



**COUNCIL WORK SESSION**  
**Tuesday, November 29, 2016**  
**6:30 p.m.**  
**Coon Rapids City Center**  
**Conference Room 1**

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**Call to Order**

Pursuant to Minnesota Statute 13D.04, subd. 2, the City Council will meet in work session to discuss the following:

1. Update on City Streetlighting Issues
2. Discuss Proposed Waste Collection and Recycling Code Amendments (8-200)
3. Consider Simple Recycling Curbside Program
4. Consider Potential Teen Center Collaboration
5. Discuss the Future of the Riverwind Community Building
6. Discuss Potential Summer Recreation Collaboration
7. Discuss Potential Renaming of Boulevard Park

**Other Business**

**Adjourn**



## City Council Work Session

1.

**Meeting Date:** 11/29/2016

**Subject:** Update on City Streetlighting Issues

**From:** Tim Himmer, Public Works Director

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### **INTRODUCTION**

Staff would like to update the City Council on streetlighting proposals for Main Street and Coon Rapids Boulevard.

### **DISCUSSION**

This item was discussed in work session on August 3rd and October 4th of this year. During those conversations Council provided direction on the conversion of City streetlighting to LED, and the style of lighting fixtures for these prominent corridors. Staff has continued working with a lighting consultant to review corridor photometric plans in an effort to develop specifications for project bidding.

The Main Street corridor (Round Lake Blvd to Highway 10) currently includes a lantern style high pressure sodium fixture mounted on poles that are spaced approximately 100' apart. Due to the environmental conditions, pole type (steel), and road clearing chemicals, the lights along this corridor are failing and in need attention. During specification development for this corridor it was discovered that the desired fixture (attached "AA" lantern style) will not adequately light the roadway corridor without the introduction of another line of lights throughout the median. Doing so would increase the cost of the project, impact (and potentially eliminate) the existing landscaping and irrigation, and pose safety concerns for future maintenance activities. Taking this new information into account, staff is not comfortable moving forward with an LED conversion on Main St. utilizing these lantern fixtures and seeks Council input on alternative solutions. Attached is an updated proposal showing a few fixtures that would meet industry standards for adequate roadway lighting.

The Coon Rapids Boulevard corridor (Highway 47 to Highway 610) currently includes a 3-globe style high pressure sodium fixture mounted on poles that are spaced approximately 100' apart. Like Main Street, environmental conditions & pole style are leading to significant failures throughout the corridor. Additionally, the wiring for these lights is all direct bury (not placed in conduit) and made of aluminum, which causes major concerns for underground failures that are not easy to locate. There was much debate about the proposed dual mounted lighting (attached), and staff was asked to investigate whether adequate lighting could be achieved on both the road and sidewalk with a single fixture. Attached is an updated proposal showing a few fixtures that would meet the desired lighting for the corridor. These fixtures are consistent with those

proposed for the Main St. corridor, which offers future maintenance benefits.

The lighting consultants will be in attendance at the work shop to update the Council and answer questions.

**RECOMMENDATION**

This item is for informational and discussion purposes. The bidding and installation of new lighting along these corridors will be brought back to the City Council at a later date.

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**BUDGET IMPACT:**

Funding for the Main Street corridor is proposed to come from the Riverdale Area Fund, and Coon Rapids Boulevard would be funded with pooled TIF.

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**Attachments**

Previous Main Street Fixture

Updated Main St Proposal

Previous Coon Rapids Blvd Fixture

Updated Coon Rapids Blvd Proposal

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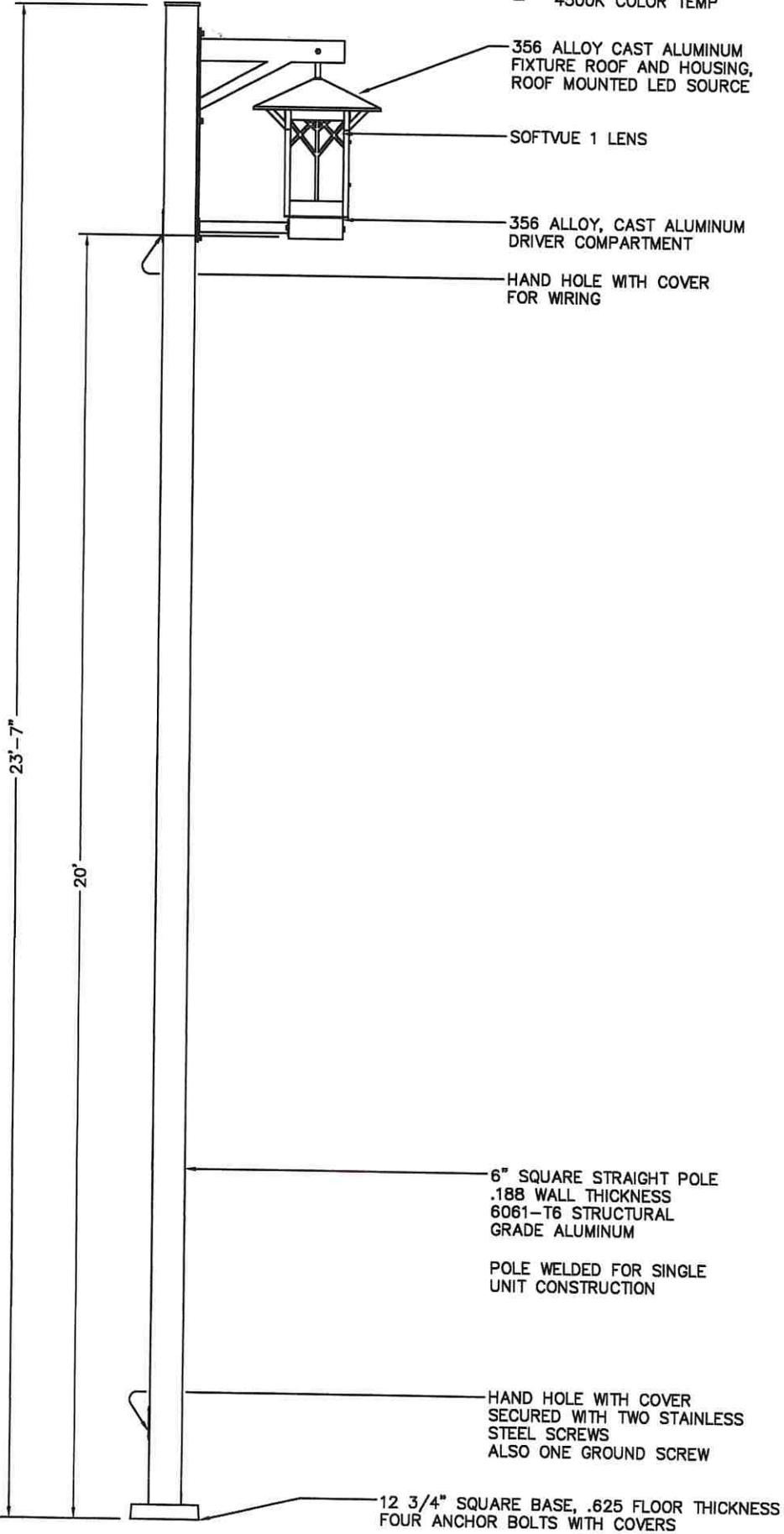
"AA"

ACCESS DOOR



FIXTURE

- LED SOURCE
- 4A1R45T3-MDL03
- 90 WATT, 4480 LUMENS
- TYPE 3 DIST
- 4500K COLOR TEMP



COON RAPIDS, MN		DATE	RVSD	SS
MAIN STREET OPTION 1		6/9/16		SCALE 1:20
1-1230LED/HMA/6SQ23'7"/4A1R45T3-MDL03/SV1/STD				
SternbergLighting ESTABLISHED 1922 / FAMILIARLY OWNED				DRAWING NUMBER SC26078
POLE HEIGHTS HAVE A TOLERANCE OF + OR - 2"				
REV	REVISIONS			
A	ORIGINAL			



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Woodbury, MN 55129  
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www.proteklightingsolutions.com

OCTOBER 25, 2016

**Tim Himmer P.E.**  
**Public Works Director**  
**City of Coon Rapids**  
**11155 Robinson Drive**  
**Coon Rapids, Mn. 55433-3761**

Re: Main Street LED Lighting Upgrade.

Dear Tim,

ProTek Lighting Solutions is pleased to submit the following proposal to provide and install NEW LED decorative street lighting assemblies ( poles, arms, and fixtures ) along both sides of Main Street, from Round Lake Blvd. to US Hwy 10.

Base Bid: \$443,875.00 ( Material \$386,727.00 / Labor \$57,148.00 )

Provide and install Quantity 67 – NEW Sternberg # 1A-1527LED-R-SV1-8ARC35T3-MDL03-HSHB/CSA6/5627FP6/BCC/BK 126W on existing bases. Price to include, spool type bolt circle adaptor with skirt. TYPE "LL"

Alternate #1 \$416,807.00 ( Material \$359,659.00 / Labor \$57,148.00 )

Provide and install Quantity 67 – NEW Sternberg# 1A-  
1914LED/A/RLM731/CSA6/5627FP6/BCC/33L35T3/MDL10/HSHB/BK 112W on existing bases.  
Price to include, spool type bolt circle adaptor with skirt. TYPE "MM"

Adder to provide and install 2' X 5' single sided weatherproof electronic programmable banner.  
\$28,200.00 each.

Adder to provide and install 2' X 5" double sided weatherproof electronic programmable banner.  
\$35,454.00 each.

Wi-Fi Connect Gateway for above. \$6,500.00 ( Includes Commissioning )

Note: First Gateway would control up to 15 banners. Add \$4,000.00 for each additional gateway device required.

Adder to provide and install double banner arm set for one 18" X 42" banner. ( Banner by others. )  
\$289.00 per set.

Adder for factory installed GFCI duplex receptacle with low profile "In Use" cover \$225.00 each.

Adder for factory installed flagholder accessory. \$105.00 each

Note: Proposal includes removal and disposal of all demoed lighting equipment, and lamp recycling.

Note: Installation of owner supplied material to be performed by Rawlands Electric, Andover, Mn.

Thank You for considering ProTek Lighting Solutions for this project.

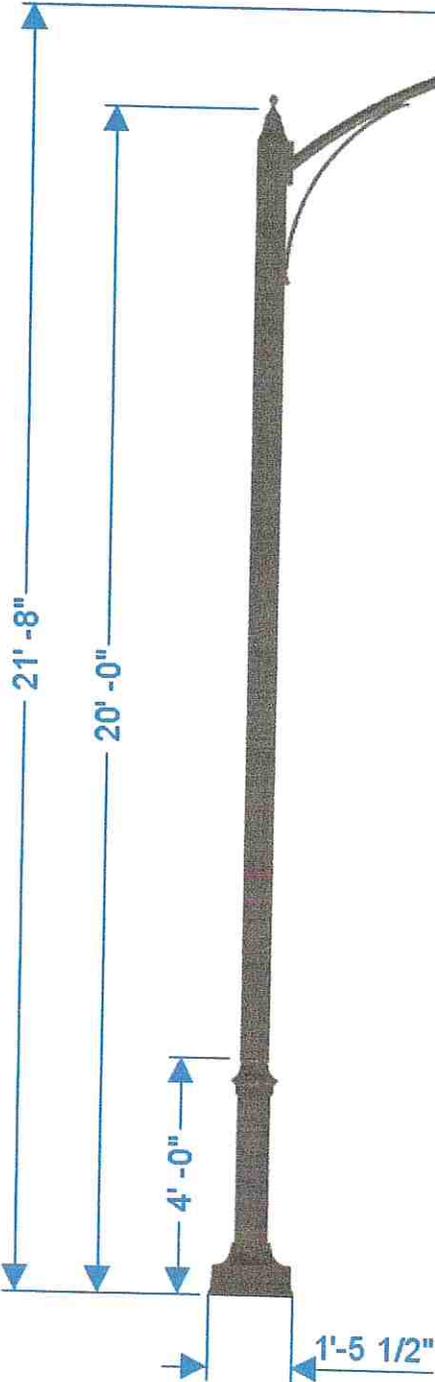
Sincerely

**John Messick**

PRESIDENT/CEO

Catalog Number: 1A-1527LED-R-8ARC35T3-MDL03-HSHB/CSA6/5620FP6/BCC/BK  
 Type: LL  
 Customer Approval: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Conceptual assembly drawing, subject to Engineering verification by factory.



**NUMBER OF ARMS: 1**

**ARM ARM MOUNTED FIXTURE: 1527**

1527 Omega decorative downlight fixture features a spun aluminum bell styled shade with a flared or rounded edge. An aluminum casting is attached to the upper portion of the bell shade to allow coupling to multiple arms. Fixture features sealed and rotatable optics. Available with flat, sag, clear, or frosted glass.

**LIGHT SOURCE: -8ARC35T3-MDL03**

Array: 8ARC (112 LEDs, 126 Watts) (8ARC)  
 Color Temp: 3500K (35)  
 Distribution: Type 3 (T3)  
 Driver: Multi-Volt Dimmable Low-Range Driver, 120-277V (MDL03)

**OPTIONS: -HSHB**

Hangstraight: Horizontal HS Ball Finial (HSHB)

**ARM: CSA6**

**POLE: 5620FP6/**

The 17-1/2" diameter cast 356 aluminum alloy base and aluminum shaft shall be a one-piece construction. The pole shall be U.L. or E.T.L. listed in U.S. and Canada.

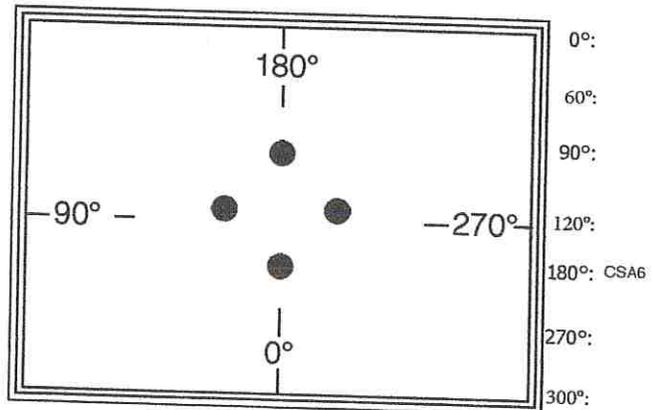
Model: 5600 (56)  
 Height: 20 Ft (20)  
 Shaft Type: Fluted Straight 6 Inch, 6061-T6 Aluminum Alloy (FP6)

**POLE CAP: BCC**

2" Ball Center Cap - BCC

**FINISH: BK**

Assembly shall be powder coated to Black Smooth finish. Prior to coating, the assembly shall be chemically cleaned and etched in a 5-stage washing system which includes alkaline cleaning, rinsing, phosphoric etching, reverse osmosis water rinsing, and non-chrome sealing to ensure corrosion resistance.



**Bolt Info:** (4) 3/4" X 18" Anchor Bolts, 14" Bolt Circle, Diamond pattern

**Access Door Orientation:** 0°

**Street Side Orientation:** 180°

Rev	Description	By	Date	Job Name:			Job Location:	Drawing No.
A								12101
B								
C								
D								
E				Drawn By:	Drawn Date:	Checked By:	Checked Date:	



# Sternberg Lighting

ESTABLISHED 1923 / EMPLOYEE OWNED

GENESIS Product Configurator

Catalog Number: \_\_\_\_\_ Type: \_\_\_\_\_

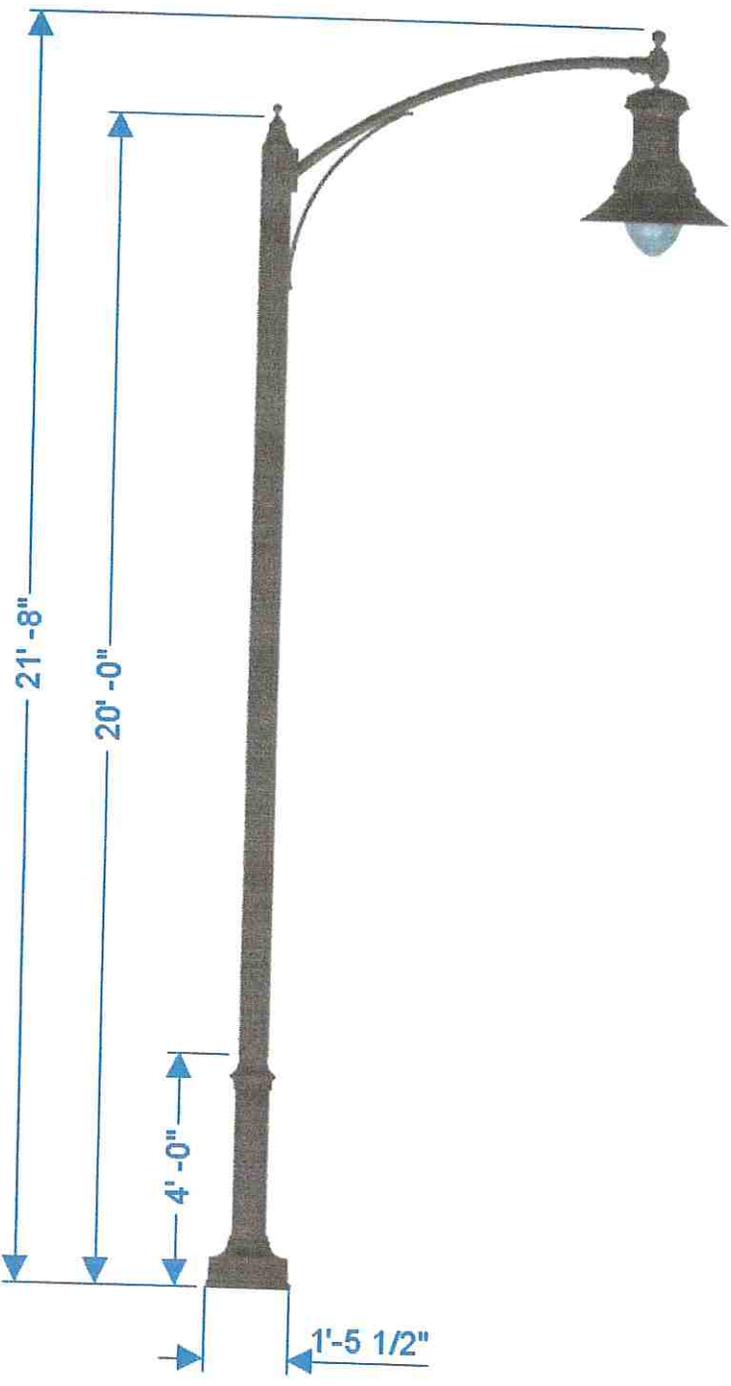
1A- 1914LED/A/RLM731/CSA6/5620FP6/BCC/33L35T3/MDL10/HS HB/BK

Customer Approval: \_\_\_\_\_

MM

Conceptual assembly drawing, subject to Engineering verification by factory.

Signature \_\_\_\_\_ Date \_\_\_\_\_



### NUMBER OF ARMS: 1A-

### ARM MOUNTED FIXTURE: 1914LED

The 1914 Libertyville series is a decorative down light fixture which consists of a decorative diecast aluminum fitter, diecast ballast housing assembly and optic assembly. Optic assembly shall be available with acrylic or glass teardrop globe, flat glass or sag glass lens.

Lens: Acrylic Tear Drop Lens (A)  
Shade: RLM731

### ARM: CSA6

### POLE: 5620FP6/

The 17-1/2" diameter cast 356 aluminum alloy base and aluminum shaft shall be a one-piece construction. The pole shall be U.L. or E.T.L. listed in U.S. and Canada.

Model: 5600 (56)  
Height: 20 Ft (20)  
Shaft Type: Fluted Straight 6 Inch, 6061-T6 Aluminum Alloy (FP6)

### POLE CAP: BCC

2" Ball Center Cap - BCC

### LIGHT SOURCE: 33L35T3/

Array: 33L (33 LEDs, 112 Watts) (33L)  
Color Temp: 3500K (35)  
Distribution: Type 3 (T3)

### DRIVER: MDL10/

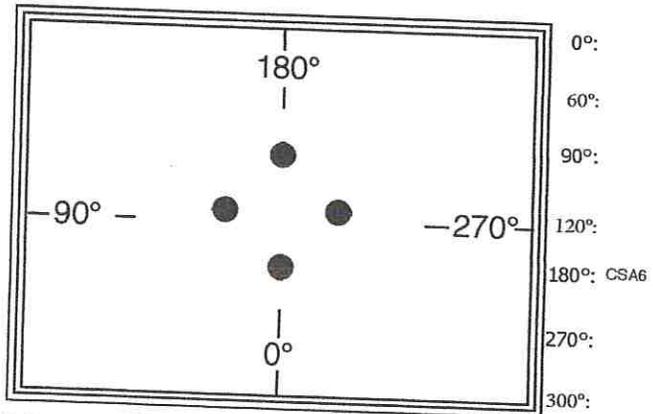
Driver: Multi-Volt Dimmable Low-Range Driver - 120-277V, 1050 mA (MDL10)

### OPTIONS: HSHB/

Hangstraight: Horizontal HS Ball Finial (HSHB)

### FINISH: BK

Assembly shall be powder coated to Black Smooth finish. Prior to coating, the assembly shall be chemically cleaned and etched in a 5-stage washing system which includes alkaline cleaning, rinsing, phosphoric etching, reverse osmosis water rinsing, and non-chrome sealing to ensure corrosion resistance.



**Bolt Info:** (4) 3/4" X 18" Anchor Bolts, 14" Bolt Circle, Diamond pattern

**Access Door Orientation:** 0°

**Street Side Orientation:** 180°

Rev	Description	By	Date	Job Name:
A				
B				
C				
D				
E				

Job Location:	Drawing No. <b>12099</b>
Drawn By:	Checked Date:
Drawn Date:	Checked By:





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OCTOBER 24, 2016

**Tim Himmer P.E.**  
**Public Works Director**  
**City of Coon Rapids**  
**11155 Robinson Drive**  
**Coon Rapids, Mn 55433-3761**

Re: Coon Rapids Blvd. LED Lighting Upgrade.

Dear Tim,

ProTek Lighting Solutions is pleased to submit the following proposals to provide and install NEW LED decorative lighting assemblies ( poles, arms, and fixtures ) along both sides of Coon Rapids Blvd. from Hwy 47 to Flintwood Ave.

Base Bid \$212,895.00 ( Material \$134,732.00 / Labor \$78,163.00 )

Provide and install Quantity 26 – NEW Sternberg # 1A-1527LED-R-SV1-8ARC35T3-MDL03-HSHB/CSA6/5622FP6/BCC/BK 126W in NEW locations, on NEW bases, with NEW Electrical infrastructure TYPE “NN”

Alternate #1 \$198,309.00 ( Material \$120,146.00 / Labor \$78,163.00

Provide and install Quantity 26 – NEW Sternberg # 1A-1914LED/A/RLM731/CSA6/5622FP6/BCC/33L35T3/MDL10/HSHB/BK 112W in NEW locations, on NEW bases, with NEW Electrical infrastructure TYPE "PP".

Adder to provide and install 2' X 5' single sided weatherproof electronic programmable banner. \$28,200.00 each.

Adder to provide and install 2' X 5' double sided weatherproof electronic programmable banner. \$35,454.00 each.

Wi-Fi Connect Gateway for above. \$6,500.00 ( includes commissioning ) Note: First Gateway would control up to 15 banners, add \$4,000.00 for each additional Gateway device required.

Adder to provide and install double banner arm set for one 18" x 42" banner. \$289.00 per set. Note: Banners by others.

Adder for factory installed GFCI duplex receptacle with low profile "In Use" cover. \$225.00 each.

Adder for factory installed flagholder accessory. \$105.00 each.

Note: Above labor breakout includes miscellaneous material. ( Conduit, Wire, Sonotubes, Concrete, etc...)

Note: Existing decorative assemblies NOT located along Coon Rapids Blvd to remain and will be left functional.

Note: Proposal includes removal and disposal of all demoed lighting equipment, and lamp recycling.

Note: Proposal does NOT include tree trimming.

Note: Installation of owner supplied material to be performed by Rawlands Electric, Andover, Mn.

Thank You for considering ProTek Lighting Solutions for this project.

Sincerely

**John Messick**

PRESIDENT/CEO



# SternbergLighting

ESTABLISHED 1923 / EMPLOYEE OWNED

**GENESIS** Product Configurator

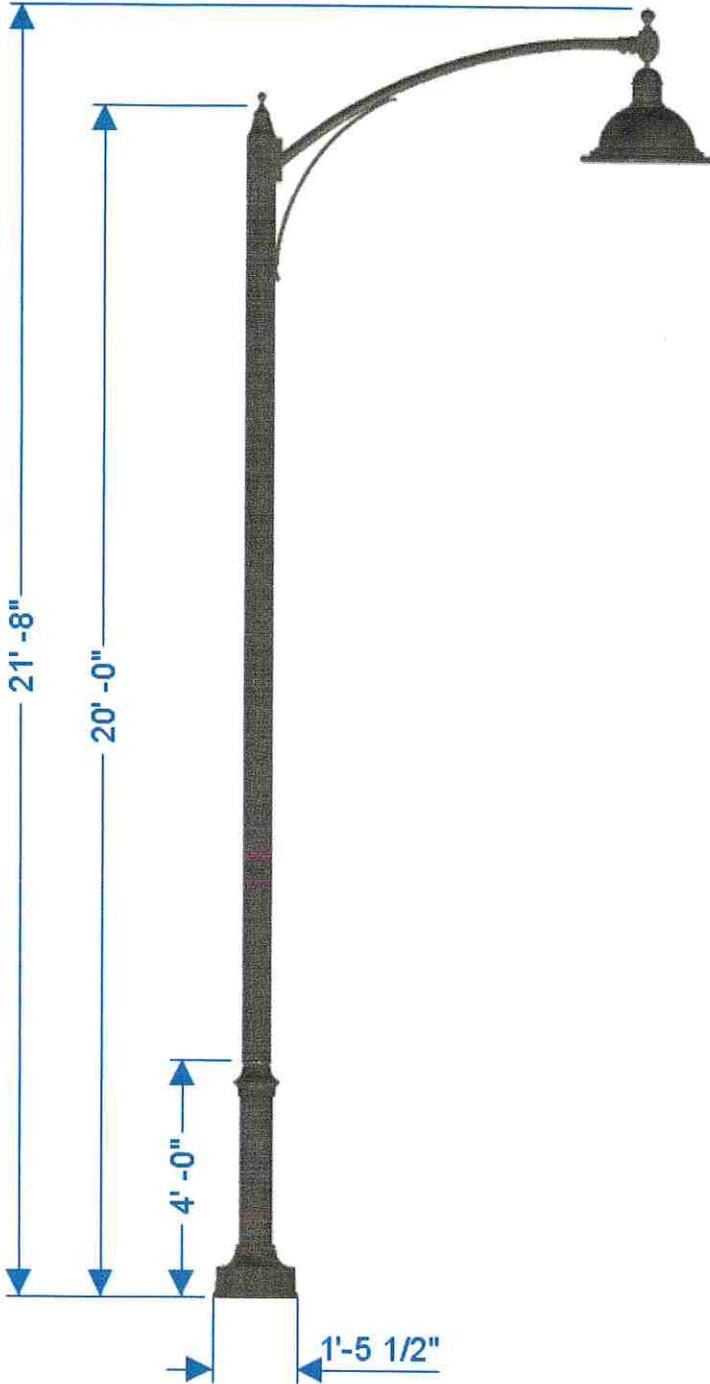
Catalog Number: \_\_\_\_\_ Type: \_\_\_\_\_  
 1A-1527LED-R-8ARC35T3-MDL03- HSHB/CSA6/5620FP6/BCC/BK NN

Customer Approval: \_\_\_\_\_

Conceptual assembly drawing, subject to Engineering verification by factory.

Signature \_\_\_\_\_

Date \_\_\_\_\_



**NUMBER OF ARMS: 1**

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**OPTIONS: -HSHB**

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**ARM: CSA6**

**POLE: 5620FP6/**

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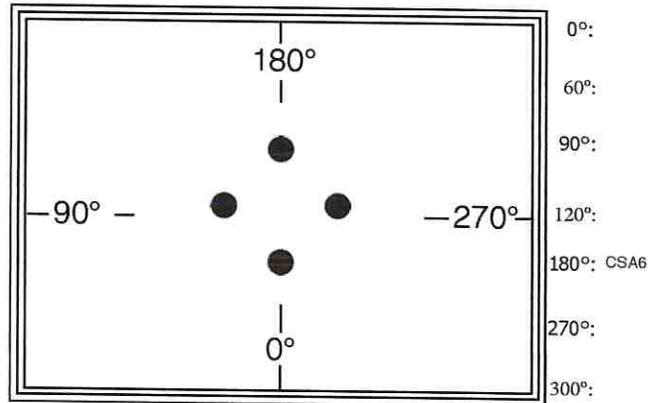
Model: 5600 (56)  
 Height: 20 Ft (20)  
 Shaft Type: Fluted Straight 6 Inch, 6061-T6 Aluminum Alloy (FP6)

**POLE CAP: BCC**

2" Ball Center Cap - BCC

**FINISH: BK**

Assembly shall be powder coated to Black Smooth finish. Prior to coating, the assembly shall be chemically cleaned and etched in a 5-stage washing system which includes alkaline cleaning, rinsing, phosphoric etching, reverse osmosis water rinsing, and non-chrome sealing to ensure corrosion resistance.



**Bolt Info:** (4) 3/4" X 18" Anchor Bolts, 14" Bolt Circle, Diamond pattern

**Access Door Orientation:** 0°

**Street Side Orientation:** 180°

Rev	Description	By	Date	Job Name:			
A							
B							
C				Job Location:			
D				Drawing No. 12101			
E				Drawn By:	Drawn Date:	Checked By:	Checked Date:



# SternbergLighting

ESTABLISHED 1923 / EMPLOYEE OWNED

GENESIS Product Configurator

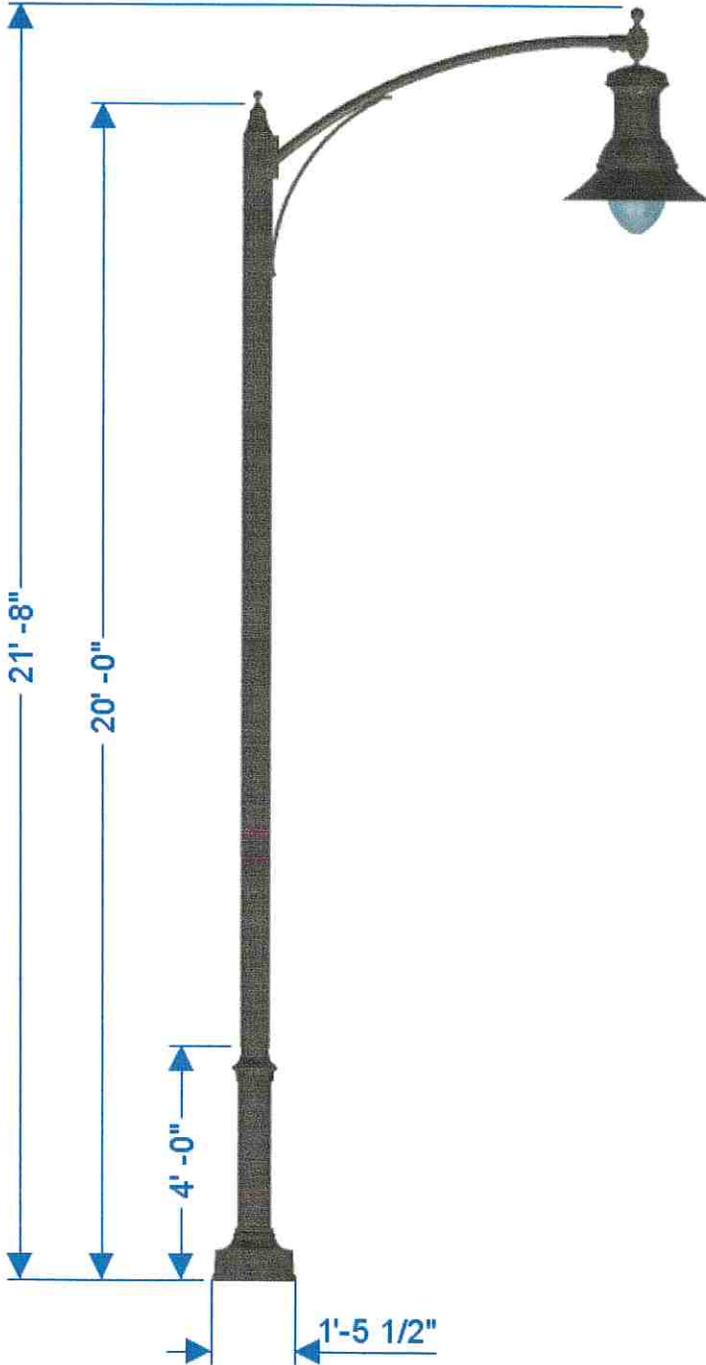
Catalog Number:	Type:
1A- 1914LED/A/RLM731/CSA6/5620FP6/BCC/33L35T3/MDL10/HS HB/BK	PP

Customer Approval: \_\_\_\_\_

Conceptual assembly drawing, subject to Engineering verification by factory.

Signature \_\_\_\_\_

Date \_\_\_\_\_



### NUMBER OF ARMS: 1A-

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### ARM: CSA6

### POLE: 5620FP6/

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Height: 20 Ft (20)  
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### POLE CAP: BCC

2" Ball Center Cap - BCC

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Color Temp: 3500K (35)  
Distribution: Type 3 (T3)

### DRIVER: MDL10/

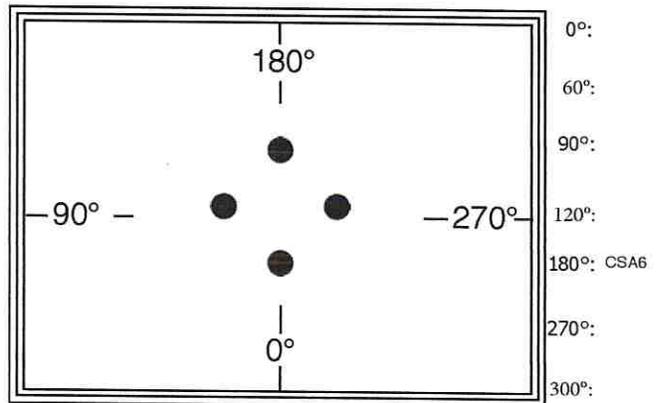
Driver: Multi-Volt Dimmable Low-Range Driver - 120-277V, 1050 mA (MDL10)

### OPTIONS: HSHB/

Hangstraight: Horizontal HS Ball Finial (HSHB)

### FINISH: BK

Assembly shall be powder coated to Black Smooth finish. Prior to coating, the assembly shall be chemically cleaned and etched in a 5-stage washing system which includes alkaline cleaning, rinsing, phosphoric etching, reverse osmosis water rinsing, and non-chrome sealing to ensure corrosion resistance.



**Bolt Info:** (4) 3/4" X 18" Anchor Bolts, 14" Bolt Circle, Diamond pattern

**Access Door Orientation:** 0°

**Street Side Orientation:** 180°

Rev	Description	By	Date	Job Name:			
A							
B							
C							
D				Job Location:			Drawing No.
E				Drawn By:			12099
				Drawn Date:	Checked By:	Checked Date:	



## City Council Work Session

2.

**Meeting Date:** 11/29/2016

**Subject:** Discuss Proposed Waste Collection and Recycling Code Amendments (8-200)

**Submitted For:** Colleen Sinclair, Recycling Coordinator

**From:** Colleen Sinclair, Recycling Coordinator

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### **INTRODUCTION**

With the advancement of recycling and waste reduction options, staff would like to discuss potential amendments to Chapter 8-200 of City Code.

### **DISCUSSION**

Waste reduction and recycling have drastically changed over the past 30 years. Years ago trash was our main output, however, source separation at the curb has resulted in significant waste reductions. In recent years the recycling industry has started to experience a plateau on the tonnage of material entering the recycling stream, while County and State tonnage goals continue to increase. Those within the industry believe that the current hauling system may be a contributing factor to this plateau within recycling programs, and City staff would like to investigate alternative waste collection options to improve our curbside program for residents.

Staff is requesting that the City Council consider amendments to City Code pertaining to requirements for hauler recycling and trash collection containers for both residential and multi-unit properties. Particulars of such amendments include:

**Recycling & Trash Collection:** Consider weekly recycling collection vs. the existing every other week schedule. Additionally, consider a framework to offer more flexible trash collection options (i.e. weekly, bi-weekly or monthly service). These changes would require haulers within the City to develop a fee structure that residents (customers) could choose from. While these revisions may be considered a progressive move, similar programs have been very successful in other states.

**Tonnage Reporting:** Anoka County sets the recycling goals for Coon Rapids through the State SCORE program. Currently haulers are only required to report recycling tonnage collected from residential and multi-family units. Last year, through our annual licensing process, the City requested haulers to provide additional tonnage details for all items in the residential waste stream (recycling, trash, organics and yard waste). While many did comply and provide additional information, there was no consistency across the board for all haulers. Adding the tonnage reporting requirement to City Code will require consistent reporting practices for all haulers and allow staff to manage and track the data better. It is difficult to accurately measure waste

reduction without also comparing other materials collected (i.e. decrease in overall trash tonnage). This information will also be required to meet new tonnage goals set by the State for each individual category listed above (i.e. 3% of our recycling goal requirement be organic materials).

### **Multi-Family Units:**

- Phase 1 of this program would require stickers and/or signage on all containers within an apartment waste collection area, which would be the responsibility of the hauler. Adequately labeling dumpsters with the types of allowable materials that can be placed within them has proven to increase recycling tonnage in a City pilot program. Additionally, requiring mandatory weekly recycling collection (similar to trash) would be beneficial to further reduce recyclable materials from entering the trash. Attached is a presentation explaining the pilot program that has been conducted at Coon Rapids apartment buildings over the past several months. This program was started in collaboration with our GreenCorp member last year, and has continued with our current GreenCorp member. To maintain consistency and assist haulers with the additional signage requirement, staff would propose to either provide a stipend to each hauler or offer a bulk purchasing option to keep costs to a minimum.
- Phase 2 of this program would require a 1:1 trash to recycling container ratio. The trash collection area for each apartment site would be required to provide an equal size dumpster for trash and recycling. This 1:1 ratio is currently a state wide industry practice for businesses, schools and single family residential due to its proven success rate for increased recycling. City site visits have shown that apartments typically have a much larger trash collection space/container than what exists for recycling, which often leads to more recyclable items entering the trash. Property management at each complex varies throughout the City, and these inconsistencies (and space constraints) create issues for making the required changes in an effort to increase recycling at the site. The changes proposed by staff would most likely lead to trash hauling savings at each site. Phase 2 implementation, which will come at a later date if supported by Council, will include a review of our trash enclosure code and will require a broader look at current practices.

### **RECOMMENDATION**

This item is for informational and discussion purposes. Staff wanted the Council to be aware of the work occurring and is seeking direction to determine whether additional time should be spent to undertake the proposed Code amendments.

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### **Attachments**

GreenCorp Apartment pilot

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# City-wide audit

- 57 buildings
  - Enclosures- can they fit recycling and trash dumpsters inside?
  - Number of recycling and trash containers
  - General set up of trash areas
- Used pick-up schedules to find weekly trash & recycle service (volume of container \* number of pick-ups)
- Avg Trash capacity per unit: 65.4 gallons
- Avg Recycling capacity per unit: 8.56 gallons



## Coon Rapids Multi-Unit Recycling Assessment

### Basic Guidelines for Multi-Unit Recycling

#### Multi-Unit Buildings should have Recycling Dumpsters

instead of 96-gallon carts.

- Dumpsters hold large cardboard boxes better than carts.
- Just because there are many carts, doesn't mean they are all being used. Lining up carts in rows creates accessibility problems- handles and lids get jammed together or carts in the back can be hard to get to.



#### Pairing Recycling and Trash Containers at every enclosure makes recycling convenient for residents.



#### Using large signs and labels makes it obvious that Recycling and Trash containers are different.

Effective signage includes:

- different colored elements on the container itself
- large labels that can't be missed
- pictures for children and non-English speakers
- acceptable and unacceptable materials list

These large magnetic signs and move-in resources for residents are available for free. Contact Tanya at 763-767-6480x480 or tfeldkamp@coonrapidsmn.gov for details

#### Containers should be Right Sized, with the goal of equal recycling and trash capacity.

- Right Sizing trash and recycling containers- having the appropriate number of containers and pick-ups for how much waste is actually produced- provides the best value for properties.

$$\# \text{ of units} \times .33 = \text{max yd}^3 \text{ needed weekly}$$

- Oftentimes buildings have too much trash capacity.\* If your property has more than 1/2 yd<sup>3</sup> (58 gallons) per unit of weekly trash capacity, the size of containers or number of pick-ups can likely be reduced- saving money on your trash bill!

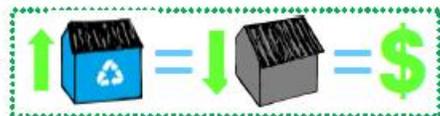
$$\# \text{ of units} \times .125 = \text{yd}^3 \text{ needed weekly}$$

- Most buildings need more recycling. If your property doesn't have enough containers, it limits the amount that residents can recycle. Each unit should have about 1/8 yd<sup>3</sup> (22 gallons) of weekly recycling capacity.\*

\*weekly capacity= total container volume x # of pick-ups per week  
\*.5" used for every other week pick-ups

#### Being Green, Saves you Green!

- As recycling increases, trash service can be reduced- offsetting the increased recycling cost
- Recycling more, saves money; in MN recyclables are not taxed, trash is taxed 17%



## Coon Rapids Multi-Unit Recycling Assessment

Summit Oaks • 11750 Tulip St NW

110 Units • Republic

Grade: **B** Score: **32/50, 70%**

Rank: **7** Out of 57 properties  
in Coon Rapids

#### CURRENTLY

	Recycling	Trash
Containers	3- 2yd	2-2yd reg 2-3yd com
Pick-Up Schedule	Tue	Mon, Thu
Capacity/week	6 yd <sup>3</sup>	20 yd <sup>3</sup>



#### RECOMMENDED

	Recycling	Trash
Containers	2- 3yd	No Change
Pick-Up Schedule	2 x/wk	2 x/wk
Capacity/week	~ 13.8 yd <sup>3</sup>	< 36.3yd <sup>3</sup>

**5/10** Recycling and Trash should be PAIRED at every Enclosure.

Trash chutes and Recycling in underground parking. Residents must bring recycling downstairs

**3/10** Recycling: Trash container ratio should be EQUAL (1:1).

1:3.33 Needs more recycling capacity. Should increase containers or number of pick-ups in the week.

**5/10** EACH unit should have a recycling capacity of about .125 yd<sup>3</sup> (22 gal.) /week.

.055 yd<sup>3</sup> (9.47 gal) per unit/week Slightly higher than average, but still needs more recycling.

**5/5** Recycling DUMPSTERS are preferred over 96 gallon carts.

Already has recycling dumpsters!

**4/5** Recycling and Garbage Containers should be CLEARLY differentiated.

Good! Large custom signage. Could have an acceptable materials list for recyclables.

**4/4** The MAXIMUM trash capacity per unit is .33 yd<sup>3</sup> (58 gal.) every week.

.182 yd<sup>3</sup> (31.56 gal) per unit/week. Good! Under recommended capacity. With increase in recycling, trash capacity can decrease even more.

**3/3** Enclosures should contain BOTH recycling and trash dumpsters.

No changes to enclosures needed

**3/3** Bulky or Hazardous Waste should NOT be present in enclosures or on grounds.

Clean, no bulky items present

**+6%** Reuse space & Donation drives

# Dumpster Signs

24' x 36''

**GARBAGE ONLY**



- NO - Recyclables
- NO - Cardboard
- NO - Appliances/Electronics
- NO - Yard Waste
- NO - Furniture/Mattresses

*Violators may be subject to fines*

**RECYCLE**  
Cardboard • Glass • Metal  
Mail/Paper • Plastic



- NO - Garbage
- NO - Styrofoam
- NO - Plastic Wrap/Bags
- NO - Food Waste
- NO - Pizza Boxes
- NO - Plates/Napkins/Foil

# Crest Oak



Baseline Recycling Rate: 24.4%

Magnet Recycling Rate: 27.1%

% R increase= 11.1% ~44.2 lbs/wk

Signs Stolen 6/16-- tracking suspended

8/16- 24" x 36" stickers installed

Will be increasing recycling service

# Parkview Estates

Baseline Recycling Rate: 8.42%

Magnet Recycling Rate: 11.7 %

% R increase: 38.8% ~280.9 lbs/wk

Status: Stalled--onsite manager does not have authority to make services changes



# Drake Apartments

- Baseline Recycling Rate: 6.2%
  - Magnet Recycling Rate: 8.2%
- %R increase= 32%
- After change in service: 14.2%, ~ 67.5 lbs
  - % R increase= 136% , ~199.1 lbs
  - Status: wants cameras for enclosures





**City Council Work Session**

3.

**Meeting Date:** 11/29/2016

**Subject:** Consider Simple Recycling Curbside Program

**Submitted For:** Colleen Sinclair, Recycling Coordinator

**From:** Colleen Sinclair, Recycling Coordinator

---

**INTRODUCTION**

Staff would like to introduce the City Council to a potential new curbside recycling/reuse program called Simple Recycling.

**DISCUSSION**

The attached information outlines a potential curbside textile recycling program for City residents. Currently Coon Rapids has several donation box drop off areas from various organizations throughout the City, but the shortfall of these collection boxes is they only accept **reusable** items. What is unique about the Simple Recycle program is that they also accept unusable textile items, which has been an area of need throughout the State for many years. While the need for donated clothing exists for the re-use of these items, other non-usable textiles that would typically end up in the trash can now be recycled.

The City Recycling Center currently has a drop box from another company, but the Simple Recycle program would supplement the current practice and bring the service curbside. This program would mail bags to residents, those bags would be filled and placed at the curb, and Simple Recycle would offer a weekly pick up within our current zoned curbside schedule.

It is also an on-going program that is not just available a few days per year. There is no cost to the resident or the City. The City is paid a revenue per pound of material picked up. These donations are not tax deductible; however, staff believes it will be greatly used service and will provide a needed benefit to the residents of Coon Rapids.

**RECOMMENDATION**

Staff requests Council provide feedback on moving forward with this new recycling program.

---

**Attachments**

Simple Recycling

---



**FREE CURBSIDE  
CLOTHING & HOME GOODS  
RECYCLING PROGRAM**

**FREE**

**TURN  
KEY**

**SIMPLE  
& EASY**

**SAVE \$  
MAKE \$**

# Who is Simple Recycling?

We have over 50 years of experience in clothing & household discard collection

Our sister company manages clothing & household discard donation programs in partnership with non-profit organizations<sup>1</sup>

# Environmental Impact Facts

Clothing, Appliances, Durables, & Furniture account for 15% of local waste stream



**85% OF TEXTILES  
ARE NOT RECYCLED  
OR DONATED**



**EPA ESTIMATES  
70 LBS./PERSON OF CLOTHING  
ARE THROWN AWAY EACH YEAR**

**(YOUR CITY'S POPULATION X 70LBS = MILLIONS OF LBS./YEAR)**

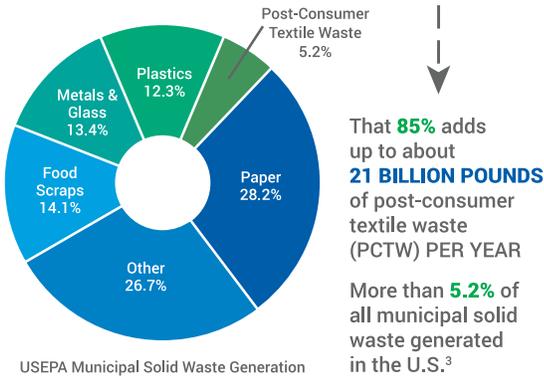
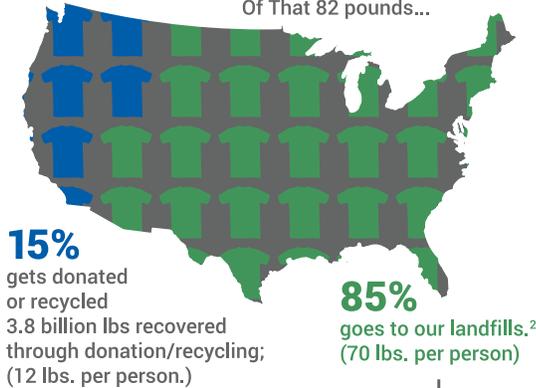
Source:  
1. <http://www.weardonaterecycle.org>

# THE FACTS ABOUT TEXTILE WASTE

The U.S. generates an average of **25 BILLION POUNDS** of textiles\* per year.<sup>1</sup> → That's about **82 POUNDS** per U.S. resident.

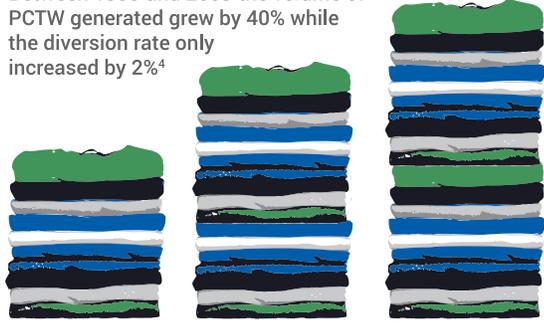
\* Textiles includes clothing, footwear, accessories, towels, bedding, drapery, etc.

Of That 82 pounds...



## AND THIS AMOUNT IS GROWING

Between 1999 and 2009 the volume of PCTW generated grew by 40% while the diversion rate only increased by 2%<sup>4</sup>



## This Model has been Tested & Proven

Excerpt from USA Today, April 23, 2013 -

"Clothes recycling is going curbside in more U.S. towns as global prices rise for the used apparel, shoes and linens that Americans often toss in the trash.

Since September, more than a dozen local governments -- in Arizona, Massachusetts, New Jersey, Pennsylvania and Washington State -- have begun curbside pickup of textiles, often in special bags next to bins containing paper and cans."<sup>2</sup>



Source:  
2. <http://www.usatoday.com/story/news/nation/2013/04/20/recycling-clothes-expands-curbide/2092351/>



**COST TO YOUR RESIDENTS = \$0**  
**COST TO YOUR CITY = \$0**



### Details & Logistics

#### **Simple Recycling provides:**

- Free residential curbside pickup service
- Specially designed recycling collection bags
- All informational materials
- All trucking, pickup expenses & program management
- Local jobs
- All related insurance coverage
- Drop boxes in locations of city's choosing (if desired)

#### **Your city provides:**

- Supplemental notification & information to residents



# THE LIFE CYCLE OF SECONDHAND CLOTHING



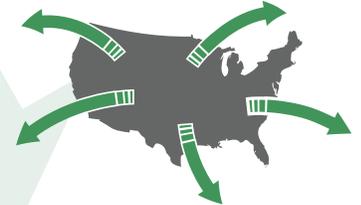
## WHAT HAPPENS TO YOUR RECYCLED USED CLOTHING?

Once a resident determines that their clothing, shoes, handbags, or household textiles have reached the end of their useful life, materials are collected by Simple Recycling and collected clothing is sorted and graded for condition.



**45%**

Reused and Repurposed  
Majority exported as secondhand clothing.



**10-20%**

Top quality materials are sold to local thrift stores where they create access to low cost clothing and jobs for local residents.



**30%**

Recycled and Converted  
Reclaimed wiping rags are used in various ways as industrial and residential absorbents.



**80%**

The vast majority of clothing collected is not resaleable in the U.S. so it is further sorted for international export or broken down for raw materials.



**20%**

Recycled into Fiber  
Post-consumer fiber is used to make home insulation, carpet padding, and raw material for the automotive industry.



Only **5%** ends up as waste.

Thrift industry employs nearly 100,000 workers in the U.S. with over \$1 billion wages paid. In addition, private sector recyclers create an additional 15,000 to 20,000 jobs nationally.<sup>1</sup>

# WE MAKE IT SIMPLE TO DRAMATICALLY REDUCE TEXTILE WASTE.

Source:  
1. "Textile Recycling in the U.S." Report submitted to SMART by Dr. Jana Hawley PhD, Univ. of Missouri 2009

[www.SimpleRecycling.com](http://www.SimpleRecycling.com) • [Info@SimpleRecycling.com](mailto:Info@SimpleRecycling.com)



## City Council Work Session

4.

**Meeting Date:** 11/29/2016

**Subject:** Consider Potential Teen Center Collaboration

**Submitted For:** Ryan Gunderson, Recreation Coordinator

**From:** Ryan Gunderson, Recreation Coordinator

---

### **INTRODUCTION**

The Element Teen Center has operated for the past 15 years at the Riverwind Community Building along Northdale Blvd. Prior to 2015 the day-to-day operations at the facility were run by Community Education through the Anoka Hennepin School District. That responsibility has since been transferred to the City and, while the hours and offerings have somewhat expanded, overall participation levels have been waning for several years and staffing mid-afternoon hours with part time labor is challenging. Staff is seeking City Council input and direction on the future of this program.

### **DISCUSSION**

This past summer City staff met with staff from Coon Rapids middle and high schools and with Youth First Community of Promise to discuss potential future partnerships and/or Teen Center programming alternatives. Youth First Community of Promise serves the communities of Andover, Anoka, and Ramsey through partnerships with the schools and cities. It's a non-profit organization with a mission to actively engage youth, their families, and the community to ensure youth have the five fundamental promises they need to succeed: caring adults, safe places, a healthy start, effective education and opportunities to give back. This is accomplished through core programs in the middle and high schools, and other various activities. Additional services include crisis counseling, school class assistance, health services, and advocacy services. The service age for assistance programs is 11-18, but also includes those individuals in the 18-24 year old range that have regularly participated in core programs during earlier years.

There is a current joint powers agreement between Anoka-Hennepin School District #11, Anoka County and the cities of Andover, Anoka, and Ramsey. This Northwestern Anoka County Community Consortium (NWACCC) has a general purpose to jointly and cooperatively create a community-wide vision for positive youth development. School staff and Youth First leadership have expressed interest in expanding this program into Coon Rapids, and believe there is potential for dedicated space in the basement at the Coon Rapids Middle School. Consideration for Northdale Middle School will be sought as well.

City staff feels there are benefits with integrating The Element Teen Center into this NWACCC program. Collaboration would expand program offerings to the City's youth, solve the current

staffing concerns at the facility, and ultimately require less direct funding support (approximately \$20,000 per year). The 2017 budget for the Teen Center Program is \$29,199. If Council chooses to become part of the NWACCC, the City would also have two directors on the NWACCC board for decision making.

**RECOMMENDATION**

Staff seeks City Council direction on their interest with potentially integrating The Element Teen Center into the NWACCC program. Should the Council be interested in joining this group staff will develop a transition plan for future consideration.

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**Attachments**

Youth First Detail  
NWACCC JPA

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# YOUTH FIRST COMMUNITY OF PROMISE



## **Mission**

Youth First's mission is to actively engage youth, their families, and the community to ensure youth have the five fundamental promises they need to succeed: caring adults, safe places, a healthy start, effective education and opportunities to give back.

## **Core programs**

Afterschool programming at Oak View, Andover HS, Anoka HS, Ramsey Center

Summer/SRD programming

Lifeskills training (YIP grant)

Movie nights

Basketball outings

Family Clubs

## **Additional services**

Crisis counseling

Partner school class assistance

Health services – optical, dental, health and well-being (finding resources, making appointments and transporting youth to the appointments)

Advocacy services – within the school and in legal proceedings

General assistive services – help finding work, visiting and applying to college, obtaining financial aid, finding housing, managing money, dealing with personal problems, etc.

## **Service ages**

Core programs: 11-18 years old

Additional services: 11 – 18 years old, plus 18-24 years old (only if they have regularly participated in core programs during earlier years)

**JOINT POWERS AGREEMENT  
NORTHWESTERN ANOKA COUNTY COMMUNITY CONSORTIUM  
“NWACCC”**

The parties to this Agreement are Anoka County, City of Andover, City of Anoka, City of Ramsey, and Independent School District No. 11, all of which are governmental units of the State of Minnesota. This Agreement is made pursuant to Minnesota Statutes, Section 471.59.

**ARTICLE I. GENERAL PURPOSE**

The general purpose of this Agreement is to create an organization through which the parties may jointly and cooperatively create a community-wide vision for positive youth development that would focus on developing a detailed action plan to implement the results of the recent Search Institute Youth Needs Assessment Survey. The organization would concentrate on encouraging community partnerships that would improve the factors inhibiting healthy development identified in the aforementioned study. The organization would also work to promote both the internal and external assets identified in the study and assist youth in increasing their ability to make positive choices in their lives. The organization will continually assess progress toward meeting that detailed action plan to promote positive youth development and attempt to diminish or eliminate influences that limit healthy youth development. The organization would serve as a formal structure to assemble a permanent Child and Youth Task Force that would be responsible for implementing this action plan on a permanent basis.

**ARTICLE II. PARTIES**

Section 1. The governmental units eligible to become parties to this Agreement are Anoka County, City of Andover, City of Anoka, City of Ramsey, Independent School District No. 11, and such other governmental units sharing common concerns and designated by the Board from time to time.

Section 2. Any governmental unit desiring to enter into this Agreement may do so by the duly authorized execution of a copy of this Agreement by its proper officers. Thereupon, the clerk or other corresponding officer of the governmental unit shall file a duly executed copy of the Agreement, together with a certified copy of the authorizing resolution or other action, with the Board of Directors. The resolution authorizing the execution of the Agreement shall also designate the first directors and alternate director.

### **ARTICLE III. BOARD OF DIRECTORS**

Section 1. The governing and policy-making responsibilities of Northwest Anoka County Community Consortium (NWACCC) shall be vested in its Board of Directors, which shall control its property, be responsible for its finances, and direct its administrative affairs.

Section 2. Each party shall be entitled to two directors, who shall have one vote each. Each party shall also be entitled to one alternate director, who shall be entitled to attend to meetings of the Board, but may only vote in the absence of one of the party's two directors.

Section 3. The two directors and one alternate director shall be appointed by resolution of the governing body of each party. When the governing party of a body appoints a director or alternate director, it shall give notice to the NWACCC of such appointment in writing with a certified copy of the resolution making the appointment. The two directors and alternate director serve at the pleasure of the governing body of the appointed party. Finally, the two directors and alternate director of each party shall be appointed to serve until their successors are appointed and qualified.

Section 4. The two directors and alternate director of each party shall not receive any compensation from the NWACCC for their services.

Section 5. There shall be no voting by proxy; all votes must be cast in person at the Board meetings by the two directors or alternate director.

Section 6. A majority of the votes attributable to the parties constitute a quorum of the Board.

Section 7. The Board by majority vote may designate ex-officio members, who shall be entitled to attend and participate in meetings, but shall not be entitled to vote.

### **ARTICLE IV. POWERS AND DUTIES OF THE BOARD**

Section 1. The powers and duties of the Board shall include the powers set forth in this Article.

Section 2. The Board may appoint a coordinator, who shall perform the duties and responsibilities assigned by the Board and whose compensation shall be fixed by the Board.

Section 3. The Board may enter into such contracts as necessary to carry out the general purposes of this organization. No contract on behalf of the organization may be entered into or executed until the Board has approved such action. The Board may authorize any officer or officers, agent or agents, to enter into a contract or execute and deliver an instrument in the name of and on behalf of the organization.

Section 4. It shall establish an annual budget. It may invest or reinvest funds not needed for current operating expenses, if any, in the manner applicable by laws to cities. It shall not at any time incur obligations in excess of funds then available to it. Organization funds may

be expended by the Board in accordance with procedure established by laws for the expenditure of funds by statutory cities. Orders, checks and drafts shall be signed by the chair and countersigned by the vice chair. Other legal instruments shall be executed on behalf of the Board by the chair and vice chair.

Section 5. It shall make a financial accounting and report to the parties at least once each year and its books and records shall be audited annually and be available for and open to examination by the parties at all reasonable times.

Section 6. It may accept gifts, apply for and use grants of money or other property from the state, Anoka County, or any other governmental or private organization, and may enter into agreements required in connection therewith and may hold, use, and dispose of such monies or property in accordance with the terms of the gift, grant, loan, or agreement relating thereto.

Section 7. The amount of financial support from Anoka County will be determined annually by the Anoka County Board of Commissioners to be appropriated for the year.

Section 8. It shall indemnify directors, officers, and employees against claims for damages, costs, and expenses incurred by any of such persons in connection with any action, suit, or proceeding in which he may be involved by reason of his having been a director, officer, or employee, and may obtain liability insurance therefore. Such indemnification need not be exclusive of other rights to which any such person would otherwise be entitled as a matter of law.

Section 9. It may exercise any other power necessary and incidental to the implementation of its powers and duties under the provisions of this Agreement.

#### **ARTICLE V. MEETINGS, ELECTIONS, AND DUTIES OF OFFICERS**

Section 1. Anoka County agrees to convene the organization meeting of NWACCC.

Section 2. At the first meeting of the Board of Directors of NWACCC, the Board shall elect from its members a chair and vice chair. The new offices shall take office for a period of one year after the date on which they are elected.

Section 3. At the organizational meeting, or as soon thereafter as may reasonably be done, the Board shall determine its procedures, including the time, place, frequency, and notice of its regular meetings and the manner of calling special meetings.

Section 4. A vacancy shall immediately occur in the office of any officer upon resignation or death, or otherwise upon such officer ceasing to be a representative of a governmental unit. Upon vacancy occurring in any office, the Board shall fill such position at its next meeting.

**ARTICLE VI. WITHDRAWAL**

Section 1. Any member party may at any time give written notice of withdrawal from MWACCC. A party withdrawing from membership at a time when such withdrawal does not result in dissolutions of the organization shall forfeit its claim to any assets of the organization.

**ARTICLE VII. DISSOLUTION**

Section 1. The organization shall be dissolved whenever (a) aggregate withdrawals of member parties representing more than one-half of the area population occurs, or (b) by a majority vote of all members of the Board.

Section 2. Upon dissolution, the remaining assets of the organization, after payment of all obligations, shall be distributed among the parties as determined by the Board.

**ARTICLE VIII. DURATION**

This Agreement shall continue in effect until dissolved according to Article VII.

**ARTICLE IX. EFFECTIVE DATE**

This Agreement shall become effective upon its execution by the parties hereto.

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed on their behalf.

ATTEST:

  
\_\_\_\_\_  
Jerry Soma  
County Administrator

COUNTY OF ANOKA

By:   
\_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka Board of Commissioners

Date: 2-26-13

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF ANDOVER

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF ANOKA

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

CITY OF RAMSEY

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

INDEPENDENT SCHOOL DISTRICT #11

By: \_\_\_\_\_  
Date: \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed on their behalf.

ATTEST:

COUNTY OF ANOKA

\_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka Board of Commissioners

Date: \_\_\_\_\_

ATTEST:

CITY OF ANDOVER

By: \_\_\_\_\_  
Title: City Manager

By: \_\_\_\_\_  
Date: 1-28-13

ATTEST:

CITY OF ANOKA

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

CITY OF RAMSEY

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

INDEPENDENT SCHOOL DISTRICT #11

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

FEB 25 2013

Contract # 12-2337

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed on their behalf.

ATTEST:

COUNTY OF ANOKA

\_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka Board of Commissioners

Date: \_\_\_\_\_

ATTEST:

CITY OF ANDOVER

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

CITY OF ANOKA

By: Amy Dehrens  
Title: City Clerk

By: [Signature]  
Date: 12-3-2012

ATTEST:

CITY OF RAMSEY

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

INDEPENDENT SCHOOL DISTRICT #11

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed on their behalf.

ATTEST:

COUNTY OF ANOKA

\_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka Board of Commissioners

Date: \_\_\_\_\_

ATTEST:

CITY OF ANDOVER

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

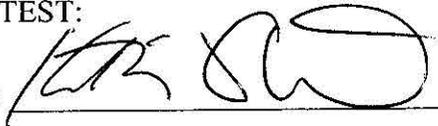
CITY OF ANOKA

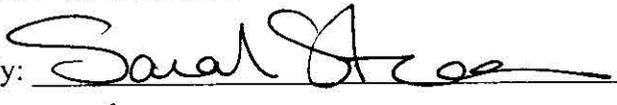
By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST:

CITY OF RAMSEY

By:   
Title: City Administrator

By:   
Date: Jan. 15, 2013

ATTEST:

INDEPENDENT SCHOOL DISTRICT #11

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed on their behalf.

ATTEST:

COUNTY OF ANOKA

\_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
Anoka Board of Commissioners

Date: \_\_\_\_\_

ATTEST:

CITY OF ANDOVER

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

CITY OF ANOKA

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

CITY OF RAMSEY

By: \_\_\_\_\_

By: \_\_\_\_\_

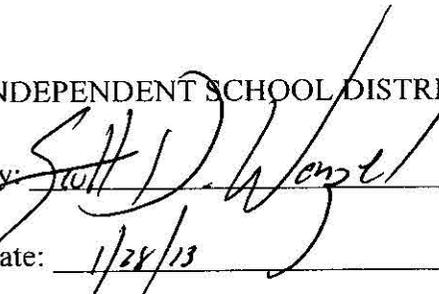
Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

INDEPENDENT SCHOOL DISTRICT #11

By: \_\_\_\_\_

By:  \_\_\_\_\_

Title: \_\_\_\_\_

Date: 1/28/13 \_\_\_\_\_



## City Council Work Session

5.

**Meeting Date:** 11/29/2016

**Subject:** Discuss the Future of the Riverwind Community Building

**Submitted For:** Tim Himmer, Public Works Director

**From:** Ryan Gunderson, Recreation Coordinator

---

### INTRODUCTION

This information is to assist in guiding future decisions around the Riverwind Community Building. This building is located in Riverwind Park, which is proposed for renovation in 2018 under the voter approved Park Bond Referendum.

### DISCUSSION

The Riverwind Community Building has been home to The Element Teen Center and used for various meetings by a few community groups over the past several years. Users of the facility include Girl Scout troops, a weekly church service, a church youth group, and a handful of private rentals. Revenues for the past year have totaled \$1,517.25 for 109 hours of use. Outside of Teen Center use, the building has been used a total of 525 hours including the 109 hours of paid use.

In 2014 the City contracted for \$6,275 in improvements to bring electrical and plumbing issues up to current code and make the building safe for users. At that time, staff identified about \$35,000 of additional needs for insulation and HVAC system upgrades. Utilities and services for the building include electric (\$1,450), gas (\$1,800), and phone (\$550), not including regular maintenance and cleaning activities. In total, it costs approximately \$12,000 a year to operate and maintain the building.

The Riverwind building has served the community as a swim house or community space for approximately 50 years. Members of the City Council and/or Parks & Recreation Commission have expressed interest in potentially using portions of the building within the park redevelopment project. It was not anticipated that the building would remain in the park when the original concept and budget were developed as a part of the Park Bond Referendum. However, as it was discussed at the Council Work Session in September, changes to the original concept can be considered since the planning and final concept for the park will be developed in 2017 for construction in 2018. Staff is seeking direction on this building, or any such structure on the site, so it can be factored into the project budget as the park design is advanced over the winter and spring. The original concept for Riverwind Park has been attached for Council's reference.

### RECOMMENDATION

Staff seeks direction from the City Council with respect to the future of the Riverwind Community building. A decision on this facility is required to adequately plan the space and future park amenities within the Riverwind Park redevelopment project planned for 2018.

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**Attachments**

Riverwind Map

Preliminary Redevelopment Concept

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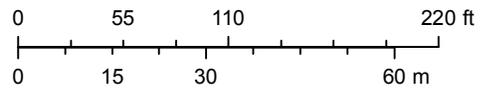
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# Riverwind Park



November 18, 2016

1:1,200



# Riverwind Park

## Preliminary Concept Plan



**PICNIC TABLE**

Picnic tables on concrete slabs are placed at select locations along the path.

**BASKETBALL COURT**

**SHELTER/PICNIC AREA**

A picnic shelter and open picnic area.

**OPEN LAWN**

Open lawn serves as a flexible space for a variety of activities.

**TRAILS**

Proposed trails improve circulation through park and provide connections to site amenities.

**STAIRS**

**SHADE STRUCTURES**

Shade structures provide convenient seating adjacent to active areas.

**PLAYGROUND**

Proposed play area contains combined play area and has adjacent, shaded, parental seating.

**PARKING LOT**

Proposed parking lot provides landscape buffer from street (approximately 30 stalls).

**SKATE PARK**

5,000 sqft skate park faces Northdale Blvd NW and has integrated shaded seating.



## City Council Work Session

6.

**Meeting Date:** 11/29/2016

**Subject:** Discuss Potential Summer Recreation Collaboration

**Submitted For:** Ryan Gunderson, Recreation Coordinator

**From:** Ryan Gunderson, Recreation Coordinator

---

### **INTRODUCTION**

With the redevelopment of park facilities the City Council has supported expansion of park program offerings. The 2017 budget contains additional funds to initiate playground programs in the new park spaces (particularly Riverview and Sand Creek). Staff would like to discuss the planned programs with the Council and seeks feedback on potential implementation.

### **DISCUSSION**

The proposed 2017 General Fund budget includes \$20,000 to \$30,000 to fund (staffing and supplies) a playground program at Sand Creek and/or Riverview Parks. As experienced at the Element Teen Center, providing quality sustainable programs can be cumbersome. Multiple agencies within the community already provide similar types of programs and it may be possible to partner with one of these public or private recreation agencies.

Staff has conducted cursory meetings with both the Emma B. Howe YMCA and Anoka-Hennepin Community Education to discuss possible partnerships, and both agencies are willing and able to assist with programs in 2017. These programs would serve the approximate ages of 4-13 years of age in park programs that enhance the physical, emotional, and social well-being of youth in the community. Staff could potentially work with both partners to provide the best value program.

Attached is a sample program budget which shows options for revenues generation. If Council is open to the concept, staff will continue those partnership discussions and prepare a draft agreement for future Council consideration. The specifics of the programs would also be developed and prepared for publication in the Spring Parks & Recreation Brochure, which is published around March 1st.

### **RECOMMENDATION**

This item is solely for informational purposes. Staff seeks City Council feedback on the potential for a summer parks program partnership.

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### **Attachments**

Revenue Options



## Program Budget

(Based on a minimum of 15 and a maximum of 30 participants per week)

### COMPONENT 1: Day Camps

#### *Expenditures*

Staff	\$10,000.00
Supplies	\$3,200.00
Marketing	\$1,000.00
Food/Snacks	\$800.00
<b>Total</b>	<b>\$15,000.00</b>

<i>Revenue Options</i>	<i>Free</i>	<i>Fee \$19/wk</i>	<i>Fee \$25/wk</i>
City of Coon Rapids	\$15,000.00	\$12,720.00	\$12,000.00
Sliding Fee (City)	\$0.00	\$360.00	\$475.00
Program Fees	\$0.00	\$1,920.00	\$2,525.00
<b>Total</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>

### COMPONENT 2: Field Trips

#### *Expenditures*

Staff	\$2,000.00
Supplies	\$500.00
Marketing	\$300.00
Food/Snacks	\$400.00
Transportation	\$1,400.00
Admission Fees	\$1,400.00
<b>Total</b>	<b>\$6,000.00</b>

<i>Revenue Options</i>	<i>Free</i>	<i>Fee \$10/wk</i>	<i>Fee \$15/wk</i>
City of Coon Rapids	\$6,000.00	\$5,028.00	\$4,542.00
Sliding Fee (City)	\$0.00	\$180.00	\$270.00
Program Fees	\$0.00	\$792.00	\$1,188.00
<b>Total</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>

### COMPONENT 3: Mini Camps

#### *Expenditures*

Staff	\$2,500.00
Supplies	\$500.00
Marketing	\$500.00
<b>Total</b>	<b>\$3,500.00</b>

<i>Revenue Options</i>	<i>Free</i>	<i>Fee \$15/wk</i>	<i>Fee \$19/wk</i>
City of Coon Rapids	\$3,500.00	\$2,660.00	\$2,436.00
Sliding Fee (City)	\$0.00	\$40.00	\$64.00
Program Fees	\$0.00	\$800.00	\$1,000.00
<b>Total</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>

<b>TOTAL BUDGET</b>	<b>FREE</b>	<b>FEE \$10-\$19/wk</b>	<b>FEE \$15-\$25/wk</b>
City of Coon Rapids	\$24,500.00	\$20,988.00	\$19,787.00
Program Fees	\$0.00	\$3,512.00	\$4,713.00
<b>Total</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>



## City Council Work Session

7.

**Meeting Date:** 11/29/2016

**Subject:** Discuss Potential Renaming of Boulevard Park

**Submitted For:** Ryan Gunderson, Recreation Coordinator

**From:** Ryan Gunderson, Recreation Coordinator

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### **INTRODUCTION**

In 2017, the space adjacent to the Coon Rapids Ice Center (working name "Boulevard Park") will be developed into a park and splash pad area. The park space will open to the public in the spring of 2018. There has been some discussion to date about the final name for this new park and staff is seeking Council direction on the desired process for naming the park.

### **DISCUSSION**

In 2015, Council adopted a donation and naming policy for parks. The policy is a guide for naming and/or renaming parks or park facilities. Options to consider for naming the new park include:

1. Finalize and adopt the working name Boulevard Park through the policy process.
2. Develop a list of potential names from staff, City Commissions, Boards, and Council.
3. Create a public solicitation of name ideas through a contest.

For any potential public solicitation, a guideline for names would be developed and published in the spring Parks & Recreation brochure and Citywide Newsletter. The guidelines would include the history of the property as it pertains to the City, as well as current and future plans for the space. The process and policy criteria will also be included in the guidelines. The naming policy gives final authority to the City Council to determine the name of the space.

### **RECOMMENDATION**

Staff is seeking City Council direction on the process for naming for this new park space.

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### **Attachments**

Park Naming Policy

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**City of Coon Rapids**  
**Policy for Naming and Renaming of**  
**Parks, Park Facilities and Trails**

**I. Introduction**

The selection of a property name for a park, park facility and trail is a thoughtful process which requires careful analysis. The policy and procedure has been adopted by the City of Coon Rapids to provide the proper procedure and guidelines for any naming or renaming of said amenities.

**II. Procedure**

Original naming of a park, park facility and trail will be done as part of the platting process guided by the City of Rapid's subdivision ordinance. Subsequent renaming will use the following procedure:

1. Staff, Council, Advisory Body or any Coon Rapids resident recognizes and requests the naming of a park, park facility or trail.
2. Staff will perform a background investigation of the request and then distribute the request to the City Council, upon review, send to the Parks & Recreation Commission for review.
3. The Park & Recreation Commission will discuss the merit of the name and make a recommendation to the City Council.
4. The recommendation will then be placed on the next regular City Council meeting for consideration.

**III. Park, Park Facility and Trail Naming Criteria**

Listed below are some of the criteria that may be used to determine the appropriate naming or renaming of parks, park facilities and trails.

1. The name of the subdivision associated with the park, park facility or trail.
2. The name of the neighborhood in which the park, park facility or trail is located.
3. The street name adjacent to or closely identified with the park, park facility or trail.
4. The name of a local interest point, or local focal point near the park, park facility or trail.
5. The name of an event or historical occurrence associated with the park, park facility or trail.
6. The name of a person who donates a major part or all of the land for the park, park facility or trail.
7. The name of a person of significant stature within the community (with the permission of the honoree, immediate family or designated representative). He/she must adhere to at least one of the following credentials and complete a waiting period of at least six months from the conclusion of service or time of death:
  - a. At least 10 years of local service to the community.
  - b. Shown outstanding assistance or support of the local park system.
  - c. Major financial donor to the park system.
  - d. A historical figure or family.
  - e. A local born or raised person of historic, statewide or national importance.

**IV. Final Determinations**

The City Council reserves all rights in the naming or renaming of all parks, park facilities and trails.