



## **PARK & RECREATION COMMISSION AGENDA**

**Monday, April 11, 2016**

**6:30 p.m.**

**Public Works**

**Conference Room**

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### **Call to Order**

### **Roll Call**

### **Adopt Agenda**

Approval of March 14th Meeting Minutes

### **Old Business**

1. Review Bond Project Budget
2. Boulevard Park Concept Review

### **New Business**

3. May Park Tour

### **Other Business**

4. Recreation Updates: Recreation Coordinator, Ryan Gunderson

5. Parks Misc. Updates: Parks Superintendent, Gregg Engle

**Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 04/11/2016

**SUBJECT:** Approval of March 14th Meeting Minutes

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**Attachments**

March2016

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, MARCH 14, 2016

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The regular meeting of the Parks & Recreation Commission was called to order on March 14, 2016 at 6:32 P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Neal Livermore, Tim Matsche, Ryan McAlpine, and Sand

Members Absent: Commissioners Jacobson and Weaver

Also Present: Ryan Gunderson, Recreation Coordinator  
Gregg Engle, Parks Supervisor  
Sam and Eric Zander, residents

ROLL CALL

Chair Arntson acknowledged roll call.

1. APPROVAL OF THE MARCH 14, 2016 AGENDA

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO APPROVE THE MARCH 14, 2016 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER LIVERMORE TO APPROVE THE FEBRUARY 8, 2015 MEETING MINUTES AS PRESENTED. COMMISSIONERS MATSCHE AND MCALPINE ABSTAINED. MOTION FAILED AND WILL BE PUT ON THE NEXT AGENDA.

3. NEW BUSINESS

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A. Park Amenity Naming Proposal

Eric and Sam Zander appeared before the Commission to propose naming of the new splash pad to be something along the lines of "Abigail Zander Memorial Splash Pad". They live very close to Prospect Park. Currently they go to Blaine and Champlin to use splash pads. They are proposing this for the splash pad planned for Boulevard Park.

Chair Arntson stated the addition of a splash pad is in very early planning stages.

Ms. Zander stated she has researched and has found other Cities have done memorial things like this.

Mr. Gunderson stated Council will be approving the naming policy for the City at an upcoming Council Meeting. Staff will research the feasibility, as the referendum does not provide more than \$60,000.

Ms. Zander stated she is willing to help with the grant writing to try to obtain funds for this project.

Mr. Engle stated work will continue on this behind the scenes. This will be a destination park for the City. The funds will need to be put into the budget.

Chair Arntson stated the Council seems to be onboard for the plans for the park and they are the ones that make the decision. Chair Arntson asked if the entire park plan would need to be attached to a grant request.

Mr. Gunderson asked if Ms. Zander was part of the Mom's Club and suggested they may help with the efforts.

Ms. Zander asked that if they can do anything please let them know.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE TO DIRECT STAFF TO FURTHER RESEARCH GRANT OPPORTUNITIES FOR THIS PROJECT AT BOULEVARD PARK. MOTION PASSED UNANIMOUSLY.

#### 4. OLD BUSINESS

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##### A. 2016 Parks Bond Projects Update

Mr. Ryan Gunderson reviewed 3/17 is the pre-contract meeting. The drawing for Delta Park playground equipment has been toned down as far as colors utilized. The disc golf course has started two weeks ago. All the fairways have been opened up with the removal of brush. The wetland could not be disturbed. The Disc Golf Association is putting their budget together to purchase the baskets that will be installed by the City. There will not be a grand opening and the project is being done in phases according to a timetable. Currently the project is on schedule.

Commissioner Livermore asked if the equipment would be donated to the City at a Council Meeting and Mr. Engle stated it would be. There have been people playing on the course. There will be 21 holes (baskets).

Council will be awarding contract for the 85<sup>th</sup> Avenue Trail at their March meeting.

B. 2017 Parks Bond Planning

Mr. Ryan Gunderson reviewed the Park and Recreation Commission has been requested to come up with a list of amenities.

Commissioner Livermore asked how there are funds for consultants and Mr. Engle stated the funds are being moved from other sources such as stormwater.

Chair Arntson asked what others parks are being done in 2017. \$1.2M is the amount that amenities can be listed such as trails. Mr. Gunderson stated the parking lot is not part of the park bond.

There was a discussion on which option the Council seemed to like the best. The retail would be removed from the north side. Mr. Engle stated the Council was leaning on options #4 and #5 as their preference. There was discussion about the road location. Concepts will be presented to Council.

Commissioner Livermore asked if WSB would be working on the plans. At the next meeting, the Commission will be requested to come back with amenities for Boulevard Park. At this point, there is \$600,000 from park bond monies for this park. The additional \$600,000 would be used in other parks or trails.

Mr. Gunderson suggested the Commission think about the playground, amenities that will be used 12 months a year, etc.

Commissioner Livermore stated the splashpad, trails, gazebo, play area are big expenses and this park would also have a plaza. He questioned if this park is on the level of Lions Park with rental space.

Chair Arntson stated there could be a temporary ice path. Also there needs to be room for the 4<sup>th</sup> of July celebration, farmer's market, etc.

Commissioner Livermore stated the Commission should be fiscally responsible and leave the amphitheater and plaza off the list for now.

Chair Arntson stated the list should include everything. Mr. Gunderson stated the carnival and farmer's market would want to be in the parking lot. Mr. Gunderson suggested the grass all be irrigated. Council wants outdoor ice features but an ice trail cost is approximately \$4M. It all needs to be ADA accessible.

Commissioner Livermore asked how large of a gazebo and amphitheater would be needed.

Chair Arntson stated the Council also suggested a bubble. Mr. Gunderson stated the college has been talking about adding a bubble. It would be best if the college went forward and asked the City to partner on the project.

Mr. Engle will call other Cities to see the costs for splashpad, playground, trails, and picnic space area.

Commissioner Livermore asked if the Egret Trail is planned for 2017. Anoka County will help with the trail to the Coon Rapids Dam. Council has requested sidewalks along Coon Rapids Boulevard where there are gaps. Another priority is the Balfany trail.

Chair Arntson asked how much park dedication would come from the new Port Riverwalk development.

Commissioner Matsche stated he would like to see the Egret trail to the Dam.

Mr. Engle and Mr. Gunderson will bring back some more information to the next meeting to help in the trail discussion.

Commissioner Livermore stated there needs to be a plan 2 in the event Boulevard Park cannot be done in 2017. He would suggest Lions Park be plan 2. Riverwind, Crooked Lake and Lions are the three parks remaining to be done out of park bond monies.

## 5. OTHER BUSINESS

### A. Recreation Updates: Recreation Coordinator, Ryan Gunderson

Mr. Ryan Gunderson reviewed the Park and Rec brochure is done, went to print on Friday, and it ended up being 16 pages. The project was done in-house right on budget. Next year the plan is to have it out in late February. The Athletic Council (6 associations) had a meeting with City Staff and decision was made to meet for a year before developing bylaws, etc. The thought was that the core group meet twice a year. Another larger group may be formed to involve School sports and also sports representatives from the college. This larger group would perhaps meet 4 times a year. If this board were to solicit monies they would need to become a non-profit. The Athletic Council has been made aware of the process with the City, which none of them were aware.

### B. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Mr. Gregg Engle reviewed the skating season and Riverview was successful. The hockey rink was a success, the new plastic portable one that was put up. Commissioner McAlpine expressed some things he noticed with the ice at Riverview. Commissioner Matsche asked if there was a place where residents can find if ice rinks are opened. Mr. Gunderson stated he will try to have it posted on the website when the rinks are open.

Mr. Engle stated due to the weather things are being pushed up in the season. He is working with Kimley Horn on the plantings for Mason Park. There are a lot of residents interested in pollinators, etc.

The Sand Creek building will remain as it is. The Parks Department will have crews working in the parks doing a lot of trail work. They will be doing a variety of park projects.

There are two Boy Scout projects one at Alder Park and one at Trackside Park to be done by Eagle Scouts.

Woodview Park is ready to go. Construction may be starting in May.

Riverview Skateboard Park has had some sound testing and it is above decibels. Costs are being obtained for insulating the ramps. Mr. Engle is pulling the costs together. August would be the timeframe for this project.

Interviewing now for seasonal employees. Soccer will be donating replacement nets for the soccer goals. CRAA is doing the same for the lacrosse goals.

There is one playground at the soccer complex that seems to be forgotten. Nothing has been done there in 15 years. This may need to be addressed in 2017.

Epiphany Ponds trail is scheduled for 2017.

## 6. ADJOURNMENT

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MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER MATSCHE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:45 P.M.

Respectfully submitted,

Ryan Gunderson  
Recreation Coordinator

Drafted by:  
Debbie Wolfe  
*TimeSaver Off Site Secretarial, Inc.*



**Park & Rec - Regular**

**1.**

**Meeting Date:** 04/11/2016

**Subject:** Review Bond Project Budget

**From:** Ryan Gunderson, Recreation Coordinator

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Review and discuss the remaining projects of the Park / Trail Bond budget. Remaining projects include:

Parks

1. Boulevard Park: \$600,000
2. Lions Coon Creek: \$900,000
3. Riverwind Park: \$500,000
4. Crooked Lake: \$900,000

Total = \$2,900,000

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**Attachments**

ApprovedBudget

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**PARK / TRAIL REFERENDUM - REVISED PROJECT BUDGET**

<b>Sand Creek</b>	\$ 5,700,000
- Full renovation	
- New tennis courts/skate park	
<b>Crooked Lake</b>	\$ 900,000
- Full renovation to improve layout	
- Renovate tennis courts, trails, playground	
<b>Tier I Trails</b>	\$ 1,600,000
- Coon Creek Trail	
- Sand Creek Trail	
- 85 <sup>th</sup> Avenue	
<b>Riverwind</b>	\$ 500,000
- Renovate parking/trails	
- New skate park/basketball court/playground	
<b>Riverview</b>	\$ 1,400,000
- Redevelop per 2011 plan	
- New skate park/playgrounds/T-ball fields	
<b>Remaining Trails / Sidewalk and Trail Gaps</b>	\$ 7,200,000
<b>Pheasant Ridge</b>	\$ 200,000
- Improve trails/connection	
- Update playground and amenities	
- New group shelter	
<b>Lions Coon Creek</b>	\$ 900,000
- Select renovation to improve layout	
- Improve group shelters	
- Renovate play areas	
<b>Delta – Completion renovation</b>	\$ 300,000
<b>Mason</b>	\$ 300,000
- Complete renovation	
- Improve passive amenities	
<b>Woodcrest</b>	\$ 600,000
- Complete renovation	
- New play area and shelter	
- Disc Golf	
<b>Coon Rapids Boulevard Park</b>	<u>\$ 600,000</u>
- Splash pad	
- Play area	
- Picnic space/seating	
Subtotal	\$20,200,000
Less Sidewalk Gaps	<u>\$ 3,100,000</u>
(Funded from LGA or Assessments)	\$17,100,000
Issuance / Legal / Informational	<u>\$ 100,000</u>
Total	\$17,200,000

Note: This program would be implemented over a 10 year period. Sidewalks would be completed by appropriating \$300,000 in LGA over 10 years or assessed using the Sidewalk Improvement District Statute. Sidewalk assessments would be made at the rate of \$600,000 per year over the entire City over 5 years, the maximum period allowed. Neighborhood parks (rated medium and low priority in the Master Plan) would be completed by levying \$200,000 per year for 10 years. This funding would increase the current amount levied for the Park Improvement Fund (794) from the current \$100,000 per year to \$200,000 for miscellaneous park improvement.



**Park & Rec - Regular**

**2.**

**Meeting Date:** 04/11/2016

**Subject:** Boulevard Park Concept Review

**From:** Ryan Gunderson, Recreation Coordinator

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Review and discussion of conceptual ideas for Boulevard Park to be completed in late summer and fall of 2017.

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**Park & Rec - Regular**

**3.**

**Meeting Date:** 04/11/2016

**Subject:** May Park Tour

**From:** Ryan Gunderson, Recreation Coordinator

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Plan sites for touring for the annual park tour in May.

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**Park & Rec - Regular**

**4.**

**Meeting Date:** 04/11/2016

**Subject:** Recreation Updates: Recreation Coordinator, Ryan Gunderson

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**5.**

**Meeting Date:** 04/11/2016

**Subject:** Parks Misc. Updates: Parks Superintendent, Gregg Engle

**From:** Ryan Gunderson, Recreation Coordinator

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