

To whom it may concern:

Received 8/5/15  
at 1:15 pm

In regards to the property at 9938  
Cottonwood St. NW. PIN# 25-31-24-11-0066

I have received three citations in the amount of \$300 each. At the time of the citations (1-20-2015) there was an open building permit for a 2,000+ sq. ft. addition. The garage, driveway, trash cans, and building materials and trailers were placed in areas that would have created an eye sore to the neighborhood as many unfinished construction sites would. The construction was completed a few months later and abatements are now corrected. Please rescind the assessments that were placed on my construction site at my home. Thank you for your attention to this matter.

Jeremy Gordon

ATTENTION PROPERTY OWNER



Jeremy Paul Gordon  
9938 Cottonwood Street NW  
Coon Rapids, MN 55448

July 22, 2015

PIN #: 25-31-24-11-0066

Notice is hereby given that the Coon Rapids City Council will consider adoption of proposed assessments on properties within the corporate limits of the City of Coon Rapids, Anoka County, Minnesota. See the attached Notice of Hearing for the scheduled hearing. At this hearing the City Council will refer any appeals to the Board of Adjustment and Appeals on October 1, 2015 for their recommendation.

You are receiving this letter because you have one or more proposed special assessments against your property at this time (itemized below). You must either pay the proposed pending assessments, allow them to be assessed to your property taxes, or submit a written objection appealing the assessments. All written objections must be submitted by the owner of records (not a tenant) to the City Clerk prior to 7 p.m. on Wednesday, August 5, 2015.

**All written objections will be considered at the Board of Adjustment and Appeals meeting on Thursday, October 1, 2015 at 6:30 p.m. in the City Council Chambers.**

If you filed an objection, you may appear before the Board of Adjustment and Appeals to provide testimony. You are not required to attend this meeting, but it will be your only opportunity to testify. **Appeals will be heard in the order received.** The Board of Adjustment and Appeals will then make a recommendation to the City Council for final approval on October 20, 2015.

The amount proposed to be assessed to your property is as follows:

PIN #: 25-31-24-11-0066

PROPERTY ADDRESS: 9938 Cottonwood Street NW, Coon Rapids, MN 55448

Description(s):	*Amount(s):	Abatement/Violation Date(s):
Citation Fee-Parking Off Pavement	\$300.00	1/20/15
Citation Fee-Truck & Trailer Storage	\$300.00	1/20/15
Citation Fee-Location Of Garbage Containers	\$300.00	1/20/15

\*A certification fee of \$35.00 will be added for each violation if unpaid prior to the date of certification.

**Payment options are as follows:**

<b>If paid on or before August 5, 2015:</b>	<b>\$900.00</b>
<b>If paid after August 5, but on or before September 4, 2015:</b>	<b>\$1,005.00</b>

**If paid after September 4, 2015**, interest will be charged from the date of adoption of the assessment through December 31, 2016, and the assessment will be certified to the 2016 property taxes at an interest rate of **2.05%%** for **3 year(s)**.

Thereafter, on or before **November 14** of each year, the assessment may be paid in full. Call the Assessing Department for the added interest amount.

**If mailing payment please include property address and PIN (25-31-24-11-0066). Checks can be made payable to City of Coon Rapids Treasurer and be mailed to:**

City of Coon Rapids Assessing Dept.

11155 Robinson Drive NW

Coon Rapids, MN 55433

No additional notice or invoice will be sent regarding this assessment.

For questions regarding terms of payment, please call the Assessing Department at 763-767-6446. For questions regarding details on violation(s), please leave a message on the Assessment Information Line at 763-767-4685 and someone will get back to you as soon as possible.

Sincerely,

Assessment Clerk, City of Coon Rapids



# Property Report

Report Date: 9/3/2015

**PROPERTY ADDRESS: 9938 COTTONWOOD ST**

**PIN: 253124110066**

Work Order #59625

Yard And Lot Issues

CLOSED

<u>Task Name</u>	<u>Projected Start</u>	<u>Actual Start</u>	<u>Assigned To</u>	<u>COMMENTS</u>
INSPECTION 1 CITATION ISSUED	1/9/15 1/13/15	1/9/15 1/13/15	MITLYNG, ADAM MITLYNG, ADAM	\$300.00 Parking off pavement,\$300.00 junk and debris,\$300.00 skid steer,\$300.00 garbage can location.
CITATION REINSPECT CITATION FEE APPLIED	1/21/15	1/30/15 1/30/15	MITLYNG, ADAM MITLYNG, ADAM	junk and debris gone, other violations still remain \$300 11-603.1(7)parking off pave, \$300 8-206(4) garbage cans in the street, \$300 11-601.2(1)special mobile equipment(skid steer)
CITATION ISSUED		1/30/15	MITLYNG, ADAM	\$600 11-603.1(7)parking off pave \$600 8-206(4) garbage cans in the street, \$600 11-601.2(1)special mobile equipment(skid steer)
CITATION REINSPECT	2/9/15	6/12/15	MITLYNG, ADAM	Staffing change- property was not reinspected, second citation fee \$600.00 was not applied. Citation closed as of 06/12/2015

**~ ADMINISTRATIVE CITATION INFORMATION ~ If blank, no Administrative Citation was issued on this work order.**

<u>City Code</u>	<u>Inspection Date</u>	<u>Fine</u>	<u>Inspected By</u>	<u>Compliance Date &amp; Instructions</u>	<u>Citation Issued To</u>
<b>Citation # 24901</b> 11-603.1(7)(i) Parking and Drives.	1/9/15 1/20/15 compliance date	300	MITLYNG, ADAM	Discontinue parking off pavement in the front and side yards	JEREMY GORDON Issue Date: 1-13-2015 9938 COTTONWOOD ST NW COON RAPIDS, MN 55448
8-109 Building Materials, Junk and Debris.		300	MITLYNG, ADAM	Remove tires, large pile of brush in trailer, misc junk and debris from exterior storage	
11-601.2(1) Truck and Trailer Storage.		300	MITLYNG, ADAM	Remove skid steer from residential property	
<b>Citation # 24902</b> 8-206(4) Location of Containers and Yard Waste.	1/9/15 1/20/15 compliance date	300	MITLYNG, ADAM	Discontinue placing garbage cans on the roadway for service pickup	JEREMY GORDON Issue Date: 1-13-2015 9938 COTTONWOOD ST NW COON RAPIDS, MN 55448

**PROPERTY ADDRESS: 9938 COTTONWOOD ST**

**PIN: 253124110066**

**Citation # 24946**

11-603.1(7)(i) Parking and Drives.

1/30/15

2/6/15  
compliance date

600

MITLYNG, ADAM

Discontinue parking off pavement in the front and side yards

JEREMY GORDON  
Issue Date: 1-30-2015  
9938 COTTONWOOD ST NW  
COON RAPIDS, MN 55448

8-206(4) Location of Containers and Yard Waste.

600

MITLYNG, ADAM

Discontinue placing garbage cans on the roadway for service pick up

**Citation # 24947**

11-601.2(1) Truck and Trailer Storage.

1/30/15

2/6/15  
compliance date

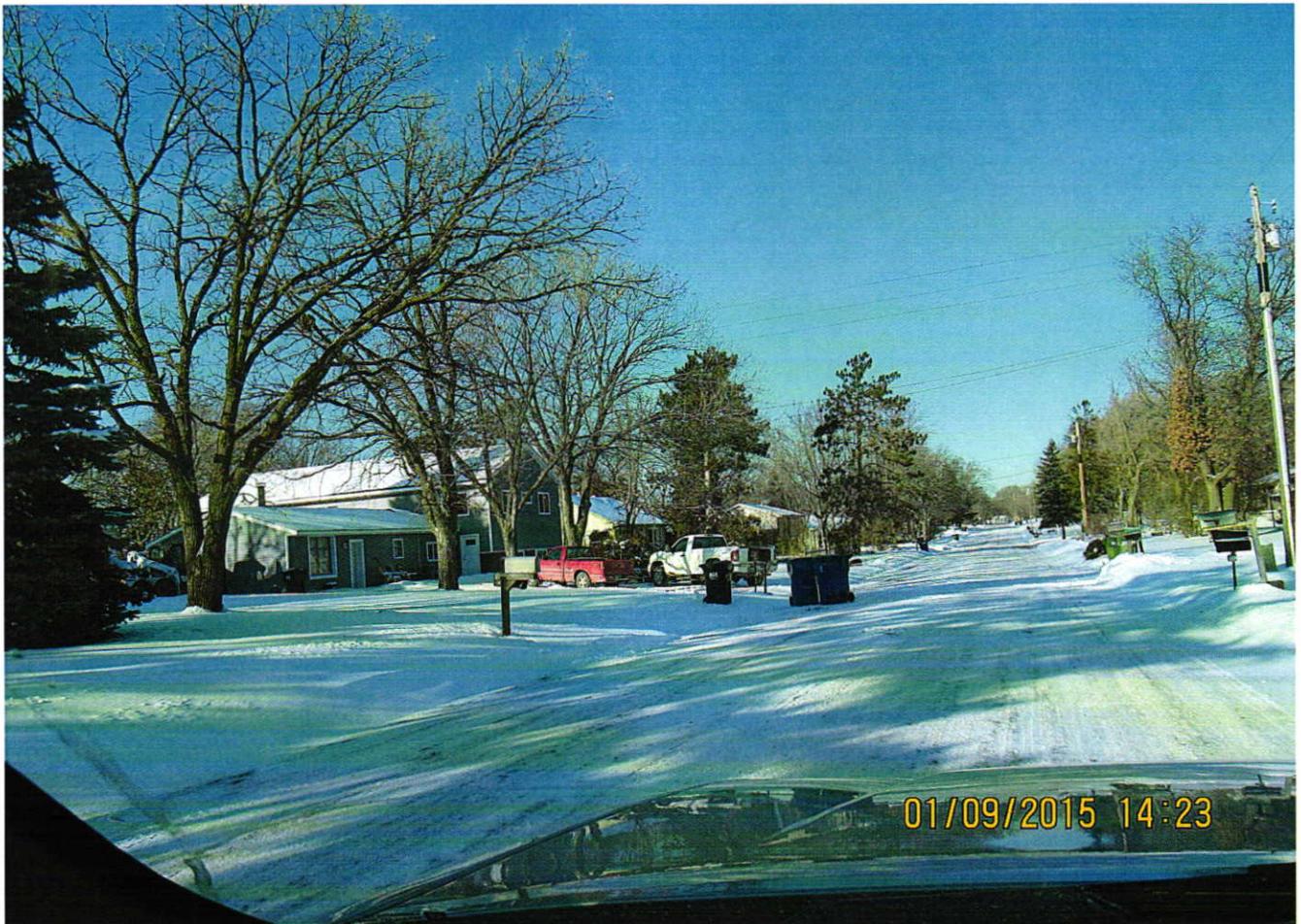
600

MITLYNG, ADAM

Remove skid steer from residential property

JEREMY GORDON  
Issue Date: 1-30-2015  
9938 COTTONWOOD ST NW  
COON RAPIDS, MN 55448









## ADMINISTRATIVE CITATION

Citation # 59625-24901

**Violation Notice**

JEREMY GORDON  
 9938 COTTONWOOD ST NW  
 COON RAPIDS, MN 55448

Issue Date: 1-13-2015

Property Address: **9938 COTTONWOOD ST**  
 COON RAPIDS, MN  
 PIN: 253124110066

This is an Administrative Citation issued under Coon Rapids City Code Chapter 2-1100. On 1/9/15 the following violation(s) of Coon Rapids City Code was found at the above property address:

<u>Compliance Date</u>	<u>Violation &amp; Corrective Action</u>	<u>Code Section &amp; Summary</u>	<u>Penalty</u>
01/20/2015	Discontinue parking off pavement in the front and side yards	11-603.1(7)(i) Parking and Drives. -- Parking is prohibited within the front and side yards except on improved surfaces or off drive parking area in LDR-2 District.	\$300
01/20/2015	Remove tires, large pile of brush in trailer, misc junk and debris from exterior storage	8-109 Building Materials, Junk and Debris. -- Any item not intended for outdoor storage is not permitted to be stored outdoors. (Vehicle parts, fluids and accessories, building materials, upholstered furniture, brush, etc.)	\$300
01/20/2015	Remove skid steer from residential property	11-601.2(1) Truck and Trailer Storage. -- It is illegal to park a semitrailer or special mobile equipment on residential property.	\$300

To avoid the above penalty/penalties, you **must** do one of the following:

1. Correct the violation(s) **on or before** the Compliance Date noted above. To be sure all issues are resolved, you may arrange for a City inspection **before** the Compliance Date noted above.
2. Contact the inspector below to arrange a time extension for compliance. You must sign a time extension agreement **on or before** the Compliance Date noted above.
3. Appeal the inspector's decision **on or before** the Compliance Date.

Refer to the attached/enclosed Administrative Citation Program brochure for the Notice of Appeal form, including instructions for requesting a time extension, and additional information.

*Continued on next page*

9938 COTTONWOOD ST  
CITATION # 59625-24901  
PAGE 2

If a second or subsequent Citation is issued within 180 days of the same or similar violation, the penalty will double. If you correct the conditions leading to the subsequent Citation prior to the Compliance Date, one half of the penalty will be waived. In addition to any penalties, you may also be subject to Excessive Consumption of Services fees as allowed by City Code Section 12-317 and/or abatement costs.

You can view the full City Code online at [www.coonrapidsmn.gov/citycode](http://www.coonrapidsmn.gov/citycode) or you can obtain the City Code Section(s) at Coon Rapids City Hall at 11155 Robinson Dr NW, Coon Rapids, MN 55433.

Please note that if your property is not brought into compliance by the Compliance Date listed above, the City may enter your property to abate the violation (correct the conditions leading to the violation). If the city abates the violation, all costs of the abatement, along with any unpaid penalty, will be charged to your property taxes in a form of a Special Assessment.

Inspectors are often not in the office. If you would like to speak with, or schedule an appointment with, the inspector regarding this citation, please call the number below.

Adam Mitlyng  
Code Enforcement  
763-767-6470

cc:



## ADMINISTRATIVE CITATION

Citation # 59625-24902

### Violation Notice

JEREMY GORDON  
9938 COTTONWOOD ST NW  
COON RAPIDS, MN 55448

Issue Date: 1-13-2015

Property Address: **9938 COTTONWOOD ST**  
COON RAPIDS, MN

PIN: 253124110066

This is an Administrative Citation issued under Coon Rapids City Code Chapter 2-1100. On 1/9/15 the following violation(s) of Coon Rapids City Code was found at the above property address:

<u>Compliance Date</u>	<u>Violation &amp; Corrective Action</u>	<u>Code Section &amp; Summary</u>	<u>Penalty</u>
01/20/2015	Discontinue placing garbage cans on the roadway for service pickup	8-206(4) Location of Containers and Yard Waste. -- Residential garbage and recycling containers and yard waste may be placed behind the curb, off the roadway, no sooner than 5:00pm the night before collection and stored behind the front yard setback no later than midnight the day of collection.	\$300

To avoid the above penalty/penalties, you **must** do one of the following:

1. Correct the violation(s) **on or before** the Compliance Date noted above. To be sure all issues are resolved, you may arrange for a City inspection **before** the Compliance Date noted above.
2. Contact the inspector below to arrange a time extension for compliance. You must sign a time extension agreement **on or before** the Compliance Date noted above.
3. Appeal the inspector's decision **on or before** the Compliance Date.

Refer to the attached/enclosed Administrative Citation Program brochure for the Notice of Appeal form, including instructions for requesting a time extension, and additional information.

If a second or subsequent Citation is issued within 180 days of the same or similar violation, the penalty will double. If you correct the conditions leading to the subsequent Citation prior to the Compliance Date, one half of the penalty will be waived. In addition to any penalties, you may also be subject to Excessive Consumption of Services fees as allowed by City Code Section 12-317 and/or abatement costs.

You can view the full City Code online at [www.coonrapidsmn.gov/citycode](http://www.coonrapidsmn.gov/citycode) or you can obtain the City Code Section(s) at Coon Rapids City Hall at 11155 Robinson Dr NW, Coon Rapids, MN 55433.

*Continued on next page*

9938 COTTONWOOD ST  
CITATION # 59625-24902  
PAGE 2

Please note that if your property is not brought into compliance by the Compliance Date listed above, the City may enter your property to abate the violation (correct the conditions leading to the violation). If the city abates the violation, all costs of the abatement, along with any unpaid penalty, will be charged to your property taxes in a form of a Special Assessment.

Inspectors are often not in the office. If you would like to speak with, or schedule an appointment with, the inspector regarding this citation, please call the number below.

Adam Mitlyng  
Code Enforcement  
763-767-6470

cc:







## SECOND VIOLATION ADMINISTRATIVE CITATION

Citation # 59625-24946

**Violation Notice**

JEREMY GORDON  
9938 COTTONWOOD ST NW  
COON RAPIDS, MN 55448

Issue Date: 1-30-2015

Property Address: **9938 COTTONWOOD ST**  
COON RAPIDS, MN

PIN: 253124110066

This is an Administrative Citation issued under Coon Rapids City Code Chapter 2-1100. On 1/30/15 the following violation(s) of Coon Rapids City Code was found at the above property address:

<u>Compliance Date</u>	<u>Violation &amp; Corrective Action</u>	<u>Code Section &amp; Summary</u>	<u>Penalty</u>
02/06/2015	Discontinue parking off pavement in the front and side yards	11-603.1(7)(i) Parking and Drives. -- Parking is prohibited within the front and side yards except on improved surfaces or off drive parking area in LDR-2 District.	\$600
02/06/2015	Discontinue placing garbage cans on the roadway for service pick up	8-206(4) Location of Containers and Yard Waste. -- Residential garbage and recycling containers and yard waste may be placed behind the curb, off the roadway, no sooner than 5:00pm the night before collection and stored behind the front yard setback no later than midnight the day of collection.	\$600

To avoid the above penalty/penalties, you **must** do one of the following:

1. Correct the violation(s) **on or before** the Compliance Date noted above. To be sure all issues are resolved, you may arrange for a City inspection **before** the Compliance Date noted above.
2. Contact the inspector below to arrange a time extension for compliance. You must sign a time extension agreement **on or before** the Compliance Date noted above.
3. Appeal the inspector's decision **on or before** the Compliance Date.

Refer to the attached/enclosed Administrative Citation Program brochure for the Notice of Appeal form, including instructions for requesting a time extension, and additional information.

If a second or subsequent Citation is issued within 180 days of the same or similar violation, the penalty will double. If you correct the conditions leading to the subsequent Citation prior to the Compliance Date, one half of the penalty will be waived. In addition to any penalties, you may also be subject to Excessive Consumption of Services fees as allowed by City Code Section 12-317 and/or abatement costs.

*Continued on next page*

9938 COTTONWOOD ST  
CITATION # 59625-24946  
PAGE 2

You can view the full City Code online at [www.coonrapidsmn.gov/citycode](http://www.coonrapidsmn.gov/citycode) or you can obtain the City Code Section(s) at Coon Rapids City Hall at 11155 Robinson Dr NW, Coon Rapids, MN 55433.

Please note that if your property is not brought into compliance by the Compliance Date listed above, the City may enter your property to abate the violation (correct the conditions leading to the violation). If the city abates the violation, all costs of the abatement, along with any unpaid penalty, will be charged to your property taxes in a form of a Special Assessment.

Inspectors are often not in the office. If you would like to speak with, or schedule an appointment with, the inspector regarding this citation, please call the number below.

Adam Mitlyng  
Code Enforcement  
763-767-6470

cc:



## SECOND VIOLATION ADMINISTRATIVE CITATION

Citation # 59625-24947

**Violation Notice**

JEREMY GORDON  
9938 COTTONWOOD ST NW  
COON RAPIDS, MN 55448

Issue Date: 1-30-2015

Property Address: **9938 COTTONWOOD ST**  
COON RAPIDS, MN

PIN: 253124110066

This is an Administrative Citation issued under Coon Rapids City Code Chapter 2-1100. On 1/30/15 the following violation(s) of Coon Rapids City Code was found at the above property address:

<u>Compliance Date</u>	<u>Violation &amp; Corrective Action</u>	<u>Code Section &amp; Summary</u>	<u>Penalty</u>
02/06/2015	Remove skid steer from residential property	11-601.2(1) Truck and Trailer Storage. -- It is illegal to park a semitrailer or special mobile equipment on residential property.	\$600

To avoid the above penalty/penalties, you **must** do one of the following:

1. Correct the violation(s) **on or before** the Compliance Date noted above. To be sure all issues are resolved, you may arrange for a City inspection **before** the Compliance Date noted above.
2. Contact the inspector below to arrange a time extension for compliance. You must sign a time extension agreement **on or before** the Compliance Date noted above.
3. Appeal the inspector's decision **on or before** the Compliance Date.

Refer to the attached/enclosed Administrative Citation Program brochure for the Notice of Appeal form, including instructions for requesting a time extension, and additional information.

If a second or subsequent Citation is issued within 180 days of the same or similar violation, the penalty will double. If you correct the conditions leading to the subsequent Citation prior to the Compliance Date, one half of the penalty will be waived. In addition to any penalties, you may also be subject to Excessive Consumption of Services fees as allowed by City Code Section 12-317 and/or abatement costs.

You can view the full City Code online at [www.coonrapidsmn.gov/citycode](http://www.coonrapidsmn.gov/citycode) or you can obtain the City Code Section(s) at Coon Rapids City Hall at 11155 Robinson Dr NW, Coon Rapids, MN 55433.

*Continued on next page*

9938 COTTONWOOD ST  
CITATION # 59625-24947  
PAGE 2

Please note that if your property is not brought into compliance by the Compliance Date listed above, the City may enter your property to abate the violation (correct the conditions leading to the violation). If the city abates the violation, all costs of the abatement, along with any unpaid penalty, will be charged to your property taxes in a form of a Special Assessment.

Inspectors are often not in the office. If you would like to speak with, or schedule an appointment with, the inspector regarding this citation, please call the number below.

Adam Mityng  
Code Enforcement  
763-767-6470

cc: