



PARK & RECREATION COMMISSION AGENDA

Monday, June 8, 2015

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

1. Commission Candidate Interviews
- Approval of April 13 Meeting Minutes

Old Business

New Business

2. Pickleball Facility Discussion

Other Business

3. Trail Project Updates
4. Park Updates
5. Recreation Updates

Adjourn



Park & Rec - Regular

Meeting Date: 06/08/2015

SUBJECT: Approval of April 13 Meeting Minutes

Attachments

April 2015 Minutes

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, APRIL 13, 2015

The regular meeting of the Parks & Recreation Commission was called to order on April 13, 2015 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, Ryan McAlpine, Gen Sand (arrived at 7:05 p.m.) and Valerie Weaver

Members Absent: None

Also Present: Gregg Engle, Parks Supervisor
Ryan Gunderson, Recreation Coordinator
Karen Blaska, Anoka County Parks Planner

ROLL CALL

Parks Supervisor Gregg Engle acknowledged the roll call.

1. APPROVAL OF THE APRIL 13, 2015 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED COMMISSIONER JACOBSON, TO APPROVE THE APRIL 13, 2015 AGENDA AS REVISED SWITCHING THE ORDER OF ITEM #1 and #2. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE MARCH 9, 2015 REGULAR MEETING MINUTES AS PRESENTED. MOTION PASSED.

3. OLD BUSINESS

A. Coon Creek Regional Trail Plan

Karen Blaska of Anoka County Parks will share the updated final master plan for the Coon Creek Regional Trail. The plan was updated based on March feedback from the Parks and Recreation Commission and the March 25 Public Open House. The Commission is asked to make a recommendation to move the plan onto the Council for a resolution of support for the master plan.

She stated not a lot has changed. She indicated on a map the area of the trail connections.

Chair Arntson asked if there would be signage at the Y on the Northdale Trail and Ms. Blaska stated there would be signage. It would tie to the existing sidewalk on Xeon. Ideally, the sidewalk would be widened to the same width as the trails. This would be a joint project between the County and the City. Going to the north, this trail would tie into Sand Creek.

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER MCALPINE TO RECOMMEND MOVING THE PLAN ON TO COUNCIL FOR A RESOLUTION OF SUPPORT FOR THE MASTER PLAN. MOTION PASSED.

B. Recommendation of Park Bond Concepts for Design

Recreation Coordinator Gunderson reviewed the Parks and Recreation Commission is asked to provide input on the concepts for the parks included in the Parks Bond program. Staff is seeking the desired amenities for the following projects:

Mason Park – The preliminary concept plan includes Basketball ½ court, naturalized understory, shelter, central plaza, playground, informal entrance, main site access, exercise stations, trails and open lawn. Budget is \$300,000. The suggestion was to eliminate the exercise stations. Commissioner Jacobson suggested an outlet for parking. Commissioner Livermore suggested the trail be moved to the west slightly to eliminate a 90-degree turn. Commissioner Livermore suggested the shelter be larger than the one currently at Peppermint Stick Park similar to the shelter at Rock Slide Park.

Pheasant Ridge Park – The preliminary concept plan includes existing trails, existing wetland, boardwalk, interpretative nodes, existing ball field, playground, remove trail, shelter, proposed trails and park ID kiosk. Markers showing distance on the trail would be a good feature. Budget is \$200,000. Moving the playground to the proposed location was discussed. The consensus was not to move the playground closer to Pheasant Ridge Dr. NW. There is a full basketball court currently at Pheasant Ridge. The concept of a half basketball court and half tennis court was discussed. Commissioner Livermore suggested the sidewalk on the east side of the park be widened to the trail width. Commissioner Jacobson noted Anoka County has constructed the boardwalks themselves and those plans would be available for the City to use. Only the boardwalk at the southwest side of the park would be constructed.

Commissioner Sand arrived at the meeting at 7:05 p.m.

Delta Park – The preliminary concept plan includes open green space with backstop for informal ball games, basketball ½ court, horseshoe, trails, playground, plaza seating area and shelter. Budget is \$300,000. The outdoor hockey rink would be removed. Chair Arntson expressed concerns about removing hockey rinks and other recreation from the city parks. Mr. Gunderson stated the Hockey Association did not use this rink or even Sand Creek Park this year. The horseshoe may not be needed. The consensus was the layout of this concept plan looks good. The outfield trail could be removed. Exchange the

locations for the basketball ½ court and the playground/gazebo. A smaller shelter would be adequate for this park.

Woodcrest Park – The preliminary concept plan includes Neighborhood street connection, naturalized understory, trails, open lawn, shelter, playground, Frisbee golf course, basketball ½ court, parking lot, neighborhood connection. Budget is \$600,000. The soccer group has used it and it would be nice to have a large enough space for 8v8 soccer. The open space could be enlarged to go to the trail in the center of the park. There are really no trees in the park. The playground is 17 ½ years old. The parking lot could be enlarged to accommodate the frisbee golf course. Commissioner Livermore suggested diagonal parking be done pulling in off 103rd Avenue NW. This would be a nice location for a larger shelter.

Delta, Mason, Woodcrest and Pheasant Ridge parks would be combined into one bid. These parks could be completed next year. Mr. Gunderson stated he believes it is important for these parks to have some open green space for practices, free play, etc. The shelters would not be rented out since there is no parking lot.

Mr. Gunderson stated revised preliminary concept plans will be done and brought back for Commission review.

Riverwind Park – Mr. Engel showed a photograph of a park shelter of in Stillwater.

C. Prioritizing Regional Trails

Recreation Coordinator Gunderson reviewed Staff would like input on the prioritization of the Regional Trails in Coon Rapids for completion. The consensus of the Commission was to assign the following priorities:

1. Coon Rapids Blvd/Mississippi Regional Trail
2. Coon Creek – Dam to Bunker
3. Main Street Trail
4. Crooked Lake to Lions Park
5. Middle Regional Trail

The City will try to work with the Met Council to change the scope of the grant for the Boulevard Trail. The Boulevard Trail is not considered a Regional Trail. When the City finds out how much grant monies will be received more plans can be made. If the grant is not received, it will just be overlaid by the City. The scope of the grant was covering the trail from Anoka to the Dam.

MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER JACOBSON TO RECOMMEND THE PRIORITY OF THE TRAILS AS:

1. Coon Rapids Blvd/Mississippi Regional Trail
2. Coon Creek – Dam to Bunker
3. Main Street Trail
4. Crooked Lake to Lions Park
5. Middle Regional Trail

MOTION PASSED UNANIMOUSLY.

4. NEW BUSINESS

None.

5. OTHER BUSINESS

A. Trail Project Updates

Parks Supervisor Engel provided an update on trail projects as follows:

Wilderness Trail Project – Construction is scheduled to begin this spring, and to be complete by June 19.

85th Avenue Trail – Staff is currently working on the design of the 85th Avenue trail. Staff is optimistic that construction on this project could begin by late summer 2015.

Coon Rapids Blvd Trail – Staff is waiting on the results of the Coon Rapids Boulevard trail grant application from the Met Council. Staff is considering coordinating with the Met Council to adjust the scope of the grant to only include the trail work from Hanson Boulevard to Egret Boulevard (including the segment along Egret Boulevard to the Coon Rapids Dam Regional Park). Staff would then address the existing poor condition trail segments from Hanson Boulevard to the City of Anoka as a rehabilitation project – reclaiming the existing trail surface and re-paving, as well as replacement of short retaining wall segments. The latter rehabilitation option would not include widening of the existing trail surfaces.

B. Parks Updates

Mr. Engle stated irrigation is going into Sunrise Park. He provided a report on Disk Golf. Kids Around the World will go to Council for approval to donate playground equipment. New barricades are being set up for 4th of July celebration. Wintercrest Park will get a new scoreboard working with Baseball Association to get that installed.

Hoover School – Met with the school and they are in favor of the project to go forward this year. The parking lot will be redone this year. A boy scout will do a rain garden this year. The tennis courts will be removed. The school district has asked for excavation to

be able to see into the parking lot. The ball fields will be reconditioned with new player's benches and new park benches. The trail will be constructed to loop around. The track is not needed for track and field day. With the track removed possibly two 8v8 soccer fields could be put in. Mr. Engel will meet with the engineer to prepare a conceptual design and obtain cost estimates. \$200,000 will come out of the park maintenance budget. The school district does the irrigation and mowing. The BMX trail belongs to the school district and they do not want that. The detailed plan will come before the Commission.

Old City Hall – The park staff has been working to clean up behind the old city hall.

Woodcrest bank stabilization went well. The watershed contractor laid dirt and seeded over the trail.

Sealcoating – Aspen Park parking lot, Soccer Complex, Parkside, Nelson, Lions Coon Creek Walking Loop, Al Flynn will all be reclaimed and resurfaced.

Peppermint Stick Park – Mr. Engle met with the school district regarding an interpretive area and there was no interest. A boy scout will clean up the park and it will be managed as a park with the addition of benches. Seeding will be done. Commissioner Jacobson asked about the gate. Mr. Engel stated a gate will be put in.

2016 budget – The four parks previously discussed may become part of 2016 budget for the referendum. Misc. park improvements would be Hoover, Woodview which can be part of the tour for May.

Riverview Skate Board Park – part of it has been put together. There are 8 volunteers who will help put the skate board park together this weekend. Mr. Engel passed out the schedule to finish Riverview this year. The ball fields need to be seeded. Mr. Engel provided photos of equipment going into the skate board park.

Mr. Gunderson noted 4/14/15 is the opening bid date for Sand Creek Park. The park is officially closed.

C. Recreation Updates

Softball leagues are starting this week. Finalizing agreement with AKA sports to do a kids sports-themed camp. Movie in the Park May 22 at the soccer complex. Garden plots are nearly sold out. Green Expo is April 25 at National Sports Center.

Erlandson Bridge – Commissioner Livermore stated this is the last non-vehicle bridge in the City. He asked if any of the referendum money can be used on that bridge.

Commission Applicants – There are four applicants for the park commission opening. Mr. Gunderson will email the applications to the commission.

Park Tour will be done for the May 11 Meeting. The Commission should meet at the public works building at 5pm.

6. ADJOURNMENT

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:35 P.M.

Respectfully submitted,

Gregg Engle
Parks Supervisor

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 06/08/2015

Subject: Commission Candidate Interviews

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

2.

Meeting Date: 06/08/2015

Subject: Pickleball Facility Discussion

From: Ryan Gunderson, Recreation Coordinator

Council has received a number of calls and emails concerning the removal of the tennis/pickleball courts from the Sand Creek project. This was due to budget constraints. Engineering has reviewed the planned area that was removed from the project and estimates that it would cost \$170,000 to do the courts, parking, and trails needed for the facility.

Council and staff seek input from the Commission on potential future pickleball court locations.



Park & Rec - Regular

3.

Meeting Date: 06/08/2015

Subject: Trail Project Updates

From: Ryan Gunderson, Recreation Coordinator

1. Wilderness trail - paved and nearly complete.
 2. Coon Rapids Boulevard trail reclamation (City of Anoka to Hanson Blvd) - Staff are currently coordinating with Anoka County on requirements. Plan will be to reclaim the trail this year, replace the deteriorating retaining walls, and construct periodic ADA improvements.
 3. 85th Avenue trail - Staff are working with private utility companies to coordinate relocations, as well as Anoka County to resolve drainage design issues. In addition, staff are coordinating easement acquisitions with two private property owners to locate portions of the trail outside the County right of way. Staff was successful in negotiating an easement with the River Village Estates townhomes located east of East River Road. This latter easement would locate the trail south of the County right of way from East River Road to the private entrance to the River Village Estates. Construction is now planned for spring of 2016.
 4. Portions of trails within Parkside Park, Nelson Park, and Lions Coon Creek Park will be resurfaced this year.
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Park & Rec - Regular

4.

Meeting Date: 06/08/2015

Subject: Park Updates

From: Ryan Gunderson, Recreation Coordinator

An open house will be held on 6/22 (6:30 - 8) for the package of four neighborhood parks (Mason, Woodcrest, Pheasant Ridge, & Delta) in 2016 - postcards should be arriving in homes this week. Kimley Horn received the contract for the design on those 4 parks for next year & the process we intend to follow:

- public open house 6/22, conducted by staff (Kimley Horn may attend, but that is outside their scope - City staff is the face of the referendum)
 - following the open house Kimley Horn will attend the next P&R meeting to discuss the open house comments & the desires of the Commission
 - a new concept would be prepared, based upon the previous feedback
 - we would expect Commission comments prior to sending to Council for approval (any revisions from Council and/or Commission would be incorporated at this time)
 - once approved design would commence
 - completed design by end of year
 - bidding early 2016
 - construction spring 2016
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Park & Rec - Regular

5.

Meeting Date: 06/08/2015

Subject: Recreation Updates

From: Ryan Gunderson, Recreation Coordinator
