



PARK & RECREATION COMMISSION AGENDA
Monday, November 14, 2016
6:30 p.m.
Public Works
Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of October 10th Meeting Minutes

Old Business

1. 2017 Proposed Park Bond Trail Projects Presentation
2. Boulevard Splash Pad and Park Discussion

New Business

Other Business

3. Recreation Updates: Recreation Coordinator, Ryan Gunderson
4. Parks Misc. Updates: Parks Superintendent, Gregg Engle

Adjourn



Park & Rec - Regular

Meeting Date: 11/14/2016

SUBJECT: Approval of October 10th Meeting Minutes

Attachments

October2016

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, OCTOBER 10, 2016

The regular meeting of the Parks & Recreation Commission was called to order on October 10, 2016 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Tim Matsche, Gen Sand and Valerie Weaver

Members Absent: Commissioners Neal Livermore and Ryan McAlpine

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor
Diana Wyvell, CR Lyons

ROLL CALL

Chair Arntson acknowledged roll call.

1. APPROVAL OF THE OCTOBER 10, 2016 AGENDA

MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE OCTOBER 10, 2016 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

1. APPROVAL OF PAST MINUTES

Mr. Gunderson noted on page seven, third paragraph the missing last name was "Himmer".

MOTION BY COMMISSIONER SAND, SECONDED BY COMMISSIONER WEAVER, TO APPROVE THE AUGUST 8, 2016 MEETING MINUTES AS REVISED ABOVE. MOTION PASSED. COMMISSIONERS JACOBSON AND MATSCHE ABSTAINED.

2. NEW BUSINESS

A. Updated Conceptual Concept Discussion for Boulevard Park

Mr. Gunderson handed out a preliminary play area concept for Boulevard Park. The budget is \$500,000 (referendum dollars). The concept includes a splash pad of 2,500 sf (\$200-300,000) which leaves the remainder for the remainder of the park. There is a potential that if items are ordered by November 15, the playground equipment can be obtained for half price.

Mr. Gunderson stated if the remainder is not enough then other resources would need to be utilized. The Council does not want to limit the features of the splash pad at this point.

The apartment building will have \$214,000 in park dedication fees. It would make sense to put those monies into Boulevard Park.

Chair Arntson asked what would be comparable to 10,000 sf and Mr. Engle stated it would be similar to Rockslide Park. Mr. Engle noted we would be dealing with one vendor for the equipment. Mr. Engle suggested we ask the vendor what can be obtained for \$75,000. If a grant is obtained, or the decision is made to use park dedication money, other pieces could be added at a later date. WSB is acting as the general contractor for the project. Mr. Engle showed pictures to the Commission of some possible playground equipment.

Mr. Gunderson noted the cost of constructing the playground would be \$75,000 with \$75,000 for the equipment. He asked for input as to the location of the playground. Mr. Gunderson stated the plaza could be expanded near the ice arena in the future. The only access to the ice arena is on the south end.

Chair Arntson asked for the location of the outdoor skating and Mr. Gunderson stated it would be west of the building towards the college. Mr. Engle stated this will come back to the Commission again.

Commissioner Jacobson asked what the budget was for the entire area and Mr. Engle stated \$500,000. Mr. Gunderson stated the flow-through type system for the splash pad is still being researched. Mr. Gunderson will forward what would be included in the splash pad space in an email to the Council and the Park and Recreation Commission tomorrow (10/11/16).

Mr. Engle stated he met with Columbia Heights staff regarding their splash pad and showed pictures for Commission review. The size of their splash pad is 2500 sf.

Commissioner Jacobson noted his concern about so much money going into the splash pad instead of the playground equipment which could be used longer. Mr. Gunderson stated Council is hoping this would be a destination splash pad. Additions could be made in the future to the splash pad and the playground equipment. The mechanical hookups for the splash pad would be in the ice arena.

Commissioner Jacobson commented on a shelter in the pictures distributed. His experience is those types of shelters need to be taken down every year. They do not last and are not built for this climate. Mr. Engle noted those types of shelters are currently at Delta Park with fabric covers.

Chair Arntson stated with the \$500,000 budget a wish list should be developed. He would be interested in seeing the discounted prices for the equipment. Mr. Gunderson stated the layout is basically what it will be. The green space would be north towards the Boulevard.

Mr. Gunderson stated stone benches will be constructed to break up the area. The splash pad location is much lower than the back door of the ice arena so grading will need to be done. The engineering design will look at these issues.

Mr. Engle stated the entire splash pad is on a timer. It can be set to indicate rain and not turn on. This would not affect the fireworks or carnival. Mr. Gunderson stated the splash pad would most likely be closed during the Fourth of July Celebration. There is no plan at this time for building expansion.

B. Boulevard Park Splash Pad Naming Discussion

Mr. Gunderson distributed the City of Coon Rapids Policy for Naming and Renaming of Parks, Park Facilities and Trails for the Commission review. He also provided the City of Coon Rapids Park Physical Improvement Donation Policy for review. Council has adopted both of these policies. A family had approached the Park Commission previously about naming the splash pad after their deceased daughter. Mr. Engle has been working with the family on researching other funding options but the splash pad could not be named after their daughter as it does not meet the policy criteria. Mr. Gunderson stated it may be possible to name or capture a memorial in another way.

C. Storm Damage and Trail Erosion Update

Mr. Engle stated staff is working with the engineering department on major issues on the trail. Something needs to be done ASAP. A meeting has been held with the Watershed. There are 62 critical areas on the Lions, Coon Creek and Sand Creek trail system which are unsafe due to erosion. Those 62 critical areas are being prioritized. Some creative financing will need to be done to solve these issues. Some of the trails may not be able to be plowed in the winter. Root damage is also causing some of the issues. The Watershed does not have the funding to correct the issues. The creek bank needs to be stabilized.

D. Park Commission Terms Expiring.

Mr. Gunderson noted Commissioner Weaver, Livermore and McAlpine's terms will expire the end of 2016. Both Commissioners Weaver and Livermore indicated to Mr. Gunderson they would like to be reappointed. Mr. Gunderson will contact Commissioner McAlpine for his response.

3. OLD BUSINESS

A. Parks Misc. Updates

Mr. Engle reviewed Delta, Mason, Woodview and Pheasant Ridge parks are pretty much completed. He invited the Commissioners to visit the parks. Staff is still dealing with Sand Creek and there are some roofing issues that need to be addressed. It was a design flaw. It should be completed by the end of December. The contractor will take care of the

issues. The playground areas were so saturated with water the equipment could not be installed. Staff is looking at the drainage issues in the playground areas. The monument sign is awaiting Rollins to come in and getting electric to the sign. Electricity would need to be pulled off the signal and it would be metered for an estimate of \$13/month. The rain gardens are coming along. The footings for the maintenance garage are in and should be worked on next week. The irrigation is getting fixed. There are 63 zones with 300 heads in the irrigation system. The skate park is getting used/abused. The restroom issue needs to be addressed.

Mr. Engle stated he received approval for \$13,000 to put in fence guard. The ICWC crew will be installing that throughout Sand Creek.

The Woodcrest restroom being shipped has some issues which are being addressed.

The pedestrian bridge on Erlandson trail is all in. There has been some sinking of the footings which will be taken care of.

Disc Golf – The first tee has been built at Wintercrest. All 21 holes are open. It has been used extensively. Posts with hole numbers have been constructed and signs have been ordered. A couple of bridges need to be built on the course. There are currently logs over the wet areas. The baskets have not been installed yet. MN Disc Golf will be installing them with their volunteers.

2017 Trail Improvements – The misc. trail improvements are being calculated and added to the budget. There is \$492,000 worth of trail work that needs to be done. Prioritization will need to be done with some being pushed out to 2018 – 2019. Mr. Engle reviewed the trails needing work (Wintercrest, Mercy, Marshland, Epiphany Ponds, Burl Oaks, Bison Creek, Wildwood, and Prairie Oaks). Most of these trails do not meet ADA standards. The cost for replacement is \$75-80 sf. University Extension and the trail on Egret to the Dam is on for 2017.

Winter operations are beginning. Blowing out irrigation, getting snow plows ready and winter programming. There are quite a few Eagle Scout projects going on.

B. Recreation Updates

Mr. Gunderson reviewed the farmer's market ended last week. Garden plots went very well and they will be cleaned out by the end of the month. Next year the large plots will be divided into medium plots. There were no issues with the garden plots this year.

Work is beginning on the Park and Recreation brochure for next year. Any ideas on items that should be emphasized from the Commission should be brought to Mr. Gunderson's attention. A grid of all parks with amenities will be included. A print version will be done in the spring with an electronic brochure later in the summer/fall. The teen center has some new staff and the teen center will be addressed at an upcoming work session. More

communication will be done with the Middle School regarding the teen center. Mr. Gunderson had a meeting with the YMCA regarding possible ideas for the teen center.

Sand Creek Park lights will be tested by Musco yet this fall.

The Commission was asked for ideas on ribbon-cutting for Sand Creek Park. The Little League opens the last weekend of April. The High School Fast Pitch team will be playing a couple of games there in May. Another suggestion would be to do it during one of the first softball games.

The warming house positions (9-10) will be posted to cover the three warming houses. At the ice arena planning has begun for Snowflake Days. Mr. Gunderson will research how the luminaires worked for the Hope 4 Youth 5K held at Bunker Hills Park.

The Fire House Open Houses will be held this Saturday.

Public Open Houses will be held in December for Crooked Lake, Riverwind, and Lions Park.

A discussion of pickle ball was held.

Mr. Gunderson stated Al Flynn Park was not part of the referendum and there are no plans for that park. There are three fields in the park and if the road goes in where preliminary planned two of the fields would go away. The fields were under water at times this year and 200,000 yards of dirt would need to be hauled in to bring the level of the fields up. The Watershed is planning to build their headquarters in part of Al Flynn Park. Al Flynn Park has fallen under a community development scope.

4. ADJOURNMENT

MOTION BY COMMISSIONER SAND. SECONDED BY COMMISSIONER WEAVER, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:00 P.M.

Respectfully submitted,

Ryan Gunderson
Recreation Coordinator

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 11/14/2016

Subject: 2017 Proposed Park Bond Trail Projects Presentation

From: Ryan Gunderson, Recreation Coordinator

City engineering staff will be present to give an update on the parks bond trail projects for 2017. An introduction was presented at a previous meeting and further detail is available for discussion.

The following proposed trail segments are proposed for 2017 construction:

1. Wilderness Trail extension from Avocet Street to Bunker Hills Park
2. Coon Rapids Boulevard Extension from east of Coon Rapids Boulevard to west of Foley Boulevard
3. Coon Rapids Boulevard from Hanson Boulevard to Egret Boulevard and then to Coon Rapids Dam Regional Park

The funding will come primarily from referendum dollars with some cost participation (to be negotiated) from Anoka County Parks.



Park & Rec - Regular

2.

Meeting Date: 11/14/2016

Subject: Boulevard Splash Pad and Park Discussion

From: Ryan Gunderson, Recreation Coordinator

Based upon Council discussion at the October 25th work session, staff has developed a revised concept, updated construction estimate, and various images for Blvd Park. Due to dated estimates from 2012 and the scope of the project, the estimated cost is \$200,000 over budget.

The original estimate was \$600K and approx. \$75K was used on grading, concrete, turf establishment, etc. in advance of the 4th of July celebration on the site. Additionally, the scope of improvements has changed over time & the budget was in 2012 dollars (construction costs have increased since then). After much review and discussion on the concept plan to date, staff believes the attached concept meets the goals of both the P&R Commission & City Council. The problem, however, is that the price tag doesn't match the previous budget. If this space will indeed be the community gathering area we anticipate and the desires are for new amenities that aren't available elsewhere in the City (splash pad, more than a neighborhood park play equipment, etc.) then this is the cost of such a park.

The cost overruns could be covered by either park dedication from the adjacent Sr. apartments, redirecting misc. park & trail dollars from the 2017 Park Improvement Fund, seeing where the new concepts & estimates are when we complete updated concepts for the remaining referendum parks in early 2017, or the potential for additional grant funding from local banks/businesses (or a combination of all of these in some fashion). Staff is currently in the data gathering phase for Lions, Crooked Lake, and Riverwind and intend to have updated concepts for public meetings next year. Based upon those meetings and further Council discussion, those parks could change in scope & cost potentially freeing up some money that could be re-directed to this project. The new Sr. apartments paid approx. \$212K in park dedication for their project, which is currently not earmarked for any particular project. There is currently \$200K contained within the 2017 Park Improvement Fund for misc. park & trail improvements. These dollars have been used the past several years for neighborhood park investments that were not included in the referendum (Peppermint Stick, Sunrise Pond, Woodview, & Hoover to name a few); should Council tap into all this money it would mean no neighborhood park projects for 2017.

In looking at the estimate staff could remove approx. \$110K for picnic tables, trash receptacles, trees, flagpoles, and trails. These items could be handled by various other park accounts, possible partnerships with Recycling, and self performing. Staff proposes the use of \$100K from the misc. trail fund in 2017 to cover some of the concrete & trail components, work with the City Recycling Coordinator on the picnic tables & trash receptacles, and City Forester on the annual boulevard

tree program. Staff also partnerships with some of the local veterans groups for flag poles, and continues to look into the possibility of potential funding grants from local banks on the splash pad as well. The balance could come from the park dedication or a potential grant.

Attachments

Blvd Park Concept
Blvd Park Est. Budget

PRE-K:
 • Climbers Corner



PRE-K:
 • Creative Art Center



PRE-K:
 • 2 bay swing with expression swings
ELEMENTARY:
 • 3 bay swing with adaptive swing and belts



TRAIL CONNECTION TO 111TH AVENUE

TRAIL TO ICE ARENA PARKING

Pre-K play with partial PIP surface

Umbrella Shade structures with tables

Elem Play with partial PIP surface

Raised seat wall

2,500 sf Splash Pad

Raised seat wall planter with flag poles

FUTURE AREA FOR GAZEBO / FLEXIBLE PERFORMANCE STRUCTURE WITH PLAZA.

ICE ARENA

8' Trail connection

8' WIDE TRAIL TO COON RAPIDS BOULEVARD

ELEMENTARY:
 • Stardust



SPLASH PAD



<i>WSB Project:</i>	Boulevard Park Landscaping Cost estimate	
<i>Project Location:</i>	City of Coon Rapids	
<i>City Project No.:</i>		
<i>WSB Project No.:</i>	01431-530	
<i>Date:</i>	11/8/2016	

ESTIMATED QUANTITIES

Item No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost
BASE BID					
	CONCRETE PLAZA/CONCRETE WALK	SF	10,100	\$7.00	\$70,700.00
	RAISED SEAT WALLS	LF	66	\$125.00	\$8,250.00
	RAISED PLANTER WALLS	LF	110	\$75.00	\$8,250.00
	SHADE STRUCTURES				
	3 CANOPY	EACH	3	\$19,000.00	\$57,000.00
	2 CANOPY	EACH	2	\$13,000.00	\$26,000.00
	OVERALL AREA FOR GRADING	SF	67,500	\$0.33	\$22,275.00
	UTILITY ADJUSTMENTS (STORM, WATER, POWER)	LS	1	\$25,000.00	\$25,000.00
	SITE LIGHTING	EACH	5	\$5,000.00	\$25,000.00
	RESTORATION LIMITS	SF	26,000	\$0.50	\$13,000.00
	FLAG POLES	EACH	3	\$2,500.00	\$7,500.00
	PICNIC TABLES	EACH	9	\$3,500.00	\$31,500.00
	TRASH RECEPTACLES	EACH	3	\$1,500.00	\$4,500.00
	TREES	EACH	9	\$500.00	\$4,500.00
SUB TOTAL					\$303,475.00

	PLAY CONTAINER CURB	LF	560	\$25.00	\$14,000.00
	PLAY SURFACING				
	POURED IN PLACE	SF	3,615	\$22.00	\$79,530.00
	WOOD FIBER	SF	7,050	\$2.00	\$14,100.00
SUB TOTAL					\$107,630.00

	PLAYGROUND EQUIPMENT	LS	1	\$109,240.00	\$109,240.00
	PLAYGROUND INSTALLATION	LS	1	\$42,000.00	\$42,000.00
SUB TOTAL					\$151,240.00

	SPLASH PAD EQUIPMENT AND INSTALLATION	LS	1	\$149,500.00	\$149,500.00
	SPLASH PAD CONCRETE	SF	2,500	\$16.00	\$40,000.00
SUB TOTAL					\$189,500.00

	15' WIDE BITUMINUS TRAIL TO 111TH	SY	970	\$35.00	\$33,950.00
	8' TRAIL CONNECTION NORTH OF SPLASH PAD	SY	200	\$35.00	\$7,000.00
	8' WIDE BITUMINUS TRAIL TO ICE ARENA PARKING	SY	225	\$35.00	\$7,875.00
	8' WIDE BITUMINUS TRAIL TO COON RAPIDS BLVD	SY	400	\$35.00	\$14,000.00
SUB TOTAL					\$62,825.00

GRAND TOTAL \$814,670.00



Park & Rec - Regular

3.

Meeting Date: 11/14/2016

Subject: Recreation Updates: Recreation Coordinator, Ryan Gunderson

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

4.

Meeting Date: 11/14/2016

Subject: Parks Misc. Updates: Parks Superintendent, Gregg Engle

From: Ryan Gunderson, Recreation Coordinator
