALL

Parks Supervisor Gregg Engle acknowledged the roll call.

1. APPROVAL OF THE SEPTEMBER 8, 2014 AGENDA

Commissioner Livermore added a discussion of Riverview Park under Old Business.

MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE SEPTEMBER 8, 2014 AGENDA AS REVISED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER LIVERMORE, TO APPROVE THE JUNE 9, 2014 REGULAR MEETING MINUTES AS PRESENTED. MOTION PASSED WITH COMMISSIONERS ANGEL AND SAND ABSTAINING.

3. OLD BUSINESS

Riverview Park - Parks Supervisor Gregg Engle stated the preliminary site plan was approved by Council. Digging was going to begin today. He provided the timeline provided by the contractor (Peterson). St. Croix Recreation was awarded the bid for playground equipment. Mr. Engle stated more red will be added to the color scheme. Commissioner Livermore asked about the gazebo and Mr. Engel stated the gazebo could be added at a future date and not included in the current plan. To cut the cost fencing was taken out of the plan. An arbor will be constructed. Commissioner Livermore stated he

was not able to attend the Council meeting in August. He reviewed notes from that meeting as far as what Council approved. Commissioner Livermore's concern is future park projects will need to be reduced to make up the difference. He suggested the Commission may need to suggest cost savings on items rather than Staff having to do that. He feels this park needs a gazebo. Recreation Coordinator Gunderson stated this park is being redone for public safety and he believed the structure was included in the base bid. The dasher boards and skateboard ramp will be discussed and ordered for this year to be stored at public works facility. Mr. Gunderson stated the contractor's schedule is very aggressive and the project may not be in two phases. Staff will get clarification on the shelter and the arbor and report back to the Commission.

Riverwind – Parks Supervisor Engle stated the electrical is being upgraded. A neighborhood meeting was held in Riverwind and Mr. Engle reviewed the outcome. The cost to remove the tennis courts would be \$7000.

Mason Park – There was vandalism and the new slide was put into the park.

Erlandson Trail – Cleanup will continue and vegetation will be re-established.

Woodcrest – There has been two neighborhood meetings and that project will go forward.

Wilderness Trail – Working with the County to get that taken care of. Plan is going forward and details will be worked out. Commissioner Livermore asked when County approval comes through what are the next steps for the alignment of the trail. Mr. Engle stated nothing is holding it up at this time.

School District – All irrigation has been stolen from Hoover Elementary. It is school property but they irrigate the park. \$5000 was the loss.

Wintercrest – There was vandalism in an attempt to steal the copper and the ceiling heater was stolen.

Boy Scout Projects – There are three projects one at Riverwind, one at Marshall Trail, and one at Sunrise Pond Park.

4. NEW BUSINESS

Parks Supervisor Engle reviewed the modifications to Sand Creek Park plan.

5. OTHER BUSINESS

A. Parks Superintendent Updates

Parks Supervisor Engle provided updates as follows:

Seeding has started at the Ice Center. Some finishing grading is being done. Park Staff will be seeding the portion where the old Rainbow Foods was. A watering system has been purchased.

Sunrise Pond Park – the retaining wall is in with the prisoner’s help. A connection to the water source will be made and Park Staff will begin working on the irrigation. The shelter is the same contractor as used at Peppermint Stick Park. Both will be constructed at the same time.

Peppermint Stick Park – Mr. Engle provided pictures of what has been completed. Discussions have been held with the neighbors regarding the trail. Negotiations continue with the neighbors. Nothing will most likely happen until next spring. The encroachment issue is being worked on.

Wintercrest – The baseball association has a solar panel scoreboard. The City’s commitment is to install the posts.

Parks Supervisor Engle provided trail improvement priority list for Commission review. Epiphany Pines Park and Hoover Elementary were on the top of his priority list for 2015. There is \$100,000 in the budget for trail improvements. The Commission was given a list for future discussions. He requested the Commission visit the parks on the list as they can. This is misc improvements not included in the referendum. Commissioner Livermore would like to add Balfany to the trail priority.

Hoover School would like to retain their track.

B. Recreation Updates

Recreation Coordinator Gunderson asked the Commission if staff should start reserving some of the new park shelters. The cost structure for shelter rental will be updated for 2015. Currently most of the neighborhood parks are first come first served rather than reserving. Increased maintenance costs would be incurred if the shelters were rented more than once per day.

Recreation Coordinator Gunderson stated he will be speaking with the City of Andover and Anoka-Hennepin Community Education with the Sand Creek project to make sure there are fields for the user groups.

September 23, 2014 the Council will discuss the teen center at their work session.

Recreation Coordinator Gunderson is researching some summer programs. He's looking at events for school out days and field trips. Men's boot hockey league will be promoted at the ice arena to be offered this fall. He is doing research on the silver sneaker program.

American Little League wants to put lighting in their complex and want to ask the City for a loan. Some policies need to be looked at for handling these associations and their field maintenance needs.

Chair Arntson suggested the discussion on trail improvements start with the October meeting.

Woodland Oaks – There was some glass broken and the community service officer put up police tape around the park. The glass has been picked up and the tape removed.

There was a lengthy discussion about the associations within the City. A discussion about policy development for non-resident players was also held.

There will be a Halloween Skate, Thanksgiving Food Shelf Skate and Skate with Santa at the Ice Arena.

Mr. Engle stated Riverview's skating will be shut down for this year and Mr. Engle asked if there should be a warming house at Delta. The cost for warming house is \$400/month. The consensus was to put a warming house at Delta.

6. ADJOURNMENT

MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER MCALPINE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:35 P.M.

Respectfully submitted,

Ryan Gunderson
Recreation Coordinator



Park & Rec - Regular

1.

Meeting Date: 10/13/2014

Subject: Park Bond Project Updates

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:



Park & Rec - Regular

2.

Meeting Date: 10/13/2014

Subject: Park Redevelopment Prioritization

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:
