



PARK & RECREATION COMMISSION AGENDA
Monday, October 8, 2018
6:30 p.m.
Public Works
Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of Past Meeting Minutes

Old Business

1. Parks Bond Project Updates

New Business

Other Business

2. Recreation Updates
3. Park Misc. Updates

Adjourn



Park & Rec - Regular

Meeting Date: 10/08/2018

SUBJECT: Approval of Past Meeting Minutes

Attachments

June2018

August2018

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, JUNE 11, 2018

The regular meeting of the Parks & Recreation Commission was called to order on June 11, 2018 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Arntson, Commissioners Mike Jacobson, Neal Livermore, Tim Matsche, Ryan McAlpine, Gen Sand, and Valerie Weaver.

Members Absent: None

Also Present: Ryan Gunderson, Recreation Coordinator
Diana Wyvell, Coon Rapids Lions Club

ROLL CALL

Chair Arntson acknowledged the roll call.

1. APPROVAL OF THE JUNE 11, 2018 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER JACOBSON, TO APPROVE THE JUNE 11, 2018 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF MAY 14, 2018 MEETING MINUTES

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER WEAVER, TO APPROVE THE MAY 14, 2018 MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY. COMMISSIONERS JACOBSON, MATSCHE, MCALPINE AND SAND ABSTAINED AS THEY WERE ABSENT.

3. OLD BUSINESS

A. Parks Bond Project Updates

Mr. Gunderson stated Boulevard Plaza is now open and the playground has been used. June 12, 2018 is the Grand Opening of Boulevard Plaza at 6:30 p.m. The grass is coming in but the ground is very damp due to the irrigation system. There is already paint falling off some of the playground equipment. Signage has been installed. The ice arena will be open. Staff has been trained on the operation of the splash pad. Mr. Gunderson noted every spout can be programmed. The colored lights will draw attraction in the evening and one fountain can be programmed to run at night. Mr. Gunderson stated he has received many calls asking to reserve the splash pad and it is first come first served with a 100-person capacity. The farmer's market may be moved to the main parking lot. Signage for the ice arena is still being decided. Commissioner Sand suggested a reader board be constructed. Mr. Gunderson stated that is a possibility after the building is constructed. There is a master plan for the layout of the facility. Commissioner McAlpine

suggested when it gets closer to July 4, there shouldn't be watering so the ground is not wet and muddy.

All the concrete work has been done at Crooked Lake. Chair Arntson stated he received three calls from residents. Mr. Gunderson stated there was one concern about going from 2 to 1 tennis courts and he was concerned about putting pickle ball lines on the tennis court. Staff decided that since there will be a dedicated pickle ball court no line will be painted at Crooked Lake. The stand-alone bathroom has not yet been delivered. Riverwind construction should begin in a week or so. A committee for Riverwind has been formed and Commissioner Livermore is a member. Mr. Gunderson summarized the desires of the Council for Riverwind. Mr. Gunderson met with Kinghorn last week. Costs should come in later this week or next week. Council had decided that if the existing building was torn down a new replacement building would not be constructed. Riverwind will have air conditioning which will add to its rent ability. An estimate is \$250,000 - \$300,000 for the project. Thorp Park has the restrooms roughed in. The soccer complex restrooms are in the plan before Thorp Park.

Lions Park is being designed and Mr. Gunderson does not have a recent update. Mr. Gunderson did get a call asking if there was a fence allowance available for residents. Mr. Gunderson stated he would get back to the resident. Council was not interested in a tunnel under Hanson Blvd. Commissioner Livermore stated Council was in support of extending the trail by Lowe's. Kinghorn is putting together a proposal for restrooms at Lions Park and three new shelters. Commissioner Livermore asked if the restrooms were included in the budget. Mr. Gunderson stated he believes it is. Diana Wyvell stated there could be another door added to the women's restroom and Mr. Gunderson stated that would not be ADA compliant.

Crooked Lake Park will become the "picnic" park next year according to Mr. Gunderson.

4. NEW BUSINESS

A. Lone Ridge Preliminary Plat and Park Dedication Discussion

Mr. Gunderson provided drawings of the Lone Ridge Preliminary Plat. Community Development is asking if the Commission would prefer a piece of property to use to connect the trails. The plat is for 6 homes which would provide park dedication monies (\$12,000). Mr. Gunderson provided a drawing showing which land would be offered as park land. There was a discussion as to which parcels are owned by the City.

Chair Arntson stated the land would be better to add the trail connection.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO ACCEPT LAND FOR PARK DEDICATION. MOTION PASSED UNANIMOUSLY.

Mr. Gunderson will research further and report back to the Commission.

5. OTHER BUSINESS

A. Recreation Updates and Future Discussion

Mr. Gunderson reviewed last weekend was a huge tournament weekend. Parking was tight at Sand Creek. Staff will continue to monitor the parking situation. Mr. Gunderson has looked at the possibility of taking back Aspen 100% back to the City. There is a concession stand at Aspen that could be used if Little League agreed to move some of their games to Aspen. Fast Pitch used all six fields last weekend. During the week they only use one field. Chair Arntson suggested Fast Pitch to Aspen. The Adult Softball leagues contribute \$40,000 a year to the General Fund.

Mr. Gunderson stated he will be researching what other communities charge as far as youth user fees and what services are provided. Maintenance demands are increasing and Mr. Gunderson cited the example of the soccer association wanting extra fields painted for last weekend. Wintercrest also had a tournament so the City crews had three complexes to prepare. Mr. Gunderson will provide a report of what other communities are doing as far as fees at the August meeting.

The soccer association went to the May Council Meeting. Mr. Gunderson has prepared a response. The soccer association's suggestion was to bring in stand-alone restrooms and reconstruct the concession stand to expand the concession area and have a meeting room.

The Sustainability Commission was requested to look at other areas where garden plots could be developed. They suggested the City do nothing with the garden plots other than staking it out. Another suggestion was to all have the same size garden plot to allow for more people. Chair Arntson agreed one size would be a good idea. Commissioner McAlpine suggested re-looking at charging for water for the garden plots. He also suggested raising the fee for the plots.

Classes for recreation are not taking off and registrations are low. Residents will be surveyed tomorrow night as far as their recreation preferences. Mr. Gunderson stated he will be looking at bringing in an Intern.

The Lions Club and CRAA have approached the City about six scoreboards at Sand Creek. A quote was obtained. The base quote for all six is \$52,000 not including the power to the scoreboards. The thought was to get a sponsor for each scoreboard. They would be remote controlled scoreboards.

Mr. Gunderson distributed a Recreation Plan Summary for Commission review and comment at the next meeting (July 9, 2018). There was a discussion of Community Education programs. Commissioner Jacobson asked if the Parks Department has sufficient staffing and budget to maintain the parks upgraded from the referendum. The

seasonal employees leave before the park season is over. The Parks Department was down three full time staff and has hired two and the third position is posted. Mr. Gunderson did a survey through MPRA and shared some of the results with the Commission.

Commissioner Livermore expressed interest in becoming the Park & Recreation Commission Chair. Chair Arntson will no longer be a member of the Commission. The Commissioners thanked Chair Arntson for his many years of service to the City.

Commissioner McAlpine stated there was an excavator on the trail and expressed concern about the new trail becoming damaged. He also requested Woodcrest soccer fields be looked at as there are many holes in the open space area and soccer field.

6. ADJOURNMENT

THE MEETING WAS ADJOURNED AT 7:10 P.M.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, AUGUST 13, 2018

The regular meeting of the Parks & Recreation Commission was called to order on August 11, 2018 at 6:33 p.m. in the Public Works Conference Room.

Members Present: Chair Livermore, Commissioners Neal Livermore, Ryan McAlpine, Gen Sand, and Valerie Weaver.

Members Absent: Commissioners Mike Jacobson and Tim Matsche

Also Present: Ryan Gunderson, Recreation Coordinator
Gregg Engle, Parks Superintendent
Mayor Koch
Councilmember Kiecker
Councilmember Breskowiak
Councilmember Demmer
Councilmember Wells
Lyle Goff, Coon Rapids Lions Club
Brian Robideau, CR Little League

ROLL CALL

Chair Livermore acknowledged the roll call.

1. APPROVAL OF THE AUGUST 11, 2018 AGENDA

MOTION BY COMMISSIONER MCALPINE SECONDED BY COMMISSIONER SAND, TO APPROVE THE AUGUST 11, 2018 AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF JUNE 11, 2018 MEETING MINUTES

Approval of the minutes will be done at the September Park and Recreation Commission Meeting.

3. OLD BUSINESS

A, Lions Park Playground Discussion

Mr. Engle reviewed the playground at Lions Park has reached the final phase of planning. Three options were provided for Commission review. \$140,000 was budgeted for the playground. The same border sf. will be retained. Standards have changed since Lions Park was first constructed. Mr. Himmer had asked Staff to work with MN/WI Playgrounds with a budget of \$300,000. All three options are 80% ADA compliant. An all-rubber maintenance surface was desired. The costs for the 3 options are \$150,000; \$300,000 and \$500,000. The \$500,000 design has some unique components and the

“WOW” factor. The vendors are using artificial turf and certified playground woodchips. The all-rubber material is 35-40% more than. Monies are saved on the \$500,000 using artificial turf. The lifespan of the artificial turf is 15-17 years. This is the third playground in Lions Park. The lifespan of the all-rubber surface is longer as it wears very well.

Chair Livermore asked if the \$500,000 was approved where would the funds be coming from. Mr. Goff, Lions Club, stated they will not hear about the grant until January and the playground would need to be 100% ADA compliant. This would be a \$100,000 grant and the Lions will be donating \$50,000. He asked what would need to be done to qualify 100% ADA compliant. Mr. Engle stated to be 100% compliant there needs to be transfer points to allow a child to use all the components. Councilmember Wells asked if the main structure could be used and added to and rubberize the entire park. He believes it would be less than \$500,000. Mr. Engle stated at a previous park where that was done there was not substantial savings.

Mr. Gunderson stated Crooked Lake Park has been upgraded and may attract residents to that park.

Councilmember Demmer asked what the formula is for kids for their enjoyment of a park. Chair Livermore stated he thinks the kids like the freedom from parents being very close by. Mr. Gunderson stated the location and convenience of the picnic shelter and connection to the trails. Commissioner McAlpine agrees with the hiding factor that Lions Park offers. Chair Livermore noted the escape factor is desirable for the kids. Councilmember Breskowiak asked if there are ADA compliant playgrounds that are more than one level and Mr. Engle stated there are but it is very expensive. Mayor Koch asked if the plan is to do this in 2019 and Mr. Engle the hope was to order in November this year to obtain discounts. Mayor Koch stated it would be nice to do it after Hanson Blvd is complete. Councilmember Breskowiak referred to the budget provided to the Commission. Councilmember Demmer suggested building in phase 1 the 100% ADA compliant portion and phase 2 add the rest. Councilmember Demmer noted the first two options are linear with no loops, etc.

Mr. Robideau joined the meeting at 6:55pm.

Mr. Engle stated there is \$200,000 for miscellaneous parks improvement and allocate the funds for this project. Chair Livermore stated if this was delayed it would set the Commission back on other projects. The remaining referendum dollars for trails are \$1,400,000. If the \$300,000 option was selected there would need to be loops around the entire playground. Most 2-5-year olds want to be on the larger playground. Chair Livermore stated if money can be saved on the turf it could be put into the playground equipment.

Chair Livermore asked if the area would need to be fenced for the autistic children. Mr. Gunderson stated it would be more for physical disabilities. Mayor Koch asked about an ADA compliant playground at Sand Creek Elementary and Mr. Gunderson stated they

decided against it. Mr. Engle stated the only park within the City that does not have any ADA components is Wildwood. Commissioner Sand stated at one time there was a handicapable park at Hoover. Mr. Engle stated that was remodeled 9 years ago.

Chair Livermore asked if a 100% ADA compliant playground couldn't do in another park. Chair Livermore asked if the consensus of the Park and Recreation Commission is to start at \$300,000 and still get the \$50,000 from the Lions Club and add more ADA compliant components in the future. Mr. Goff likes the wow factor with the \$500,000 plan. Commissioner McAlpine asked if the City went with 100% ADA compliant would the vendor help the City out financially.

Councilmember Demmer stated it seems the 80% ADA would provide more ADA components than a 100% ADA compliant park. Chair Livermore stated the Commission has never been contacted by residents about having a 100% ADA playground. Mr. Gunderson stated if the \$500,000 was selected \$300,000 would need to be found.

Commissioners Weaver and Sand stated they are satisfied with 80% ADA compliance. Mr. Goff asked what percentage of the community is people with special needs. Anoka Hennepin would know that percentage. Councilmember Breskowiak asked if \$500,000 includes the discount and installation. Mr. Engle stated the discount is not included but would not be 50% less.

The Commission's consensus was to go with the \$500,000 at 80% ADA compliant. Commissioner McAlpine stated he would prefer the rubber. Some of the monies could be taken out of the trails budget.

MOTION BY COMMISSIONER MCALPINE SECONDED BY COMMISSIONER WEAVER, TO USE \$300,000 - \$350,000 OUT OF REFERENDUM DOLLARS TO GO TOWARDS LIONS PARK PLAYGROUND (\$500,000 OPTION) WITH A RUBBER BASE. THERE WILL BE A TRAIL REVIEW AT THE NEXT MEETING. MOTION PASSED UNANIMOUSLY.

The Mayor and Council left the meeting at 7:30 p.m.

B. Riverwind Building Discussion

The Council decided Kinghorn will be the general contractor and come up with a plan. There will be some tweaking on the trails and the landscaping. The park is going forward and is on schedule. The entire building is empty and has been cleared out. The goal would be to have the building open next spring along with the park.

C. SHIP Grant Discussion

There is an infrared camera that can be put on a trail to record activity. Some manual counting could also be done. Volunteers are needed to count on Main and Foley. One of

the locations for the kiosk is at Anoka Ramsey CC. Staff is reviewing options to do something on Boulevard Plaza or by the Dam off Mississippi. This could be done on the County side. Commissioner McAlpine noted the trail off Egret has not been worked on recently. SHP Grant is paying for a bike rack at Boulevard Plaza. The next cycle of SHP funding is geared toward senior mobility. Chair Livermore asked about signage at Coon Creek and whether the Watershed will be doing that.

4. NEW BUSINESS

A. Aspen Park Discussion

Mr. Gunderson stated four seasons ago the two Little Leagues (National and Central) merged to form one association. Last year Aspen Park was used quite a bit but this year it has become more of a practice facility. Mr. Robideau stated Aspen was used for games 8-10 evenings this year. Mr. Gunderson stated the maintenance group stated maintenance slipped a little this year. Mr. Robideau stated they have been trying to have games at one facility to help the concessions person for Little League because she is having some family issues. A tournament was hosted at Riverview and league games were played at Riverview. The participant numbers are starting to come back up so Aspen Park may be needed for some games in the future. Their scheduler has been directed to plan to play in one park. Mr. Gunderson stated there are three fields at Aspen Park. Al Flynn Park has become somewhat run down however it is used by some groups. Mr. Gunderson posed the question if the City should take back maintenance of Aspen Park and converting them to multi-purpose fields with Al Flynn becoming the practice facility. This will become more maintenance for City Staff. The City could also take on concessions with ice arena staff and would need to pay for the utilities. Mr. Engle stated the concession stand is in good shape.

Commissioner McAlpine asked if fast pitch is using Sand Creek. Mr. Gunderson stated they are playing at the High School. Moore Park is used as a practice facility and field 6 at Sand Creek is used. Fast pitch did not want Aspen dedicated to them as they have difficulty getting volunteers. Chair Livermore asked if concessions were available they may be interested in playing there. Only basic concessions would be available.

Mr. Robideau stated at Aspen they find that if people are playing on the back field they never make it to the concession stand. The concession monies are double at Riverview than Aspen Park as everyone goes past the concession stand.

The Aspen Park fields could be used for Little League, Slow pitch youth, and no adult games as the fields are 200-yard fields.

B. Commission Applicant to Fill Vacancy

Mr. Gunderson talked to the City Clerk and information for the vacancy will be

pushed out on social media. There are no applications on file. The hope is to get someone on by fall.

Chair Livermore asked that Commissioners who cannot be present at a meeting to let City Staff know. Commissioner McAlpine stated he has a Fire Department Training the 2nd Monday of each month. Mr. Gunderson stated if a quorum would not be present he would rather cancel a meeting.

Chair Livermore stated he reviewed the budget for the Commissions and the major objectives to be accomplished for other Commissions not including the Parks and Recreation Commission. He would like to see the Parks and Recreation Commission to come up with some goals for 2019. The priorities are in the Comprehensive Plan.

Chair Livermore suggested in the fall inviting the associations into the Commission meeting. Mr. Gunderson stated he meets with the associations.

5. OTHER BUSINESS

A. Recreation Updates

There is a man at Crooked Lake that said he dropped off a petition at City Hall requesting changing the name of Crooked Lake Park to Millie's Park. Mr. Gunderson would not be in favor of that because the name of the park tells where it is located. There is a memorial bench in the park for Millie. Mr. Goff stated the Historical Commission is looking at putting a plaque in the park.

The Fall Parks and Recreation brochure is going to print. It is online and only a limited number of paper brochures are printed.

The Fall Softball League begins next week and the league is full. There are 56 teams this fall four nights a week on all four fields.

B. Park Miscellaneous Updates

Mr. Engle is working with Kinghorn on the redesign of the soccer complex building at a budget of \$90,000. Marshland playground equipment is here and will be installed in a couple of weeks along with shelter. Kids around the world will be taking the old equipment. Vineyard park basketball court will be installed shortly. Working with an Eagle Scout at Mercy Park to put in new players benches and slabs. The seasonal employees will be leaving at the end of the week.

The referendum dollars remaining for trails spreadsheet was provided to Chair Livermore. Mr. Engle provided a map of the trails. There are no plans for boardwalks through Lions Park. Chair Livermore asked about the \$1,000,000. Mr. Engle stated it will remain until the Mississippi River Corridor is completed. There are discussions with the

college regarding the nature area. Mr. Engle stated there is talk about removing the Dahlia Street bridge.

6. ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Gregg Engle
Parks Superintendent

Drafted by:
Debbie Wolfe
TimeSaver Off Site Secretarial, Inc.



Park & Rec - Regular

1.

Meeting Date: 10/08/2018

Subject: Parks Bond Project Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

2.

Meeting Date: 10/08/2018

Subject: Recreation Updates

From: Ryan Gunderson, Recreation Coordinator



Park & Rec - Regular

3.

Meeting Date: 10/08/2018

Subject: Park Misc. Updates

From: Ryan Gunderson, Recreation Coordinator
