



PARK & RECREATION COMMISSION AGENDA

Monday, July 11, 2016

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of June 13th Meeting Minutes

Old Business

1. Park Bond 2016 Project Updates

New Business

2. 2017 Proposed Park Bond Trail Projects
3. Boulevard Park Planning Update

Other Business

4. Response to June Commission Questions

5. Recreation Updates: Recreation Coordinator, Ryan Gunderson
6. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Adjourn



Park & Rec - Regular

Meeting Date: 07/11/2016

SUBJECT: Approval of June 13th Meeting Minutes

Attachments

June16

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, JUNE 13, 2016

The regular meeting of the Parks & Recreation Commission was called to order on June 13, 2016 at 6:30 P.M. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, Ryan McAlpine, Gen Sand, and Valerie Weaver

Members Absent: Commissioner Tim Matsche

Also Present: Ryan Gunderson, Recreation Coordinator

ROLL CALL

Chair Arntson acknowledged roll call.

1. APPROVAL OF THE JUNE 13, 2016 AGENDA

MOTION BY COMMISSIONER LIVERMORE SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE JUNE 13, 2016 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

1. APPROVAL OF PAST MINUTES

MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE APRIL 11, 2016 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. OLD BUSINESS

A. Park and Trail Project Updates

Recreation Coordinator Ryan Gunderson provided an update on the 2016 Park Redevelopment Projects:

Woodcrest – All concrete work and trail paving is now complete. Trail backfilling is currently taking place and turf restoration, minor grading, and placement of agg. Lime material in the ball field to follow. The picnic shelter will be installed in approximately 1 week. Prep work for the native planting areas continues, with seeding to occur within 2 weeks. Testing of the restroom utilities and final pad work will occur next week. It is anticipated that the structure will be installed in late summer/early fall.

Mason – All concrete work and trail paving is now complete on the project. Trail back filling is currently taking place, with turf restoration and minor grading work to follow. The picnic shelter will be installed in approximately 2 weeks. Prep work for the native

planting areas continues, with seeding to occur within 2 weeks. The playground structure will be installed upon completion of all site improvements.

Delta – Site removals and layout of new facilities continues. Site tilling and grading activities have commenced and will continue next week. Concrete installation will occur around the playground structure and basketball courts in the next 1-2 weeks.

Pheasant Ridge – A majority of the concrete work is complete, with the remainder to be completed next week. Prep work for the native planting areas continues, with seeding to occur within 2 weeks. Work on the handicap parking area along Pheasant Ridge Drive should also begin next week and last approximately 2 weeks. The picnic shelter and playground structure will be installed upon completion of a majority of the site improvements.

85th Avenue Trail Construction – Paving of the trail was completed on June 2. Ancillary concrete and pedestrian curb ramp construction is now scheduled for the week of June 6. The Contractor will also be performing final grading, turf establishment, and fence installation during the next couple of weeks.

Mr. Gunderson stated some residents have called with concerns about removing the playground equipment so early and it will not be replaced until the end of the summer.

Chair Artson asked if there would be a privacy fence installed along the 85th Trail and Mr. Gunderson stated he will check and report back to the Commission. Commissioner Jacobson noted the retaining wall appears to be too high. Commissioner McAlpine stated the trail seems a little low.

Mr. Gunderson noted projects are updated every Friday on the City website. <http://coonrapidsmn.gov/list.aspx?PRVMSG=420>

Commissioner Livermore asked about plans for the Erlandson Bridge and Mr. Gunderson stated it will be done this year.

A discussion about the fields at Al Flynn Park. Chair Artson stated the field is in pretty poor shape. The east parking lot has been redone. Mr. Gunderson stated the field next to the parking lot is in good shape but needs new fencing.

Sand Creek – Work is being done on the North side currently. Some coordination of events at the park will need to be done to avoid parking issues. The water table has come in the location where the building was planned and a change order is required. City is working with CRAA on storage garages. Grand opening of the park will be spring of 2017.

3. NEW BUSINESS

Mr. Gunderson suggested there be a fall park tour to visit the completed projects.

4. OTHER BUSINESS

A. Recreation Updates: Recreation Coordinator, Ryan Gunderson

Mr. Gunderson reviewed the Movie in the Park was cancelled due to rain and rescheduled to August 26 (Soccer Complex) and September 17 (Riverview Park). Today was the first paddle board class. There are 2 tai chi classes being held. There are over 60 registered for the Safety Camp. The online registration system is working well. The weekend shelter rentals generate \$3000 of revenue (May 1 – Aug 31). The registration policy needs to be modified as far as when reservations can be made for shelters. Lions Park is currently being rented by the day with plans to split into two time slots with cleanup in between the time slots. Mr. Gunderson mentioned at Riverview it would have been nice to have the shelter a little further from the playground.

Chair Arntson asked if there is a new contract with Little League relating to Aspen Park. Mr. Gunderson stated a draft is being drafted. Cardinal Little League understand it is not “their” park.

Mr. Gunderson stated he is attempting to schedule fields for the different girls’ slow pitch and fast pitch age groups since each age group has different requirements. Currently only fast pitch uses Moor Park. The two Little League organizations need to work together for scheduling and provide the schedule to the City.

The Farmer’s Market starts July 13. Health and Wellness Day will be July 27, Youth event in August and Senior event in September. The 4th of July celebration is only 3 weeks away and events were outlined in the City newsletter. AKA Sports started at the Ice Arena this week. The History Commission is working on QR reader signs. The garden plots were sold out but there are now a few available.

B. Summer in the City Meetings

Mr. Gunderson reviewed each summer the City Council hosts neighborhood meetings to share information on the community and gain feedback from the community. The schedule for this year’s meetings is:

Tuesday, June 14th at Thorpe Park

Tuesday, July 12th at Sunrise Pond Park

Tuesday, July 26th at Vineyards Park

Tuesday, August 23rd at Kennedy Park.

Meetings are from 6:30 – 8:30 p.m. with a presentation at 7:00 p.m.

5. OTHER BUSINESS

A Council Work Session was held on Boulevard Park. The Council liked what it would entail. Council directed the Park Commission to go ahead with planning but adhere to the budget. It has not been decided on the shelter (amphitheater) for the park. The consultant will sit down with staff to come up with a plan for the space. The plan is to bring back to Council in July.

Trail projects for next year with the direction from Council were the regional corridors (from Hanson to Egret, and Egret to the Dam, Coon Rapids Boulevard Extension, Wilderness Trail Extension into Bunker Hills) first and then the sidewalk gaps. Wetland delineation is part of all these projects. There is \$300,000 in the budget for sidewalks. Coon Rapids Boulevard should have sidewalk on one side and trails on the other side.

Mr. Gunderson stated there are many requests for pickle ball courts. Requests for a basketball court for Prairie Oaks park have also been made.

The next Park & Recreation Commission Meeting will be July 11, 2016.

Commissioner McAlpine stated there needs to be a connection through Bison Park as currently there is a dead end.

6. ADJOURNMENT

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 7:30 P.M.

Respectfully submitted,

Ryan Gunderson
Recreation Coordinator

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 07/11/2016

Subject: Park Bond 2016 Project Updates

From: Ryan Gunderson, Recreation Coordinator

Reminder that all construction projects for the City are updated each Friday on the City website, <http://coonrapidsmn.gov/CivicSend/ViewMessage/message?id=21705>

85th Avenue project is down to punch list items and will be wrapped up in the next 1-2 weeks.

Staff continues to work on reconfiguration of the Disc Golf Course around wetlands. Additionally materials for installation will soon be ordered.

Web Update from July 1st:

Woodcrest – All concrete work, trail paving and park landscaping is now complete. AgLime work is complete on the ball field and benches have been installed. The picnic shelter and benches were also installed. Foundations for the basketball hoops were set, and an acrylic coating will be applied next week. Fencing should be completed next week, and it is anticipated that the restroom structure will be installed in September.

Mason – All concrete work, trail paving and final grading is complete. The picnic shelter and basketball hoops are now installed, and the playground structure has been scheduled for installation at the beginning of August.

Delta – Concrete installation is now complete throughout the park. Work on the picnic shelter commenced and will continue into next week. Bituminous trail paving is planned to occur the week of July 11, followed by final grading. Once grading is complete, seeding and landscaping will occur.

Pheasant Ridge – All concrete work, bituminous trail paving and final grading is complete. The picnic shelter is complete, and benches were installed. Next week, crews will work on miscellaneous seeding and landscaping throughout the park. The playground structure will be installed in early August.



Park & Rec - Regular

2.

Meeting Date: 07/11/2016

Subject: 2017 Proposed Park Bond Trail Projects

From: Ryan Gunderson, Recreation Coordinator

Staff will share an update on the proposed trail projects in 2017 which include Coon Rapids Boulevard from Hanson, East to Egret, Coon Rapids Boulevard extension, and Main Street to Bunker.



Park & Rec - Regular

3.

Meeting Date: 07/11/2016

Subject: Boulevard Park Planning Update

From: Ryan Gunderson, Recreation Coordinator

Staff will share most current information on the 2017 concept and process for Boulevard Park.



Park & Rec - Regular

4.

Meeting Date: 07/11/2016

Subject: Response to June Commission Questions

From: Ryan Gunderson, Recreation Coordinator

In response to Commissioner Arntson's question about a fence at 85th Ave trail, a chain link fence is being installed as a condition of the easement purchase with the association.

In response to Commissioner Livermore's question about the timing of the installation of the Erlandson Trail bridge, it will take place in late August.



Park & Rec - Regular

5.

Meeting Date: 07/11/2016

Subject: Recreation Updates: Recreation Coordinator, Ryan Gunderson

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

6.

Meeting Date: 07/11/2016

Subject: Parks Misc. Updates: Parks Superintendent, Gregg Engle

From: Ryan Gunderson, Recreation Coordinator
