



PARK & RECREATION COMMISSION AGENDA
Monday, April 8, 2019
6:30 p.m.
Public Works
Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of March 11th Meeting Minutes

Old Business

1. Parks Bond Project Updates
2. Park, Trails, Open Space and Recreation Planning

New Business

Other Business

3. Recreation Updates for April 2019
4. Parks Misc. Updates
5. May Park Tours

Adjourn



Park & Rec - Regular

Meeting Date: 04/08/2019

Subject: Approval of March 11th Meeting Minutes

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

RECOMMENDATION

Attachments

March2019

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF
MONDAY, MARCH 11, 2019

The regular meeting of the Parks & Recreation Commission was called to order on March 11, 2019 at 6:30 p.m. in the Public Works Conference Room.

Members Present: Chair Neal Livermore, Commissioners Karen Blaska, Mike Jacobson, Gen Sand and Valerie Weaver.

Members Absent: Commissioners McAlpine

Also Present: Gregg Engle, Parks Supervisor
Diana Wyvel – CR Lions

ROLL CALL

Chair Livermore acknowledged the roll call.

1. APPROVAL OF THE MARCH 11, 2019 AGENDA

AGENDA APPROVED

2. APPROVAL OF FEBRUARY 11, 2019 MEETING MINUTES

FEBRUARY 11, MEETING MINUTES APPROVED

3. OLD BUSINESS

A. Parks Bond Project Updates

Lion's Coon Creek Park is out for bid which will close on March 14th. Recommended bid will move forward to Council for approval in April.

4. NEW BUSINESS

A. Parks, Trails, Open Space and Recreation Planning

The Parks & Recreation master plan will be updated over the next two years. This project is intended to be done in-house since a full plan was accomplished in 2012. A steering team will be created to include departments and commissions to accomplish this project. Much of the updated 2040 Comprehensive Plan's details can be used as a guide.

Staff is currently updating Section 4 of the plan that focuses on park inventory, for the Commission to review in the near future. Next steps will include focus on sections 2 and 3 in conducting assessment of needs and vision statement. This will be done through community engagement with stakeholders and the community. Engagement

opportunities include summer in the city meetings, special events, email surveys, and focus groups.

The goal is to have an updated plan rolled out going into 2021.

5. OTHER BUSINESS

A. Recreation Updates

Recreation Updates for March 2019

1. Park and Recreation brochure arrived at home the last week of February. Staff received calls of thanks for doing this publication which promotes our community. The project is the works of all staff that put on programs in every department and designed in-house by the City marketing team.
2. The Recreation Services Division is hiring a summer intern. Finalists were interviewed on Friday the 8th. The intern will gain knowledge of municipal recreation while assisting many recreation components. The position will be stationed at the Civic Center.
3. Warming houses have closed for the season. Traditionally rinks have been maintained through President's Day, but due to the extended winter weather, rinks closed on March 8th. The budget is still in line with other years, with a late start to the season and many closings due to cold and snowfall.
4. Softball leagues are filling up with just a handful of Co-Rec spots available on Monday and Wednesday nights. Leagues are slated to start the last Monday in April.
5. Riverwind Community Building is open for use. There have been many inquiries and bookings. 2019 hours booked has surpassed those of previous year with over 2000 hour booked.
6. The Senior Center publishes a bi-monthly newsletter called "Voices of Experience", which can be found on the City website. The Senior Center too was affected by the recent snow storms, having to cancel and reschedule some trips.

B. Parks Misc. Updates

Mr. Engle reviewed projects and gave updates on miscellaneous park improvements. Items included restroom facility at Riverwind to be accessible to the park and soccer building discussion.

6. ADJOURNMENT

MEETING WAS ADJERNED

Respectfully submitted,

Ryan Gunderson

Recreation Supervisor



Park & Rec - Regular

1.

Meeting Date: 04/08/2019

Subject: Parks Bond Project Updates

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

RECOMMENDATION



Park & Rec - Regular

2.

Meeting Date: 04/08/2019

Subject: Park, Trails, Open Space and Recreation Planning

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

As part of the process for updating the Park, Trails, Open Space and Recreation Plan community engagement materials need to be developed. These materials will include ways to garner public input into the future of the City system. Staff would like to brainstorm items that the Commission would like to include in the data collection for the plan update.

RECOMMENDATION



Park & Rec - Regular

3.

Meeting Date: 04/08/2019

Subject: Recreation Updates for April 2019

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

Recreation Updates for April 2019

1. Kayleigh Sonterre will be joining our Parks and Recreation team as our summer intern in May. Kayleigh comes from St. Cloud State University. We look forward to her knowledge and support with the growth of our offerings.
2. Staff is working to develop on survey to be used as part of the SHIP program for 2019. This survey is directed to seniors in the community around senior programs and mobility within our park system.
3. The Senior Center will be closed during the week of the 4th of July. This has traditionally occurred, but the offices will also be closed for staff to take vacations during this down time.
4. Softball leagues are full with 60 teams participating this year. League begin on April 29th and run through the summer. Leagues are still very strong in participation compared to other communities.
5. Interviews for the Recreation on the Spot Specialist and Leader positions will take place later this month to hire for the summer program.
6. The Senior Center produces an annual report. Copies will be provided at the meeting.
7. Staff is shifting game use from Al Flynn to Sand Creek and Aspen Park. The Little League no longer has full use for Aspen and the City desires to make the facility multiple use. CRAA Softball, Fastpitch, and Little League will be scheduled at the facility. Al Flynn will be for 13U traveling baseball and practices.

RECOMMENDATION



Park & Rec - Regular

4.

Meeting Date: 04/08/2019

Subject: Parks Misc. Updates

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

RECOMMENDATION



Park & Rec - Regular

5.

Meeting Date: 04/08/2019

Subject: May Park Tours

From: Ryan Gunderson, Recreation Coordinator

INTRODUCTION

Develop tour of parks for May 13th meeting.

RECOMMENDATION
