

Received 1/30/15  
12 noon.

January 29, 2015

City of Coon Rapids  
11155 Robinson Drive  
Coon Rapids, MN 55433

Pin #: 08-31-24-43-0015

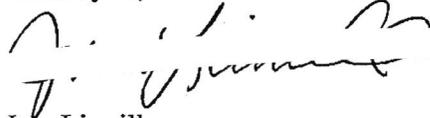
To Whom It May Concern:

I received a letter dated January 8, 2015 charging me \$300.00 from a property citation regarding mowing/weeds from July 2014. When I received the citation notice, it stated I had 10 days to take care of the issues, which was completed within that timeframe. The notice stated the tall grass adjacent to the driveway and the backyard needed to be cut. However, it did not specifically state which areas of the backyard were included. In the middle of the backyard, I have a broken playset that had tall grass/weeds around it and I assumed this was the area of the backyard that was being cited. I did not believe the area behind my garage was being referenced because it consists of flowers/tall grass.

I spoke with Kristin at the City of Coon Rapids on January 29, 2015. She stated the inspector came out on July 24, 2014 and the grass/weeds, except for behind the garage, were already cut. According to Kristen, when the cutting crew came out on July 28, 2014, no grass/weeds were cut because it was already done.

I respectfully request that you withdraw or void the January 8, 2015 citation in the amount of \$300.00 against my property.

Thank you,



Jara Linville  
11863 Tulip Street NW  
Coon Rapids, MN 55433

- **2-1104 - Administrative Offenses; Schedules of Fines and Fees.**

(1)

A violation of any provision of City Code is an administrative offense subject to a citation and civil penalties pursuant to this Chapter. Each day a violation exists constitutes a separate offense.

(2)

Each count of an administrative violation is subject to a civil penalty not to exceed \$10,000, abatement, or both unless otherwise provided;

(a)

The civil penalty for a particular count is \$300;

(b)

If a violator remedies a count of a violation and demonstrates that fact prior to the compliance date, the civil penalty for that count is waived.

(3)

A second or subsequent citation issued within 180 days of any same or similar citation is subject to a civil penalty of at least twice the previously imposed penalty. If the violator remedies the violation prior to the compliance date, one half of the civil penalty will be waived.

*[Revised 4/19/11, Ordinance 2070]*

(4)

The City Council may adopt by resolution a schedule of recommended fines for offenses initiated by citation, and may designate those offenses for which a fine must be paid even if the violation is remedied. The resolution may also identify violations for which a fine only may be imposed for a first offense occurring within a specified time period, not to exceed three years. The resolution may also specify a filing fee to appeal to the Board.

(5)

The City Manager is authorized to promulgate rules and forms to affect the procedures herein.



# Property Report

Report Date: 1/30/2015

PIN: 083124430015  
CLOSED

**PROPERTY ADDRESS: 11863 TULIP ST**  
Work Order #57641 Weeds / Long Grass

Task Name	Scheduled Start	Actual Start	Assigned To	COMMENTS
CITATION ISSUED	7/16/14	7/16/14	GAZELKA, MIKE	Citation posted at property. Weeds adjacent to driveway 24-54" weeds in back yard 12-30"
INFORMATION SENT		7/17/14	DRABCZAK, LEYA	Courtesy letter sent.
CITATION REINSPECT	7/24/14	7/24/14	GAZELKA, MIKE	Weeds behind garage 12-36", backyard 8-10", front 7-9". Abate.
ORDER ABATEMENT		7/24/14	HINTZE, CINDY	Emailed work order to Gregg Engle at Public Works to mow property.
CITATION FEE APPLIED		7/24/14	HINTZE, CINDY	300
INFORMATION		7/28/14	ENGL, GREGG	Grass was cut prior to mowing crew's arrival.
COMMUNICATE W OWNER	1/16/15	1/16/15	DEGRANDE, KRISTIN	Owner Jara Linville 6 called at 3:40 pm on 1/14/15 with questions about pending special assessment (\$300 long grass). I returned call and left vm on 1/16/15 at 12 noon.
COMMUNICATE W OWNER	1/29/15	1/29/15	DEGRANDE, KRISTIN	Owner called back again. She believes she cut all areas addressed in citation. I explained there were areas she did not cut before the compliance date and was therefore charged the \$300 fee. She will need to appeal in writing if she wants to pursue.

~ ADMINISTRATIVE CITATION INFORMATION ~ If blank, no Administrative Citation was issued on this work order.

City Code	Inspection Date	Fine	Inspected By	Compliance Date & Instructions	Citation Issued To

Files attached to this work order:

\\cr-fs2\applications\cityworkserverfiles\WorkOrder\57641\11863 Tulip grass.pdf

End of Report for 11863 TULIP ST







# ADMINISTRATIVE CITATION Long Grass & Weeds

Property Posted

Owner/Occupant  
Address:

118603 TULIP ST.

Coon Rapids, MN

This is an Administrative Citation issued under Coon Rapids City Code Chapter 2-1100. On 7/16/14 at 118603 Tulip St AM/PM, the following violation of Coon Rapids City Code was found at the above property address:

Compliance Date	Violation & Corrective Action	City Code Section & Summary	Penalty
7-23-14		8-502 & 8-503. Weeds and grass over eight (8) inches are a nuisance and must be mowed.	\$300.00

To avoid the above penalty, you must do one of the following:

- Mow your grass on or before the Compliance Date noted above. You are responsible to mow the front, back, and side yards, including any boulevard areas.
- Contact the inspector below to arrange a time extension for compliance. You must sign a time extension agreement on or before the Compliance Date noted above.
- Appeal the inspector's decision on or before the Compliance Date.

Refer to the attached Administrative Citation Program brochure for the Notice of Appeal form, including instructions for requesting a time extension, and additional information.

Please note that if your property is not mowed by the Compliance Date listed above, \$300 will be charged to the property taxes in the form of a Special Assessment and the City will mow your property. If a second or subsequent Long Grass & Weeds Citation is issued within 180 days, even if you mow prior to the Compliance Date, a penalty of \$300 will be charged.

If you are age 60 or over and need assistance with maintaining your yard, ACCAP Chores & More is available. The program does minor home repairs, housekeeping and seasonal chores such as mowing. They are done at a nominal requested donation with subsidy for those of need. Call 763-763-4767 to obtain help.

You can view the full City Code online at [www.coonrapidsmn.gov/codes](http://www.coonrapidsmn.gov/codes) or you can obtain the City Code Section regarding lawn maintenance at Coon Rapids City Hall at 11155 Robinson Dr NW, Coon Rapids, MN 55433.

Inspectors are often not in the office. If you would like to speak with, or schedule an appointment with, the inspector regarding this citation, please call the number below.

*Handwritten signature*  
Grass Inspector  
763-763-4720

*Please cut weeds adjacent  
To driveway - AND FENCE  
IN BACKYARD - around gym St.*

7/16/2014 10:05 AM



X 571011  
Long Grass Complaint

Posted Address: 11863 TULIP St

Date: ~~9-30~~ 7-16-14 Time: 9:58

Fine: \$ \_\_\_\_\_ Inspector: MIKE

Note: WEEDS ADJACENT TO DRIVEWAY 24"-54"  
GRASS/WEEDS IN BACKYARD 12"-30"

For Office Use Only

Owner Occupied      Vacant      Rental WO# \_\_\_\_\_

# of Weeds this Season: \_\_\_\_\_ Previously Abated date: \_\_\_\_\_



July 17, 2014

LINVILLE JARA  
11863 TULIP ST NW  
COON RAPIDS, MN 55433

Address: **11863 TULIP ST**  
COON RAPIDS, MN 55433

Administrative Citation: **#57641**

PIN: 083124430015

Your property in Coon Rapids was recently posted with an Administrative Citation for long grass. In the City of Coon Rapids, grass and/or weeds cannot be taller than 8" in height. Anoka County Property Records identifies you as the taxpayer/property owner of 11863 TULIP ST, and for this reason, this letter is being sent to you to ensure you are aware of the long grass citation at your property.

If your property is mowed by 07/24/2014, the \$300 penalty will not be charged. If you have received more than one Administrative Citation for long grass this season, you will be charged a minimum of \$150, even if the property is mowed before the compliance date.

For more information, please refer to the citation posted at your property or call 763-951-7202.

Long Grass Inspector  
763-951-7202



# Long Grass Reinspection

11863 TULIP ST

**11863 TULIP ST**

OWNER OCCUPIED

PIN:083124430015

Work Order # 57641

Task Name	Proj. Start	Actual Start	COMMENTS
CITATION ISSUED		7/16/14	Citation posted at property. <b>weeds adjacent to driveway 24-54" weeds in back yard 12-30"</b>
INFORMATION SENT		7/17/14	Courtesy letter sent.
CITATION REINSPECT COMPLIANCE	7/24/14		
ORDER ABATEMENT			Emailed work order to Gregg Engle at Public Works to mow property.
CITATION FEE APPLIED			
ABATE			
APPEAL SUBMITTED			
HEARING			
INFORMATION			
COMMUNICATE W OWN			

**cut**  
**cut** **NOT GRASS**  
**WEEDS BEHIND GARAGE 12" - 36"**  
**GRASS IN BACK 8" - 10"**  
**FRONT 7" - 9"**

**Inspector Notes**

Reinspected by: MIXB

Date: 7-24-14

Time: 9:45 AM

Grass has been mowed

**Order Abatement**



# Long Grass Abatement Order

Date Ordered: 7/24/2014

11863 TULIP ST  
**11863 TULIP ST**  
 PIN:083124430015

**OWNER OCCUPIED**

Work Order # 57641

<u>Task Name</u>	<u>Proj. Start</u>	<u>Date</u>	<u>COMMENTS</u>
CITATION ISSUED		7/16/14	Citation posted at property. weeds adjacent to driveway 24-54" weeds in back yard 12-30"
INFORMATION SENT		7/17/14	Courtesy letter sent.
CITATION REINSPECT	7/24/14	7/24/14	Weeds behind garage 12-36", backyard 8-10", front 7-9". Abate.
ORDER ABATEMENT		7/24/14	Emailed work order to Gregg Engle at Public Works to mow property.
CITATION FEE APPLIED		7/24/14	300

### Abatement Notes

Staff: Todd M  
Tony H

Date: 7/24/14 Time: 9:45

Mowing crew cut & bagged

Grass was mowed prior to crew's arrival

Questions regarding mowing can be directed to Leya Drabczak 763-767-6420 or Kristin DeGrande 763-767-6517

**DIAL 911 IF THREATENED OR NEED POLICE PROTECTION WHILE MOWING**