



ARTS COMMISSION AGENDA
Tuesday, June 21, 2016
6:00 p.m.
City Hall
Conference Room #3

Call to Order

Roll Call

Adopt Agenda

1. **Approval of Minutes May 17, 2016 Meeting**

Old Business

2. 2016 Summer Concert Series
 - a. Boy Scouts Food Licensing
 - b. Concert Attendance
3. 2017 Winter Concert Planning
4. Reminder: No July Meeting

New Business

Other Business

Adjourn



Arts Commission - Regular

1.

Meeting Date: 06/21/2016

SUBJECT: Approval of Minutes for May 17, 2016 Meeting

Attachments

May 17 Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR MAY 17, 2016

The May 17, 2016 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids Civic Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Cheryl Alberts, Donna Carson, Ellen Feuling, John Kocon, Charlie Pitts, Patty Sathre, Elaine Stulc, and Jim Ulwelling.

Commissioners Not Present:
Guests Present:

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ACCEPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Patty Sathre to accept the agenda.

Seconded by Charlie Pitts.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE 4/19/2016 MINUTES

Motion by Elaine Stulc to approve the April 19, 2016 Minutes as written.

Seconded by Ellen Feuling.

Motion passed unanimously.

OLD BUSINESS

2016 SUMMER CONCERT SERIES

Boy Scout Troop #524 Update

The Arts Commission discussed that there has been a change in leadership within the Boy Scout Troop #524 and the person in charge of concessions during the summer concerts will now be Josh Gillard.

Commission Participation / Sign Up

Arts Commissioners were asked to commit to working at the summer concerts by signing up on forms provided.

Golf Carts

The Arts Commission discussed that the use of a third golf cart option is in the works and confirmation from the Streets Department and Golf Course staff is pending.

2017 FUNDING

Community Strength Foundation Grant Request

The Arts Commission discussed the need to request a grant from Community Strength Foundation as a way to pay for the 2017 winter and summer concert performers.

Motion by Charlie Pitts to submit a grant request to Community Strength Foundation in the amount not to exceed \$12,000 to pay for the 2017 winter and summer concert performers.

Seconded by Jim Ulwelling.
Motion passed unanimously.

Budget Planning

The Arts Commission discussed the 2017 Budget for both the 75400 Revenue Fund account as well as the 10202 General Fund account. The following budget proposals were made:

Motion by Elaine Stulc to set the proposed 2017 budget for account 75400.4687 (Fine Arts Misc Revenue) anticipated from winter concert ticket sales revenue of \$3,600.

Seconded by Donna Carson.

Motion passed unanimously.

Motion by Donna Carson to set the proposed 2017 budget for account 75400.6210 (Professional Services) of \$3,600 for winter concert performer expenses and \$9,200 for summer concert performer expenses, totaling \$12,800.

Seconded by Ellen Feuling.

Motion passed unanimously.

Motion by Donna Carson to set the proposed 2017 budget for account 75400.6282 (Rent) of \$350 for summer concert tent/portable bathrooms/chair rentals.

Seconded by Elaine Stulc.

Motion passed unanimously.

Motion by Elaine Stulc to set the proposed 2017 budget for account 10202.6210 (Professional Services) of \$350 for winter concert cake cutting services and \$100 for winter concert visual arts services, totaling \$450.

Seconded by Ellen Feuling.

Motion passed unanimously.

Motion by Ellen Feuling to set the proposed 2017 budget for account 10202.6230 (Travel/Schools/Conferences) of \$40 for winter concert cake cutter travel reimbursement.

Seconded by John Kocon.

Motion passed unanimously.

Motion by Ellen Feuling to set the proposed 2017 budget for account 10202.6284 (Awards) of \$700 for the photo, holiday lighting, and tentative new chalk art contest awards.

Seconded by Cheryl Alberts.

Motion passed unanimously.

Motion by Elaine Stulc to set the proposed 2017 budget for account 10202.6370 (Supplies) of \$650 for the miscellaneous concert supplies.

Seconded by Donna Carson.

Motion passed unanimously.

2017 WINTER CONCERT PLANNING

Discussion about the 2017 Winter Concert Series was tabled until the next meeting.

NEW BUSINESS

JULY MEETING

The Arts Commission discussed that Stephanie Lincoln will be unable to attend the regularly scheduled July 2016 Arts Commission meeting because she will be required to attend the City Council meeting at that time. Given the choice on whether to move the meeting to an alternate date or cancel the meeting for that month, the Commission chose to cancel the July 2016 meeting.

Motion by Patty Sathre to cancel the July 2016 meeting.

Seconded by Charlie Pitts.

OTHER BUSINESS

No other business was discussed.

NEXT MEETING

The next regular meeting of the Arts Commission will be on Tuesday, **June 21, 2016**, at 6:00 p.m. in Conference Room #3 at Coon Rapids City Hall, 11155 Robinson Drive, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Patty Sathre at 7:09 p.m.

Respectfully submitted by
Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

2.

Meeting Date: 06/21/2016

Subject: 2016 Summer Concert Series

2016 Summer Concert Series



Arts Commission - Regular

2. a.

Meeting Date: 06/21/2016

Subject: Boy Scouts Food Licensing

Boy Scouts Food Licensing



Arts Commission - Regular

2. b.

Meeting Date: 06/21/2016

Subject: Concert Attendance

Concert Attendance



Arts Commission - Regular

3.

Meeting Date: 06/21/2016

Subject: 2017 Winter Concert Planning

2017 Winter Concert Planning



Arts Commission - Regular

4.

Meeting Date: 06/21/2016

Subject: Reminder: No July Meeting

Reminder: No July Meeting
