



## **PARK & RECREATION COMMISSION AGENDA**

**Monday, December 8, 2014**

**6:30 p.m.**

**Public Works**

**Conference Room**

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### **Call to Order**

### **Roll Call**

### **Adopt Agenda**

Approval of October 13, 2014 Meeting Minutes

### **Old Business**

1. Trail Projects Update
2. Sand Creek Park Update
3. Continued 2015 General Fund Projects Discussion

### **New Business**

4. Recreation Updates

### **Other Business**

### **Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 12/08/2014

**SUBJECT:** Approval of October 13, 2014 Meeting Minutes

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**Attachments**

october14minutes

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, OCTOBER 13, 2014

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The regular meeting of the Parks & Recreation Commission was called to order on October 13, 2014 at 6:35 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, and Ryan McAlpine

Members Absent: Commissioners John Angel and Gen Sand

Also Present: Ryan Gunderson, Recreation Coordinator

ROLL CALL

Recreation Coordinator Ryan Gunderson acknowledged the roll call.

1. APPROVAL OF THE SEPTEMBER 8, 2014 AGENDA

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE OCTOBER 13, 2014 AGENDA AS REVISED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER LIVERMORE, TO APPROVE THE SEPTEMBER 8, 2014 REGULAR MEETING MINUTES AS PRESENTED. MOTION PASSED.

3. OLD BUSINESS

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A. Park Bond Project Updates

Recreation Coordinator Gunderson stated they are still working on the wetland issues for Wilderness Trail.

Sand Creek design plans should be 50% complete within the month. Staff is meeting with the Lions Club 10/16/14 regarding concession stand. The Lions are interested in being involved in the process. They have some concerns there is an adequate amount of space. There will be an agreement put together for that use. Chair Arntson asked how many employees would be needed and Mr. Gunderson stated probably two employees. Commissioner Livermore asked how the Ice Arena concessions are handled and Recreation Coordinator Gunderson stated the City operates that but they do other work within the arena. Recreation Coordinator Gunderson stated the Lions are handling the 4<sup>th</sup> of July Celebration and use the concession stand for storage space. Maintenance costs for

the concession stand will be addressed as currently no monies are going to the City to handle maintenance. Mr. Gunderson will be meeting with the Baseball Association next week. An agreement will be developed for two years for maintenance at Anoka Ramsey.

Recreation Coordinator Gunderson stated some residents have expressed interest in a signature playground at Sand Creek. His feeling is this should be part of Lions Park. A theme for a signature playground would be part of it. Lions Park is currently a destination park for the playground. It would not make sense to have a signature playground at an athletic complex. Chair Arntson stated he would like to see a signature playground at Sand Creek if budget permits. A signature playground at Sand Creek would draw groups during the day. Recreation Coordinator Gunderson stated he has proposed summer programs at the parks that have permanent warming houses. There are three nearby parks with playgrounds close to Sand Creek. Recreation Coordinator Gunderson stated a public open house will be held to get feedback for what is included in the playgrounds. Another option would be going into the schools to survey the kids.

Recreation Coordinator Gunderson stated Boulevard Park seeding is complete. Seeding has been done and the space is being irrigated. The Arts Commission is looking at moving the concerts from the Dam to Boulevard Park. The Park has been fully landscaped. Commissioner Jacobson asked why they want to move the concerts and Recreation Coordinator Gunderson stated the main reason is parking. Commissioner Jacobson stated amenities were added to the Dam for the purpose of the concerts. Chair Arntson suggested a combined meeting between the Parks Commission and the Arts Commission be held to review. The Movie in the Park would be held for the next two years at another City complex.

Sunrise Pond Park and Peppermint Stick Park both have the shelters constructed. They are small gazebo with a picnic table under. The trail for Peppermint Stick Park is being completed. The playground is almost done. Topsoil was brought in for Sunrise Pond Park.

Riverview Park has the aglime and the park will be finished this fall. The building is being constructed, concrete in, grading done and parking lot being constructed. The shelter and arbor are both going in. The overhang would not be included. There will be summer playground programs planned.

#### 4. NEW BUSINESS

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Commissioner McAlpine asked if there could be a digital sign in front of the clay hole near the old City Hall constructed in the future. This could be used for advertising City events. Recreation Coordinator Gunderson stated he does not believe anything would happen until the development in that area starts. Recreation Coordinator Gunderson asked if a digital board should be at Sand Creek and the Commission thought it to be more

appropriate at the Ice Arena. Recreation Coordinator Gunderson noted Sand Creek will have a 4 way intersection.

#### A. Park Redevelopment Prioritization

Commissioner Jacobson stated he would like to work outwards from Peppermint Park. He'd like to see the Hoover ball fields re-aligned. The tennis courts could be converted to pickle ball courts. The parking lot could be utilized for these fields and courts. The trail could be used for a bike route. The school would benefit from having the track updated. He would like to see the ball field on the SW end removed. A prairie could be developed that would reduce maintenance. The trails should be updated. The BMX trail is the school districts. Commissioner Livermore stated he likes Commissioner Jacobson's ideas but is concerned about the cost of redoing the track. Recreation Coordinator Gunderson stated it would not have to be bituminous. Recreation Coordinator Gunderson stated at Hoover one of the ball fields is the City's and the other belongs to the school. Recreation Coordinator Gunderson stated there is a plan to put in pickle ball courts at Sand Creek to have the consultant consider. Recreation Coordinator Gunderson stated there are 30 tennis courts in Coon Rapids. Chair Arntson suggested a whiffle ball field be constructed. The suggestion was made to have pickle ball somewhere other than Hoover Park.

Commissioner Jacobson visited Delta Park and asked about the future of the hockey rink. Recreation Coordinator Gunderson stated a temporary warming house will be put in. Commissioner Jacobson stated the playground is in need of work. He would like to see the playground connected to the trail.

Commissioner Jacobson stated at Peppermint Park a trail should be connected to the loop and work with the high school to reforest the yard. Recreation Coordinator Gunderson suggested the Teen Center do some garden work at Peppermint Park. Commissioner Jacobson noted Blaine High School is very involved with Bunker Park.

Commissioner Jacobson suggested at Coon Creek Park the parking should be expanded and access behind the gas station be created. Trail upgrades are also needed.

Commissioner Livermore mentioned the old metal Erlandson Bridge. This is the last bridge to be replaced and would come out of the trail fund. The walking trail at Lions Park should be widened and resurfaced. Commissioner Livermore asked why the City doesn't do more seal coating on the trails. This would be cheap fix to get us through 6-7 years. Commissioner Jacobson suggested the County has had luck crack sealing the trails. Some of the roots are making the trail become unlevelled in places.

Commissioner Livermore stated he would like more discussion on disc golf. Recreation Coordinator Gunderson stated some discussions will be held with the disc golf players and the possibility of using volunteers to get it going.

Chair Arntson noted along Northdale Blvd there is a need for sidewalk or trail near Sand Creek. Asphalt trail is less expensive than sidewalk concrete.

Commissioner McAlpine asked why the Park Commission is not involved when streets go in as to whether there would be sidewalks or trails. Chair Arntson stated that is brought up to the Safety Commission. Commissioner McAlpine stated there needs to be better communication between Commissions.

#### 5. OTHER BUSINESS

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Recreation Coordinator Gunderson stated there will be four warming houses. He is putting together the job description for the teen center coordinator. Some of the ice arena personnel may help out at the teen center.

Recreation Coordinator Gunderson mentioned perhaps the Park Commission would want to adopt some policies about charging for city services.

#### 6. ADJOURNMENT

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MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER LIVERMORE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:15 P.M.

Respectfully submitted,

Debbie Wolfe  
TimeSaver Secretarial



**Park & Rec - Regular**

**1.**

**Meeting Date:** 12/08/2014

**Subject:** Trail Projects Update

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

Wilderness Trail - Plans, specifications, and permitting are currently wrapping up, and expected to be complete by early 2015. The project will be bid during February/March with construction expected to begin late April/early May. Construction will be complete by late June or early July 2015. 85th Avenue Trail - Preliminary plans have been submitted to Anoka County for review. Construction is anticipated late summer or fall of 2015. Coon Rapids Boulevard Trail - The City recently submitted for a TAP Grant from the Metropolitan Council to reconstruct the trail from the Coon Rapids/Anoka border to Egret Boulevard, and then along Egret to the Coon Rapids Dam regional park. If the City is successful in receiving grant funding, construction would not be able to take place until 2017 or 2018. However, if the grant funding does not come through, construction of the trail from the City of Anoka to Hanson Boulevard using City funds is anticipated late 2015 or early 2016. 112th Avenue Trail (Moor Park to Sand Creek Park) - Preliminary scoping and data collection is complete. An informational meeting as held on November 25, 2014 to get feedback from area residents. Reaction to the proposed trail was generally negative from residents that live along the proposed corridor, however very positive from those within the general project area, as well as from younger residents nearby. Staff will seek direction from Council on the next steps. Construction (if it were to occur) would take place in 2016.

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**Attachments**

Wildernessdetail

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# PROJECT LOCATIONS 13-21

MAP OF  
CITY OF  
COON RAPIDS  
ANOCA COUNTY, MINNESOTA

# CITY OF COON RAPIDS PROJECT 13-21 2015 TRAIL CONSTRUCTION



## INDEX

- 1 COVER SHEET
- 2 OVERVIEW SHEET
- 3 - 7 TRAIL SOUTH OF MAIN STREET
- 8 - 9 TRAIL NORTH OF MAIN STREET
- 10 - 13 SEEDING AND SILT FENCE
- 14 - 21 CROSS SECTIONS

### GENERAL NOTES:

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MMUTCD, INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS, LATEST ISSUE.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

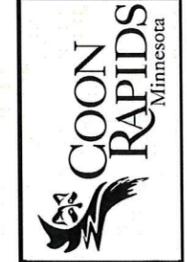
IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO UTILIZE THE GOPHER STATE ONE CALL EXCAVATION NOTICE SYSTEM REQUIRED BY MINNESOTA STATUTE, CHAPTER 216D FOR ALL UNDERGROUND UTILITY LOCATIONS.

I hereby certify that this plan specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the State of Minnesota.  
Date: \_\_\_\_\_ MN Reg. No.: **43920**

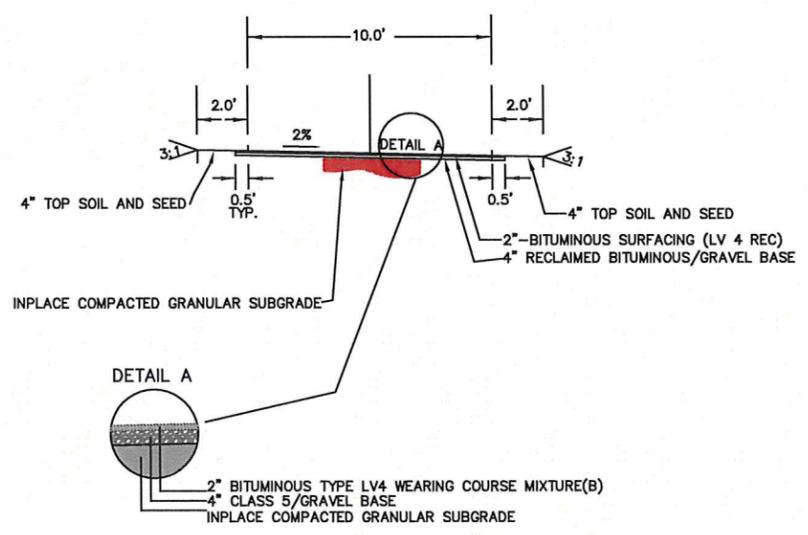
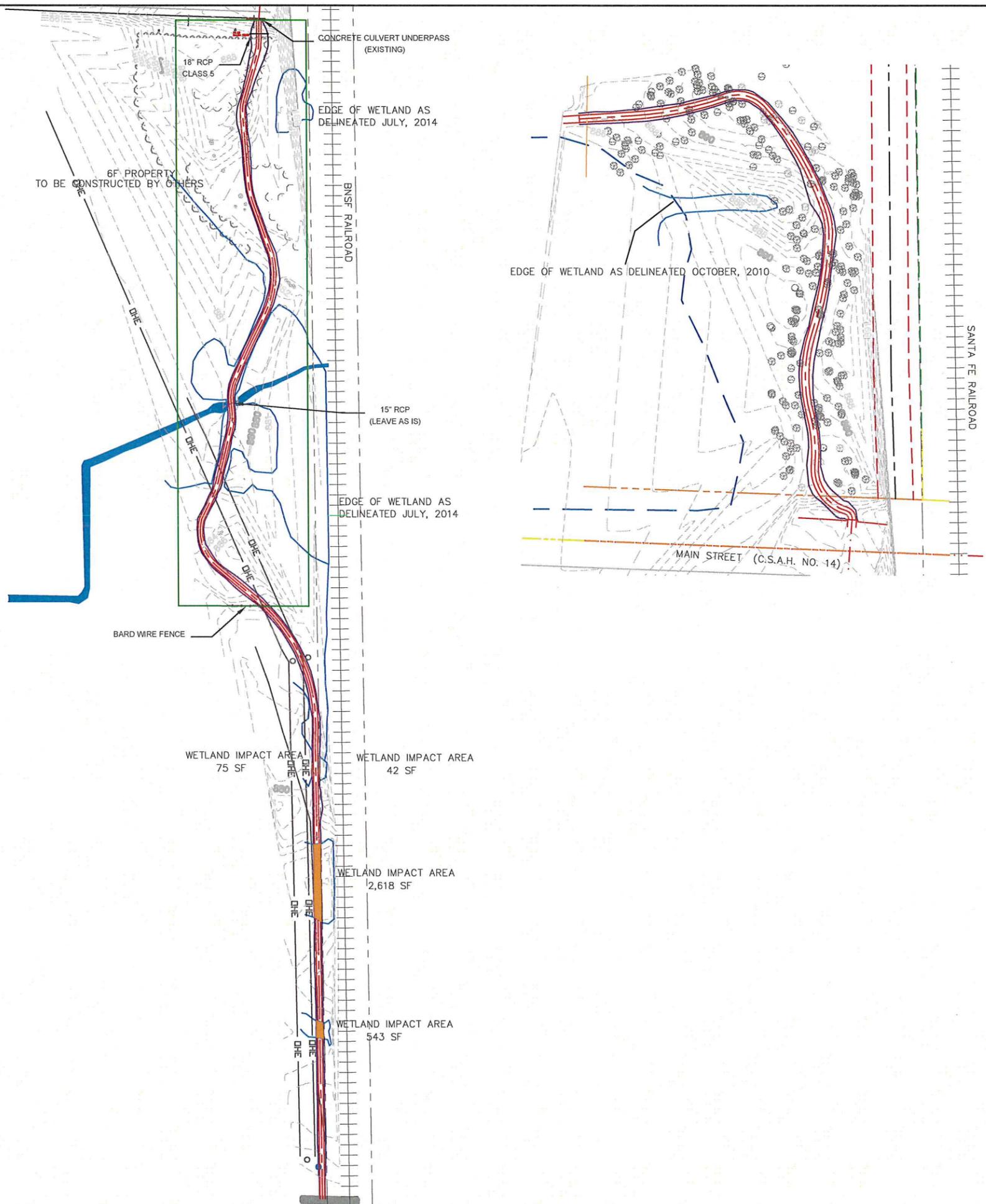
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		A.S.W.	HORIZ. NONE
		A.S.W.	VERT. NONE
		ORIGINAL DATE:	
		10/10/2014	

**PROJECT #13-21**  
2015 TRAIL CONSTRUCTION  
COVER SHEET

City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids, MN 55433-3761  
Tel: 763-765-3880  
Fax: 763-767-6481  
www.coonrapidsmn.gov



SHEET  
1  
21  
OF



NOTES:

- 1.) SILT FENCE SHALL BE PLACED ALONG THE INSIDE OF THE CONSTRUCTION LIMITS IN ALL AREAS OF THE SITE. SEE MNDOT SPEC FOR EROSION CONTROL METHODS AND DETAILS
- 2.) IN AREAS OF POOR SOILS, CONTRACTOR SHALL EXCAVATE A MINIMUM OF 2 FEET OF MATERIAL AND REPLACE WITH 2 FEET OF SELECT GRANULAR BORROW. LOCATIONS TO BE DETERMINED IN THE FIELD.

I hereby certify that this plan and specifications were prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the State of Minnesota.

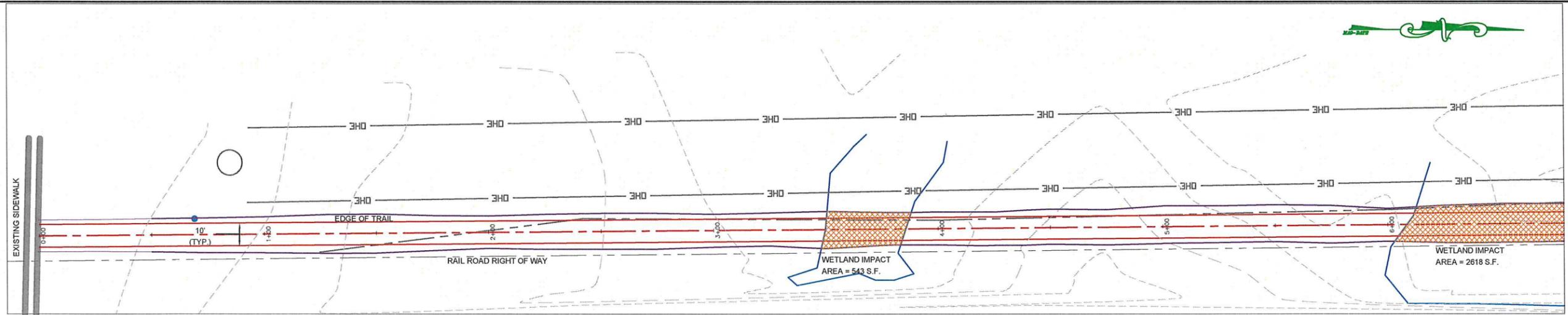
Date: \_\_\_\_\_ MF Eng. No.: 43920

INITIAL	REVISIONS	DESIGNED BY:	DRAWN BY:	ORIGINAL DATE:	SCALE	HORIZ.	VERT.
		A.S.W	A.S.W	10/10/2014	NONE	NONE	NONE

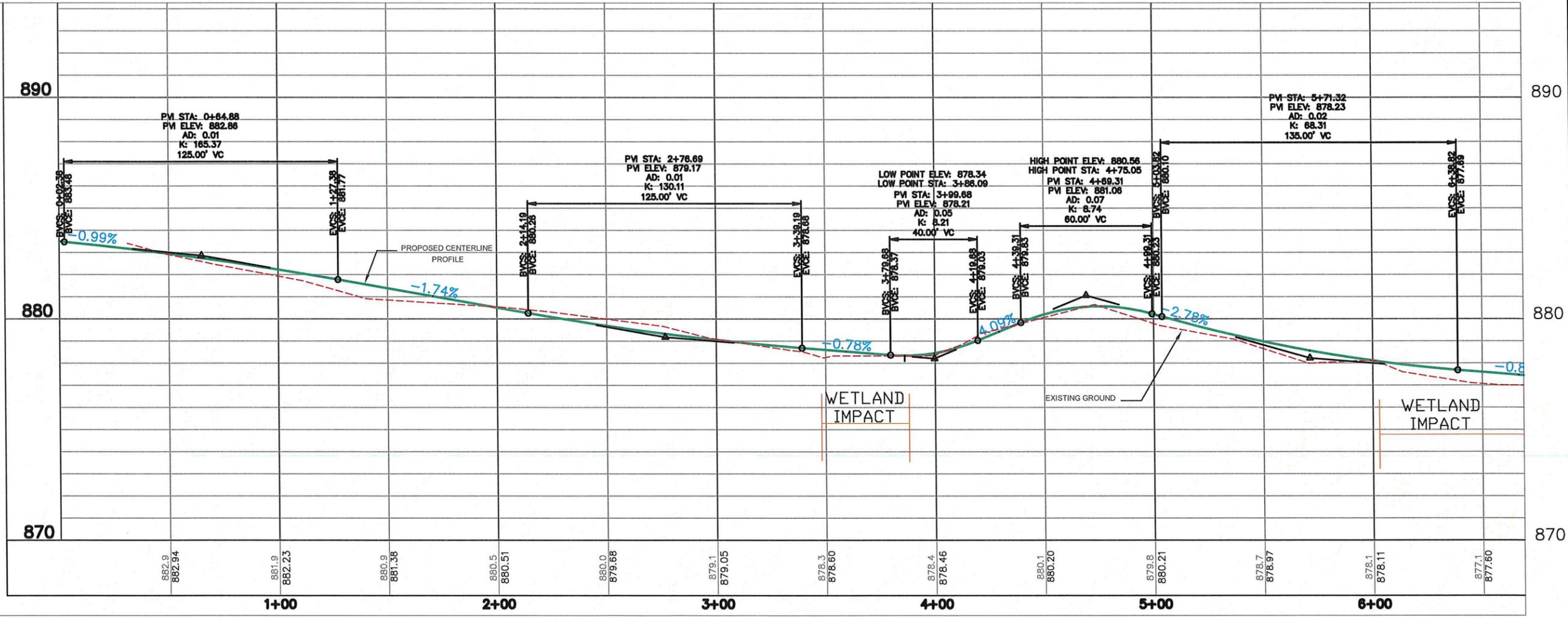
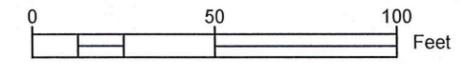
PROJECT #13-21  
SITE PLAN

City of Coon Rapids  
1115 Robinson Drive  
Coon Rapids, MN 55433-3761  
763-452-2880  
Fax 763-767-6481  
www.coonrapidsmn.gov





**WILDERNESS TRAIL**



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the State of Minnesota.  
 Date:            MF Reg. No.: 43920

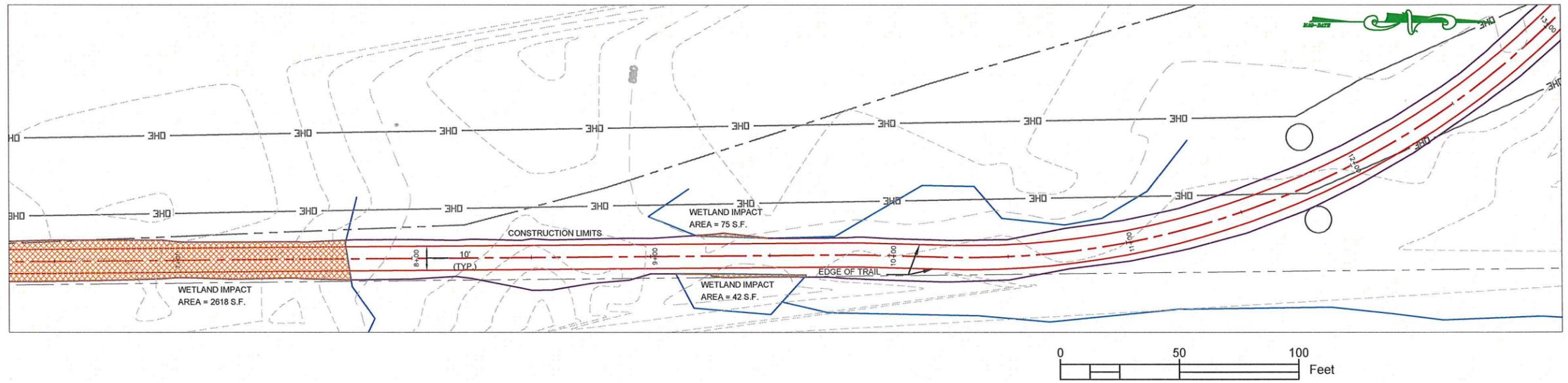
NO.	DATE	DESCRIPTION

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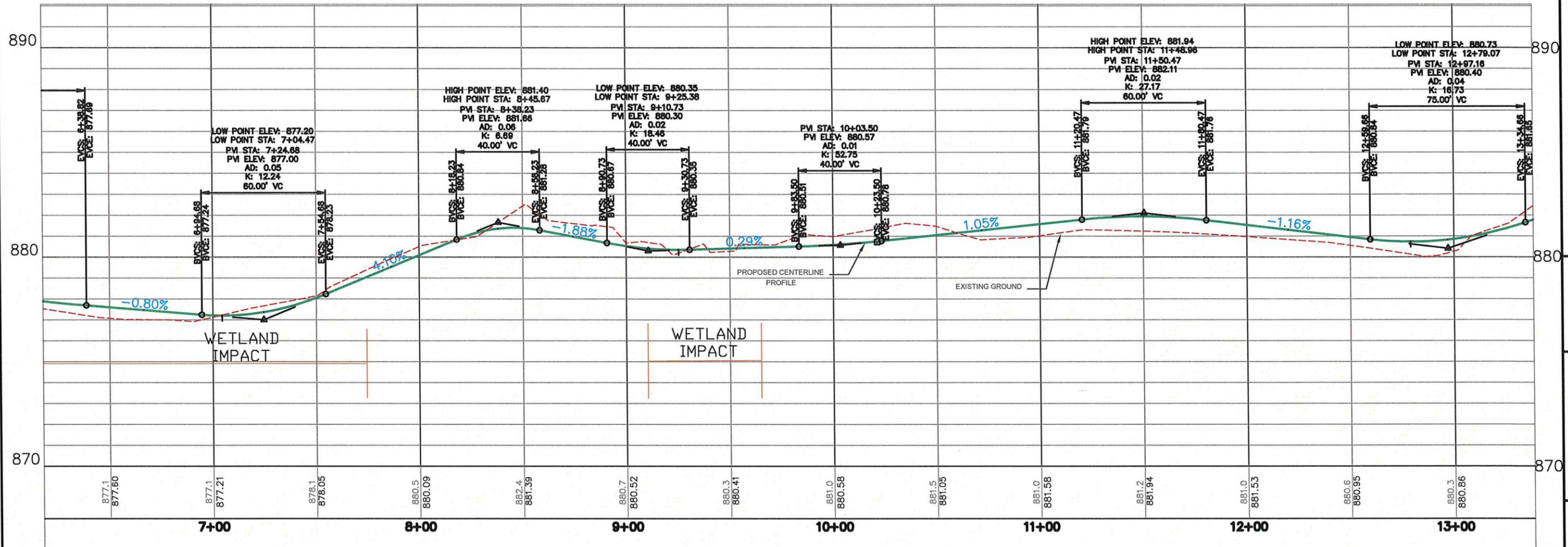
**PROJECT #13-21**  
**WILDERNESS TRAIL**

City of Coon Rapids  
 1115 Robinson Drive  
 Coon Rapids, MN 55433-3701  
 763-552-2880  
 Fax 763-57-5481  
 www.coonrapidsmn.gov





### WILDERNESS TRAIL



DESIGNED BY:	A.S.W.
DRAWN BY:	A.S.W.
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INITIALS:	
REVISIONS:	
DATE:	10/10/2014
DRAWN BY:	A.S.W.
DATE:	10/10/2014
SCALE:	HORIZ. 1"=50' VERT. 1"=5'

**PROJECT #13-21**  
**WILDERNESS TRAIL**

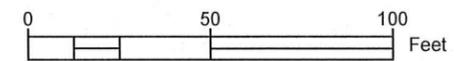
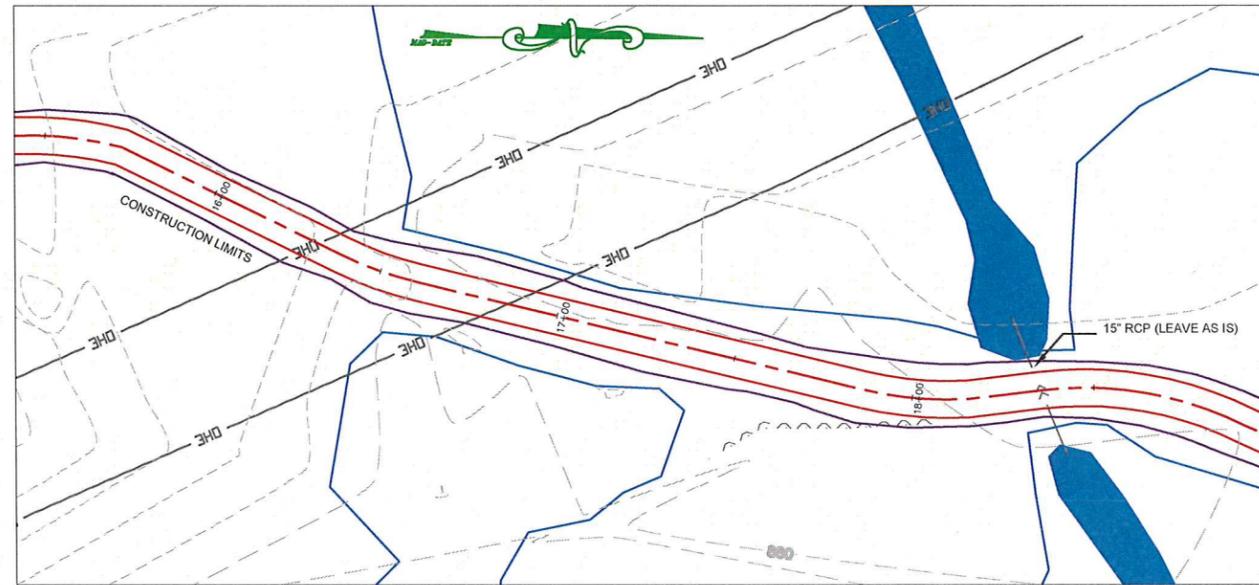
City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids, MN 55433-7161  
763/552-2800  
763/552-2890  
www.coonrapidsmn.gov



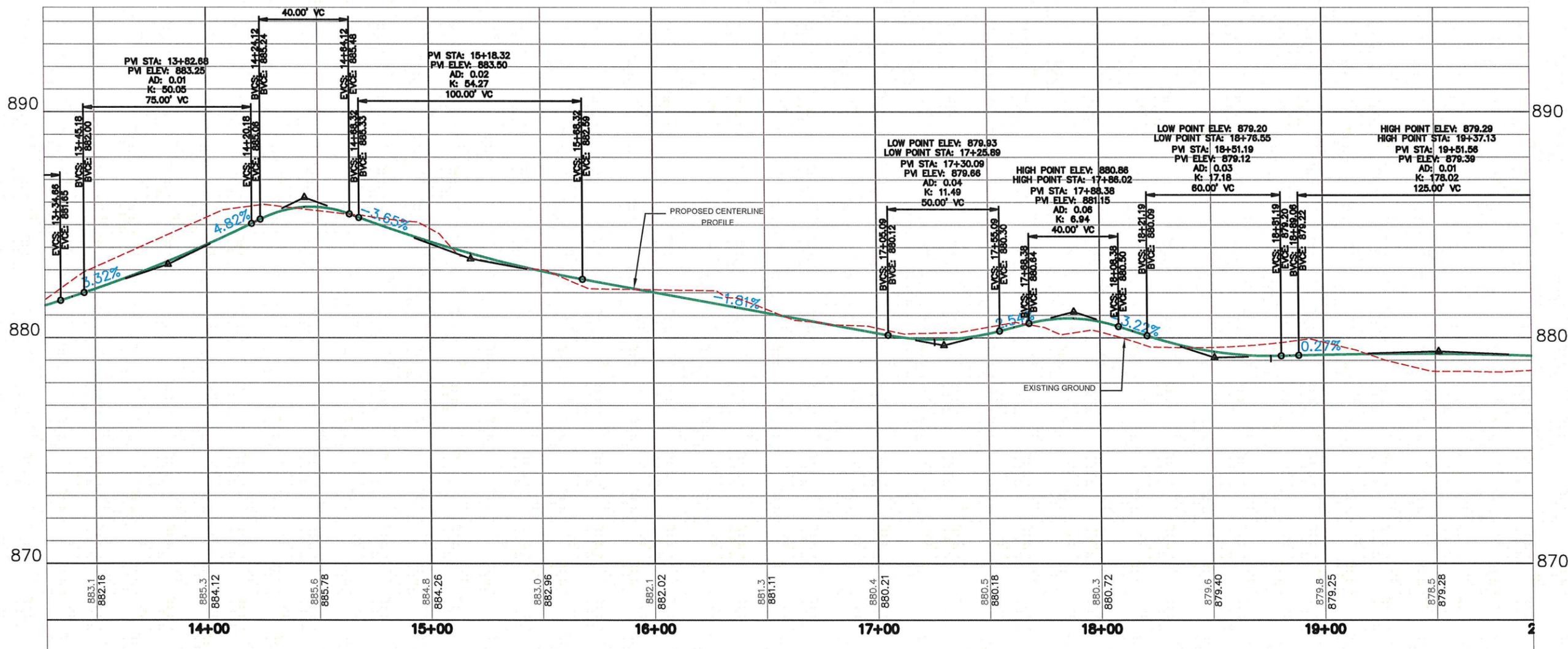
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I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the State of Minnesota.

Date: \_\_\_\_\_ MN Reg. No.: 43920



**WILDERNESS TRAIL**



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DRAWN BY:	A.S.W.
ORIGINAL DATE:	10/10/14
SCALE	HORIZ. 1"=50' VERT. 1"=5'
DATE:	MR Eng. No.: 43920

**PROJECT #13-21**  
**WILDERNESS TRAIL**

City of Coon Rapids  
1155 Robinson Drive  
Coon Rapids, MN 55433-3761  
763.755.2880  
763.757.8461  
www.coonrapidsmn.gov



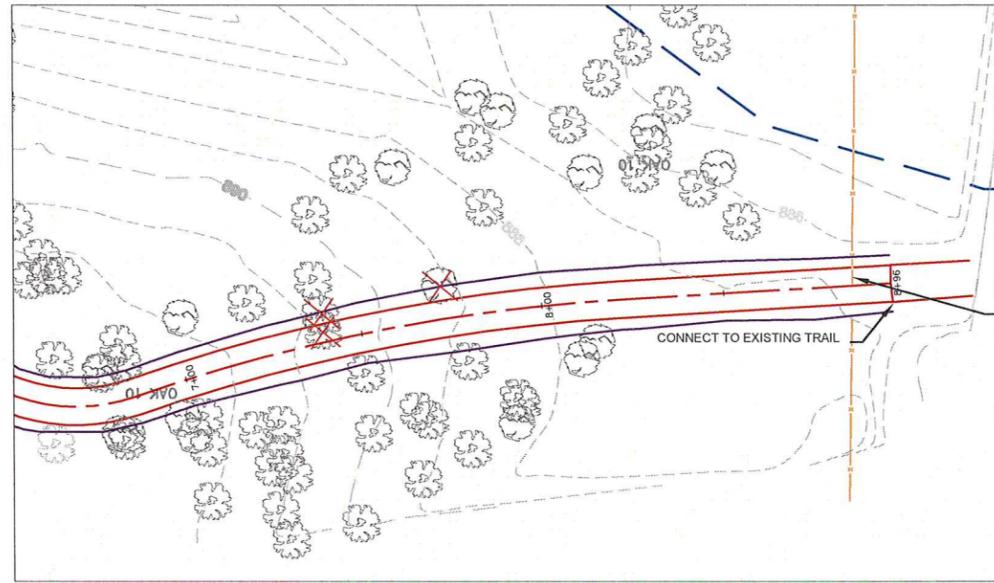
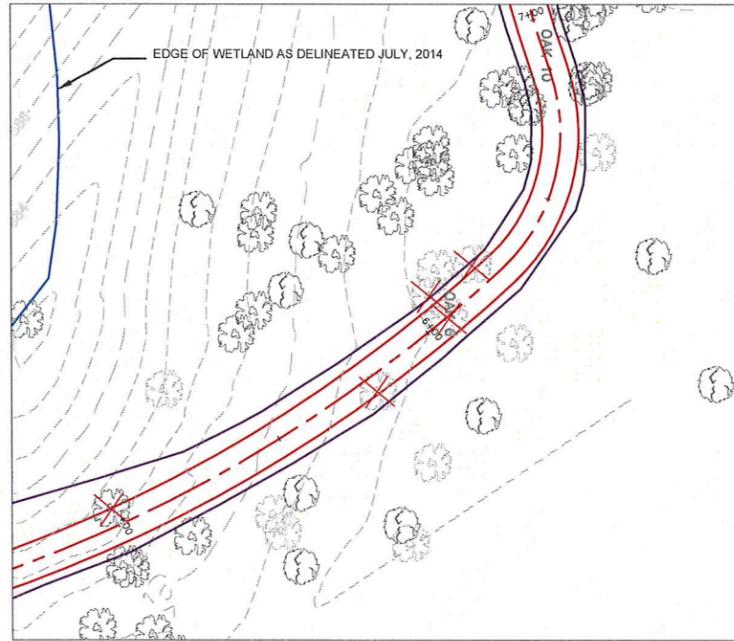
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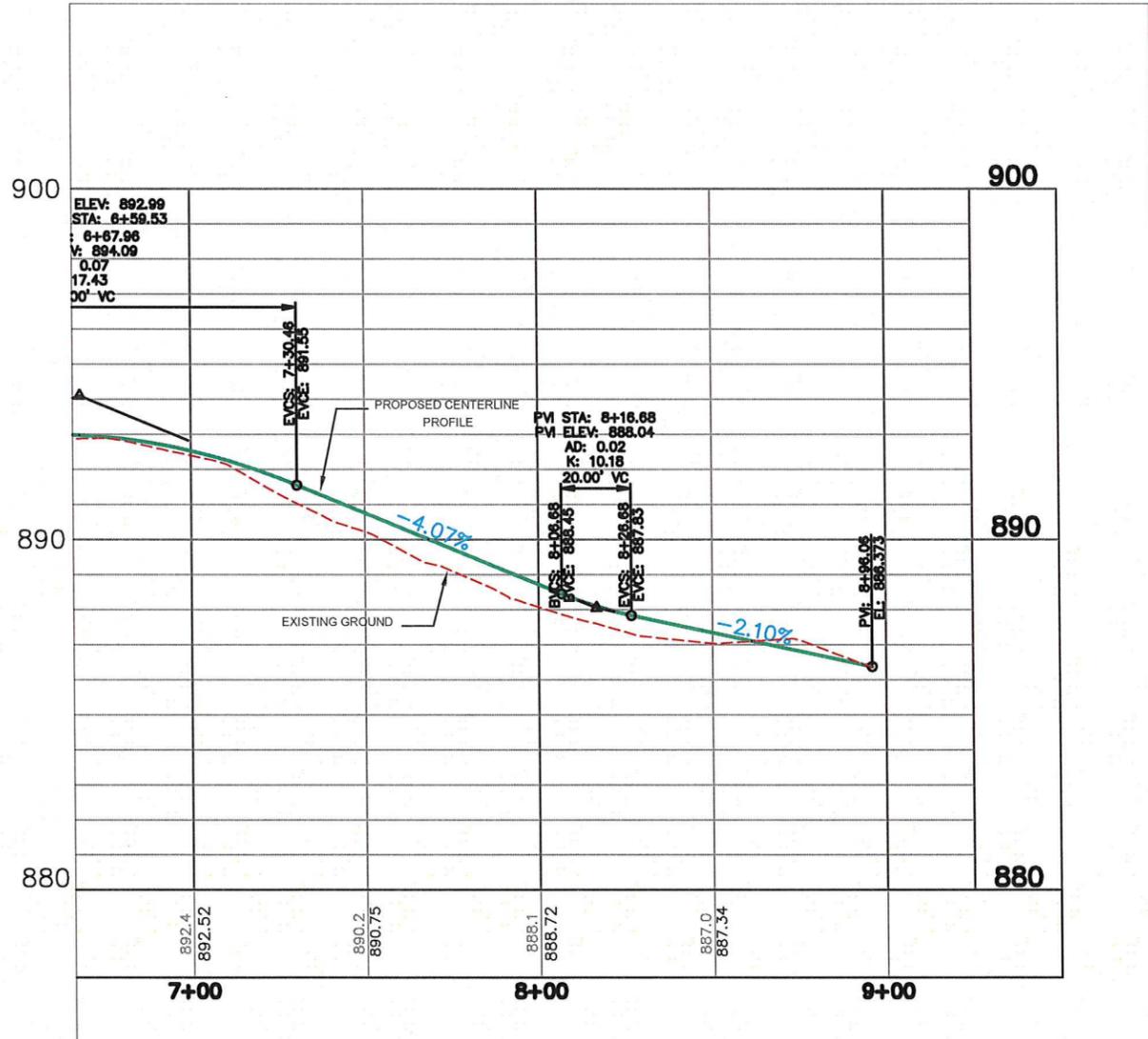
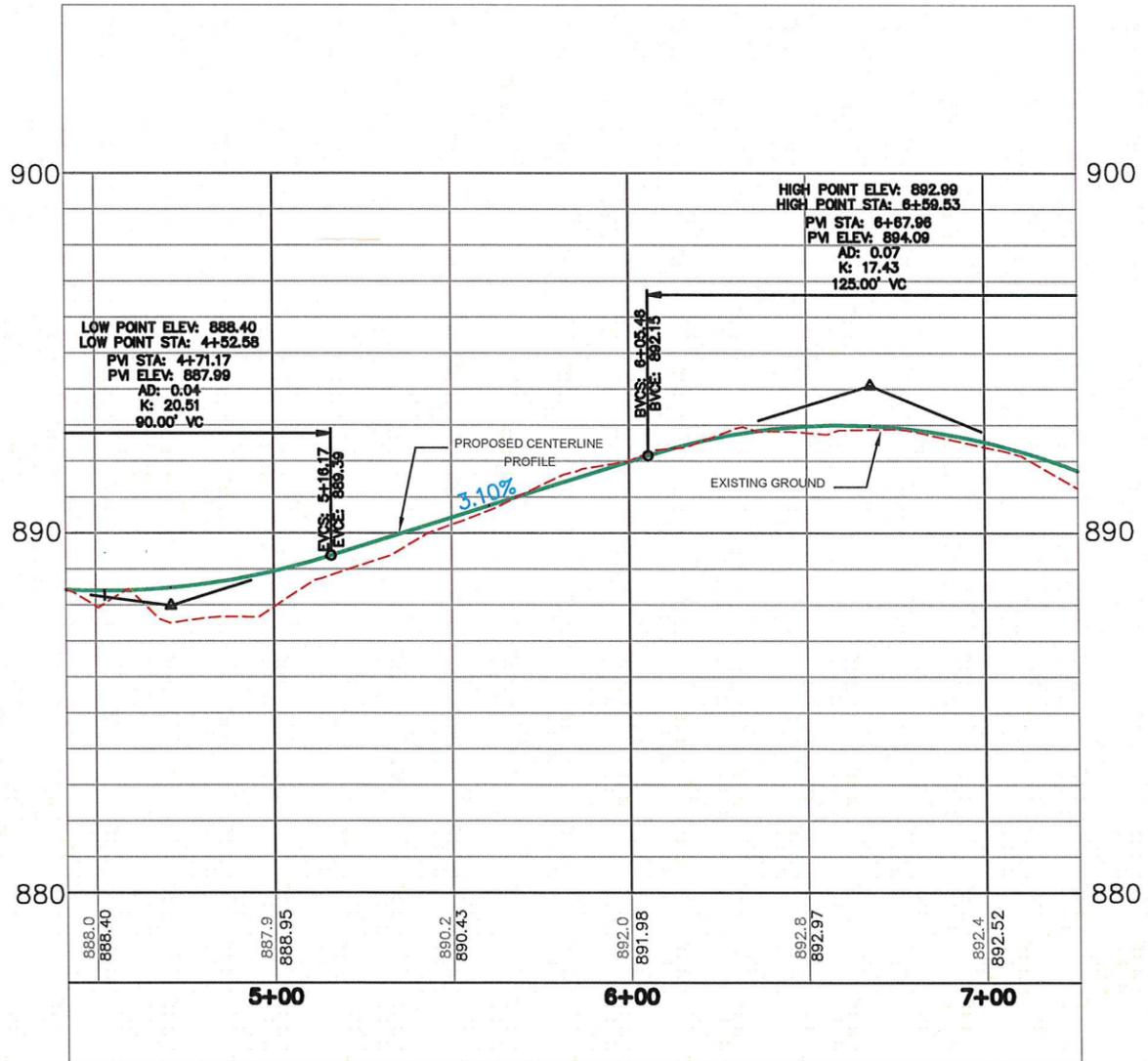




SEE RIGHT



CLEAR AND GURB TREE



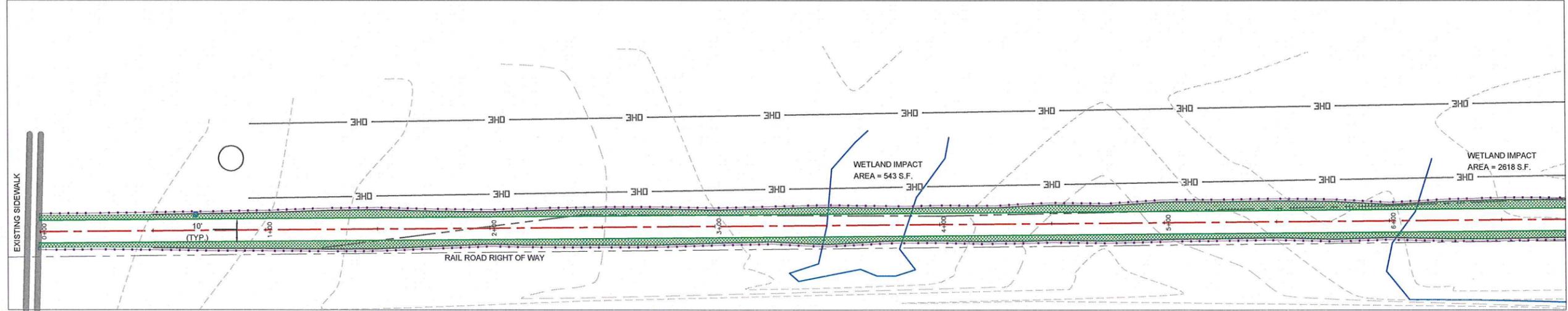
I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the State of Minnesota.  
 Date: \_\_\_\_\_ MN Reg. No.: 43920

INITIAL	REVISIONS	DESIGNED BY:	DRAWN BY:	ORIGINAL DATE:	SCALE	HORIZ.	VERT.
		A.S.W.	A.S.W.	10/10/2014	1"=50'	1"=50'	1"=5'

PROJECT #13-21  
 WILDERNESS TRAIL

City of Coon Rapids  
 11155 Robinson Drive  
 Coon Rapids, MN 55433-3781  
 763-755-2880  
 Fax 763-767-4491  
 www.coonrapidsmn.gov

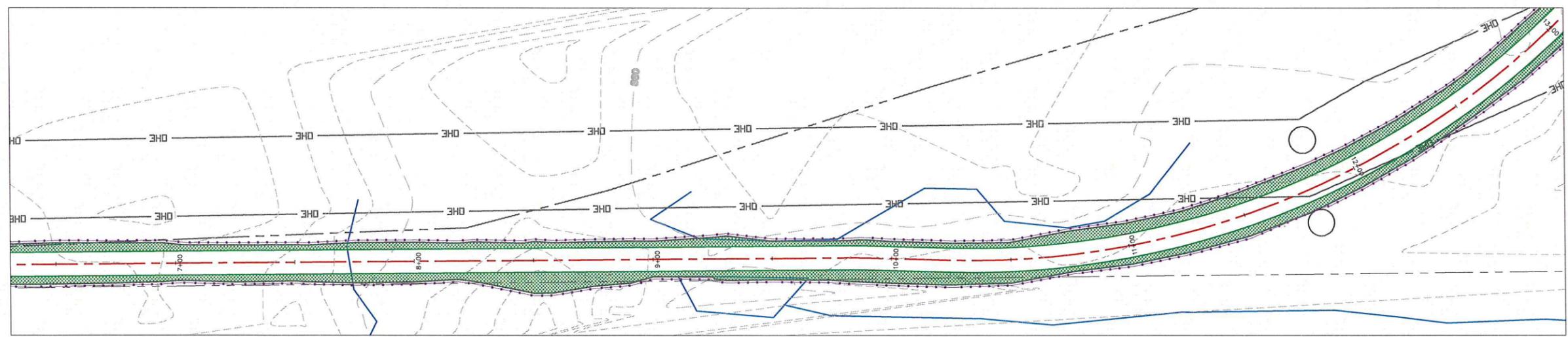




**WILDERNESS TRAIL**

**Re-Seeding Area**  
 USE SPECIAL NATIVE SEED MIX PER ANOKA COUNTY CONSERVATION DISTRICT RECOMMENDATIONS

**Silt Fence**



I hereby certify that this plan specification or report was prepared under my direct supervision and that I am a duly Registered Professional Engineer under the State of Minnesota.  
 Date: \_\_\_\_\_ MN Reg. No.: **43920**

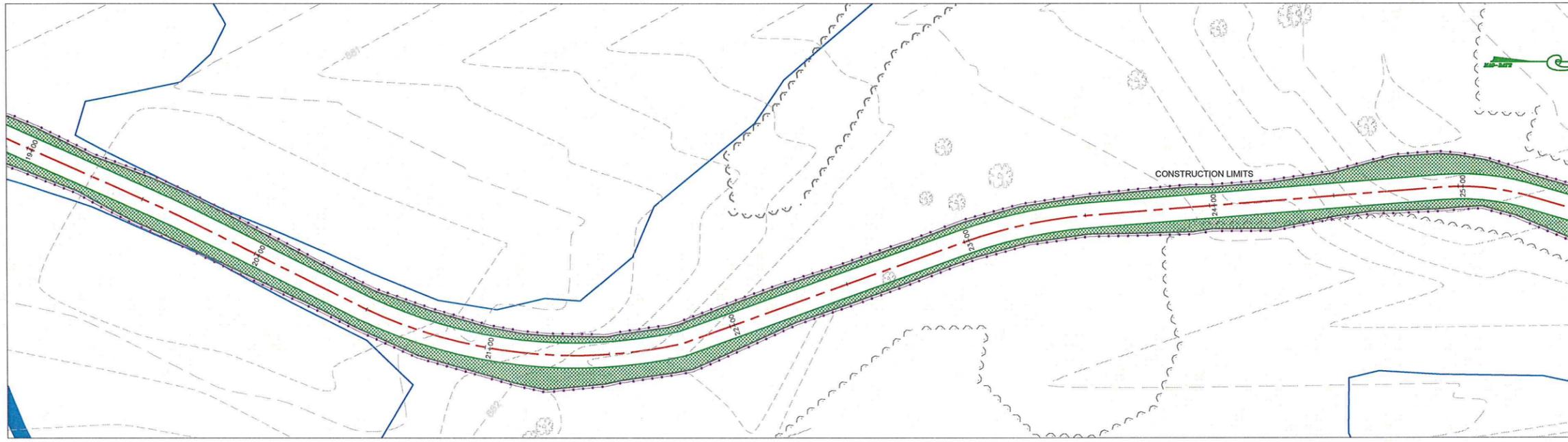
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**PROJECT #13-21**  
**TRAIL-SOUTH END**  
**SEED AND SILT FENCE**

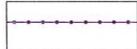
City of Coon Rapids  
 11155 Robinson Drive  
 Coon Rapids, MN 55433-7191  
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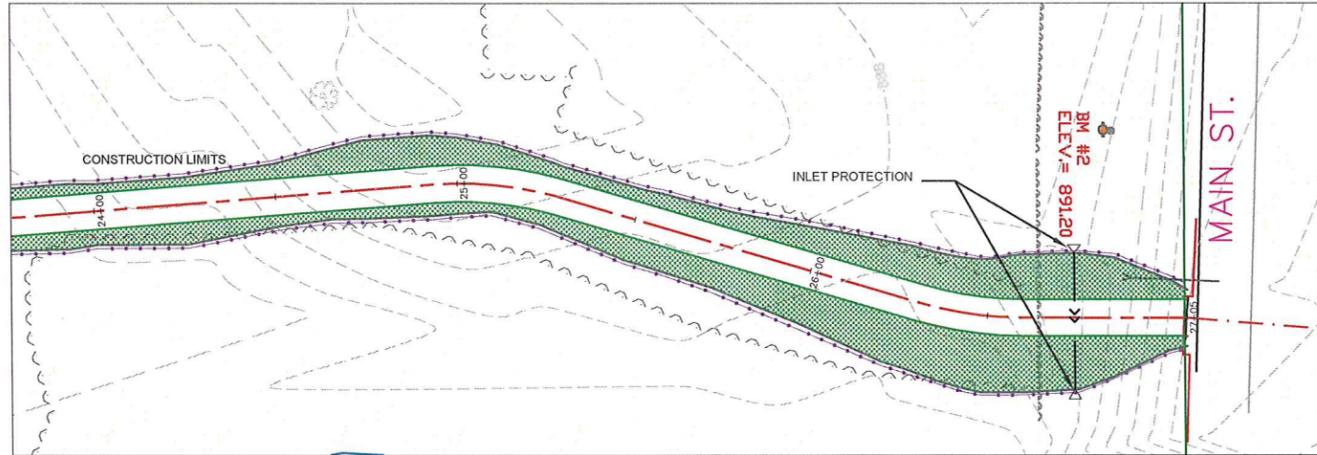






WILDERNESS TRAIL

	<b>Re-Seeding Area</b> USE SPECIAL NATIVE SEED MIX PER ANOKA COUNTY CONSERVATION DISTRICT RECOMMENDATIONS
	Silt Fence
	INLET PROTECTION



I hereby certify that this plan specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the State of Minnesota.  
 Date: \_\_\_\_\_ MN Reg. No.: **43920**

INITIAL	REVISIONS

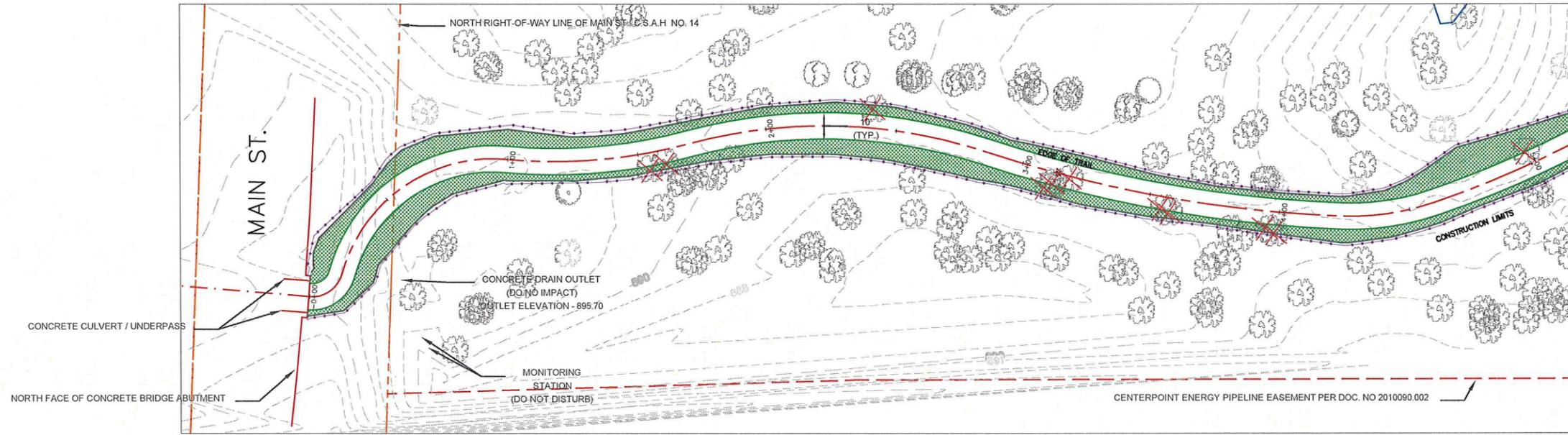
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**SEED AND SILT FENCE**

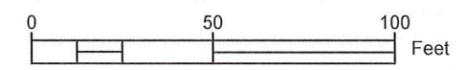
City of Coon Rapids  
 11155 Robinson Drive  
 Coon Rapids, MN 55433-3761  
 763.755.2880  
 Fax 763.767.4491  
 www.coonrapidsmn.gov



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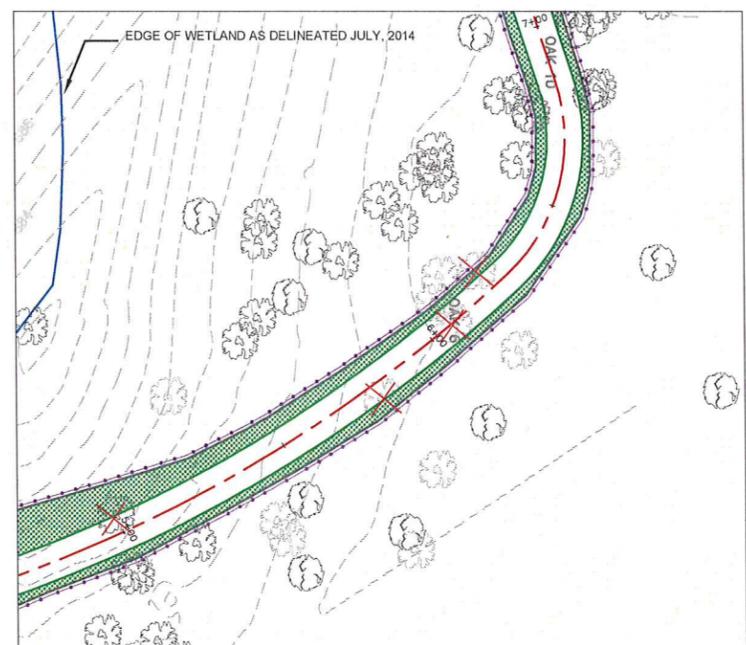
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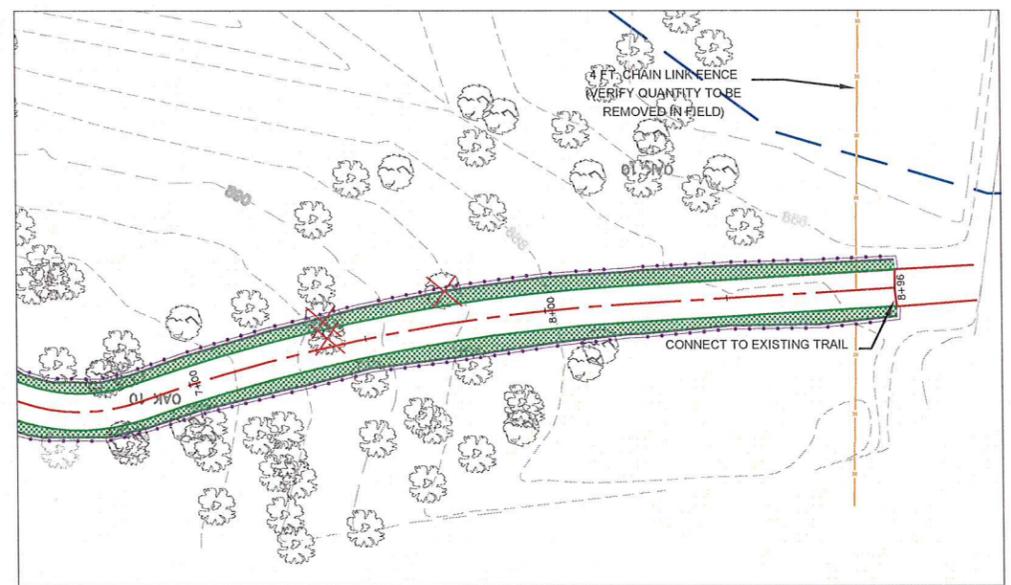
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 USE SPECIAL NATIVE SEED MIX PER ANOKA COUNTY CONSERVATION DISTRICT RECOMMENDATIONS

**Silt Fence**

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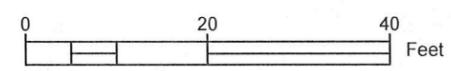
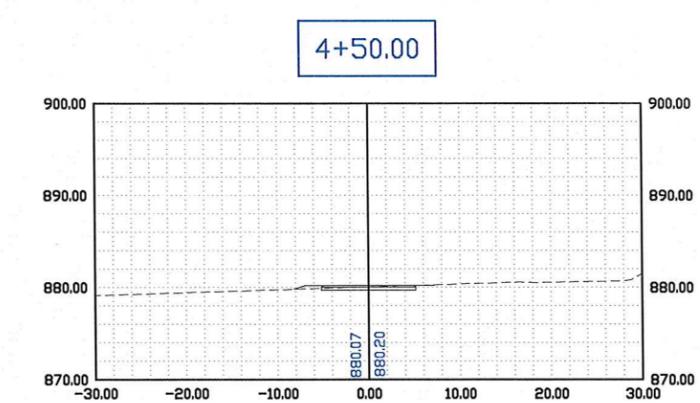
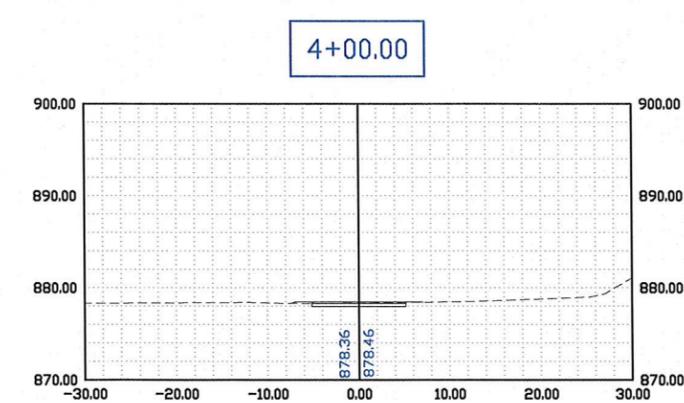
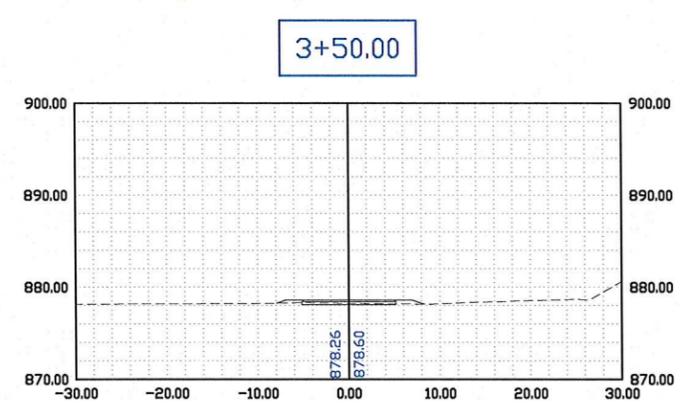
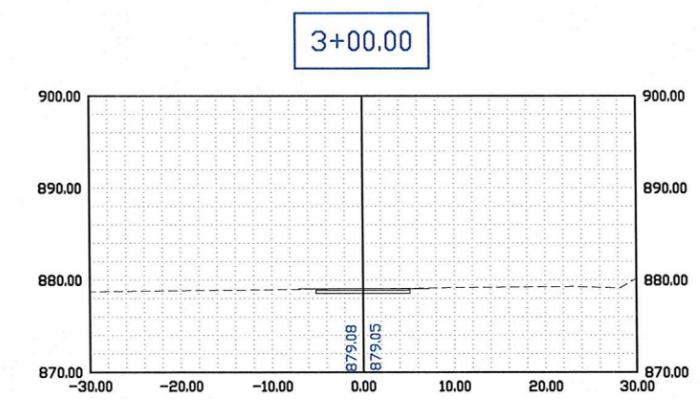
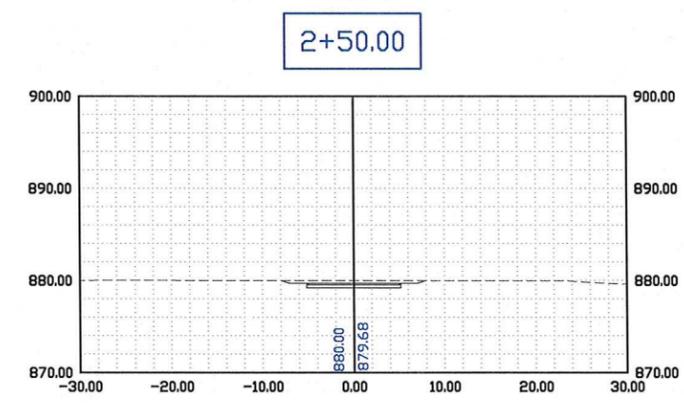
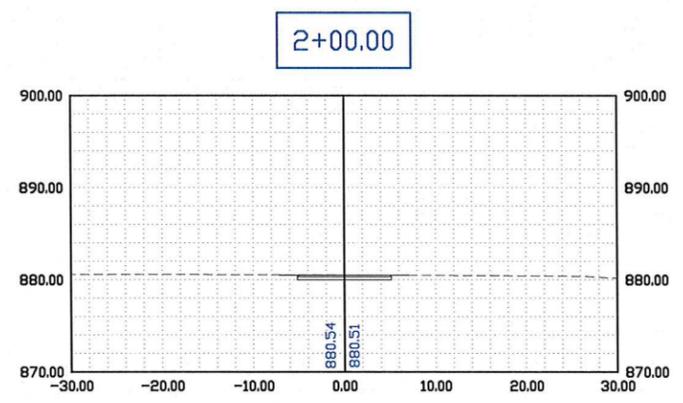
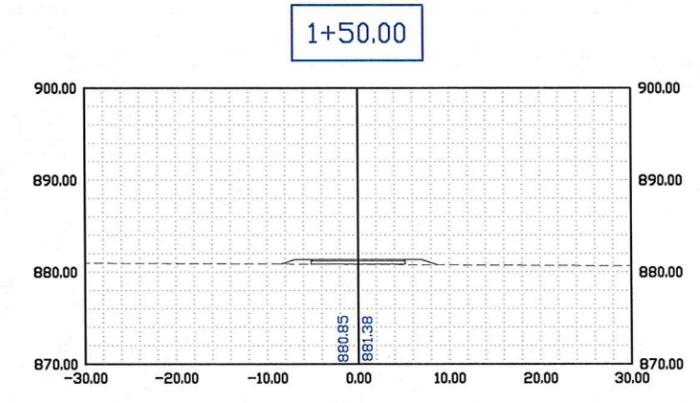
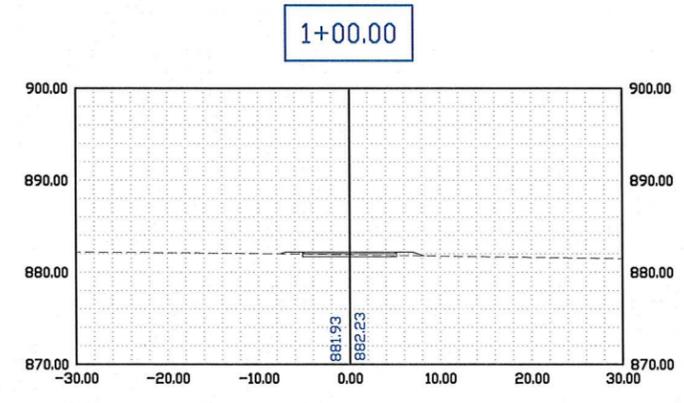
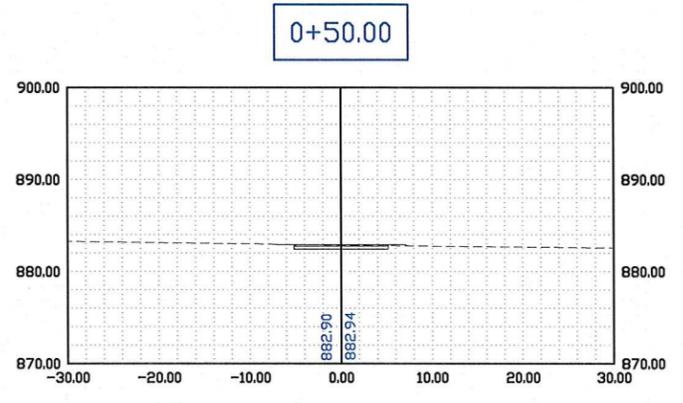
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		DRAWN BY:	HORIZ. VERT.
		A.S.W	
		ORIGINAL DATE:	
		10/10/2014	

PROJECT #13-21  
 TRAIL-NORTH END  
 SEED AND SILT FENCE

City of Coon Rapids  
 1115 Robinson Drive  
 Coon Rapids, MN 55433-3751  
 763-755-2880  
 Fax 763-707-5491  
 www.coonrapidsmn.gov



I hereby certify that this plan specification or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the State of Minnesota.  
 Date: \_\_\_ MF Reg. No.: 43920



I hereby certify that this plan prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the State of Minnesota.  
Date: \_\_\_\_\_ MN Reg. No.: **43920**

REVISIONS	INITIAL

DESIGNED BY: **A.S.W**  
 DRAWN BY: **A.S.W**  
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**VERT. 1" = 20'**

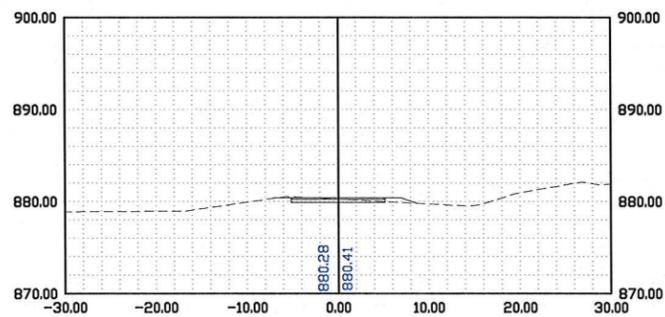
**WILDERNESS TRAIL  
SECTION VIEWS  
SOUTH OF MAIN STR**

City of Coon Rapids  
 1158 Robinson Drive  
 Coon Rapids, Minn.  
 55435-5763  
 Tel: 763-552-6801  
 Fax: 763-552-6801  
 www.coonrapidsmn.gov

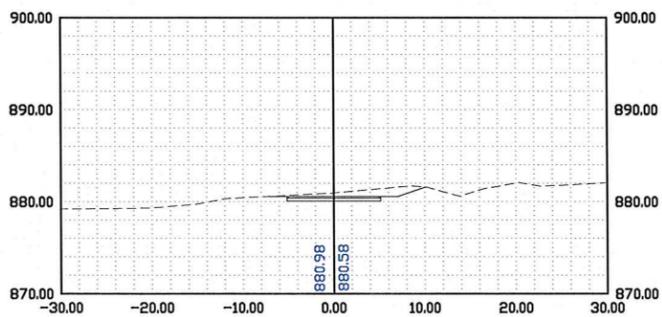




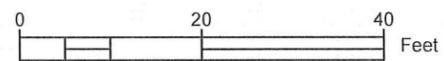
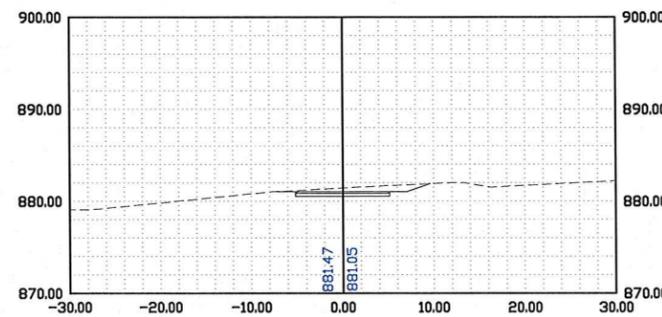
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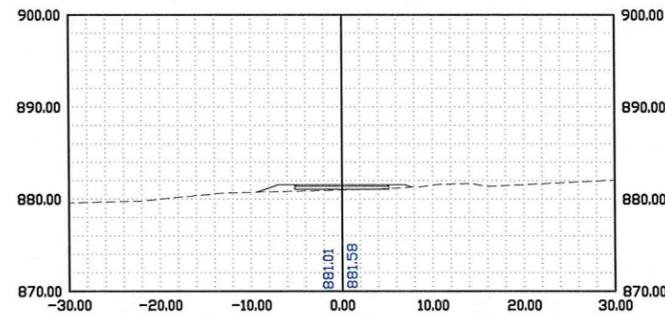
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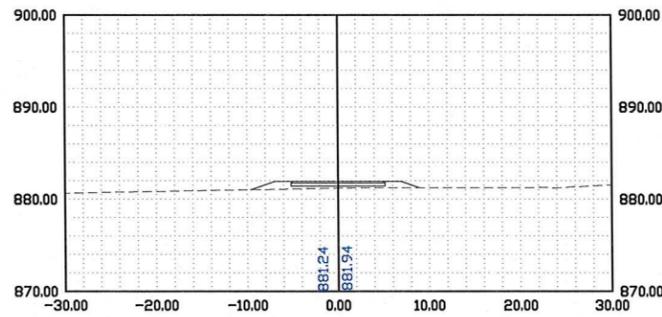
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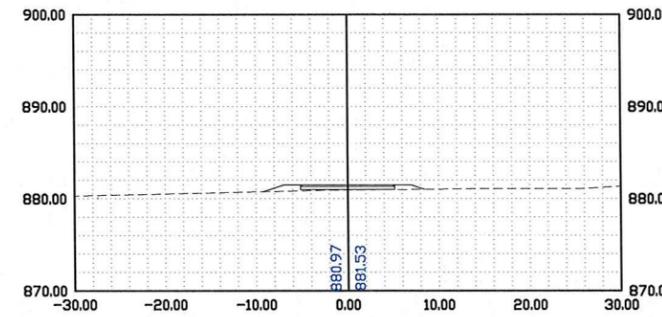
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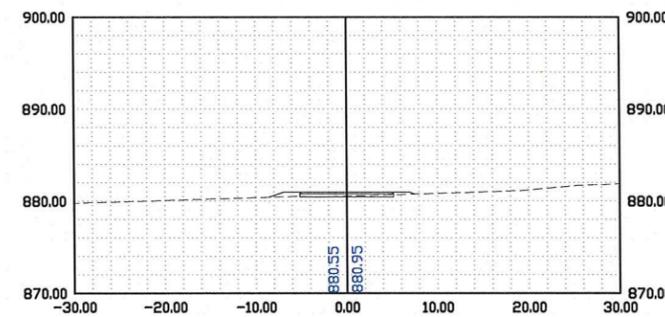
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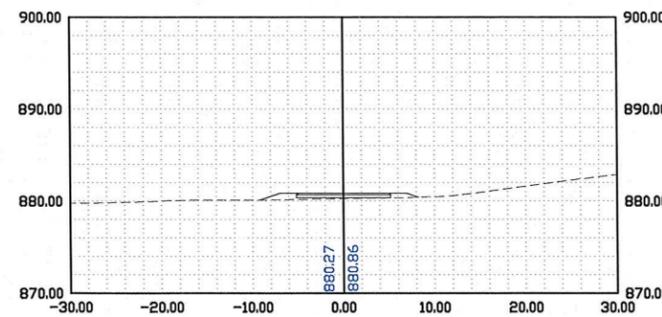
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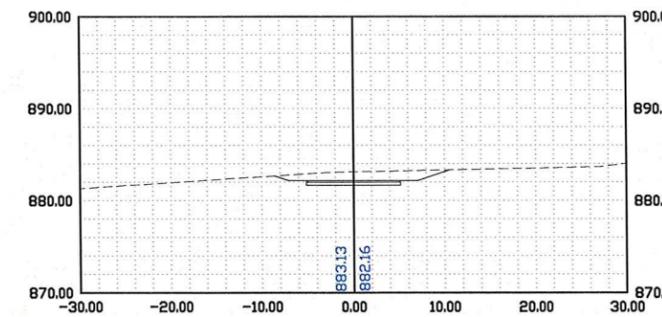
12+50.00



13+00.00



13+50.00



I hereby certify that this plan prepared by me or under my direct supervision and that I am a duly registered Professional Engineer under the State of Minnesota.

DATE: \_\_\_\_\_

Drawn: \_\_\_\_\_

REVISIONS	INITIAL

DESIGNED BY: A.S.W.  
 DRAWN BY: A.S.W.  
 ORIGINAL DATE: 10/10/2014

SCALE: HORIZ. 1" = 20'  
VERT. 1" = 20'

**WILDERNESS TRAIL  
SECTION VIEWS  
SOUTH OF MAIN STR**

City of Coon Rapids  
 1155 Robinson Drive  
 Coon Rapids, Minn.  
 55433-3761  
 763.752-2800  
 Fax: 763.769-6491  
 www.coonrapidsmn.gov















**Park & Rec - Regular**

2.

**Meeting Date:** 12/08/2014

**Subject:** Sand Creek Park Update

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

Sand Creek Park is nearing 75% complete on plans. An open house was held on November 25th with 25 individuals signing in. With families there were close to 50 people of all ages that attended the open house. Feedback was very positive on the park with most questions concerning the Northdale Blvd. intersection with Redwood and the proposed trail along 112th. Soil pits have been performed throughout the park. Staff will be meeting with consultants on Dec 18th to review the 75% plans.

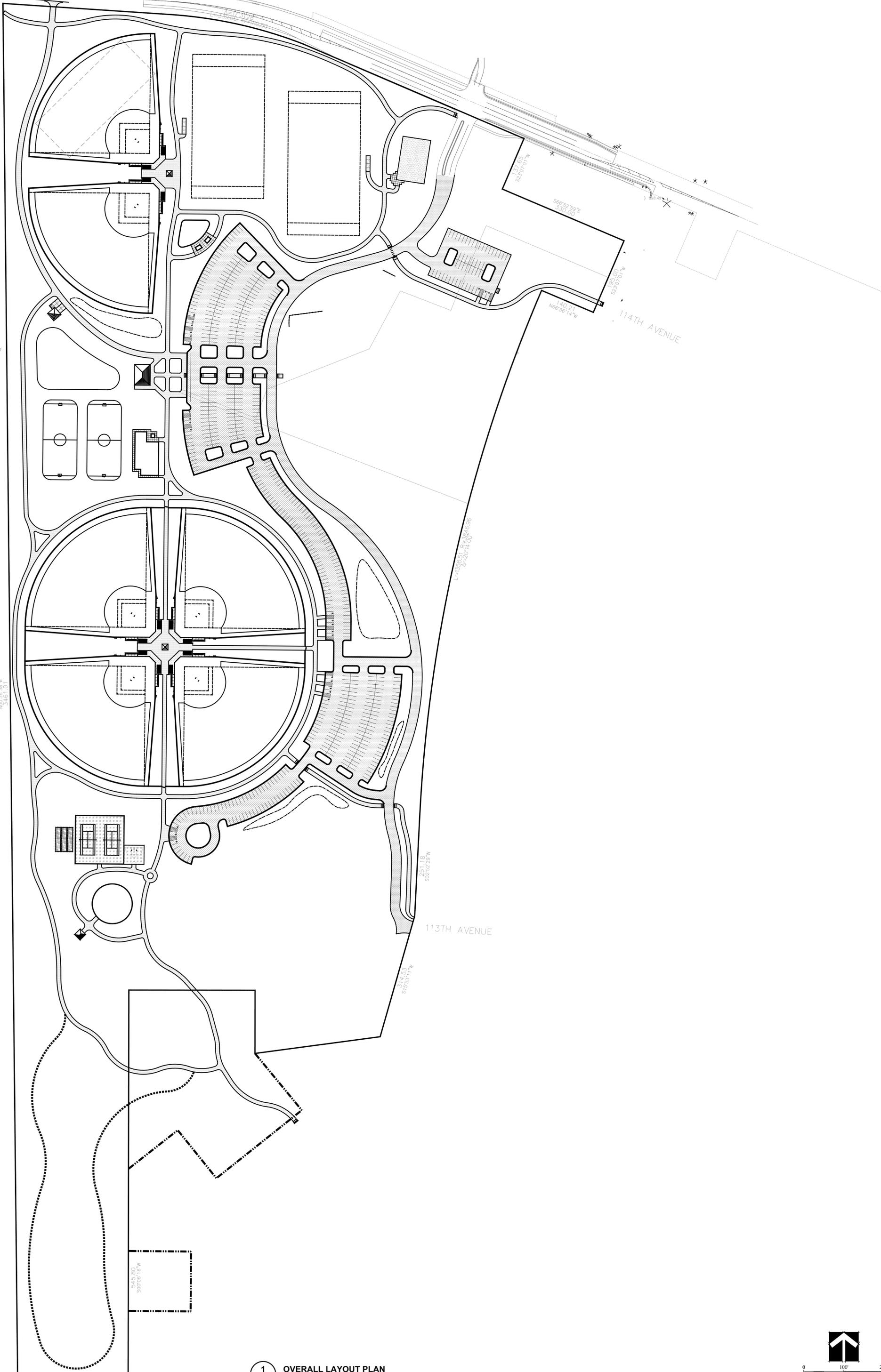
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**Attachments**

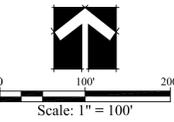
Sandcreek50

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NORTHDALE BOULEVARD



**1**  
**L3.0** OVERALL LAYOUT PLAN  
 Scale: 1" = 100'-0"





**Park & Rec - Regular**

**3.**

**Meeting Date:** 12/08/2014

**Subject:** Continued 2015 General Fund Projects Discussion

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

At the October 13th meeting we began discussion of prioritizing general fund projects for 2015 and beyond. Some consensus emerged around starting toward the center of the City and working out toward the borders. We will continue this discussion.

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**Park & Rec - Regular**

**4.**

**Meeting Date:** 12/08/2014

**Subject:** Recreation Updates

**From:** Ryan Gunderson, Recreation Coordinator

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**INFORMATION:**

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