



## **PARK & RECREATION COMMISSION AGENDA**

**Monday, June 13, 2016**

**6:30 p.m.**

**Public Works**

**Conference Room**

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### **Call to Order**

### **Roll Call**

### **Adopt Agenda**

Approval of April Meeting Minutes

### **Old Business**

1. Park and Trail Project Updates

### **New Business**

7. Other Business
2. Recreation Coordinator Updates
3. Summer in the City Meetings

### **Adjourn**



**Park & Rec - Regular**

**Meeting Date:** 06/13/2016

**SUBJECT:** Approval of April Meeting Minutes

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**Attachments**

april2016minutes

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COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF  
MONDAY, APRIL 11, 2016

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The regular meeting of the Parks & Recreation Commission was called to order on April 11, 2016 at 6:30 P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, Ryan McAlpine, Gen Sand, and Valerie Weaver

Members Absent: Commissioner Tim Matsche.

Also Present: Ryan Gunderson, Recreation Coordinator  
Gregg Engle, Parks Supervisor  
Maria Carrilo-Perez, Assistant to the City Manager

ROLL CALL

Parks Supervisor Engle acknowledged roll call.

1. APPROVAL OF THE APRIL 11, 2016 AGENDA

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Commissioner Livermore stated that if not included in the agenda, he would like to have an update on skate park at Riverview.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SANDS, TO APPROVE THE APRIL 11, 2016 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

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MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE MARCH 14, 2016 MEETING MINUTES WITH AS PRESENTED. MOTION PASSED UNANIMOUSLY. COMMISSIONER JACOBSON ABSTAINED.

3. OLD BUSINESS

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A. Boulevard Park Concept Review.

Mr. Engle stated this item relates to discussion of conceptual ideas for Boulevard Park that will be completed in late summer and fall of 2017. He reviewed the display boards, which highlight elements for the proposed Boulevard Park, which is proposed to have an American theme. He stated the price for this equipment would be \$458,000 and an

additional cost of \$75,000 for installation, noting that the budget line item for this park is \$600,000.

Commissioner Sands suggested that name Sunset Boulevard Park, as you will have a view of the sunset when looking to the west.

Mr. Engle noted that may cause confusion with Sunrise Park.

Mr. Gunderson stated that there is a separate policy for naming of parks. He provided additional details on the layout for the overall site and noted that the intention of the Council is to spend the \$600,000 on this park area as the other improvements will be planned in the future.

Mr. Engle stated that the other side of this planning would be the splash pad element. He noted that the first thought would be to recirculate and reuse the water and stay with the American or freedom theme. He stated that the estimated cost for equipment would be approximately \$156,000 for the equipment with the recirculation system.

Commissioner Livermore asked if the Council would approve additional funds above the \$600,000.

Mr. Engle stated that this is just the first attempt and staff can further amend plans but believed that the Council would authorize additional funds for the project.

Chairperson Arntson stated that he would like this to be the most different park and asked if there are any playground features that are not currently available at other parks.

Mr. Gunderson stated that it would become more difficult find unique playground equipment that is still ADA compliant.

Mr. Engle noted that the parent and child swing is something that is new to the market. He identified a few other elements that the City does not currently have.

Commissioner Livermore stated that without shade the area would become hot in the summer and was unsure if the rubber material used for the base would become hot as well.

Mr. Gunderson stated that some of the WSB plans include an umbrella.

Mr. Engle stated that this is not different than other playground equipment, in that it is not shaded, and did not think that would be a problem.

Commissioner Sands stated that perhaps there should be another simply shelter to provide more shaded area.

Mr. Engle stated that if the first shelter is simplified that would free up additional funds to create a second shelter. He stated that the typical shelter cost found in other parks with canvas is \$13,000 while this proposed shelter would be \$40,000.

Mr. Gunderson noted that there will not be a lot of trees as this is meant to be an open area and trees would cut the sightlines for fireworks and other things.

Commissioner Livermore stated that he likes the symmetry of the WSB plans but was concerned that the flag theme would date the park. He stated that the City has never built something this extreme in terms of theme. He was also concerned that there are no plans or funding at this time to connect the park with a trail.

Chairperson Arntson stated that he likes the concept and the flag with the connection to Fourth of July, although he would like to see something unique in terms of playground equipment. He stated that he is struggling with the lack of trail connection and that the playground would not make sense in that location, with the exception of the carnival around Fourth of July.

Commissioner Sands stated that in her mind, they need to start somewhere and other things will come after that. She noted that there is a lot of traffic along Coon Rapids Boulevard compared to other parks.

Mr. Gunderson identified trails that will connect to the park in the future and confirmed that this will be a destination park. He noted that the splash pad will be the “wow” feature for the park.

Commissioner Jacobson stated that this seems like a component of what should be attached to a community center. He stated that he likes the concept but it seems like one piece of a puzzle, and the larger item should come first.

Mr. Gunderson replied that the funds are available for this park now. He stated that the activity on the site will encourage the growth of the other elements as programming comes before facilities and will complement the activities at the ice arena.

Commissioner Livermore stated that this is meant to be a public space with a plaza and overhangs or umbrellas, similar to the space added to Target Field. He stated that if this is meant to be for the community center and gathering space for parents there would need to be additional elements rather than just the playground elements.

Chairperson Arntson agreed that if there is going to be a splash pad parents will want to sit nearby and there should be additional space for that.

Commissioner Sands stated that there should be a bathroom as well.

Commissioner Livermore agreed that parents will want space to change children as there will not be sufficient space to change children in a port-a-potty.

Mr. Gunderson stated that if the Commission does not do something in 2017, there may be the potential of not doing anything in 2017 as the plans were to start on this park after Fourth of July. He noted that if work was going to be done on one of the other parks in 2017, they would need to be further along in the planning process. He confirmed that this park was the top priority and direction of the Council.

Mr. Engle confirmed that the direction of the Council was specific to this park and the focus of this Commission is the playground itself.

Chairperson Arntson stated that he would like to see the playground more unique; would like to see perhaps the playground cut down a bit and additional shelters added for shade; and suggested perhaps putting "CR" on the base rather than the flag element.

Commissioner Sands suggested bringing in a raccoon to the design.

Commissioner McAlpine stated that he is unsure that the intent to share the bathrooms of the ice rink would be a good idea as the children would be tracking in water.

Mr. Engle summarized the consensus of the Commission to remove the peace sign and replace that with the City logo or something else that relates to the City, incorporate more unique elements for the playground, and bring in additional shade elements. He stated that he will be following up on attempts to secure donations for the memorial.

Mr. Gunderson stated that perhaps there could be some paved areas with pickleball or basketball courts.

Informational; no action required.

#### B. Review Bond Project Budget.

Mr. Gunderson noted this item relates to the remaining projects in the Parks / Trail bond budget that includes: Boulevard Park for \$600,000; Lions Coon Creek for \$900,000; Riverwind Park for \$500,000; and, Crooked Lake for \$900,000 for a total of \$2.9 million. He stated that the Council is asking for prioritization of trail projects, with a focus on high density and highly traveled areas.

Mr. Engle reviewed some highly traveled areas where connections are needed. He noted that staff can find out additional information on ala cart pricing. He provided an update on the progress of the improvements occurring at Woodcrest.

Mr. Gunderson stated that the park portion of Woodcrest is scheduled to be complete by May 15<sup>th</sup>.

Mr. Gunderson reviewed the contractor schedule noting that Woodcrest should be complete the first week of May, the bulk of Delta will be complete by May, Mason in May, and Pheasant Ridge will wrap up in July.

Mr. Engle noted that he has been short on seasonal workers if the Commission is aware of anyone looking for summer work. He advised that neighboring cities are having the same issue with summer staffing. He stated that the Woodview improvements are being funded through miscellaneous and reviewed the schedule of improvements planned for that park.

Commissioner Livermore asked when the Commission would start looking at Lions Park, noting that he would like to see some initial concepts this fall in order to include the discussion in the budget discussions in 2017 to begin in 2018.

Informational; no action required.

#### 4. NEW BUSINESS

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##### A. May Park Tour.

Mr. Gunderson noted there are 14 seats on the bus, which would include the Commission. He stated that he could reach out to the Council to determine how many members would like to join the group.

Mr. Engle reviewed the sites that he would like to include as well as future park sites.

It was confirmed that the tour will be held on May 9<sup>th</sup> at 6:00 p.m.

Informational; no action required.

#### 5. OTHER BUSINESS

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##### A. Recreation Updates: Recreation Coordinator, Ryan Gunderson.

Mr. Gunderson stated that the new brochures have been printed and delivered and he has received a lot of response requesting garden plots, noting that the plots will be full the following day and he will then be starting a waiting list. He highlighted other programs which have already received interest and that people have signed-up for. He stated that there may need to be another location for garden plots as the interest continues to build. He advised that softball teams are already full and ready for the season. He stated that it is becoming more difficult to find enough people for adult teams and the new trend is to

use teams of five, explaining that three teams would play together in one game. He noted that he may attempt to try out that method which would allow him to form teams with interested individuals. He advised that the Council adopted a donation and naming policy for parks. He stated that he is working with Ms. Carrillo-Perez in planning for the farmers market this year and highlighted some of the plans.

Informational; no action required.

B. Parks Misc. Updates: Parks Superintendent, Gregg Engle.

Mr. Engle referenced the comment from Commissioner Livermore in regard to the skate park and noted that he has been instructed to insulate one piece of equipment at the skate park.

Chairperson Arntson and the Commissioners commended staff for the excellent parks brochure.

Mr. Gunderson noted that the brochure was completed in house by a member of the staff. He stated that he has been approached by businesses that would like to partner on programming, noting that he is not soliciting but simply working with those that approach him.

Commissioner Jacobson commented that the brochure is a great example of the recreational programming within the City.

Mr. Engle provided an update on the activity on the improvements at Sand Creek.

Commissioner Livermore asked if the park on the property is part of the discussion in the neighborhood parks.

Mr. Engle stated that is not included in the list.

Mr. Gunderson stated that the park was removed and there will just be a trail going through that area.

Commissioner Weaver stated that she biked through the area recently and referenced the parking lot by the baseball batting cages and asked if there would be an issue with baseball fans parking in that area.

Mr. Gunderson stated that there would not be an issue for the people parking in that area as the little league fields and batting cages will be near that lot. He noted that there has been some concern with balls going into Northdale from some of the other fields but advised that staff is discussing possible fencing.

Mr. Engle reviewed the details for three Eagle Scout projects that are being constructed. He stated that now that the trash receptacles have been updated his focus will be on replacement of park benches and playground benches as well as grills that are in the parks.

Informational; no action required.

6. ADJOURNMENT

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MOTION BY COMMISSIONER SANDS, SECONDED BY COMMISSIONER LIVERMORE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:12 P.M.

Respectfully submitted,

Gregg Engle  
Parks Supervisor

Drafted by:  
Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*



**Park & Rec - Regular**

1.

**Meeting Date:** 06/13/2016

**Subject:** Park and Trail Project Updates

**From:** Ryan Gunderson, Recreation Coordinator

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2016 Park Redevelopment Projects (Project 15-20)

Woodcrest – All concrete work and trail paving is now complete. Trail backfilling is currently taking place and turf restoration, minor grading, and placement of agg. lime material in the ballfield to follow. The picnic shelter will be installed in approximately 1 week. Prep work for the native planting areas continues, with seeding to occur within 2 weeks. Testing of the restroom utilities and final pad work will occur next week. It is anticipated that the structure will be installed in late summer/early fall.

Mason – All concrete work and trail paving is now complete on the project. Trail backfilling is currently taking place, with turf restoration and minor grading work to follow. The picnic shelter will be installed in approximately 2 weeks. Prep work for the native planting areas continues, with seeding to occur within 2 weeks. The playground structure will be installed upon completion of all site improvements.

Delta – Site removals and layout of new facilities continues. Site tilling and grading activities have commenced and will continue next week. Concrete installation will occur around the playground structure and basketball courts in the next 1 - 2 weeks.

Pheasant Ridge – A majority of the concrete work is complete, with the remainder to be completed next week. Prep work for the native planting areas continues, with seeding to occur within 2 weeks. Work on the handicap parking area along Pheasant Ridge Drive should also begin next week and last approximately 2 weeks. The picnic shelter and playground structure will be installed upon completion of a majority of the site improvements.

85th Avenue Trail Construction (Project 14-27)

Paving of the trail was completed on June 2. Ancillary concrete and pedestrian curb ramp construction is now scheduled for the week of June 6. The Contractor will also be performing final grading, turf establishment, and fence installation during the next couple of weeks.

Projects are updated every Friday on the City website.  
<http://coonrapidsmn.gov/list.aspx?PRVMSG=420>

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**Park & Rec - Regular**

**2.**

**Meeting Date:** 06/13/2016

**Subject:** Recreation Coordinator Updates

**From:** Ryan Gunderson, Recreation Coordinator

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**Park & Rec - Regular**

**3.**

**Meeting Date:** 06/13/2016

**Subject:** Summer in the City Meetings

**From:** Ryan Gunderson, Recreation Coordinator

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Each summer the City Council hosts neighborhood meetings to share information on the community and gain feedback from the community. This years meetings include:

Tuesday June 14th at Thorpe Park

Tuesday July 12th at Sunrise Pond Park

Tuesday July 26th at Vineyards Park

Tuesday August 23rd at Kennedy Park

Meetings are from 6:30-8:30pm with presentation at 7pm.

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