



PARK & RECREATION COMMISSION AGENDA

Monday, January 8, 2018

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of December 11th Minutes

Old Business

1. 2018 Parks Bond Trail and Park Project Updates

New Business

Other Business

2. Parks Misc. Updates
3. Recreation Updates

Adjourn



Park & Rec - Regular

Meeting Date: 01/08/2018

SUBJECT: Approval of December 11th Minutes

Attachments

December17

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, DECEMBER 11, 2017

The regular meeting of the Parks & Recreation Commission was called to order on December 11, 2017 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Mike Jacobson, Neal Livermore, Tim Matsche and Valerie Weaver.

Members Absent: Commissioners Ryan McAlpine and Gen Sand.

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor
Diana Wyvell – Coon Rapids Lions Club
Roger _____ - Coon Rapids Lions Club

ROLL CALL

Chair Arntson acknowledged the roll call.

1. APPROVAL OF THE DECEMBER 11, 2017 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE DECEMBER 11, 2017 AGENDA AS REVISED ADDING CAPITAL PROJECTS FUND REVIEW. MOTION PASSED UNANIMOUSLY.

2. OLD BUSINESS

A. Review 2040 Comprehensive plan Discussion from November Meeting

Mr. Gunderson reviewed the 2040 Parks and Open Spaces Goals submitted. Goals #1 and #2 will be updated to the Council at their work session. He will note the Park and Recreation Commission is in favor of having a Park and Recreation Department. The Community Development Department will take the 8 goals and mold them into the Comprehensive Plan. This is reviewed every 10 years. It was 10 years ago that the City went through the feasibility study for a community center.

Commissioner Livermore stated in the 2018 budget a field house was again mentioned. To make it work the associations may need to take a back seat to the business plan. It does not make sense to build a field house for one large tournament a year.

Commissioner Matsche stated the Andover Community Center was full with no parking available last weekend.

Commissioner Livermore asked if there is still a plan for the swimming business on the Cooley property. Mr. Gunderson stated it has been 10 years and it still has not been

constructed. They are researching building in other Cities. The Commission is invited to attend the work session starting at 6:30 p.m.

3. NEW BUSINESS

A. 2018 Park Miscellaneous Project Planning

Mr. Gunderson reviewed the proposals for Crooked Lake Park., He showed different renderings of the playground offered by St. Croix Recreation. St. Croix Recreation were used at Riverview, Delta and Mason. Commissioner Livermore stated he does not like the large awning. Blues were suggested since it will be close to the lake.

MN/WI Playgrounds proposals were also shown. This is similar to the structure at Woodview Park. Mr. Engle stated these proposals offer unique components. Commissioner Matsche noted the zip line is popular at Sand Creek.

Northland Recreation proposals were shown. Mr. Gunderson stated he heard one complaint about the Delta play structure as you only go up and down. This proposal would allow them to go up and continue throughout the equipment. The consensus was to go with blue/green.

Proposals from Burke were shown. Mr. Gunderson stated this proposal seemed more for older kids.

Flagship and Weber proposals were also shown.

Mr. Roger _____ asked about the construction of the play structure. Mr. Engle stated the supports are below the frost line. Mr. Gunderson stated equipment generally lasts 15-20 years. Mr. Roger _____ stated he has heard the equipment at Lions Park is obsolete. Mr. Gunderson stated it is getting worn out from use. Four Certified Inspectors look at the equipment and six major parks are inspected once a week May - October. Mr. Engle stated the insurance company makes sure the equipment is safe.

Commissioner Jacobson stated he is familiar with Northland. The consensus was this was the best with the blue/green color scheme for Crooked Lake Park (Northland).

Proposals for Riverwind Park from St. Croix, MN/WI Playgrounds, Northland, Burke, and Weber (Miracle) were shown to the Commission. Chair Arntson stated he likes the two-colored pad in the Miracle proposal. Mr. Gunderson stated the dark brown shows the safety zones and the entire pad will be one color. Mr. Engle stated Northland provided all the shelters for Boulevard Park. There is not sufficient space for a zipline. The consensus was to go with Northland for Riverwind Park. Mr. Engle stated the City's logo is blues, greens, and greys. The Commission reviewed color choices in catalogs.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MATSCHE, TO GO WITH THE NORTHLAND PROPOSALS FOR CROOKED LAKE PARK AND RIVERWID PARK PLAYGROUND EQUIPMENT WITH NEUTRAL COLORS AT RIVERWIND AND BLUES/GREENS AT CROOKED LAKE. MOTION PASSED UNANIMOUSLY.

B. Capital Projects Funds

Commissioner Livermore distributed a spreadsheet for the Park Improvement Fund - Statement of Revenues, Expenditures and Changes in Fund Balance. He noted this was from the accepted budget. Commissioner Livermore asked staff to research what is included in the "Remaining Referendum approved trails" for \$1,800,000.

Mr. Engle reviewed a picture of the proposed park sign for Boulevard. He would like to finish Vinyard Park. Mr. Engle indicated the trails that would be fog sealed. Mr. Engle reviewed the items planned in the 2018 budget.

4. OTHER BUSINESS

A. Recreation Updates

Mr. Gunderson reviewed staff met with the architect for Riverwind to get final design and estimate to refurbish the entire building. The plan would be to make the teen center room the primary meeting space. The kitchen would be expanded along with an expanded hallway. It would be air conditioned as well. There would be a storage space for each room. Cold storage space would be added. The concrete slab within the fence is still under discussion. The parking lot will be enlarged (9-10 spaces). The rough estimate was \$350,000 - \$400,000.

Mr. Gunderson stated he has developed a policy for adding recreation programs.

It has been a struggle to hire warming house attendants. There are 9 people hired ready to go to orientation.

Mr. Gunderson has begun discussions with the associations regarding scheduling of fields. The MRPA has an agency membership and all the Commissioners become members. Monies for Commissioners to attend the conferences is included in the budget per Mr. Engle. The Annual conference is in Rochester, MN. Councilmembers can be Contributing Members for \$25/year.

B. Park Misc. Updates

Mr. Engle stated the rinks have a base and the warming houses are ready to go. There were a couple of issues on the Sand Creek rink. Flooding of the rinks will continue with hope to open by December 22. There were skaters at Thorpe Park already. The Parks

Department is going through and fixing signs. There will be two full time openings in the Parks Department. There may be many changes in the Department due to retirements.

At the next Councilmember a donation of Ship Grant Dollars in the amount of \$10,000 will be received. This is earmarked for safe route to parks. The Mayor is interested to get the trail system in the Google Trail maps.

C. Setting 2018 Meeting Dates

Mr. Gunderson stated the Park and Recreation Commission Meetings will remain the second Monday of each month. He posed the question to the Commission as to whether they would want to do meetings in parks during the summer (June, July and August). He also suggested having a meeting with the Sustainability Commission and/or the Planning Commission. Commissioner Livermore suggested the Park Commission meet after the Splash Pad Grand Opening.

Next Meeting will be January 8, 2018.

5. ADJOURNMENT

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER JACOBSON, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:00 P.M.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 01/08/2018

Subject: 2018 Parks Bond Trail and Park Project Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

2.

Meeting Date: 01/08/2018

Subject: Parks Misc. Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

3.

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