



**ARTS COMMISSION AGENDA**  
**Tuesday, May 15, 2018**  
**6:00 p.m.**  
**City Hall**  
**Conference Room #3**

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**Call to Order**

**Roll Call**

**Adopt Agenda**

**Approval of Minutes from Previous Meeting**

1. Approve Minutes from the April 17, 2018 Meeting

**Old Business**

**New Business**

2. 2019 Winter Concert Planning
  - a. Cake Cutters
3. 2019 Budget Planning

**Other Business**

**Adjourn**



**Arts Commission - Regular**

**1.**

**Meeting Date:** 05/15/2018

**SUBJECT:** Approve Minutes from the April 17, 2018 Meeting

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Approve Minutes from the April 17, 2018 Meeting

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**Attachments**

4-17 Minutes

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**COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR 4/17/2018**

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The 4/17/2018 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

**Commissioners Present:** Mary Ann Kehn (Chair), Jim Ulwelling, Donna Carson, Elaine Stulc, Amy Kuechle, William Reichenborn, Charlie Pitts, Ellen Feuling, John Kocon

**Commissioners Not Present:**

**Guests Present:**

**Staff Liaison:** Stephanie Lincoln (Deputy City Clerk)

**ACCEPT AGENDA**

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Meeting called to order at 6:00p.m. by Chair Mary Ann Kehn.  
Motion by Charlie Pitts to accept the agenda as written.  
Seconded by Ellen Feuling.  
Motion passed unanimously.

**APPROVAL OF MINUTES**

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**APPROVAL OF THE MARCH 20, 2018 MINUTES**

Motion by Charlie Pitts to approve the March 20, 2018 Minutes as written.  
Seconded by Donna Carson.  
Motion passed unanimously.

**OLD BUSINESS**

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**2018 SUMMER CONERT PLANNING**

Golf Cart and Drivers

The Arts Commission discussed that Gordy Chapin and Vernon Waldner have agreed to drive the golf carts at the summer concerts.

Chairs for First Concert

The Arts Commission discussed that 30 chairs have been ordered from the Golf Course to be delivered by Tim Anderson and his staff the day of the June 7<sup>th</sup> concert. These chairs will be used by the 30 members of the Capri Big Band. Staff person, George Blindauer, will need help setting them up the night of the concert.

**CITY HALL SNOWFLAKE DECORATIONS**

The Arts Commission discussed that the snowflake decorations at the front entrance to City Hall need to be replaced. Staff Liaison, Stephanie Lincoln, received quotes for replacements from the same vendor previously used. Photos of the options available were passed out. The Arts Commission would like clarification on final pricing, if shipping charges could be reduced if the snowflakes were picked up, and what the turn-around time would be from the time of ordering.

Motion by Ellen Feuling to get finalized quotes from Mainstreet Designs, Inc, 860 Downs Road, Champlin MN, for the following selection of snowflakes:

QTY    PART #                      DISCRIPTION

2	GM-PWW-524	6' Ground Mount Diamond Snowflake Silhouette, 84 C-7 LED Warm White
2	GM-P-534	6' Ground Mount Spiral Snowflake Silhouette, 144 C-7 LED Warm White
2	GM-P-700	6' Ground Mount Presidential Snowflake Silhouette, 114 C-7 LED Warm White
3	GM-PWW-529	6' Ground Mount Winterfest Snowflake Silhouette, 108 C-7 LED Warm White

Seconded by John Kocon.  
Motion passed unanimously.

Motion by Elaine Stulc to ask Community Strength Foundation to fund the purchase of the snowflakes.  
Seconded by Amy Kuechle.  
Motion passed unanimously.

## **NEW BUSINESS**

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### **2018 SUMMER IN THE CITY MEETINGS**

The Arts Commission discussed the staffing for the four meeting dates of the Summer in the City Meetings and two Commissioners signed up for each of the four meetings. The following Commissioners are working at the dates listed below:

<u>MEETING DATE</u>	<u>ARTS COMMISSIONERS</u>
June 12, 2018	Ellen Feuling, Mary Ann Kehn (Chair)
June 26, 2018	Donna Carson, Charlie Pitts
July 10, 2018	William Reichenborn, John Kocon
July 24, 2018	Amy Kuechle, Elaine Stulc

## **OTHER BUSINESS**

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### **RECAP OF THE APRIL 2018 WINTER CONCERT**

Ellen Feuling stated that the Mooners were well received by the audience and she would suggest that they be considered for the 2019 Summer Concert Series at the Dam.

### **2018 SUMMER CONCERT PLANNING – GOLF CART DRIVERS**

The Arts Commission discussed that golf cart drivers are needed for the Summer Concerts.  
Motion by Jim Ulwelling to increase payment to golf cart drivers from \$5 per event to \$10 per event in hopes of retaining the drivers.  
Seconded by Donna Carson.  
Motion passed unanimously.

## **NEXT MEETING**

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The next meeting of the Arts Commission will be on Tuesday, May 15, 2018, at 6:00 PM at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Dr NW, Coon Rapids, MN, 55433.

## **ADJOURN**

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Motion to adjourn by Amy Kuechle at 6:50 p.m.  
Seconded by Charlie Pitts.  
Motion passed unanimously.

Respectfully submitted by  
Stephanie Lincoln, Staff Liaison



**Arts Commission - Regular**

**2.**

**Meeting Date:** 05/15/2018

**Subject:** 2019 Winter Concert Planning

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2019 Winter Concert Planning

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**Arts Commission - Regular**

**2. a.**

**Meeting Date:** 05/15/2018

**Subject:** Cake Cutters

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Cake Cutters

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**Arts Commission - Regular**

**3.**

**Meeting Date:** 05/15/2018

**Subject:** 2019 Budget Planning

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2019 Budget Planning

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