



PARK & RECREATION COMMISSION AGENDA
Monday, May 14, 2018
6:30 p.m.
Public Works
Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of February, March & April 2018 Meeting Minutes

Old Business

1. SHIP Grant Update
2. Parks Bond Project Updates

New Business

Other Business

3. Park Misc. Updates
4. Recreation Updates

Adjourn



Park & Rec - Regular

Meeting Date: 05/14/2018

SUBJECT: Approval of February, March & April 2018 Meeting Minutes

Attachments

April 2018

March 2018

February 2018

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, APRIL 9, 2018

The regular meeting of the Parks & Recreation Commission was called to order on April 9, 2018 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Arntson (arrived at 6:40 p.m.), Vice Chair Ryan McAlpine (arrived at 6:35 p.m.), Commissioners Mike Jacobson, Neal Livermore, Tim Matsche, Ryan McAlpine, and Gen Sand.

Members Absent: Valerie Weaver

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor
Tim Himmer, City Engineer
Diana Wyvell – Coon Rapids Lions Club

ROLL CALL

Commissioner Jacobson acknowledged the roll call.

1. APPROVAL OF THE APRIL 9, 2018 AGENDA

Commissioner Livermore stated the only thing he would add is to discuss if there is a date for a Special Council/Parks Commission meeting.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO APPROVE THE APRIL 9, 2018 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF FEBRUARY 12, 2018 AND MARCH 12, 2018 MEETING MINUTES

As a quorum of Commissioners was not present at this time, the minutes were tabled.

3. OLD BUSINESS

A. Riverwind Building Discussion

Mr. Gunderson and Mr. Himmer reviewed that on March 27, 2018, the City Council met in Work Session to discuss the future of the Riverwind building and options after receiving a second opinion on renovating the facility. Options were discussed from renovation to building new. Mr. Gunderson stated the Council would like the Park & Recreation Commission to provide a recommendation for moving forward. The options include (but are not limited) to: push down and construct a new facility; renovated current facility; push down and build new facilities in other parks; or, replacing with open air

shelter and restrooms. Building will remain...until they have a better idea of what they will be doing with the building they will continue with construction as if the building were to remain.

Mr. McAlpine arrived at 6:35 p.m.

Commissioner Sand thought a gazebo was pretty seasonal but nice. She would like to see something that can be used year round, maybe some type of meeting room area with running water bathrooms.

Chairperson Arntson arrived at 6:40 p.m.

Commissioner Jacobson wondered if meeting space was really needed. He thought it seemed minimal and they have meeting rooms at the Ice Center. Mr. Gunderson stated they charge for meeting space at the Ice Center and the space at Riverwind is adequate and booked Sunday-Thursday night throughout the school year for youth events, Girl Scouts, etc.

Mr. Himmer stated the building will remain open until June 1st to accommodate the Girl Scouts and the church has already found another space to use during the summer. The building will be open in the fall for these groups.

Mr. Gunderson thought any meeting space in the future Community Center should not replace this space, it should be in addition to this space.

Commissioner Jacobson disagreed and thought having two meeting spaces incurs additional utility charges and he thought it made more sense to have space available for meeting areas in the Community Center.

Mr. Himmer stated the Council needed to figure out what size of space the City needs for gym space, flexible space, meeting rooms, etc before the Community Center can be built.

Mr. Engle asked what a recreational center consists of. Mr. Gunderson stated they are usually gym space with meeting rooms, community rooms. He thought it was important to look at the community and what it needs rather than a regional sports center.

Commissioner Jacobson stated it was hard for him to come up with a statement for Riverwind because the Community Center discussion has been talked about for quite a while without any action.

Commissioner Livermore thought they could utilize it as a meeting and shelter space. Bulldozing it is a waste of space to him.

Chairperson Arntson stated another thing to think of is pickleball will be there and they will need to have restrooms. Mr. Himmer stated even if the building is demolished they

could either cap the existing water connections and put portables onsite or they could use the existing water and create bathrooms for use without a building.

Ms. Gunderson asked if they need to change the way they do business, do they give everything away for free or start to charge.

Commissioner Jacobson stated if there is a gazebo placed there with running water and bathrooms it will be used all of the time, especially with pickleball and the playground.

Chairperson Arntson state his only concern is with the brick/stone of the building. He would like to keep that there and have some type of structure behind it. He would like to keep the stone, if possible for historical purposes. Mr. Himmer stated it would be \$200,000 just to keep the A Frame.

Commissioner Jacobson stated he would like to keep the historical aspect of the building with the brick/stone if possible as well.

Commissioner McAlpine asked what kind of amenities they can keep to offer the small groups. Gunderson stated the building is really in disrepair. Portions can be remodeled but then they would need to bring it up to code and make it ADA compatible which would be expensive to do.

Commissioner Jacobson asked why the existing Riverwind users cannot use the Ice Center meeting rooms. Mr. Gunderson stated the paying customers are looking for a party room and businesses use the rooms during the week. Part of the reason Riverwind has been free to use is because it is so run down and it was free in order to just be used. He noted the Ice Center meeting rooms are more accommodating, offering beverages and other amenities Riverwind does not have, which is what part of the cost of the room goes towards.

Mr. Himmer stated consensus of the Council is they will not save the building as it is and the question is will the building get tore down before or after the park reconstruction.

Commissioner Livermore stated for \$180,000 they could remove the building and add a gazebo.

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER LIVERMORE, TO RECOMMEND DEMOLITION OF THE RIVERWIND BUILDING.

MOTION FAILED 3 AYES (JACOBSON, LIVERMORE, MCALPINE), 3 NAYS (ARNTSON, SAND, MATSCHE).

Further Discussion:

Commissioner Matsche agreed with Chairperson Arntson to fix up the building to keep the historical value of it until the City gets the Community Center built.

Commissioner Arntson stated he did not see the Community Center happening anytime soon so if they bulldoze Riverwind they lose meeting space for the organizations and they are not ahead.

Mr. Gunderson stated he will do some more research into the Girl Scouts to see how many troops use the building. Commissioner Jacobson stated it would be nice to see how much use the meeting areas are getting.

MOTION BY LIVERMORE TO REROOF THE BUILDING IN 2018 AND EXPLOREWHAT NEEDS TO BE DONE TO REMODEL THE EXISTING BUILDING.

Further Discussion:

Commissioner Livermore did not think it would really be worth it to remodel the building because just for the outside the cost would be over \$20,000 and to remodel the bathroom inside would be over \$45,000, to remodel the kitchen space would be over \$125,000. He stated it would be major renovations and he was not sure it would be worth the money.

Chairperson Arntson stated once the building is demolished he did not think they would get a new building because that has happened before in the City.

Mr. Gunderson thought the worst-case scenario is to take it down and spend some money to put restrooms into Thorpe. Might have to shuffle some things around to make that work.

There was discussion regarding Riverwind, demolition of it and moving forward with possible bathrooms at Thorpe and meeting space elsewhere.

Commissioner Livermore thought they should word this to say they want meeting space within an existing park facility. They have to be hard and firm on what they want from the Council. They want Riverwind to be demolished but they want a viable meeting space at Thorpe. Mr. Gunderson thought they could have a motion to remove Riverwind building with meeting space being erected on the same space.

MOTION FAILED FOR LACK OF A SECOND.

Commissioner Livermore stated he would like to remove the building and put in a gazebo with running water bathrooms.

MOTION BY JACOBSON, SECONDED BY LIVERMORE, TO DEMO THE EXISTING BUILDING, CONSTRUCT RUNNING WATER BATHROOMS WITH A GAZEBO. MOTION PASSED 5 AYES, 1 NAY (ARNTSON).

Mr. Himmer asked to have Item 4 be considered next.

4. NEW BUSINESS

A. Boulevard Plaza Monument Sign

Mr. Himmer explained the City marketing team has developed options for monument signs along Coon Rapids Boulevard designating the Coon Rapids Ice Center and Boulevard Plaza. He stated staff is seeking feedback from the Commission as development moves forward on locations, styles, and needs.

Commissioner Sand stated she liked the idea of having a reader board by the Ice Rink in order to notify people of upcoming City events.

Commissioner Matsche stated he liked the idea of not having a reader board marquee. He thought they were a thing of the past. Mr. Gunderson agreed and stated a reader board also needs to be managed constantly. There is also the issue of distracted driving trying to read the boards. Commissioner Matsche stated he liked the colors.

Chairperson Arntson thought they could use the stone from Riverwind as part of the monument signs. Commissioner McAlpine thought the vertical signs are too modern and need to have more stone to fit into the look of the City. He stated they need to be all tied in together and have more of an earth tone with a little bit of color.

Commissioner McAlpine thought they could get a vertical curve sign to draw people in.

Commissioner Jacobson stated he would like to see monument signs be incorporated into the new sign design.

B. Remaining Trail Bond Projects

Mr. Himmer explained that Lions Coon Creek Park and Hanson Boulevard will be renovated in 2019. As part of the project, staff sought a feasibility study of a tunnel under Hanson Boulevard connecting east to west for future trail expansion.

Commissioner Livermore reviewed 3 different legs of possible trails from Lions Park to Lowes.

Commissioner McAlpine thought if they use a lot of boardwalk to go through swampland they may go over their budget. They should have this evaluated by experts and the Watershed before they decide which direction they want to go.

Chairperson Arntson thought they needed to find out where the Watershed District would allow a trail before they move forward.

The Commission discussed the possible trail connections.

Chairperson Arntson stated he liked the tunnel but did not want to pay for it.

Consensus of the Commission was to not have a tunnel with the trail.

3. OLD BUSINESS (CONT.)

B. Parks Bond Project Updates

Mr. Gunderson reviewed the Park Bond Projects with the Commission.

Mr. Engle provided an update on the playground equipment. He reviewed the precon meeting and plan on getting in there April 17th. Take out playground equipment in May at Crooked Lake.

C. SHIP Grant Kiosk Locations

Mr. Gunderson stated staff is looking for feedback on the location at Egret and 99th. Commissioner Livermore asked why...

4. NEW BUSINESS

A. Boulevard Plaza Monument Sign

This item was considered prior to Item 3B.

5. OTHER BUSINESS

A. Park Misc. Updates

Mr. Engle reviewed disc golf, seasonal change overs and they are getting online with irrigation systems. He noted the irrigation systems need to be updated because they have not done anything since the 70's-80's.

B. Recreation Updates

Mr. Gunderson stated garden plots are sold out for the season. There are new yoga sessions filling up at the ice center. Athletics are behind with the weather.

The Commission discussed future programming of activities.

6. ADJOURNMENT

MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER SAND, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 9:01 P.M.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Sue Osbeck
TimeSaver Off Site Secretarial, Inc.

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, MARCH 12, 2018

The regular meeting of the Parks & Recreation Commission was called to order on March 12, 2018 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Arntson (arrived at 6:42 p.m.), Vice Chair Ryan McAlpine, Commissioners Mike Jacobson, Neal Livermore, Tim Matsche, Ryan McAlpine, Gen Sand, and Valerie Weaver.

Members Absent: Commissioners Mike Jacobson and Valerie Weaver

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor
Diana Wyvell – Coon Rapids Lions Club
Roger Johnson – Coon Rapids Lions Club

ROLL CALL

Vice Chair McAlpine acknowledged the roll call.

1. APPROVAL OF THE MARCH 12, 2018 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER SAND, TO APPROVE THE MARCH 12, 2018 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF FEBRUARY 12, 2018 MEETING MINUTES

Approval of the minutes will be tabled until the next meeting due to the lack of a quorum.

3. OLD BUSINESS

A. Park Bond Project Updates

Mr. Gunderson reviewed the contract was approved for Riverwind and Crooked Lake. A kickoff meeting will be held with the contractor (Custom Builders). So far, the playground equipment is on budget. Commissioner Livermore asked if any of the old equipment will be donated to Africa and Mr. Engle stated he is researching the possibility.

Mr. Engle provided an update on Boulevard Park. The desire is to have it finished by Memorial Day with construction starting in April. The turf will be seeded and it may be difficult to get good turf going. Mr. Engle has been working on the irrigation and getting that under contract. There are some broken pieces near Walgreens and by the outdoor hockey rink. It will be easier to install new irrigation equipment rather than trying to

make repairs/replacements. The playground is complete but is fenced to keep people out over the winter.

Commissioner Livermore asked about having a meeting at Boulevard Park. Mr. Gunderson stated a soft opening will be held on June 12. Mr. Gunderson will look at having the regular Commission Meeting at Boulevard Park on June 11, 2018.

B. SHIP Grant Updates

Staff has looked at having information kiosks in Erlandson Park, Coon Rapids Boulevard by ARCC, and Foley and Main Street. The total would be \$3,000-\$4,000. Mr. Gunderson is discussing with the County.

Chair Arntson arrived at the meeting at 6:42 p.m.

Mr. Gunderson stated some data collection will be done prior to the kiosks being installed. Commissioner McAlpine asked if there would be a plan to add more kiosks in the future and Mr. Engle stated that would be the plan. The kiosks are made of recycled plastic and are very low maintenance. Commissioner Livermore asked if this is the entire budget and Mr. Gunderson stated \$10,000 is the budget. In-kind donations will be tracked.

Commissioner Sand suggested when a new park sign is needed the City should go with the same style sign for all parks. Mr. Engle stated the sign for Boulevard Park is no longer in the budget. Mr. Gunderson stated all the signs are the same with the exception of Sand Creek. The signage was done through a SHIP grant a few years ago. Sand Creek and Lions would have the reader board type of signs. Commissioner Livermore asked if a recommendation for signs shouldn't come from the Park Commission to the City Council. The sign for Boulevard Park is still under discussion. Mr. Engle will notify staff that the Parks Commission would like to see the proposals for the Boulevard Park sign.

4. NEW BUSINESS

A. Lions Park Playground Discussion

Mr. Gunderson provided an update. Last month, he attended the Lions Club Meeting and it is their intention to put \$50,000 toward the playground. If possible, they would like to go to Lions International for some monies for inclusive features of the playground. Mr. Gunderson stated he will look at a matching grant through SHIP grants. Mr. Gunderson stated he met with Sand Creek Elementary PTO and they have some monies for their playground. Due to the close proximity of the two playgrounds inclusive equipment may not be necessary at both. Some businesses within the Community may also be approached for funding. The design kickoff meeting will be held with WSB sometime next week. Mr. Engle stated there is \$150,000 in the budget and he showed drawings of possible playgrounds (Gametime) that would fall within the budget. The same number of

components for the new playground were requested for what the old playground has. Mr. Gunderson stated the playgrounds where there are bridges connecting different pieces is very popular. Woodview and the splash pad playgrounds were provided by Gametime. Mr. Engle stated he has heard comments there needs to be more of a theme to the playground. Mr. Gunderson suggested checking on more accessible pieces of equipment or more ground level components. Staff will continue checking on other pieces of equipment.

Mr. Johnson stated there were many comments from the City-wide survey regarding the playground equipment at Lions Park. Commissioner Livermore asked if anything above the \$150,000 is added that would include more inclusive equipment. That may be done at Lions Park as an option. Commissioner Livermore asked when the equipment would need to be ordered and Mr. Engle stated April 1, 2019. The Lions grant application deadline is in April.

B. Wintercrest Scoreboard Donation

Mr. Gunderson stated the donation is for the west field. The baseball association got the used scoreboard from the High School. They are asking to construct it on the west field at Wintercrest. There would not be much City involvement and the baseball association would take care of that.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO ACCEPT THE DONATION OF THE SCOREBOARD FOR WINTERCREST. MOTION PASSED UNANIMOUSLY.

5. OTHER BUSINESS

A. Park Misc. Updates

Mr. Engle will meet regarding Vineyard Park. There was \$97,000 budgeted. The existing playground would be retrofitted. The quote is \$3,000 more than the budget. Mr. Engle is hoping Flagship (the contractor) will make the budget work. Commissioner Livermore asked if the timing of ordering the retrofit parts will make a down time of the playground and Mr. Engle stated delivery would be taken after Memorial Day if ordered fairly soon.

Marshland is ready to go with \$78,000 budgeted. Both Vineyard and Marshland should be able to be done with the \$200,000.

Mr. Engle showed the new signage for the splash pad and Boulevard Plaza. The signs will be put at the junctions of the trails in the paths where people will be entering the Plaza. Mr. Engle showed the Commission a drawing where the signs are proposed to be located. Staff from the Ice Arena will walk through the area periodically.

From the brochure mailing, there have been three calls for people interested in adopting a park. Personnel will be hired for park maintenance. Seasonal help will also be hired.

B. Park Misc. Updates

Mr. Gunderson provided updates that the park brochure which was just sent out, online registrations. Garden plots are now done through online registration. Garden plots are almost full. Some leagues are filling up. Concessions are arranged through the Lions. Many inquiries are received about non-food participation in the Farmers Market. Food Trucks being within the City are being worked on regarding City Code. The Teen Room at the Riverwind Building has been cleaned out. The building will be closed this summer.

C. Parks and Recreation Mission, Vision, Values

Mr. Gunderson distributed a page showing the Mission, Vision and Values. It included the MRPA Core Values and the NRPA Three Pillars. Resident input could be sought in different ways. There is a desire for more recreation programming in the City with staff added. Commissioner Livermore stated the Park Commission is interested in increasing recreation programming and would lobby for additional staff to handle. Mr., Gunderson stated that staff is evaluating the needs heading in to the next budget cycle. Chair Arntson noted the structure at Coon Rapids is not the same as other Cities in the area. The addition would be included in the budget proposal for next year. Commissioner McAlpine suggested the census could change drastically before the census is again taken. The need for recreation programming could change drastically. The need needs to be shown in order to add positions. Chair Arntson stated he would like to see recreation programming enhanced to benefit the residents. When outsourcing leaders for programs, there is a lot of work involving contracts, payments, etc. Commissioner Livermore stated a Director/Supervisor position should be requested. Commissioner Livermore read the current Park and Recreation Mission Statement. A discussion of which recreation programs should be added and the desire to get more people in the parks. Council needs to be made aware of the success of the recreation programs and the need for headcount to support these programs going forward.

Commissioner Livermore request financials on parks maintenance to be reviewed at a workshop with Council. Staff was requested to schedule a workshop.

6. ADJOURNMENT

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MATSCHE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:25 P.M.

Respectfully submitted,

Coon Rapids Parks and Recreation Commission Meeting
March 12, 2018
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Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, FEBRUARY 12, 2018

The regular meeting of the Parks & Recreation Commission was called to order on February 12, 2018 at 6:33 p.m. in the Public Works Conference Room.

Members Present: Commissioners Mike Jacobson, Neal Livermore, Ryan McAlpine, and Valerie Weaver.

Members Absent: Chair Tim Arntson, Tim Matsche, and Gen Sand.

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Supervisor
Diana Wyvell – Coon Rapids Lions Club
Roger Johnson – Coon Rapids Lions Club

ROLL CALL

Commissioner McAlpine acknowledged the roll call.

1. APPROVAL OF THE FEBRUARY 12, 2018 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE FEBRUARY 12, 2018 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF JANUARY 8 MEETING MINUTES

MOTION BY COMMISSIONER JACOBSON, SECONDED BY COMMISSIONER LIVERMORE, TO APPROVE THE JANUARY 8, 2018 MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY WITH COMMISSIONER WEAVER ABSTAINING.

3. OLD BUSINESS

A. Park Bond Project Updates

Mr. Gunderson reviewed Crooked Lake and Riverwind projects are out for bids. An architect has been asked to give a second opinion on Riverwind. Lions Park will go before Council approval for concept design. The design will come back for tweaks periodically. Issues identified were parking lot, grassy area in the middle, parking close to the basketball court, buffers between basketball court and parking lot and the playground. The Lions have some funds available and there is a potential for grants and other fundraising. Matching grant funds are available for some of these projects. Mr. Gunderson stated the use of rubber rather than woodchips would be desired. RFP's will be requested from the playground companies.

B. Park and Recreation Department Organization

Commissioner Jacobson suggested looking at having a department director. He stated a public works director has a lot of items on his plate. Commissioner Jacobson suggested getting staff input. Mr. Engle stated the Commission would need to pose the question and this discussion has been going on for many years. The Commission would need to decide what they would like to see recreation look like.

Mr. Gunderson stated the budget for recreation needs to be set this year. Council would need to determine if additions to the budget should be made for recreation. Commissioner Jacobson noted park maintenance is also an issue. There are two grants available that are now available. Mr. Engle stated there are park codes in the books from the 1950's and 1960's. Mr. Engle stated parks and recreation is "floating". Mr. Gunderson stated the Commission is advisory to the Council. He stated the Commission could create a mission statement as to what they would like to see parks and rec in the future.

Commissioner McAlpine stated Coon Rapids is changing and younger families are moving into the City. The Parks and Recreation needs to support these young families and bring young families to the community with program offerings.

Commissioner Livermore stated when the post-it note exercise was done the position of Recreation Director was not addressed. Mr. Gunderson stated the Commission cannot recommend positions but should recommend programming and activities for Council approval to increase budget and determine if another position is needed. Mr. Gunderson stated the mission is to get people into the City parks and policy needs to be addressed such as safe parks which would mean park maintenance. Mr. Gunderson suggested a workshop with Council be held to review policy, programming, etc.

Commissioner Jacobson stated as of now parks is not a priority as everyone's plates are full. Mr. Gunderson stated some communities may be losing some of their headcount in parks and rec. Programs are needing to be profitable and in Coon Rapids programs need to be available to all. Commissioner Jacobson suggestion determining what is ideal and what is realistic. He suggested a consultant be obtained to study the parks and rec department structure. Mr. Gunderson stated in the Master Plan it specifically states a rec supervisor is recommended to lead, ice, senior center, recreation, etc. Mr. Engle stated there are multiple changes already to the Master Plan.

Commissioner Livermore asked about the Parks and Recreation MN organization that the Commissioners are now members. Mr. Gunderson stated out of the top 50 cities in the state with like populations only a handful do not have a recreation department. Mr. Gunderson stated there are many different structures throughout the State for the recreation departments that are in place.

Mr. Gunderson suggested the Commission come up with a mission statement, policies, etc. in preparation for the work session with the City Council. A kickoff meeting will be held with the consultant with a date tbd.

4. NEW BUSINESS

A. SHIP Grant Funds

Mr. Gunderson stated Anoka County Health Department has SHIP grants available. The way finding signs to parks were paid for through the use of a SHIP grant. The grant is for \$10,000 with no more than \$3,000 being spent in one park. Some options are putting parks on goggle maps sites, larger regional way finding signs, bike fix-it stations, and data collection. The funds need to be expended by November 1. June 12 will be the grand opening of the splash pad at Boulevard Plaza. Commissioner Livermore gave ideas for good locations for signage for the bike trails. Emergency buttons in the kiosks were also discussed.

5. OTHER BUSINESS

A. Recreation Updates

Mr. Gunderson reviewed a copy of the park and rec brochure that is currently at the printer. It should be out the last week of February.

Mr. Gunderson reviewed some upcoming programs/classes that will be available.

One to two Park Commissioners will be requested to participate in a tour of neighboring community centers with staff and councilmembers. Interest should be indicated to Mr. Gunderson.

The ice arena had family fun day yesterday had great attendance. This was part of Snowflake Days. Marketing and social media is working for advertising events within the City.

Mr. Gunderson is writing a policy on how to handle donations to the City.

The farmer's market will be held again this year.

The polar plunge is February 24 at Crooked Lake Park.

B. Park Misc. Updates

Mr. Engle stated the soft opening of the splash pad will be in May. The legal department has assisted with the signage and rules.

The State is cutting back and the Greenview program has been cut. A new position will be created "Park Aid". This position will be responsible for doing what the Greenview employees were doing previously as far as lock-up, cleaning restrooms, etc. There will be 6 part-time union positions during the summer and the plan would be to put 2 of these positions on nights.

Signage is being completed at Sand Creek.

Mr. Johnson requested the bathroom lockup be extended at Lions Club and Mr. Engle announced the adjusted times.

The Parks Department got an extra position with 99 applications being received and six will be interviewed. One is a new position and one is a replacement.

Mr. Engle showed a sample of the Boulevard Plaza sign which will not come out of the Park Improvement Fund. There is \$5300 more in that fund.

A new basketball court and playground will be constructed in Vineyard Park. Cement border and a new shelter as the standard for neighborhood parks.

Marshland could possibly be done this year also with cement border, new shelter and playground.

Fogging will be done in a variety of parks within the City.

The City is working with the watershed on erosion issues along some trails. Bank stabilization has been done already.

6. ADJOURNMENT

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER WEAVER, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY. THE MEETING WAS ADJOURNED AT 8:05 P.M.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 05/14/2018

Subject: SHIP Grant Update

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

2.

Meeting Date: 05/14/2018

Subject: Parks Bond Project Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

3.

Meeting Date: 05/14/2018

Subject: Park Misc. Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

4.

Meeting Date: 05/14/2018

Subject: Recreation Updates

From: Ryan Gunderson, Recreation Coordinator
