



**PARK & RECREATION COMMISSION AGENDA**  
**Monday, March 14, 2016**  
**6:30 p.m.**  
**Public Works**  
**Conference Room**

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**Call to Order**

**Roll Call**

**Adopt Agenda**

Approval of February 8th Meeting Minutes

**Old Business**

1. 2016 Parks Bond Projects Update
2. 2017 Parks Bond Planning

**New Business**

3. Park Amenity Naming Proposal

**Other Business**

4. Recreation Updates: Recreation Coordinator, Ryan Gunderson
5. Parks Misc. Updates: Parks Superintendent, Gregg Engle

**Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 03/14/2016

**SUBJECT:** Approval of February 8th Meeting Minutes

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**Attachments**

February2016

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, FEBRUARY 8, 2016

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The regular meeting of the Parks & Recreation Commission was called to order on February 8, 2016 at 6:39 P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Neal Livermore, Gen Sand, and Valerie Weaver

Members Absent: Commissioners Jacobson, Matsche and McAlpine

Also Present: Ryan Gunderson, Recreation Coordinator  
Gregg Engle, Parks Supervisor

ROLL CALL

Chair Arntson acknowledged roll call.

1. APPROVAL OF THE FEBRUARY 8, 2016 AGENDA

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Items regarding the Affiliation Agreements with Athletic Associations and Athletic Council Discussion will be moved up on the agenda.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER WEAVER, TO APPROVE THE FEBRUARY 8, 2016 AGENDA AS REVISED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO APPROVE THE JANUARY 11, 2015 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

3. NEW BUSINESS

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A. Affiliation Agreements with Athletic Associations

Mr. Ryan Gunderson reviewed Staff is in the process of updating the affiliation agreements with the six associations that use City park facilities. The updated agreement from 2008 includes dates for submitting special event and tournament requests, submittal of league schedules, and a requirement for participation in the Coon Rapids Parks Athletic Council. There were some deletions made from the 2008 agreements, and some

additions with dates for tournament notice and league schedules and the appointment of one member to the Athletic Council.

Chair Arntson asked about if dates are not submitted in time and whether there are any consequences. Mr. Gunderson stated they would run the risk of not getting the dates they want. All associations are considered equal as far as priority.

Mr. Josh Haack, Coon Rapids Girls Fast Pitch, was present at the meeting. He stated their association is 99% Coon Rapids players. They would like to see the % requirement raised for all associations. American Little League does not use any City fields for games and they are given less practice fields.

Chair Arntson suggested the agreement say live in the City of Coon Rapids or attend school in Coon Rapids.

#### B. Athletic Council Discussion

Mr. Ryan Gunderson stated staff will lead a discussion on the by-laws for the Coon Rapids Parks Athletic Council. City Council at the December 8<sup>th</sup> work session gave direction to develop an athletic council that brings the leadership of associations together for common goals. The six affiliated athletic associations are:

Coon Rapids Athletic Association  
Coon Rapids Andover American Little League  
Coon Rapids Cardinal Little League  
Coon Rapids Baseball Association  
Coon Rapids Fastpitch Association  
Coon Rapids Soccer Association

A suggestion was made to call it the City of Coon Rapids Parks Athletic Council. Meetings would be held January, April, August and November. The group will be led by Ryan Gunderson. They will make recommendations to the Park and Recreation Commission and onto City Council for approval. No Park and Recreation Commissioner will be on the Council. Mr. Gunderson will contact CRAA to see if one representative can represent the entire association (with the individual sports). Feedback is still pending from the City Attorney and the City Clerk.

#### 4. OLD BUSINESS

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##### A. Woodview Park Update

Mr. Engle provided a brief overview of Woodview Park. It is slated for 2016 construction with \$150,000 in funding available. The playground would be upgraded, a small shelter containing a bif, addition of decorative posts with concrete bases. The estimate came in at \$104,000. The consensus of the group was to select the post design on the right of the

pictures shown. Resurfacing of the trails is not included in the \$104,000 bid but is estimated to be \$20,000 - \$25,000. Purchasing is done through the Blue Community cooperative. Mr. Engle would like to have this booked by March 1, 2016. Some of the leftover funds could be used on the bathroom at Woodcrest. The playground will have some unique pieces and be ADA compliant. The thought is this park may be utilized with Sand Creek between tournament games, etc.

Commissioner Livermore asked if the parking lot striping could be combined with other striping projects within the City and Mr. Engle stated that is in the plan.

### 3. NEW BUSINESS (CONTINUED)

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#### C. 2016 Parks Bond Projects Update

Mr. Ryan Gunderson reviewed a bid opening was held this past week for the 2016 redevelopment projects at Delta, Pheasant Ridge, Mason and Woodcrest Parks. The total was \$1.4M for completion of the four parks. Trail reconstruction is included in that price. Kimley Horn will be overseeing the work in the four parks. The playground proposals were provided by six vendors. All playground equipment needs to be from one vendor. Playgrounds will only be in Delta, Pheasant Ridge and Mason Parks.

Vendors' drawings reviewed were from:

- Midwest Playscapes – Playworld
- St. Croix Recreation – Burke
- MN/WI Playground – Gametime
- Flagship Recreation – Landscape
- Miracle Recreation
- Northland Recreation – Little Tikes

The consensus of the Commission was a preference for St. Croix Recreation with some minor changes.

#### D. Boulevard Park Concept Review

Mr. Ryan Gunderson reviewed Boulevard Park has been identified by Council as the preferred Parks Bond project for 2017. WSB & Associates has drafted a number of concepts to be reviewed by the Commission this evening. Staff seeks input from the Commission on the space layout concepts. A March joint work session with City Council will be scheduled to further the discussion on future plans for Boulevard Park. Five different concepts were reviewed for the Commission.

Chair Arntson asked what would be included in the building addition and Mr. Gunderson stated some gym and community space. All improvements that were done for the 4<sup>th</sup> of July Celebration will be removed.

Chair Arntson's comments:

#1 does not like the road

#2 does not like three parking lots

#3 does not like road

#4 too much parking

Chair Arntson stated he does not like to see the park "land-locked" in the plan. He would like an amphitheater, trails, playground, etc. He stated there are too many variables. The Master Plan shows retail as either retail or high density housing.

Commissioner Livermore stated there is no pedestrian in/out to the area. Mr. Gunderson stated that will be determined later. He stated concept three makes more sense with the building addition, plaza and play area. Commissioner Livermore suggested taking the straight road from Concept #5 and move to Concept #3.

Commissioner Sand stated the two parking areas on Concept #3 make sense.

Mr. Gunderson stated some discussions will need to happen between Anoka Ramsey College and the City of Coon Rapids. Mr. Gunderson stated Concept #4 allows for the largest building addition. The parking lot would be accessible from Flora St. NW and 111<sup>th</sup> Ave NW.

## 5. OTHER BUSINESS

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### A. Recreation Updates: Recreation Coordinator, Ryan Gunderson

No update.

### B. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Mr. Engle stated for 2016 there will be a crew of 4 and supervisor from ICWC Lino Lakes working in the Parks.

Staff will start on construction of disc golf at Wintercrest. The hockey rink at Thorpe needs a lot of repairs. Property props to be put under fencing will be installed. A boy scout has committed to Alder Park to put in new player benches with aprons underneath. Riverwind needs some cement work done. There are 33 picnic tables that need to be placed on pads in the neighborhood parks. The ice trail is open near the ice arena. Lights should be put in next year – the length is 4/10 of a mile. The ice rinks are going well. The Erlandson bridge update is documents are being worked on.

## 6. ADJOURNMENT

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Coon Rapids Parks and Recreation Commission Meeting

February 8, 2016

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MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER WEAVER, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:40 P.M.

Respectfully submitted,

Gregg Engle

Parks Superintendent

Drafted by:

Debbie Wolfe

*TimeSaver Off Site Secretarial, Inc.*



**Park & Rec - Regular**

**1.**

**Meeting Date:** 03/14/2016

**Subject:** 2016 Parks Bond Projects Update

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**2.**

**Meeting Date:** 03/14/2016

**Subject:** 2017 Parks Bond Planning

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**3.**

**Meeting Date:** 03/14/2016

**Subject:** Park Amenity Naming Proposal

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**4.**

**Meeting Date:** 03/14/2016

**Subject:** Recreation Updates: Recreation Coordinator, Ryan Gunderson

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**5.**

**Meeting Date:** 03/14/2016

**Subject:** Parks Misc. Updates: Parks Superintendent, Gregg Engle

**From:** Ryan Gunderson, Recreation Coordinator

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