



PARK & RECREATION COMMISSION AGENDA
Monday, October 10, 2016
6:30 p.m.
Public Works
Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of August 8th Meeting Minutes

Old Business

New Business

1. Updated Conceptual Concept Discussion for Boulevard Park
2. Boulevard Park Splash Pad Naming Discussion
3. Storm Damage and Trail Erosion Update

Other Business

4. Parks Misc. Updates: Parks Superintendent, Gregg Engle
5. Recreation Updates: Recreation Coordinator, Ryan Gunderson

Adjourn



Park & Rec - Regular

Meeting Date: 10/10/2016

SUBJECT: Approval of August 8th Meeting Minutes

Attachments

August2016 Minutes

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, AUGUST 8, 2016

The regular meeting of the Parks & Recreation Commission was called to order on August 8, 2016 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Neal Livermore, Ryan McAlpine, Gen Sand and Valerie Weaver

Members Absent: Commissioners Mike Jacobson and Tim Matsche

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor

ROLL CALL

Chair Arntson acknowledged roll call.

1. APPROVAL OF THE AUGUST 8, 2016 AGENDA

MOTION BY COMMISSIONER LIVERMORE SECONDED BY COMMISSIONER SAND, TO APPROVE THE AUGUST 8, 2016 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

1. APPROVAL OF PAST MINUTES

MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER LIVERMORE, TO APPROVE THE JULY 11, 2016 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY. COMMISSIONER WEAVER ABSTAINED.

2. NEW BUSINESS

A. Pickleball Court Discussion

Mr. Gunderson pickleball continues to be a popular and growing recreation sport. For a number of years, the City has provided portable nets for three courts at Moor Park. This has provided an organized group with a place to play. The conditions are not ideal for the following reasons:

- Lack of off street parking in close proximity to courts
- Location is in neighborhood on residential streets
- The group has outgrown the facility
- Surface is not specific to pickleball
- Users cannot play without being part of organization or contacting City

Staff is seeking a recommendation to designate a spot for permanent pickleball courts and discuss the possibility of moving forward in 2017 with this project.

Mr. Gunderson stated he receives no fewer than three calls a week with callers expressing a desire for permanent pickleball courts. Staff's recommendation is to construct pickleball courts at Riverwind. The area would accommodate six courts. It would cost less than \$80,000. The Riverwind budget is \$500,000. The overall plan for Riverwind has not yet been decided. The construction of a pickleball court would not hinder anything done in the future. Chair Arntson stated if the building were removed, it would change the entire park.

Mr. Bruce Sanders, 10858 Eagle Street, distributed photographs for the Commission review. He noted pickleball is a fast growing sport. There were 150 players in a tournament in Andover Community Center. Brooklyn Park has six permanent courts. There was a large tournament in Bloomington where 200 people played. Maple Grove just put in 12 courts in two different locations. Coon Rapids is late to the party. There is a business owner that is willing to participate to make pickleball courts happen in Coon Rapids.

Mr. Tom Gearhart, 3883 122nd Avenue NW, stated he started pickleball in Andover 5-6 years ago. They have requested new lines painted and a gate installed on the temporary courts at Moor Park. They would love to have this done and would estimate it would cost less than \$1000. If the Commission decides to do something at Riverwind the designer should speak to someone who knows about pickleball. The Blaine courts are bad. They have been playing pickleball for 16 years.

Mr. Luke Jesso, 12245 Magnolia Street, stated he runs the tournament in Andover. He said information on the layout and setup of the courts is available. Coon Rapids has a Midwest traveling pickleball league. There is a team that plays at Ramsey. There are now 10,000 places in the U.S. to play pickleball. This is the fastest growing sport in the U.S.A. Coon Rapids is a little behind. Ramsey has temporary courts that they keep up. Pickleball could be a source of revenue for the City within a few years. There is an incredible need and want for pickleball in Coon Rapids. The USPA has increased 1500% in two years. Last year Andover made \$13,000 for pickleball.

Chair Arntson asked how many Coon Rapids residents are currently playing. Mr. Sanders stated there is a google group of 150 Coon Rapids residents. There are also players from neighboring communities.

Mr. Gearhart stated people don't come if they have to sit and wait for a court. He learned about pickleball in AZ 16 years ago. He was president of the club there. Currently national tournaments are held there with 32 courts and 900 members.

Mr. Jon Whalen, 12241 Unity Street, stated he visited Riverwind Park before the meeting and it is in sad shape. Pickleball would be an excellent addition to the park.

Mr. Jesso stated pickleball players pick up after themselves.

Commissioner Weaver stated she lives near Moor Park and has observed pickleball play there. It is up and coming. It isn't only for seniors as children playing.

Mr. Jesso stated pickleball brings a feeling of community. Pickleball courts would be a great asset to the City.

Mr. Gearhart stated no tournaments will be held unless there are at least six courts.

Mr. Sanders asked what other activity would generate as much activity in the parks as pickleball. He thanked Ryan for putting it on tonight's agenda.

Chair Arntson thanked those attending for coming to the meeting.

Mr. Gunderson asked the Park Commission for a recommendation to move forward. Mr. Engle stated the plan for Riverwind is 3-4 years out. Commissioner Livermore stated he understands the need for pickleball and it is on the list since the referendum passed.

Mr. Sanders stated the original plan was to put it in Sand Creek. Mr. Gunderson stated it could not be accommodated at Sand Creek. There is parking at Riverwind.

Chair Arntson asked if Riverwind could be moved forward and Mr. Engle stated there is no plan at this time.

Mr. Jesso asked if there was anything the residents/interested parties could do to make this happen.

Mr. Sanders stated the public works director wants it co-located with tennis and he would highly discourage that.

Chair Arntson stated the biggest issue at Riverwind is what to do about the building. Anything the Park Commission plans needs to be approved by Council.

Commissioner Livermore state there is a process. The Commission has selected Riverwind as their recommendation for pickleball.

Mr. Gunderson stated Riverwind and Crooked Lake were both considered as well as Al Flynn Park. Al Flynn Park was not part of the referendum.

Mr. Sanders suggested Boulevard Park and noted there is a development plan.

Commissioner Livermore stated a best guess would be it could be moved up to 2018.

Mr. Gunderson stated ultimate decisions are made by the City Council. Mr. Sanders suggested those interested contact their Councilmember, Councilmember-At-Large and the Mayor with their wishes.

Mr. Sanders stated there is an economic impact with holding tournaments within the City. The National Championship is on CBS Sports.

Chair Arntson stated the City of Coon Rapids does not have a recreation department.

Mr. Gearhart stated he wrote letters to Council and the Mayor about pickleball three years ago. He received responses from all and stated the referendum was forthcoming and that something could be done in two years.

Commissioner Livermore stated action was taken in Moor Park to set up the courts currently there.

Mr. Gearhart stated the seniors are taxpayers and they want some support. Coon Rapids is way behind.

Mr. Sanders stated the budget is tied up for 2017.

Mr. Engle stated it was thought to be done at Sand Creek but with everything it was cost prohibitive. Mr. Gunderson stated a lot of the referendum estimates were blown out of the water. There had to be reshuffling.

Ms. Bridget Evens, 965 118th Lane NW asked what else can be done as far as input on the plan. Commissioner Livermore stated there will be a public open house when planning is started and a draft is completed.

Mr. Jesso asked if the group could help raise money. He asked if there were tennis courts that could be used. Riverview would not be a good choice. He asked if he could get the tape he would tape the courts. Mr. Engle will need to check on getting it painted.

Mr. Gearhart asked if new lines and a gate could be constructed and Mr. Engle stated the cost estimate was \$1800 and was put on hold. Mr. Engle had not heard about issues with the lines. Actually a gate isn't needed just an opening in the fence. Mr. Gearhart asked if two pickleball courts could be put on the basketball court at Moor Park.

B. Riverview Park Batting Cages

Mr. Gunderson stated Coon Rapids Cardinal Little League has approached the City with a request to relocate the batting cages from within their park to space within Riverview Park. The current batting cages are in a location that raises safety concerns. Staff is seeking comments, concerns and direction in moving forward. Mr. Gunderson showed the current location of the cages on a drawing.

Mr. Scott Latta, 3105 115th Avenue, representing Cardinal Little League, was present at the meeting. Mr. Latta provided a drawing of where he would like to move the cages. Mr. Gunderson asked if the four could be moved to the South. Mr. Latta stated it is better to have them split up but if needed they could be all together. This will need to have final approval from the City Council.

Mr. Gunderson stated more discussion would need to be held as to the actual new location. Mr. Latta stated the septic system needs to be replaced. Mr. Latta stated fencing can be added. Mr. Gunderson stated the WaterShed will need to approve.

Commissioner Livermore stated would the organization be required to remove the cages in the future at the City's discretion. Mr. Gunderson stated an agreement would be written.

Mr. Latta stated the organization takes pride in making the park look good. Mr. Gunderson stated the Facility Agreements will be done this fall.

3. OLD BUSINESS

A. Boulevard Park Splash Pad and Park Discussion

Mr. Engle introduced Mr. Jeff Corniea of Commercial Recreation Specialists. Mr. Corniea presented options for the splash pad concept in Boulevard Park as part of the 2017 park bond program. Visual concepts were provided for Commission review.

Mr. Corniea provided various concepts of large and small splash pads. Potable water needs to be available. Power requirements, water disposal are all factors that need to be considered. The budget numbers are turnkey installed. The plan shows a 2000 sf splashpad area. He provided a design concept for 2,000 sf for \$150,000 installed. With only the low below ground features, it could be a multi-use pad.

Commissioner Livermore asked if the above ground features can be removed. Mr. Corniea stated they are designed to be left up year round. He showed some of the design features and how above ground features can be added in the future.

Mr. Gunderson stated he visited the Maple Grove splash pad with all ground features. He stated the kids playing shut their eyes when the water comes on and they run into each other.

Commissioner Sand asked about Rosemount and their water journey. Mr. Corniea stated that was the second one in the country and is designed for preschool age children. This is a low gallon feature and was installed in Rice Lake, WI. This cost is \$40,000 with \$10,000 for installation. This would take the place of a toddler zone.

Commissioner Livermore suggested the infrastructure be set for future additions. He would like to see the water journey feature added.

Commissioner McAlpine suggested the recommendation to Council be the splash pad designed for future additions. Buy-in from the Sustainability Commission is needed.

Commissioner Livermore suggested Staff determine whether it be flow-through or re-circulating. Mr. Corniea stated with a re-circulating system there are many more requirements. Mr. Engle stated a re-circulating system could be utilized for irrigation of the park. Mr. Corniea stated the splash pad water could run into an open-air pond and be pumped for irrigation.

Mr. Engle reviewed the water use for a splashpad. He noted there is a possibility of some monies from Wells Fargo. Mr. Engle suggested this be reviewed at a Park Commission/Council Workshop.

Commissioner Livermore asked if a design could be put together by the September Commission Meeting.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO DIRECT STAFF TO HAVE A DESIGN PREPARED FOR THE \$120,000 SPLASH PAD AND FEATURES.

4. OTHER BUSINESS

A. Park Bond 2016 Project Updates

Mr. Gunderson reviewed the 2016 Redevelopment Projects (Project 15-20):

Woodcrest – Work at Woodcrest is substantially complete, with the exception of the restroom structure which is anticipated to be installed in September. Minor turf restoration still remains on site and will be completed over the next few weeks as temperatures more favorable. Work on the disc golf course will begin to ramp up now that the wetland delineation work is complete and approved, it is anticipated to be completed this fall.

Mason – Work at Mason is substantially complete, with the exception of the playground structure which has been scheduled for installation the week of August 15th. Minor turf restoration still remains on site and will be completed over the next few weeks as temperatures become more favorable.

Delta – All concrete and trail work is now complete on the project. Additional landscaping work will be installed over the next couple of weeks in the pavilion area. Site grading and trail backfilling is also complete and turf restoration will be completed over the next few weeks as temperatures become more favorable. The playground structure will be installed the week of August 15th.

Pheasant Ridge – Work at Pheasant Ridge is substantially complete. Minor turf restoration still remains on site and will be completed over the next few weeks as temperatures become more favorable. The playground structure will be installed next week.

85th Avenue Trail Construction (Project 14-27) – The City has requested ancillary widening of the new trail as it approaches the railroad tracks to reduce the sharp trail curvature, and to create additional buffer space where the trail is located behind the curb & gutter. This work is anticipated to occur within the next few weeks. Re-grading of the ditch between 85th Avenue and the new trail is also required. The City is working with the Contractor to obtain a schedule for these items.

All playgrounds are being delivered today and will be set up next week. The monument sign at Sand Creek was discussed at the Council workshop. Tim _____ is working with DeMars sign to come up with some options. The recommendation was not to have a readerboard. There was discussion that all the monuments coming into the City should be of the same design.

B. Recreation Updates: Recreation Coordinator, Ryan Gunderson

Mr. Gunderson stated the Farmer's Market is held every Weds. He is currently working on the Park Brochures.

C. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Mr. Engle stated he is working with American Ramp on the skateboard park at Sand Creek. He is working with Minnesota Landscapes on learning how to manage natural areas within the City. On track on Woodview with playground installation and shelter columns and should be completed by Labor Day.

Mr. Engle stated he is working to put cement pads under a number of things within City parks. New interpretive signage will be placed near the natural prairie areas within the Parks. Mr. Engle met with Dan and moved some of the disc golf holes out of the wetlands. Plastic signs are being made for the disc golf course.

It took 4 weeks to catch-up after the storm with clean-up. The park rules are being re-drafted due to an ordinance change. A campaign for parkland encroachment is being done.

August 23 – Summer in the City – Kennedy Park
Next Park Commission Meeting – September 13, 2016.

Commissioner Livermore asked when the Commission would be involved with the City Master Plan. He asked what the timing was for new playground equipment for Vineyard and Mr. Engle stated ideas will be brought to the Commission in November.

5. ADJOURNMENT

MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER LIVERMORE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:50 P.M.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 10/10/2016

Subject: Updated Conceptual Concept Discussion for Boulevard Park

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

2.

Meeting Date: 10/10/2016

Subject: Boulevard Park Splash Pad Naming Discussion

From: Ryan Gunderson, Recreation Coordinator

Attachments

Park Naming Policy

Donation Policy

City of Coon Rapids
Policy for Naming and Renaming of
Parks, Park Facilities and Trails

I. Introduction

The selection of a property name for a park, park facility and trail is a thoughtful process which requires careful analysis. The policy and procedure has been adopted by the City of Coon Rapids to provide the proper procedure and guidelines for any naming or renaming of said amenities.

II. Procedure

Original naming of a park, park facility and trail will be done as part of the platting process guided by the City of Rapid's subdivision ordinance. Subsequent renaming will use the following procedure:

1. Staff, Council, Advisory Body or any Coon Rapids resident recognizes and requests the naming of a park, park facility or trail.
2. Staff will perform a background investigation of the request and then distribute the request to the City Council, upon review, send to the Parks & Recreation Commission for review.
3. The Park & Recreation Commission will discuss the merit of the name and make a recommendation to the City Council.
4. The recommendation will then be placed on the next regular City Council meeting for consideration.

III. Park, Park Facility and Trail Naming Criteria

Listed below are some of the criteria that may be used to determine the appropriate naming or renaming of parks, park facilities and trails.

1. The name of the subdivision associated with the park, park facility or trail.
2. The name of the neighborhood in which the park, park facility or trail is located.
3. The street name adjacent to or closely identified with the park, park facility or trail.
4. The name of a local interest point, or local focal point near the park, park facility or trail.
5. The name of an event or historical occurrence associated with the park, park facility or trail.
6. The name of a person who donates a major part or all of the land for the park, park facility or trail.
7. The name of a person of significant stature within the community (with the permission of the honoree, immediate family or designated representative). He/she must adhere to at least one of the following credentials and complete a waiting period of at least six months from the conclusion of service or time of death:
 - a. At least 10 years of local service to the community.
 - b. Shown outstanding assistance or support of the local park system.
 - c. Major financial donor to the park system.
 - d. A historical figure or family.
 - e. A local born or raised person of historic, statewide or national importance.

IV. Final Determinations

The City Council reserves all rights in the naming or renaming of all parks, park facilities and trails.

CITY OF COON RAPIDS

PARK PHYSICAL IMPROVEMENT DONATION POLICY

INTRODUCTION

For many years, the City has allowed private individuals and organizations to dedicate improvements in Coon Rapids parks. The vast majority of these installations have been simple park benches (with a small donor recognition plaque) and trees (typically without any donor recognition plaque). Occasionally, more elaborate improvements were installed with support of local athletic and civic groups. This policy defines the types of allowable park physical improvement donations, the procedures to approve them, and the conditions and timeline under which they are allowed to remain.

PURPOSE OF PARK PHYSICAL IMPROVEMENT DONATIONS

Coon Rapid's parks are developed, maintained and operated for the benefit of the general public. As with other public infrastructure, resources needed to run the park system are limited and donations from private entities, sometimes in the form of memorials, offer a way to make improvements that may not be implemented with existing resources. Park physical improvement donations often have two components:

- 1) Park Physical Improvement
- 2) Donor Recognition Component

The "Donor Recognition Component" of a park physical improvement donation should be incidental to the "Park Physical Improvement." The "Park Physical Improvement" should fulfill an identified need in our park system while the "Donor Recognition Component" should not detract from the public enjoyment of the installation or surrounding park. As delineated in this policy, opportunities for physical improvement donations may be limited in a given park and the physical improvement, like other park infrastructure, have a limited useful life. Therefore, it may not be possible to accept physical improvement donations in some locations and it is understood that approved installations will be removed when they are no longer serviceable or conflict with other park system needs.

POLICY

For purposes of this policy, park physical improvement donations have been divided into three categories: *Standard Benches and Trees*, *Other Park Physical Improvement Donations* and *Park Donation Recognition Areas*. The policy governing each category follows.

Standard Benches and Trees

- Under the direction of the Public Works Director, staff will establish a standard model of bench and donor recognition plaque which suits the needs of the park system and is readily available.

- Staff, specific to each park, shall identify allowable locations and the number of standard park bench locations to ensure that only benches needed to enhance the park are installed and that they do not detract from the intended park experience.
- Allowable tree species and locations shall be consistent with the nature of the specific park and shall be in a location where the tree will thrive.
- As delegated by the Public Works Director, the Parks Supervisor has approval authority for standard benches and trees as outlined in this policy.
- Donors will be provided with a copy of this policy prior to submitting a donation application to the City.
- The donor shall make application to the Parks Division for either a standard bench or tree:
 - Standard bench – the donor shall be responsible for the delivered cost of the bench as well as the concrete slab under the bench. The donation application will include payment to the City for the cost of the concrete slab installation. Once the application is approved by staff, the donor will purchase the bench directly from the City-approved vendor, and the bench will be delivered to the City. The City will then coordinate the installation of the bench and concrete slab under the bench.
 - Tree – the donor shall be responsible for the delivered cost of the tree. The donation application will include payment to the City for the delivered cost of the tree. Once the application is approved by staff, the City will purchase the tree and cover all costs associated with planting the tree.
- For standard benches, the donor shall be responsible for engraving the standard recognition plaque. The City will install the plaque once engraved.
- Photos, pictures or depictions of the recognition subject are prohibited on the bench recognition plaque.
- Logos, symbols or graphics are limited to no more than 50% of the total space on the bench recognition plaque.
- Language included on the bench recognition plaque is subject to the following restrictions:
 - Shall not directly or indirectly endorse or promote unlawful activity.
 - Shall not directly or indirectly endorse or promote age-restricted products such as alcohol or tobacco products, or other products generally considered detrimental to the health, welfare or safety of children.
 - Shall not directly or indirectly endorse or promote sexually explicit signs or graphics, including signs that describe sexual conduct in a patently offensive manner.
 - Shall not directly advertise, market or promote a business, organization or cause by including a sales pitch, phone number, website address, social media address or QR code.
- All plaques are intended to recognize a person, or a group of people, or an event, and the language/engraving on the plaque shall reflect that intent. All other types of proposed park physical improvement donations will be reviewed on an individual basis (see Other Park Physical Improvement Donations section below). No plaques will be placed at tree installations.

- The City will take normal care to protect and maintain benches and trees. Benches and trees will be removed at the City's sole discretion for, including but not limited to, the following reasons: if they conflict with other needed park improvements; if they are vandalized beyond reasonable repair; if they have exceeded their useful service life or no longer meet the character of the park or Park Master Plan.
- The City will attempt to contact the donor to inform them of the pending removal of their donated bench or tree. If it is determined to be in the best interest of the park system, the donor may be afforded the opportunity to repair or replace the bench or tree at the donor's expense. The City is not obligated to repair or replace the bench or tree.
- The donation will be formally accepted by the City Council.
- Thank you letters will be sent to donors.
- Upon installation, the bench or tree becomes the property of the City.
- Occasionally, members of the public will donate small to medium sized amenities or fixtures such as Eagle Scout projects. The acceptance of these donations shall follow the same policy guidelines as listed above for Standard Benches and Trees.
- Benches and trees that were installed prior to the approval date of this updated policy may remain in the park under the terms of this Policy. Existing benches and trees will be removed, refurbished, modified or replaced in the manner provided for in this Policy.

Other Park Physical Improvement Donations

- All other types of proposed park physical improvement donations will be reviewed on an individual basis. The following items will be considered when reviewing such proposals:
 - The extent to which the park function of the donation proposal satisfies identified needs within Coon Rapid's park system.
 - Integration, both visually and functionally, of the donation proposal into the park.
 - Whether the proposed park physical improvement donation is at a site identified in the City's Master Plan of locations for potential physical improvement donation in selected City parks, which serves as a guide to individuals requesting park physical improvement donations.
 - The balance between the donor recognition component of the donation and the park physical improvement. To be approved, the donor recognition component must be incidental to the park physical improvement, and should not detract from the public's enjoyment of the installation, nor the surrounding park.
 - Physical improvement donations are not to be large or ostentatious, nor of a design that places the focus on the donor recognition component versus the park physical improvement.
 - The park physical improvement and associated recognition component shall not give the appearance of an edifice or monument that would typically be found in a cemetery. The following types of park physical improvement donations are not acceptable:
 - Polished granite-type markers that are similar in style to grave markers, gravestones or other cemetery monuments.
 - Photos, pictures or depictions of the recognition subject.
- In most cases, the donor recognition component of the proposal will be limited to two (2) square feet of area (e.g. 12" x 24" or 17" x 17") and will be placed in a non-visually prominent location within the installation.

- Graphics on the recognition component must be related to the park or architectural aspects of the donation and will not directly reference or depict the subject of the donation.
- Logos, symbols or graphics are limited to no more than 50% of the total space on the donor recognition component.
- Audio/video displays are prohibited.
- Language included on the physical improvement donation is subject to the following restrictions:
 - Shall not directly or indirectly endorse or promote unlawful activity.
 - Shall not directly or indirectly endorse or promote age-restricted products such as alcohol or tobacco products, or other products generally considered detrimental to the health, welfare or safety of children.
 - Shall not directly or indirectly endorse or promote sexually explicit signs or graphics, including signs that describe sexual conduct in a patently offensive manner.
 - Shall not directly advertise, market or promote a business, organization or cause by including a sales pitch, phone number, website address, Twitter address or QR code.
 - Shall be a donation to recognize a person, or a group of people or an event, and the language/engraving on the plaque shall reflect that intent. All other language will be reviewed on an individual basis. All proposals shall be submitted to the Parks Supervisor and reviewed by both the Parks & Recreation Commission and Parks Maintenance staff.
- An agreement will be drafted between the donor and the City that includes the following:
 - Clear description of the proposed installation.
 - Outline of financial obligations (in most cases, the entire financial burden will lie with the donor).
 - Recognition of no tax benefits to the donor in donating to the City.
 - Clarification of maintenance responsibilities (in most cases, any maintenance requirements beyond what is currently provided by the City will be the donor's responsibility).
 - Outline of the conditions and timeframe for the eventual removal of the installation.
- The proposal, along with a report and recommendation from staff, will be presented to the Parks & Recreation Commission for review and for their recommendation regarding approval to the City Council.
- Final approval and acceptance of the park physical improvement donation and the associated agreement by the City Council is required.
- The City will take normal care to protect and maintain park physical improvement donations. Park physical improvement donations will be removed at the City's sole discretion for, including but not limited to, the following reasons: if they conflict with other needed park improvements; if they are vandalized beyond reasonable repair; or if they have exceeded their useful service life or no longer meet the character of the park or Park Master Plan.
- The City will attempt to contact the donor to inform them of the pending removal of their park physical improvement donation. If it is determined to be in the best interest of the

park system, the donor may be afforded the opportunity to repair, replace or take possession of the memorial at the donor's expense.

- The City is not obligated to repair or replace the park physical improvement donation.
- Thank you letters will be sent to donors.
- Upon installation, the memorial becomes the property of the City.
- Park physical improvement donations that were installed prior to the approval date of this updated policy may remain in the park under the terms of this updated policy. Existing park physical improvement donations will be removed, refurbished, modified or replaced in the manner provided for in this updated policy as a non-conforming physical improvement donation. At such time that the non-conforming park physical improvement donations, in the sole discretion of the City, have exceeded their useful life, are vandalized beyond reasonable repair, conflict with other park improvements, or no longer meet the character of the park or Park Master Plan, the donated improvements will be removed. Any "grandfathered in" improvements that are requested to be refurbished, modified or replaced must comply with the current Park Physical Improvement Donation Policy.

Park Donation Recognition Areas

- The City Council may designate a City park or a defined section of a City park as a "park donation recognition area."
- "Park donation recognition areas" shall be intended to recognize a prominent or historic person, a significant event or a notable group of people, such as a veterans' memorial.
- "Park donation recognition areas" are not cemeteries and the remains of humans, pets, etc. are not permitted to be interred in a City park.
- Designated "park donation recognition areas" would permit the installation of large structures, fountains, statues, plazas, flag poles, audio/visual displays, markers and gardens.
- "Park donation recognition areas" shall be public spaces designed and developed primarily by the City's Parks and Recreation Division as a component of the City's parks system.
- While the City may choose to partner with individuals or groups to develop and maintain "park donation recognition areas," these are City park facilities and not privately-donated facilities.
- The City shall have full authority as to the location, design, amenities, operations and maintenance of "park donation recognition areas."



Park & Rec - Regular

3.

Meeting Date: 10/10/2016

Subject: Storm Damage and Trail Erosion Update

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

4.

Meeting Date: 10/10/2016

Subject: Parks Misc. Updates: Parks Superintendent, Gregg Engle

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

5.

Meeting Date: 10/10/2016

Subject: Recreation Updates: Recreation Coordinator, Ryan Gunderson

From: Ryan Gunderson, Recreation Coordinator
