Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Minnesota GreenCorps Host Site Application

Program Year 2015 - 2016

Doc Type: Application

Instructions: The Minnesota GreenCorps (MN GreenCorps) program is an AmeriCorps program coordinated by the Minnesota Pollution Control Agency (MPCA). Please complete the application, answer all questions, and send via email to mngreencorps.pca@state.mn.us. For more information, refer to the *2015-2016 Minnesota GreenCorps Host Site Application Guide.* Applications must be submitted electronically by **5:00 p.m. central time on Monday, May 4, 2015.** If you have any questions, please contact Cristina Villella at 651-757-2580 or email at mngreencorps.pca@state.mn.us. Letters of support/Board resolutions may be faxed to the attention of MN GreenCorps at 651-215-0246 if unable to include electronically as a scanned document. Please note, operation of the 2015-2016 program year is contingent on funding. Confirmation of funds may not be available before application deadline.

Completed application checklist:

- ☒ All sections and questions answered.
- ☒ Board resolution from governing board and/or authorized representative (or expected timeline to submit it).
- ☒ Letters of support from any identified partners (either internal or external).
- ☐ For non-profit applicants: Proof of eligibility: 501(c) (3) status.

I. Applicant and Project Information

Name of legal applicant organization: City of Coon Rapids Public Works

Mailing address: 1831 111th Avenue NW

City: Coon Rapids State: MN Zip code: 55433

Main project contact: Colleen Sinclair Title: Recycling Coordinator

Phone: 763-767-6485 Fax: 763-767-6540

Email: CSinclair@coonrapidsmn.gov Website: www.coonrapidsmn.gov/recycling

What type of host site is your organization (check one): ☒ **New** ☐ **Renewing**

Renewing host sites are not guaranteed selection as a 2015-2016 host site. Performance during previous years of the program will be taken into consideration.

Identify any partner organization(s) which would be involved in a MN GreenCorps member's project through this application:

Anoka County

Coon Rapids Coalition- Multifamily property member group

Contact information for authorized representative (individual responsible for signing legal agreements in your organization):

Authorized representative name: Steve Gatlin Title: City Manager

Mailing address: 11155 Robinson Drive

City: Coon Rapids State: MN Zip code: 55433

Phone: 763-767-6458 Fax: 763-767-6531

Email: gatlin@coonrapidsmn.gov

Please indicate your organization type:

- ☒ Government agency (local, regional, state, tribal, or federal)
  (Examples include cities, counties, tribal governments, park districts, regional planning organizations, watershed districts, etc.)
- ☐ School district
- ☐ 501(c) (3) non-profit organization (**Note:** you must submit proof of 501(c) (3) status with your application)
- ☐ Not for profit institutions of higher education

How many MN GreenCorps members are you applying for? ☒ One ☐ Two

Please specify the number of members you are requesting. For each focus area you may choose only whole numbers (e.g., 1 or 2). Applicants may not request more than two members. Refer to Application Guide for position descriptions.

Position type	Members requested	Position type	Members requested
Air Quality - Energy Conservation		Air Quality – Green Transportation	
Green Infrastructure – Local Foods		Green Infrastructure - Stormwater	
Green Infrastructure – Urban Forestry		Living Green	
Waste Prevention and Recycling	1		

II. Narrative Questions

Carefully review the pre-scoped position description(s) for which you are considering a MN GreenCorps member. Details of the member position descriptions can be found in the accompanying document 2015 – 2016 *Minnesota GreenCorps Host Site Application Guide*.

For each project for which you are requesting a MN GreenCorps member (if more than one), please respond to the following questions, in the provided text boxes.

Project Scope and Proposed Member Activities

1. Provide an overview of the direct service project you propose, and how the project fits with MN GreenCorps' pre-scoped position description. Include the **project goals and objectives**, and **specific activities** that relate back to the position description. *If the position for which you are applying included a "track" option, please identify which track you are selecting (e.g., air quality: energy conservation or green transportation).*

   The City of Coon Rapids strives to provide waste prevention and recycling information, resources and assistance to all community members but we feel that we are lacking in our ability to assist multifamily residential recycling. Multifamily housing in Coon Rapids includes 135 apartment buildings with 3621 units and 81 townhome buildings with 375 units. The goal of this position would be to assist in improving the recycling programs in some of these buildings by enhancing, improving and expanding existing or inadequate recycling programs. Much of this work will include educating residents property managers and staff about proper recycling.

   The member would work to identify what multifamily buildings are currently doing, what programs have worked or failed in the past and assess the overall situation citywide to provide a starting point. Ideally they would audit all buildings in the city and then select a few to work with more in depth. The City already has a relationship with a Coon Rapids Coalition of multifamily property managers and would utilize that to select those sites most in need and willing to make significant changes. These individuals have already expressed interest in receiving assistance. This position would include significant contact with residents, working to educate them on proper recycling methods and improving facilities for recycling in their residence. The member would also work to track changes made in buildings including waste reduction, increased recycling rates and perform waste audits to ensure proper materials are recycled. All this data will be used to track the success of the program.

   Multifamily recycling is something Coon Rapids has worked on in the past but hasn't had the opportunity to work on recently due to staff limitations. There is existing support and relationships this member would build on. Anoka County has also started working on expanding multifamily recycling county-wide. They have created educational materials including signs, posters, magnets and have purchases containers that Coon Rapids would have access to. There is also some funding available for other materials needed for programs and plans developed by the member. We expect this portion of the project to account for about 80 percent of the member's time of service.

   The other program we would like to have this member work on approximately 20 percent of their time is expanding our existing organics collection program. Currently Coon Rapids has an organics container at the Recycling Center with about 200 household participating since it started in 2013.Through education and outreach, we would like to increase the number of Coon Rapids residents participating and the amount of organic material collected. The member would also work with City staff to implement organic collection in city buildings and educate city staff about the importance of organic recycling in waste reduction. We would also like to work with select nonprofit groups to include organic collection at their organization to educate them about the process and the environmental impacts related to organics collection. All organics projects would work to integrate this type of recycling into sustainable daily operations. The City's organic program is already established but this member would work to expand participants and work on education with these select groups.

2. Provide an estimated and realistic monthly timeline of the member's activities.

   We estimate the member will work about 80 percent of their time on the multifamily recycling program. The first one to three months would include preliminary data gathering including site visits for numerous buildings around the city to collect data of current recycling practices and tracking of trash and recycling collected. This data would then be used to measure results

throughout the service term. From there, the member would work to build on existing relationships with property managers (two to three months) who have already expressed interest in getting assistance to improve their recycling programs. After four to six months, we would like to see the member selecting a few sites to focus on specifically and continue to build relationships. This would include waste audits and working to figure out the best options to improve their recycling (more containers, placement, signs, etc.).

Another large portion of their work would include education for residents and property managers and staff once they're comfortable in the position (few months in). The member would work with their schedules to educate residents at meetings, move in or other events about the importance of recycling, what is available to them and act as a resource. As improvements are made and education increases, the member would continue to track the amount of recycling collected and waste reduction. Waste audits would be completed periodically to track if more recyclable materials have been removed from the waste stream. In the last few months of service, we would want the member to work hard to compile the data to show what buildings had increased recycling, money saved as a result and estimate the number of residents reached at each event. This would provide a clear idea of what effect their work had on recycling in multifamily properties. The City of Coon Rapids encourages innovation and we would like our member to think outside the box in their approach to multifamily recycling. We hope for new, fresh ideas about how best to reach residents, connect with them and improve recycling and waste reduction in the end.

Organics work would be less of the member's time and the timeline would be more flexible to accommodate their schedule related to multifamily work. The first few months would be spent understanding the organics program and working to reach out to Coon Rapids residents via community events, mailings, emails, newsletters and other established forums of communication the City has. They would work to track the amount of participants and amount of material collected at the Coon Rapids Recycling Center. Later in the term, they would expand the program to include city buildings and spend a few months educating staff and implementing the program. Two to three months would be spent closely monitoring the program, ensuring the correct materials are added to organics and watching for any changes in waste reduction as a result. As time permits, the member would then spend a few months working with local nonprofits to add organics to their organizations. Again they would work closely to educate employees, monitor organics and track any changes.

3. AmeriCorps members cannot displace or replace previously employed, striking, or laid off workers. Please clarify how this position is not a staff position.

   Currently, the City of Coon Rapids does not have staff time to dedicate to multifamily recycling programs and providing assistance to these individuals. In the past, some temporary staff members have worked on this to get preliminary data and build relationships, but there isn't staff time available to focus on this in detail desired by City staff.

Community Need/Involvement

1. Describe why you chose this area, including a discussion of how the proposed project will have a positive environmental impact on the community(s) that your organization serves. Please indicate if the project will serve under-represented, economically disadvantaged or rural populations.

   Both project areas focus on waste reduction and recycling in areas we feel are currently lacking the necessary resources to be successful. Multifamily recycling is an area that is often challenging for staff to manage and properly serve. With nearly 4,000 units of multifamily residents in Coon Rapids, this group is often overlooked. They move in and out frequently and property managers do not always have the resources available to provide adequate education and awareness about recycling. Nearly all multifamily buildings have recycling available, but are often underutilized due to lack of opportunity or understanding of what proper recycling includes. By working with property owners and residents, we can educate them about the importance of waste reduction and recycling making a positive impact on the environment.We strive to help residents but this group is often overlooked. Waste reduction and recycling will provide a positive environmental impact and education will provide long term results as residents move to different buildings or outside of Coon Rapids.

   Organics recycling is a simple way to reduce waste by recycling materials many view as trash (food waste and nonrecyclable paper). Collecting organics at home or work can significant reduce the amount of waste generated and provides education about something many are unfamiliar with. The City has specific goals set by the state we are required to meet related to organic recycling. We feel by having our city staff participate in this practice, we are able to act as a leader for what we hope residents will also do at home.

2. What opportunities do you see for broader involvement by community members, including mobilizing volunteers, with the MN GreenCorps project(s) you are applying for?

   This postition will work direclty with community members in the multifamily properties and will require participation by the property managers, staff and residents. The member will be the direct contact for building on these existing relationships and creating new ones to involve the community and to increase recycling in a way that is relevant to their lives. The main focus of this member will be creating ways to increase community involvement and providing them the resources to be sustainable in these practices even after the member is done with service. Volunteers will ideally be included in much of the education and outreach portion of the project too.

   In relation to the organics portion of this project, much of the work will include encouraging city staff to volunteer to help

launch the organics recycling in city buildings. The member will be the main contact for the project but will work to encourage city staff to take ownership of organic recycling in their workplace. Nonprofit organic collection will involve local organizations who are committed to sustainable practices. Ideally volunteers will be creating through education, resources and understanding of the importance of organic recycling that this member will provide.

3. If your member project requires support from other partners, either internally (e.g., other departments like IT, facilities maintenance, etc.) or externally (e.g., a school district), please list these partners below, and describe how the partnership will work. What actions will you take as the host organization to ensure that partners are fully engaged in the project? Provide letters of support with this application, as appropriate, to demonstrate commitment of these partner departments or organizations.

   The City of Coon Rapids is one united city government and functions in a way that supports all those involved in it.These projects will require internal assistance from our IT department, facilities, maintenance, and city staff. As the host organization, we will ensure there is clear communication and ease of contact betweeen all parties. The City already has relationships with various multifamily property managers and some have indicated their interest in receiving assistance related to recycling. Coon Rapids will ensure that the member is connected with the right individuals and provide support throughout. Additionally, there is support from our partners at Anoka County. These individuals will help in providing print materials, resources, containers and education materials specific for multifamily recycling. The County has expressed their desire to increase multifamily recycling and will serve as a very beneficial resource and partner for this member.

   The Recycling Coordinator will ensure that all groups are aware of the goals of the project and ensure all the support needed is available. Our City staff is progressive and open to improvements and we feel they will be excited about this partnership for organics collection. We also have working relationships with local non-profits who have utilized City services in the past that we would connect the member with for organics collection at their facilities.

Organizational Capacity and Commitment

Please respond to the following questions about your organization:

1. In one paragraph, describe your organization's mission. Include a description of the community your organization serves, qualifications of your staff, the number of paid staff, and experience (if any) with hosting AmeriCorps members.

   Coon Rapids is committed to serving and working with its citizens, City Council and commissions to ensure a bright future for all members of our city. We strive to educate residents and businesses on making better choices to conserve resources, reduce waste and live wisely to keep our environment sustainable for future generations. Our city's mission statement encompasses this: "community strength...for generations". Coon Rapids is the largest city in Anoka County with a population of more than 63,000 residents. Our city staff consists of 226 full time employees. Our city's willingness to move in new directions and the support from City Council, staff and volunteer commissions is remarkable. Our Sustainability Commission consists of nine members each with a strong background in a variety of environmental fields. We do not have any past experience with hosting AmeriCorps members but feel this project would provide them with a great opportunity.

2. Describe how your organization's current efforts and activities reflect the commitment and expertise you can provide to supporting a MN GreenCorps member. Include examples as appropriate.

   Prompts for each focus area:

   - Air quality– status of data collection (e.g., B3); progress in developing non-motorized transportation plans (e.g., bicycle plans or comprehensive plans); commitment to reducing Greenhouse Gas (GHG) (e.g., ICLEI, mayor's climate pact, etc.); current outreach efforts.
   - Green Infrastructure – organization's level of support for local foods, forestry, and/or stormwater program; Tree City USA standing; inventory status (for trees or stormwater Best Management Practices (BMPs); current outreach efforts related to local foods (e.g., Minnesota Grown), stormwater (e.g., Blue Thumb), and/or forestry (e.g., Arbor Day).
   - Living green – experience with environmental campaigns and outreach efforts; recent efforts in working with the public; budget for materials/supplies for public outreach; community assets available.
   - Waste prevention/recycling – current status of recycling/organics program; how your organization will measure progress in waste reduction/recycling.

   The City of Coon Rapids has long been committed to focusing on waste prevention and recycling. We operate a residential drop off recycling facility that is open five days a week. We work hard to help residents recycle problem materials such as carpet, tires, fluorescent bulbs, Styrofoam and more right in their community. We continue to look for ways to expand our program and meet the needs of our residents. Recycling staff here is well aware of recycling challenges that face multifamily residences. Progress will be tracked by monitoring tonnage of recycling and waste in multifamily properties to see how work there has changed waste. Additionally, we will track resident education however possible to estimate how many individuals are reached and how that has an effect on recycling rates.

   Coon Rapids currently has a residential drop off organics container and about 200 participating households. We have worked to reach out to individuals, educate them on the program and ensure things run smoothly over time. This member would build on that foundation to increase use of the program. This would be measured by the number of household participating and amount of organic material collected. The City currently tracks tonnage of this material and would continue

to do so, illustrating how the member had increase usage of the program.

3. A host site supervisor must be able to provide **at least 0.08 full time equivalent (FTE) per member**, which equates to a **minimum of 3.2 hours each week** to review member activities, provide guidance, and set future goals. **The supervisor should be a FTE, or close to full time, employee of the host site or a partnering organization.**

   Please provide the contact information, and background/qualifications of the staff member(s) in your organization who will be responsible for day-to-day supervision of the MN GreenCorps member(s) from September 2015 through August 2016.

Information for primary on-site supervisor:

Focus area: Waste Prevention/Recycling

Supervisor name: Colleen Sinclair Title: Recycling Coordinator

Email: CSinclair@coonrapidsmn.gov Telephone: 763-767-6485

Describe the background and qualifications of the supervisor: Colleen is the Recycling Coordinator, Staff Liason of the Sustainability Commission and Administrator of the state SCORE grant for Coon Rapids. She has worked for the city for numerous years developing new programs and furthering various sustainability intiatives based on resident and council direction. She will provide knowledge of city programs and contacts.

Information for primary on-site supervisor (if applying for a second member):

Focus area: _____

Supervisor name: _____ Title: _____

Email: _____ Telephone: _____

Describe the background and qualifications of the supervisor: _____

4. Minnesota GreenCorps is a program that offers individuals professional, educational, and civic growth, particularly in the environmental field. ***Potential members may not necessarily bring highly specialized skills to their position.*** Describe how you will support the member in terms of on-site training, professional development, staff support and expertise, etc.

   Our GreenCorps member would work closely with various city staff members on a daily basis. The City Recycling Coordinator would provide guidance on daily tasks, on-site training and overall support on all parts of their project. The City's Recycling Assistant would also provide guidance and support when needed. The Public Works Director would be available for additional training, support and professional development. GreenCorps members would be included in city staff training, development and provided other resources that are available to other city staff.

5. What financial and/or material resources will your organization make available for MN GreenCorps member(s) projects and activities, should these be needed?

   The GreenCorps member would have access to all materials necessary to complete the project outlined including technology needed, information and access to city staff, community members and others. They would be able to utilize any other city resources needed for their project including office space, computer, phone, software and a city vehicle. Anoka County will provide educational materials for multifamily recycling. There is also some funds budgeted for organics programs which could include print mailings to residents, organic collection containers and additional hauling for organics collected. Other adjustments could be made as needed as well.

6. Describe the office space (with approximate square footage) the member will occupy and the equipment and services that will be made available to allow them to carry out their work (computer, telephone, email address, etc).

   Office space available is a standard 10ft x 10ft office workspace with computer, email address, telephone and all office supplies necessary. This position would be in the City of Coon Rapids Public Works building.

7. Is your organization able to assist your member in securing local affordable housing? *(not required)* ☐ Yes ☒ No

8. Transportation requirements for member service activities: Host sites are not required to provide transportation for member service activities. Please keep in mind that some of our members may not have access to a personal vehicle.

   A. Is the member required to drive in order to access or complete service activities?

☒ Yes, and the host site can reimburse mileage (if use of a personal vehicle is necessary)
☐ Yes, and the host site cannot reimburse mileage
☐ No, public transit, ride shares, and/or bicycle are sufficient for any travel

B. Will your organization make an organizational vehicle available to the member for service-related activities?
☒ Yes
☐ No

Outcomes

Review the overall program performance measures, as well as those associated with the position descriptions your organization is interested in. (See the *Host Site Application Guide*)

1. What are the estimated results of the member's service activities?

   For the multifamily recycling, we would like the member to audit as many properties as possible. From there, they would then work with a select three to five properties to implement new programs, educate residents and track results. Depending on the size of the buildings selected, this could result in a few hundred residents being reached. Additionally, they would track the amount of recycling tonnage increase and waste reduced. These results would depend on the size of the building and waste produced but could be fairly significant. The member would work with property managers to properly track this data and analyze results to help them better understand what changes occurred during the program.

   The organics portion would include an increase in residents participating in the event, ideally at least another 100 residents participating. Additionally there would be more organic material collected increasing tonnage for the Coon Rapids Recycling Center. Organics collected at city buildings and local nonprofits would also increase this tonnage and would be easily tracked since there is nothing existing in these locations. In 2014, approximately 19,000 pounds of organic material was recycled. With the addition of more residents, city buildings and select nonprofits, we would hope that would increase by at least 5,000 pounds.

2. Describe how the results identified above will contribute to the overall program outputs and outcomes, as well as the specific position description.

   The estimated results will increase recycling rates at multifamily buildings and reduce waste in the specific locations selected to be focused on. This will also help properties to save money and be more sustainable in the long run. This member would be working to directly improve the community and educate residents about the importance of recycling and give them the tools to do so. This will also include providing property managers information about the cost effectiveness of recycling. As stated in the position description, this member will work to integrate sustainable waste prevention and reduction practices into daily operations.

   By working with residents, city employees and local nonprofit groups, the organics portion of this project will reach a wide variety of individuals. The member will work to educate them on this specific type of waste reduction and directly contribute to waste prevention in Coon Rapids.

3. What methods and tools will be used to measure project effectiveness?

   Part of the multifamily programs will include tracking tonnage for recycling and waste for any building implementing new practices. The member will work with the property manager to track pick ups, amount of material in carts and assist in making sure all the containers are the right fit for the property. These metrics will track the effectiveness of the program. Additionally the member will complete waste audits throughout to illustrate whether educational materials are helping to increase the amount of recyclables removed from the waste stream. Coon Rapids already works with haulers for state reporting and would utilize that relationship to assist with data tracking for specific buildings. Haulers would assist the member by providing data and tracking tonnage changes to help illustrate how effective the project has been at individual buildings.

   Organics effectiveness will mainly be tracked by the amount of material collected at the Recycling Center. Tonnage is already tracked allowing the member to compare old data to all changes made. Additionally, the number of collection sites in city buildings or a nonprofits will be tracked to measure how much is collected at each. Education effectiveness will be measured by how much materials is added to organics, any contaminants and items that are thrown away but could have been put with organics. This portion of the project will include a lot of data tracking to ensure the program is running properly from the very early stage.

Sustainability

1. How does this project fit into your organization's long-term goals?

   The City of Coon Rapids values sustainability and hopes to continue to be a leader in the area. Our focus on recycling has been present for many years as illustrated in numerous existing programs. Our City works to serve our community and we feel this project would allow us to reach a group of individuals that haven't been served well enough in the past. We hope to continue to increase our recycling rates city wide, which would be accomplished by this project. Coon Rapids is also a

GreenStep City and recently became a Step 2 City. We are committed to the program and making improvements to eventually become a Step 3 City through improvement and innovation.

Additionally, we do have goals set by the state for Anoka County which include 3-6% organic diversion by the end of 2015. In 2014 we collected 9.75 tons of organic waste but would like to see that number significantly increase in the next few years. We feel that it is important for our city staff to participate in the organic recycling program especially since we have a system in place to do this easily. In serve to our community, we would like to reach more individual household and select nonprofits to also include organic recycling for them. We see organics as something that will continue to expand in years to come and we hope our community can be at the front of this trend.

2. How do you see this work continuing after the MN GreenCorps members complete their service?

   The City of Coon Rapids would continue to act as a resource for multifamily properties after the member completes their service. The programs they work to establish will be sustainable and will provide all the necessary tools to these groups. This vital first step will set up these properties for success which could then later be applied to other properties as needed.

   The organics program would also be sustainable in that the member would create a system that would continue to function even after their service is complete. City staff, residents and nonprofits would be educated in the program. The City would continue to provide support and expand the program but the member would do the majority of the start up work in creating the proper system for each need.

Current or past Host Sites only

1. Identify the program year you participated in, focus area, number of members hosted.

2. Describe evidence of effectiveness of your current or past member projects, including environmental results, and how you might build on these results if awarded another member.

3. Describe any improvements you plan to make in terms of project oversight, member supervision, implementation, and results.

Note: For current or past sites, site performance, including timeliness of in-kind and member reporting, site visit reviews, and communication with MN GreenCorps program staff may be taken into consideration.

III. Board Resolution/Letter(s) of Support

If your organization is governed by a Board, please provide a Board resolution in support of this application, indicating your organization's commitment to host MN GreenCorps member, and willingness to enter an agreement with the MPCA should your site be selected (see example in the *2015-16 Minnesota GreenCorps Host Site Application Guide*). If the Board resolution cannot be provided by the application deadline, please provide an explanation below and the date when it will be submitted:

A Board Resolution of Support for this application is scheduled for May 19th, 2015 for the Coon Rapids City Council. Attached is copy of unsigned document

Note: A Board resolution ***must*** be obtained before an agreement is executed, if applicable.

Please also provide letters of support from other partner organizations or even internal departments that MN GreenCorps members may provide substantial service to.

Anoka County
PARKS & COMMUNITY SERVICES DIVISION
Integrated Waste Management

April 30, 2015

Minnesota GreenCorps Commission
Minnesota Pollution Control Agency
520 Lafayette Road N
St. Paul MN 55155-4194

Dear Commission members:

As a Solid Waste Specialist for Anoka County, and the principle county staff member that works with residential recycling programs and the municipalities, this letter is being provided to indicate the counties support for the City of Coon Rapids Host Site Application for the Minnesota GreenCorps position. They are applying for a position to provide assistance to the City of Coon Rapids Recycling Coordinator and the Coon Rapids Program Assistant, to further their recycling outreach efforts to multi-family housing units and promote their organics program which directly supports county goals.

Anoka County has provided totes, posters and marketing materials to increase the recycling efforts at multi-unit dwellings. As the largest city in the county, Coon Rapids is one of the counties targeted communities regarding multi-unit recycling since 10,488 of their 62,253 residents, or 17% of their residents, live in multi-units. Reaching out to multi-unit managers is a very time consuming endeavor and the City of Coon Rapids needs additional staff to try to increase their efforts. Anoka County commits to provide the necessary staff support, training and equipment to help make this program successful but we need the municipalities to be engaged and assist us so that we can reach more buildings.

Expanding organics recycling opportunities is another focus area of the county. The City of Coon Rapids has developed a successful drop-off organics program at its recycling center and started a pilot curbside organics program. Many of the other communities in the county do not have a suitable location or the resources to add organics to their programs at this time. Allowing other communities in the county to use their site would be very beneficial to expanding organics in Anoka County. Additional promotion and monitoring is definitely needed to make the expansion a success and additional staff would be very beneficial.

Minnesota GreenCorps personnel would be extremely critical in providing support to their staff. I hope you will support their application and provide the position requested. If you have any further questions regarding the counties role, I can be reached at 763-323-5734 or sue.doll@co.anoka.mn.us. The state has set very aggressive recycling goals and additional staff is definitely needed to go after all the facilities that are not recycling or marginally participating. Thank you for providing this wonderful program!

Sincerely,

Sue Doll

Sue Doll
Solid Waste Specialist
Integrated Waste Management Department

11155 Robinson Drive
Coon Rapids MN 55433
Tel 763-755-2880
Fax 763-767-6491
www.coonrapidsmn.gov

COON RAPIDS
Minnesota

April 30, 2015

Minnesota Pollution Control Agency
520 Lafayette Road N
St. Paul MN 55155-4194

Attention: Minnesota GreenCorps Commission

Subject: Support for Minnesota GreenCorps application

Dear Commission members:

As Assistant City Manager of the City of Coon Rapids, this letter is intended to indicate the City's support for our Host Site Application for the Minnesota GreenCorps. We are applying for a position to provide assistant to our Recycling Coordinator and Sustainability Commission in their Waste Prevention and Recycling initiatives.

The City of Coon Rapids commits to provide the necessary staff support, training, equipment and transportation to host this position. This position will work directly with our Recycling Coordinator Colleen Sinclair. They will provide assistance to multifamily buildings throughout the city to increase recycling and reduce waste. Additionally this member will work to expand the existing organics program in Coon Rapids.

The City is committed to completing both of these initiatives and Minnesota GreenCorps personnel would be extremely critical in providing support to our staff. We hope you will support our application and provide the position requested. If you have any further questions regarding our application, please contact Colleen Sinclair, our Recycling Coordinator, at 763-767-6485. We thank you in advance for your consideration of our application.

Sincerely,

Matt Stem - Acting City Manager

Matt Stemwedel
Assistant City Manager

City of Coon Rapids
11155 Robinson Drive
Coon Rapids, MN 55433-3761
Tel: 763-755-2880
Fax: 763-767-5491
www.coonrapidsmn.gov

COON RAPIDS
Minnesota

April 29, 2015

Minnesota Pollution Control Agency
520 Lafayette Road N
St. Paul MN 55155-4194

Attention: Minnesota GreenCorps Commission

Subject: Support for Minnesota GreenCorps application

Dear Commission members:

As Recycling Coordinator of the City of Coon Rapids, this letter is intended to indicate my personal support for our Host Site Application for the MN GreenCorps. As a MNGreenstep City our commitment to the environment is demonstrated through our innovative and ground-breaking drop-off recycling center, our supportive city government, and our passionate drive to reduce waste and conserve resources.

I personally commit to provide supervision and support to a MN GreenCorp member. This will be done through inventory, strategy and goal setting. Using innovation we hope to explore an outside the box approach to reach our goals. Resources are available to track and measure progress throughout these projects.

Organic recycling is currently in place at our recycling Center, we would like to introduce the program to more residents as well as a few selected non-profit groups by demonstrating how waste reduction can help lower costs and help the environment. I also believe there is untapped potential in multi-unit recycling, although it is considered a challenge I would like the opportunity to explore this using new ideas.

Thank you for considering our application, and we would be grateful to be selected to host a MN GreenCorps member.

Sincerely,

Colleen Sinclair

Colleen Sinclair
Recycling Coordinator

April 30th, 2015

Minnesota Pollution Control Agency
520 Lafayette Road N
St. Paul MN 55155-4194

Attention: Minnesota GreenCorps Commission

Subject: Support for City of Coon Rapids Minnesota GreenCorps application

Dear Commission members:

As property manager of Heritage Heights, I am writing as indication of my support for the City of Coon Rapids and their application for a Host Site for the Minnesota GreenCorps program. This position would be focused on multiunit recycling programs, which is something our property is interested in receiving assistance with. I also represent the Coon Rapids Coalition of over 40 property managers in the city and feel confident that others in our group would be in support of this program and open to services available.

We are interested in continuing and expanding our relationship with the City of Coon Rapids and the resources they can provide to our residents related to recycling. Multiunit recycling can be challenging and additional assistance from the City would be welcomed at our residence.

We are confident in the City's ability to implement effective changes through support for a member. We are willing to work with the City in communicating progress and providing updates of any changes. We thank you in advance for consideration of this application.

Sincerely,

Renate Sandberg

Renate Sandberg
Heritage Heights Property Manager